



# Minutes

## Board of Commissioners Regular Meeting

7 p.m. Feb. 10, 2025

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

**Present:** Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Matt Hughes, and Evelyn Lloyd

**Absent:** Commissioner Kathleen Ferguson

**Staff:** Planning and Economic Development Manager Shannan Campbell, Assistant Town Manager and Community Services Director Matt Efird, Environmental Engineering Manager Bryant Green, Police Chief Duane Hampton, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Communications Specialist JC Leser-McMinn, Town Manager Eric Peterson, Utilities Director Marie Strandwitz and Public Space and Sustainability Manager Stephanie Trueblood

### Opening of the meeting

Mayor Mark Bell called the meeting to order at 7 p.m.

Before the meeting began, Bell addressed the residents of Hillsborough. He reassured them that many of the issues which impact daily life are decided at the local level. Additionally, Bell stated that town elected officials and staff serve the community with faithfulness to the constitutions of the United States and North Carolina, despite any distractions.

### 1. Public charge

Bell did not read the public charge.

### 2. Audience comments not related to the printed agenda

There were none.

### 3. Agenda changes and approval

There were none.

**Motion:** Commissioner Matt Hughes moved to approve the agenda as presented. Commissioner Evelyn Lloyd seconded.

**Vote:** 3-0.

### 4. Presentations

#### A. Planning, Tourism and Economic Development Updates

Planning and Economic Development Manager Shannan Campbell provided an update on the town's planning, tourism and economic development efforts.

Planning updates included:

- The hiring of a planner II, a new position.

- Ongoing parking study with Nelson Nygaard consulting firm.
- Proactive code enforcement with State Code Enforcement Inc.
- Rewriting of the town's unified development ordinance.
- Implementation of the Comprehensive Sustainability Plan and the board's strategic goals.
- Continued work on annexations, rezonings and new developments.
- Continued work on planning development adjacent to future train station.

Tourism updates included:

- Growth in food and beverage tax revenue and support for contract partners.
- Expanded programming and events, like the Solstice Lantern Walk and annual holiday parade.
- Increased free and paid marketing opportunities.
- Steady occupancy tax revenue.
- Investment of tourism funds in public art, holiday decor and event marketing.
- Continued desire to support a performing or cultural arts venue in town.

Economic development updates included:

- New businesses, including an art supply store and brewery.
- Growth in the Waterstone area, including:
  - Potential expansion of the Durham Technical Community College Orange County Campus.
  - Orange County plans for crisis diversion facility.
  - Medical or office development in Waterstone South.
- Work on business initiatives with the Hillsborough/Orange County Chamber of Commerce.
- Restart of Hillsborough Merchants Association.
- Identification and support of Black, Indigenous, people of color and women-owned businesses.

**5. Appointments**

- A. Tourism Board – Reappointment of Eryk Pruitt for a term expiring Feb. 10, 2027
- B. Tourism Development Authority – Reappointment of Dani Black, Victoria Pace, and Meaghun Darab for terms expiring Jan. 31
- C. Tree Board – Reappointment of Mixon Nelson for a second term expiring March 1, 2028

Motion: Commissioner Meaghun Darab moved to approve all appointments. Lloyd seconded.

Vote: 3-0.

Commissioner Robb English joined the meeting at 7:05 p.m.

**6. Items for decision – consent agenda**

- A. Minutes
  - Regular meeting Jan. 13, 2025
  - Regular meeting closed session Jan. 13, 2025
  - Work session Jan. 27, 2025
- B. Miscellaneous budget amendments and transfers
- C. Ordinance Amending Section 3.71 – Water and Sewer Advisory Committee
- D. Ordinance Amending Chapter 10 – Regulation and Control of Animals
- E. Capital Project Ordinance – Elizabeth Brady Road Culvert Replacement
- F. Capital Project Ordinance Amendment – Exchange Club Interceptor
- G. Resolution – Adron F. Thompson Facility Project Reimbursement
- H. Resolution – Lawndale Basin Rehabilitation Project Reimbursement

- I. Extension of Capacity Reservation for East Village (Auman Village) at Meadowlands Project
- J. Awarding of construction contract for N.C. 86/Fleet Renovation Project

Motion: Hughes moved to approve all items on the consent agenda, including a revised ordinance for Item 6D. Darab seconded.

Vote: 4-0. Nays: None.

## **7. Items for decision – regular agenda**

- A. Annexation interest letter for 224 Oakdale Drive (voluntary, contiguous request)

Planner II Molly Boyle presented an annexation interest letter from Nassar Massry with Starlight Construction for 224 Oakdale Drive. The 4.62-acre property is zoned Residential-1 in Orange County. The applicant is seeking annexation and rezoning to Residential-10 to create a residential subdivision that could have a maximum of 19 lots.

Massry provided additional details on the proposed development:

- He plans for about 13 houses, each 1300-1500 square feet.
- The homes would have three bedrooms, two bathrooms and a two-car garage.
- The neighborhood would likely have a layout similar to the adjacent subdivision, with a street down the middle.

Engineering Services Manager Bryant Green noted the applicant would need to extend sewer service to the east and upsize some existing lines, with all costs paid for by the developer.

The board discussed the proposal and found it consistent with town goals and adjacent development.

Motion: English moved to allow the applicant to move forward with the annexation and rezoning request. Hughes seconded.

Vote: 4-0.

- B. Hot topics for work session Feb. 24, 2025

Town Manager Eric Peterson noted an economic outlook presentation was the only planned item and may be postponed to the budget retreat. The mayor suggested discussing plans for the 250<sup>th</sup> celebration of Independence Day in 2026 as a potential topic if the meeting is held.

## **8. Updates**

- A. Board members

Board members gave updates on the committees and boards on which they serve.

- B. Town manager

Peterson reminded the board of the upcoming joint meeting with Orange County. He also noted it was Lloyd's birthday and presented her with cupcakes.

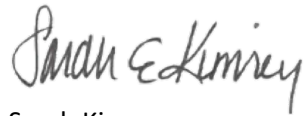
- C. Staff (written reports in agenda packet)

The board commended the police chief's detailed report in the packet, particularly noting the extensive training completed by officers.

## **9. Adjournment**

The mayor adjourned the meeting at 7:37 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Sarah Kimrey". The signature is written in a cursive, flowing style.

Sarah Kimrey

Town Clerk

Staff support to the Board of Commissioners

FY 2024-2025

TOWN OF HILLSBOROUGH

BUDGET CHANGES REPORT

DATES: 02/10/2025 TO 02/10/2025

REFERENCE		CHANGE NUMBER	DATE	USER	ORIGINAL BUDGET	BUDGET CHANGE	AMENDED BUDGET
GF Contingency	10-00-9990-5300-000 CONTINGENCY						
	Establish Engineering Services	45888	02/10/2025	EBRADFORD	450,000.00	-105,540.00	212,556.35
	Vehicle repair for Eng Services	45928	02/10/2025	EBRADFORD	450,000.00	-1,500.00	211,056.35
	To cover fire alarm monitoring	45930	02/10/2025	EBRADFORD	450,000.00	-277.00	210,779.35
Account-ing	10-10-4400-5300-112 POSTAGE						
	To cover postage.	45931	02/10/2025	JFernandez	1,500.00	1,000.00	2,500.00
Account-ing	10-10-4400-5300-570 MISCELLANEOUS						
	To cover postage.	45932	02/10/2025	JFernandez	10,210.00	-1,000.00	9,210.00
Police	10-20-5100-5127-075 SEPARATION ALLOWANCE						
	Yr-end adj	45869	02/10/2025	EBRADFORD	82,438.00	9,700.00	92,138.00
Eng. Services	10-30-5400-5100-010 OVERTIME COMPENSATION						
	Establish budget	45849	02/10/2025	EBRADFORD	0.00	500.00	500.00
Eng. Services	10-30-5400-5100-020 SALARIES						
	Establish budget	45848	02/10/2025	EBRADFORD	0.00	140,000.00	140,000.00
Eng. Services	10-30-5400-5120-050 FICA						
	Establish budget	45850	02/10/2025	EBRADFORD	0.00	10,000.00	10,000.00
Eng. Services	10-30-5400-5125-060 HOSPITALIZATION						
	Establish budget	45851	02/10/2025	EBRADFORD	0.00	15,000.00	15,000.00
Eng. Services	10-30-5400-5125-061 LIFE/DISABILITY/VISION						
	Establish budget	45852	02/10/2025	EBRADFORD	0.00	300.00	300.00
Eng. Services	10-30-5400-5125-062 INSURANCE - DENTAL						
	Establish budget	45853	02/10/2025	EBRADFORD	0.00	500.00	500.00
Eng. Services	10-30-5400-5127-070 RETIREMENT						
	Establish budget	45854	02/10/2025	EBRADFORD	0.00	20,000.00	20,000.00
Eng. Services	10-30-5400-5127-071 401(K) RETIREMENT SUPPLEMENT						
	Establish budget	45855	02/10/2025	EBRADFORD	0.00	7,000.00	7,000.00
Eng. Services	10-30-5400-5300-080 TRAINING/CONF./CONV.						
	Establish budget	45856	02/10/2025	EBRADFORD	0.00	4,000.00	4,000.00
Eng. Services	10-30-5400-5300-110 TELEPHONE/INTERNET						
	Establish budget	45857	02/10/2025	EBRADFORD	0.00	1,000.00	1,000.00
Eng. Services	10-30-5400-5300-112 POSTAGE						
	Establish budget	45858	02/10/2025	EBRADFORD	0.00	1,000.00	1,000.00
Eng. Services	10-30-5400-5300-140 TRAVEL/VEHICLE ALLOTMENT						
	Establish budget	45860	02/10/2025	EBRADFORD	0.00	2,000.00	2,000.00
Eng. Services	10-30-5400-5300-310 GASOLINE						
	Establish budget	45861	02/10/2025	EBRADFORD	0.00	3,000.00	3,000.00
Eng. Services	10-30-5400-5300-320 SUPPLIES - OFFICE						
	Establish budget	45862	02/10/2025	EBRADFORD	0.00	1,000.00	1,000.00
Eng. Services	10-30-5400-5300-330 SUPPLIES - DEPARTMENTAL						
	Establish budget	45863	02/10/2025	EBRADFORD	0.00	100.00	100.00
Eng. Services	10-30-5400-5300-350 UNIFORMS						
	Establish budget	45864	02/10/2025	EBRADFORD	0.00	900.00	900.00
Eng. Services	10-30-5400-5300-479 C.S./UTILITY LOCATES						
	JFernandez		02/03/2025	2:41:44PM			
n142r03							

FY 2024-2025

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 02/10/2025 TO 02/10/2025

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	Establish budget	45871	02/10/2025	EBRADFORD	0.00	140,000.00	140,000.00
Eng. Services	10-30-5400-5300-530 DUES & SUBSCRIPTIONS						
	Establish budget	45865	02/10/2025	EBRADFORD	0.00	5,000.00	5,000.00
Eng. Services	10-30-5400-5300-570 MISCELLANEOUS						
	Establish budget	45866	02/10/2025	EBRADFORD	0.00	500.00	500.00
Eng. Services	10-30-5400-5500-970 SERVICE CHARGE - WATER & SEWER FUND						
	Establish budget	45886	02/10/2025	EBRADFORD	0.00	-175,900.00	-175,900.00
Eng. Services	10-30-5400-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Establish budget	45887	02/10/2025	EBRADFORD	0.00	-70,360.00	-70,360.00
Fleet Maint.	10-30-5550-5300-207 VEHICLE REPAIR - ENGINEERING SERV						
	Est budget for Eng Services	45927	02/10/2025	EBRADFORD	0.00	1,500.00	1,500.00
Fleet Maint.	10-30-5550-5300-490 C.S./ALARM						
	To cover fire alarm monitoring	45929	02/10/2025	EBRADFORD	2,750.00	277.00	3,027.00
WSF Revenues	30-71-3870-3870-010 TRANSFER FROM UTILITIES CAPITAL IMP						
	Apply remaining proj funds per FY25 budget	45920	02/10/2025	EBRADFORD	0.00	43,522.62	43,522.62
	Apply remaining project funds	45924	02/10/2025	EBRADFORD	0.00	170,000.00	213,522.62
WSF Transfers Out	30-71-5972-5972-002 TRANSFER TO WATER SDF RESERVE FUND						
	Move FY24 SDFs to Reserve Fund	45890	02/10/2025	EBRADFORD	0.00	634,159.00	658,154.00
	Record FY25 SDF Payment	45895	02/10/2025	EBRADFORD	0.00	4,098.00	662,252.00
WSF Transfers Out	30-71-5972-5972-003 TRANSFER TO SEWER SDF RESERVE FUND						
	Move FY24 SDFs to Reserve Fund	45891	02/10/2025	EBRADFORD	0.00	668,510.00	690,672.00
	Record FY25 SDF Payment	45896	02/10/2025	EBRADFORD	0.00	874.00	691,546.00
WD / WSF Transfers	30-71-8140-5982-001 TRANSFER TO UTIL CAP IMPROV FUND						
	Apply remaining proj funds per FY25 budget	45921	02/10/2025	EBRADFORD	374,468.00	43,522.62	417,990.62
WWC / WSF Transfers	30-71-8200-5982-001 TRANSFER TO UTIL CAP IMPROV FUND						
	Exchange Club Interceptors	45925	02/10/2025	EBRADFORD	114,432.00	170,000.00	284,432.00
WSF Revenues	30-80-3500-3523-002 WATER SYSTEM DEVELOPMENT FEES						
	Record FY25 SDF Payment	45893	02/10/2025	EBRADFORD	0.00	4,098.00	28,093.00
WSF Revenues	30-80-3500-3525-002 SEWER SYSTEM DEVELOPMENT FEES						
	Record FY25 SDF Payment	45894	02/10/2025	EBRADFORD	0.00	874.00	23,036.00
WSF Fund Bal.	30-80-3900-3900-000 FUND BALANCE APPROPRIATED						
	Move FY24 SDFs to Reserve Fund	45889	02/10/2025	EBRADFORD	406,244.00	1,302,669.00	3,093,583.61
Utilities Admin.	30-80-7220-5300-479 C.S./UTILITY LOCATES						
	Move expense to Eng Services	45872	02/10/2025	EBRADFORD	200,000.00	-140,000.00	165,898.20
Water Dist.	30-80-8140-5300-165 MAINTENANCE - INFRASTRUCTURE						
	For patching after water line repair Churton/M	45867	02/10/2025	JFernandez	50,000.00	-5,000.00	65,000.00
Water Dist.	30-80-8140-5300-326 SUPPLIES - PATCH						
	For patching after water line repair Churton/M	45868	02/10/2025	JFernandez	4,000.00	5,000.00	20,500.00
WW Collect.	30-80-8200-5300-080 TRAINING/CONF./CONV.						
	To cover exams and training for line crew.	45934	02/10/2025	JFernandez	5,000.00	1,600.00	8,100.00
WW Collect.	30-80-8200-5300-330 SUPPLIES - DEPARTMENTAL						
	To cover exams and training for line crew.	45933	02/10/2025	JFernandez	70,000.00	-1,600.00	66,100.00
WSF Contingency	30-80-9990-5300-000 CONTINGENCY						
	JFernandez		02/03/2025	2:41:44PM			Page 2 of 4
	n142r03						

FY 2024-2025

## TOWN OF HILLSBOROUGH

## BUDGET CHANGES REPORT

DATES: 02/10/2025 TO 02/10/2025

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	Move Utility Locates to Eng Services	45892	02/10/2025	EBRADFORD	400,000.00	140,000.00	173,621.65
Storm-Water	35-30-5900-5100-020 SALARIES						
	Yr-end adj	45873	02/10/2025	EBRADFORD	331,473.00	22,200.00	353,673.00
Storm-Water	35-30-5900-5120-050 FICA						
	Yr-end adj	45874	02/10/2025	EBRADFORD	25,358.00	1,242.00	26,600.00
Storm-Water	35-30-5900-5127-070 RETIREMENT						
	Yr-end adj	45875	02/10/2025	EBRADFORD	44,804.00	3,706.00	48,510.00
Storm-Water	35-30-5900-5127-071 401(K) RETIREMENT SUPPLEMENT						
	Yr-end adj	45876	02/10/2025	EBRADFORD	16,574.00	1,761.00	18,335.00
Storm-Water	35-30-5900-5300-000 CONTINGENCY						
	Apply merit/COLA	45878	02/10/2025	EBRADFORD	25,000.00	-7,880.00	9,120.00
	Yr-end adj	45885	02/10/2025	EBRADFORD	25,000.00	-1,302.00	7,818.00
Storm-Water	35-30-5900-5300-110 TELEPHONE/INTERNET						
	Yr-end adj	45884	02/10/2025	EBRADFORD	1,848.00	1,302.00	3,150.00
Storm-Water	35-30-5900-5300-570 MISCELLANEOUS						
	Apply merit/COLA	45877	02/10/2025	EBRADFORD	26,375.00	-21,029.00	5,000.00
WS Cap. Proj.	69-13-3870-3870-500 TRANSFER FROM WSF-S ZONE BPS						
	Adj to actual	45908	02/10/2025	EBRADFORD	0.00	144,405.51	144,405.51
WS Cap. Proj.	69-13-8140-5970-920 TRANSFER TO WATER SEWER FUND						
	Adj to actual	45910	02/10/2025	EBRADFORD	0.00	144,405.51	144,405.51
WS Cap. Proj.	69-15-3870-3870-502 TRANSFER FROM WSF-EDD WTR LINE EXT						
	Adj to actual	45903	02/10/2025	EBRADFORD	0.00	222,562.53	222,562.53
WS Cap. Proj.	69-15-3870-3870-700 TRANSFER FROM FUND 75-EDD WATER LIN						
	Adj to actual	45904	02/10/2025	EBRADFORD	0.00	259,404.00	259,404.00
WS Cap. Proj.	69-15-8140-5970-920 TRANSFER TO WATER SEWER FUND						
	Adj to actual	45907	02/10/2025	EBRADFORD	0.00	250,000.00	250,000.00
WS Cap. Proj.	69-15-8140-5972-002 TRANSFER TO FUND 75-WATER SDF RESER						
	Adj to actual	45905	02/10/2025	EBRADFORD	0.00	231,966.53	231,966.53
WS Cap. Proj.	69-16-3870-3870-503 TRANSFER FROM WSF-CHURTON ST MAIN						
	Adj to actual	45911	02/10/2025	EBRADFORD	0.00	430,000.00	430,000.00
WS Cap. Proj.	69-16-8140-5970-920 TRANSFER TO WATER SEWER FUND						
	Adj to actual	45913	02/10/2025	EBRADFORD	0.00	430,000.00	430,000.00
WS Cap. Proj.	69-19-3870-3870-506 TRANSFER FROM WSF-ORANGE GR/CHURTON						
	Adj to actual	45915	02/10/2025	EBRADFORD	0.00	216,505.13	216,505.13
WS Cap. Proj.	69-19-8200-5970-920 TRANSFER TO WATER SEWER FUND						
	Adj to actual	45916	02/10/2025	EBRADFORD	0.00	216,505.13	216,505.13
WS Cap. Proj.	69-26-3870-3870-510 TRANSFER FROM WSF-WTP FILTERS #s2&3						
	Adj to actual	45917	02/10/2025	EBRADFORD	0.00	5,000.00	5,000.00
WS Cap. Proj.	69-26-8120-5970-920 TRANSFER TO WATER SEWER FUND						
	Adj to actual	45919	02/10/2025	EBRADFORD	0.00	5,000.00	5,000.00
WS Cap. Res.	70-00-3850-3850-000 INTEREST EARNED						
	Adj to actual	45901	02/10/2025	EBRADFORD	937,524.75	387,827.08	1,325,351.83
WS Cap. Res.	70-71-6900-5970-001 TRANSFER TO UTILITY CAP IMPROV FUND						
	JFernandez		02/03/2025	2:41:44PM			
	n142r03						

FY 2024-2025

TOWN OF HILLSBOROUGH

BUDGET CHANGES REPORT

DATES: 02/10/2025 TO 02/10/2025

<u>REFERENCE</u>		<u>CHANGE</u> <u>NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL</u> <u>BUDGET</u>	<u>BUDGET</u> <u>CHANGE</u>	<u>AMENDED</u> <u>BUDGET</u>
Adj to actual		45902	02/10/2025	EBRADFORD	4,680,469.75	387,827.08	5,068,296.83
Water SDF Res.	75-71-3870-3870-156 TRAN FR W/S US-70 WTR IMPROVEMENTS Post FY24 & FY25 SDFs	45897	02/10/2025	EBRADFORD	603,995.00	662,252.00	1,266,247.00
Water SDF Res.	75-71-6900-5970-928 TRAN TO FUND 69 - US 70 PHASE I Post FY24 & FY25 SDFs	45898	02/10/2025	EBRADFORD	985,369.53	662,252.00	1,647,621.53
Sewer SDF Res.	76-71-3870-3870-155 TRAN FR W/S - COLLECT SYS REHAB Post FY24 & FY25 SDFs	45899	02/10/2025	EBRADFORD	1,316,127.00	691,546.00	2,007,673.00
Sewer SDF Res.	76-71-6900-5970-927 TRAN TO UTIL CAP IMP FD - COLL SYS Post FY24 & FY25 SDFs	45900	02/10/2025	EBRADFORD	1,316,127.00	691,546.00	2,007,673.00
						<u>9,091,031.74</u>	

APPROVED: 4/0

DATE: 2/10/25

VERIFIED: 





## ORDINANCE

### Amending Section 3.71 of the Code of Ordinances – Water and Sewer Advisory Committee

**WHEREAS**, the Water and Sewer Advisory Committee was established in 2001 and later codified into Section 3.71 of the Code of Ordinances in January 2023; and

**WHEREAS**, the Water and Sewer Advisory Committee has dutifully and voluntarily addressed many important policies impacting the town's water customers and enterprise fund in a beneficial manner for the last 25 years and there remain no current critical items that warrant continued membership and meetings as formally established; and

**WHEREAS**, the Hillsborough Board of Commissioners agrees with the Water and Sewer Advisory Committee members' recommendation to disband the Water and Sewer Advisory Committee as authorized by Section 3.71 of the Code of Ordinances effective Feb. 28, 2025;

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

**Section 1.** Section 3.71 of the Code of Ordinances is hereby repealed effective Feb. 28, 2025.

**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective as stated in Section 1.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 10<sup>th</sup> day of February in the year 2025.

Ayes: 4

Noes: 0

Absent or excused: 1



A handwritten signature in black ink, reading "Sarah E. Kimrey".

Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending Chapter 10 – Regulation and Control of Animals

#### Section 10-5 of the Code of Ordinances

The Hillsborough Board of Commissioners ordains:

**Section 1.** Chapter 10 – Regulation and Control of Animals, of the Hillsborough Code of Ordinances is amended by adding a new Section 10-5, to read as follows:

#### **Section 10-5. Feeding of Wildlife Prohibited**

- (a) Subject to subsection (h) below, no person within the corporate limits of the town may place or allow any device, attractant or other material to be placed outdoors on any public or private property for the purpose of feeding or attracting wildlife.
- (b) For the purposes of this section, an attractant means any substance which could reasonably be expected to feed or attract wildlife or does in fact attract wildlife, including, but not limited to food products, pet food, feed, or grain.
- (c) For the purposes of this section, wildlife refers to all non-domesticated animals that inhabit the area.
- (d) There is a rebuttable presumption that the placement of any attractant or other material edible by wildlife at a height of less than five (5) feet off the ground is for the purpose of feeding wildlife, which is prohibited.
- (e) There is a rebuttable presumption that the placement of any attractant or other material edible by wildlife in a drop feeder, automatic feeder or similar device regardless of height is for the purpose of feeding wildlife, which is prohibited.
- (f) Any property owner or resident shall remove any materials placed on their property in violation of this section within 48 hours of being notified by the town that such violation exists. Failure to do so shall constitute a separate violation of this section.
- (g) Any property owner or resident shall remove any device placed on their property to which wildlife are attracted or from which wildlife actually feeds. Alternatively, a property owner may modify such device or make other changes to the property that prevent wildlife from having access to or feeding from the device. Failure to remove the device or make necessary modifications within 48 hours of notice from the town shall constitute a separate violation of this section.
- (h) This section does not apply to:
  - (1) Naturally growing materials, including but not limited to fruits, grains, seeds, vegetables, or other crops or vegetation;
  - (2) Stored crops, provided that such crop materials are not intentionally made available to wildlife for feeding;

- (3) Feeders used to provide food to domestic animals or livestock.
- (4) Maintaining a bird feeder, or from feeding common backyard or perching birds in the orders Passeriformes, Piciformes, and Columbiformes unless said activity constitutes an attractant and its cessation is ordered by the town pursuant to this section.
- (5) Maintaining a feeder for invertebrate pollinators, unless said activity constitutes an attractant and its cessation is ordered by the town pursuant to this section.

**Section 2.** This ordinance shall become effective upon adoption.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 10th day of February in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



A handwritten signature in cursive script, reading "Sarah E. Kimrey", is written over a horizontal line.

Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Adoption

### Elizabeth Brady Road Culvert Replacement

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby adopted as follows.

Elizabeth Brady Road Culvert Replacement	<u>\$75,000</u>
TOTAL	\$75,000

**Section 2.** Amounts appropriated for the capital project are hereby adopted as follows.

Elizabeth Brady Road Culvert Replacement	<u>\$75,000</u>
TOTAL	\$75,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 4.** This capital project will close automatically upon project completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 10<sup>th</sup> day of February in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

#### Exchange Club Interceptors

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Exchange Club Interceptors	\$210,000	\$170,000	\$380,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Exchange Club Interceptors	\$210,000	\$170,000	\$380,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 10<sup>th</sup> day of February in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



Sarah E. Kimrey, Town Clerk



## RESOLUTION

### Authorizing Reimbursement for Early Project Expenditures – Adron F. Thompson Facility Project

**WHEREAS**, the town intends to undertake a project (as described below), use its own funds to pay initial project costs, and then reimburse itself from financing proceeds for some or all of these early expenditures; and

**WHEREAS**, the finance director has advised the Hillsborough Board of Commissioners that it should adopt this resolution to document the town's plans for reimbursement, so as to comply with certain federal tax rules relating to reimbursement from financing proceeds;

**NOW, THEREFORE**, be it resolved by the Hillsborough Board of Commissioners as follows:

- The project is the renovation of the Adron F. Thompson Facility, as previously discussed with the town board.
- The town intends to advance funds for initial project costs and then reimburse itself from financing proceeds for some or all of these early expenditures. The expected type of financing for the project (which is subject to change) is either revenue bonds or installment financing under Section 160A-20 of the General Statutes. The expected maximum amount of financing expected for the project (including allowances for reserves and financing costs) is currently estimated as approximately \$6,500,000.
- Funds for the early project expenditures may come from the town's General Fund, Water and Sewer Enterprise Fund, or any other appropriate town fund.
- The town intends for the adoption of this resolution to be a declaration of the town's official intent to reimburse itself from financing proceeds for project cost expenditures.

Approved this 10th day of February of the year 2025.



*Mark Bell*

Mark Bell, Mayor  
Town of Hillsborough

Attestation:

*Sarah Kimrey*

Sarah Kimrey, Town Clerk



## RESOLUTION

### Authorizing Reimbursement for Early Project Expenditures – Lawndale Basin Rehabilitation Project

**WHEREAS**, the town intends to undertake a project (as described below), use its own funds to pay initial project costs, and then reimburse itself from financing proceeds for some or all of these early expenditures; and

**WHEREAS**, the finance director has advised the Hillsborough Board of Commissioners that it should adopt this resolution to document the town's plans for reimbursement, so as to comply with certain federal tax rules relating to reimbursement from financing proceeds;

**NOW, THEREFORE**, be it resolved by the Hillsborough Board of Commissioners as follows:

- The project is the rehabilitation and replacement of sewer system components in the Lawndale community, as previously discussed with the town board.
- The town intends to advance funds for initial project costs and then reimburse itself from financing proceeds for some or all of these early expenditures. The expected type of financing for the project (which is subject to change) is revenue bonds through the state's low-cost revolving loan fund. The expected maximum amount of financing expected for the project (including allowances for reserves and financing costs) is currently estimated as approximately \$2,100,000.
- Funds for the early project expenditures may come from the town's General Fund, Water and Sewer Enterprise Fund, or any other appropriate town fund.
- The town intends for the adoption of this resolution to be a declaration of the town's official intent to reimburse itself from financing proceeds for project cost expenditures.

Approved this 10th day of February of the year 2025.



*Mark Bell*

Mark Bell, Mayor  
Town of Hillsborough

Attestation:

*Sarah Kimrey*

Sarah Kimrey, Town Clerk