

Agenda

TREE BOARD

Regular meeting

9 a.m. Wednesday, Oct. 15, 2025

Board Meeting Room of Town Hall Annex, 105 E. Corbin St.



1. Call to order, roll call, and confirmation of quorum

2. Agenda changes and approval

3. Minutes review and approval

Minutes from regular meeting on Sept. 17, 2025

4. Discussion items

- A. Discuss Crape Myrtle bark scale
- B. Discuss 2025 plantings
- C. Discuss plans for Arbor Day (Nov. 19, 2025)
- D. Annual elections Chair and Vice Chair

5. Updates

- A. Invasive Removal Team
- B. Prohibited/Recommended Plant List
- C. Garden Club
- D. Staff

6. Adjournment

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

Minutes

TREE BOARD

Regular meeting

9 a.m. September 17, 2025

Board Meeting Room of Town Hall Annex, 105 E. Corbin St.



Present: Chair Tim Logue, Vice Chair Thomas Darling, Matt Archibald, Brian Mayell, Mixon Nelson, Linda Paynter, and Gregory Yavelak

Absent: None

Staff: Public Space and Sustainability Manager Stephanie Trueblood

1. Call to order, roll call and confirmation of quorum

Chair Tim Logue called the meeting to order at 9:00 a.m. Public Space and Sustainability Manager Stephanie Trueblood called the roll and confirmed the presence of a quorum.

2. Agenda changes and approval

There were no other changes to the agenda.

Motion: Darling moved approval of the agenda with no changes. Paynter seconded.

Vote: 7-0. Motion passed.

3. Minutes review and approval

Minutes from regular meeting on June 18, 2025.

Motion: Yavelak moved approval of June 18, 2025, minutes with no changes. Mayell seconded.

Vote: 7-0. Motion passed.

4. Discussion items

Discuss timing of National Pollinator Week- Sarah Meadows

Motion: Nelson moved to approve celebrating pollinator week April 26-May 2, 2026. Darling seconded.

Vote: 7-0. Motion passed.

B Review Riverwalk Master Plan

Motion: Mayell moved to endorse Riverwalk Master Plan. Yavelak seconded.

Vote: 7-0. Motion passed.

C. Discuss Crape Myrtle bark scale

Bark scale, an invasive pest, has been identified on crape myrtles in downtown Hillsborough. The trees are not in danger from the pest, but the insects release a sticky substance called honeydew which covers nearby areas. Insecticide can be used but also harms beneficial insects. Tree Board will continue discussing options to address the issue at their October meeting.

No action was taken

5. Updates

A. Invasive Removal Team

No action was taken

B. Prohibited/Recommended Plant List

Motion: Nelson moved to approve and share with Unified Development Ordinance consultants the updated prohibited plant list. Yavelak seconded.

Vote: 7-0. Motion passed.

C. Garden Club

No update

D. Staff

- Gave an update on recovery efforts from recent flooding and parks and greenway reopening

6. Adjournment

Logue adjourned the meeting at 11:15 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Stephanie Trueblood".

Stephanie Trueblood
Public Space and Sustainability Manager
Staff support to the Tree Board

Approved: October 15, 2025

From: tamdorf@aol.com
To: [Stephanie Trueblood](#)
Subject: Hillsborough Garden Club update
Date: Tuesday, October 7, 2025 11:35:05 AM

Hi Stephanie, thanks for the reminder!! Here you go!

100th Anniversary Update

- We hosted our Centennial Celebration Dinner on October 7th. It was the last of our celebration year which included a Journal/Calendar, Float in the Holiday Parade, exhibit at the museum, the Garden Tour and the children's play. It has been a wonderful year remembering and celebrating 100 Years of Gardening Together.

Visitors center update -

We are installing edging and new native plantings this month at the visitors center.

We are helping to decorate (exterior) for Candlelight tour on December 6th,

We will also do our annual decorating of the town for the holidays and in time for the parade. We decorate the exterior of the visitors center, the Burwell School and the museum with all natural materials. Planning for this has begun.

Philanthropy update -

We are pleased to announce grants to The Burwell School for new landscaping, The Passmore Center for potting bench and other supplies, The Orange County Library for native plant gardens and teaching materials, and Backyard Butterflies to expand their growing abilities and thus expand their native and pollinator plant donation program.

Tree of Heaven update - Many thanks to Tim Logue for his help with the Tree of Heaven located adjacent to the parking lot of the Hillsborough United Methodist Church. We have contracted with a local tree company for its removal.

Thanks again
tammy

Tammy Dorfman
919-632-5613

The test of our progress is not whether we add more to the abundance of those who have much, it is whether we provide enough for those who have too little. - Franklin Delano Roosevelt