



Minutes

Board of Commissioners Work Session

7 p.m. Sept. 25, 2023

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Jenn Weaver and commissioners Mark Bell, Kathleen Ferguson, Matt Hughes, and Evelyn Lloyd

Absent: Commissioner Robb English

Staff: Planning and Economic Development Manager Shannan Campbell, Assistant Town Manager and Community Services Director Matt Efird, Budget and Management Analyst Josh Fernandez, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Communications Specialist JC Leser, Town Manager Eric Peterson, Utilities Director Marie Strandwitz and Public Space and Sustainability Manager Stephanie Trueblood

1. Opening of the work session

Mayor Jenn Weaver called the meeting to order at 7:01 p.m.

2. Agenda changes and approval

There were no changes.

Motion: Commissioner Kathleen Ferguson moved to approve the agenda as presented. Commissioner Mark Bell seconded.

Vote: 3-0. Absent: Commissioner Evelyn Lloyd

3. Items for decision – consent agenda

- A. Miscellaneous budget amendments and transfers
- B. Resolution to approve the 2023 Water Shortage Response Plan
- C. Acceptance of water and sewer utilities in Harmony at Waterstone (Parcel 17)

Motion: Commissioner Matt Hughes moved to approve all items on the consent agenda. Ferguson seconded.

Vote: 3-0. Nays: 0. Absent: Lloyd

Lloyd joined the meeting at 7:03 p.m.

4. In-depth discussion and topics

- A. Ridgeway Feasibility Study: review and next steps

Public Space and Sustainability Manager Stephanie Trueblood presented the feasibility study on the Ridgeway greenway to the board. She highlighted constraints on the town due to the following issues:

- Acquiring right of way and private property
- Planned projects of the North Carolina Department of Transportation and timing of those projects
- Town plans and planned developments
- Regulatory and permitting requirements
- Jurisdictional boundaries

- Environmental impacts
- Utility conflicts and easement areas
- Stormwater system upgrades
- Budget

Trueblood said the town considered the following design criteria as a part of the study:

- Multimodal use
- Accessibility and universal design principles
- Lighting and safety
- Stormwater green infrastructure
- Regulatory requirements
- Character and aesthetics
- Landscaping best practices
- Maintenance considerations

The feasibility study shows preliminary cost estimates to be:

- Segment 1 — over \$9.6 million, about twice as much as anticipated due to a significant amount of elevated boardwalk needed for an accessible grade and a longer-than-expected pedestrian bridge over the railroad corridor. This segment would connect downtown Hillsborough to the Collins Ridge greenway.
- Segment 2 — over \$7.3 million, which is in line with early estimates but not currently included in the Capital Improvement Plan. This segment would connect the Collins Ridge greenway to Cates Creek Park.

Ferguson asked Trueblood if corporate sponsorship would help fund the greenway. Trueblood responded that grants and external funding may cause extra costs for data collection, analysis and environmental studies. Assistant Town Manager Matt Efird shared that the project will need to proceed with engineering before grants likely could be received. He said town staff could work toward building a plan of finance while Trueblood continues with studies.

Ferguson said she believes Ridgewalk is essential to the Comprehensive Sustainability Plan, but she wants to review a needs analysis before weighing in on the phasing of the project. She also asked if the North Carolina Railroad could be asked whether it would approve the project without the town first sinking significant cost into engineering.

Bell asked if the engineering cost needs to be approved in the next two budget years or if some of it could come later. Trueblood said the funds would likely be needed later as engineering of the project could take several years. When asked by Bell, she shared that the Riverwalk greenway took seven years, but the situations are not comparable because the challenges of Riverwalk were different.

Town Manager Eric Peterson shared the context of funding the greenway, with cost varying from 6 to 10 cents on the tax rate per year over the life of the loan. He said the greenway's cost would limit the ability of the town to complete other projects, like moving the fire station. He suggested that the board wait until the next budget cycle before committing to the project.

Weaver suggested that staff also further investigate alternate routes to save costs, including the Exchange Park Lane single trestle under the railroad.

- B. Update presentation on ongoing development and infrastructure coordination challenges

The assistant town manager presented to the board regarding development coordination between staff. Efirm said staff has had past issues following internal processes, including staff providing direction outside of approved procedures. He shared several developments being developed or in the process of the town taking over the utilities, including:

- Collins Ridge
- Corbinton Commons
- Fiori Hill
- Forest Ridge
- Harmony at Waterstone
- Hillsborough Chrysler Dodge Jeep Ram dealer

Efirm said the challenges staff members face could worsen if the issues aren't resolved as several projects are coming to the area. He suggested the town can adopt several process improvements to help with consistency and enforcement to prevent future issues, including:

- Requiring water and sewer capacity applications earlier in the process.
- Requiring town-administered, developer-funded third-party construction inspections for water, sewer, street/sidewalk and stormwater.
- Providing a process and corrective requirements for continued observation of infrastructure during the building process, when infrastructure is damaged after inspection and approval, and when easements are encroached with unauthorized items.
- Staff agreeing on easements.
- Consolidating standards and enshrining those standards somewhere other than staff policy.
- Improving enforcement mechanisms, such as:
 - Withholding building permit issuance, setting of water meter, certificates of occupancy, agreement or master plan conditions until infrastructure is installed to standards and administrative requirements are met.
 - Determining if warranty bonds are worthwhile for the town.

C. Update presentation on Hillsborough station transit-oriented development

Efirm presented conceptual plans, potential uses and possible strategies for development of town-owned property around a planned train station. Potential plans include varied amounts of residential, commercial and civic use. Efirm said the town has previously planned for a third of the property to be reserved for affordable housing.

Efirm shared that the following items are constraints on the development of this space:

- Parking
- Utility service
- Infrastructure
- Disposition method
- Development uses
- Other revenue sources to fund the project

Efirm said developing affordable housing would be hard for this land without incentives for developers due to the higher costs developers are facing.

Ferguson said groups like Casa are using multiple methods to make affordable housing possible in this area.

Hughes stated his preference for greater density that creates more revenue for the town.

Weaver shared her belief that this parcel is a once-in-a-generation opportunity to develop with more density around transit-oriented development. She the town could put funds it is setting aside for affordable housing toward a significant project like this one.

5. Committee updates and reports

Board members gave updates on the committees and boards on which they serve.

6. Adjournment

Weaver adjourned the meeting at 9:52 p.m.

Respectfully submitted,



Sarah Kimrey
Town Clerk

Staff support to the Board of Commissioners

FY 2023-2024

**TOWN OF HILLSBOROUGH
 BUDGET CHANGES REPORT**

DATES: 09/25/2023 TO 09/25/2023

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
GF	10-00-3900-3900-000 FUND BALANCE APPROPRIATION						
Fund Bal	FY22 Roll-Over POs.	41211	09/25/2023	JFernandez	1,133,221.00	890,488.73	2,023,709.73
	Correction to FY22 Roll-Over POs.	41217	09/25/2023	JFernandez	1,133,221.00	-157.12	2,023,552.61
GF	10-00-9990-5300-000 CONTINGENCY						
Contingency	To move WWTP cleaning contract to Fac	41160	09/25/2023	EBRADFORI	450,000.00	-6,900.00	251,326.00
	To cover museum HVAC replacement	41246	09/25/2023	EBRADFORI	450,000.00	-6,567.00	244,759.00
Admin. Services	10-10-4200-5300-145 MAINTENANCE - BUILDINGS						
	FY22 Roll-Over POs	41161	09/25/2023	JFernandez	0.00	4,752.00	4,752.00
Admin. Services	10-10-4200-5300-350 UNIFORMS						
	To cover apparel order in Comms Divisio	41222	09/25/2023	JFernandez	0.00	200.00	200.00
	To cover apparel order in Comms Divisio	41225	09/25/2023	JFernandez	0.00	25.00	225.00
	To cover apparel order for Comms Divisic	41228	09/25/2023	JFernandez	0.00	40.00	265.00
Admin. Services	10-10-4200-5300-570 MISCELLANEOUS						
	To cover apparel order in Comms Divisio	41221	09/25/2023	JFernandez	57,553.00	-200.00	64,020.32
	To cover apparel order in Comms Divisio	41224	09/25/2023	JFernandez	57,553.00	-25.00	63,995.32
	To cover apparel order for Comms Divisic	41227	09/25/2023	JFernandez	57,553.00	-40.00	63,955.32
Financial Services	10-10-4400-5300-338 SUPPLIES - DATA PROCESSING						
	FY22 Roll-Over POs.	41162	09/25/2023	JFernandez	1,000.00	265.00	1,265.00
Planning	10-10-4900-5300-320 SUPPLIES - OFFICE						
	To cover office furniture - Planner II	41216	09/25/2023	EBRADFORI	0.00	6,500.00	6,500.00
Planning	10-10-4900-5300-441 C.S./ENGINEERING						
	FY22 Roll-Over POs.	41163	09/25/2023	JFernandez	0.00	36,000.00	36,000.00
Planning	10-10-4900-5300-467 C.S./MINUTES PREPARER						
	To cover office furniture - Planner II	41215	09/25/2023	EBRADFORI	6,500.00	-6,500.00	0.00
Planning	10-10-4900-5300-570 MISCELLANEOUS						
	FY22 Roll-Over POs.	41164	09/25/2023	JFernandez	17,000.00	1,763.50	18,763.50
Facilities Mgmt.	10-10-5000-5300-145 MAINTENANCE - BUILDINGS						
	To move WWTP cleaning contract to Fac	41159	09/25/2023	EBRADFORI	200,896.00	6,900.00	261,409.00
	FY22 Roll-Over POs.	41165	09/25/2023	JFernandez	200,896.00	9,381.25	270,790.25
	To cover preventative maintenance invoic	41219	09/25/2023	JFernandez	200,896.00	-479.00	270,311.25
Facilities Mgmt.	10-10-5000-5300-158 MAINTENANCE - EQUIPMENT						
	FY22 Roll-Over POs.	41166	09/25/2023	JFernandez	0.00	15,342.35	16,442.35
	To cover preventative maintenance invoic	41220	09/25/2023	JFernandez	0.00	479.00	16,921.35
Public Space	10-10-6300-5300-154 MAINTENANCE - GROUNDS						
	FY22 Roll-Over POs.	41180	09/25/2023	JFernandez	251,356.00	2,950.00	254,306.00
Public Space	10-10-6300-5300-155 MAINTENANCE - PARKS						
	FY22 Roll-Over POs.	41181	09/25/2023	JFernandez	25,000.00	37,744.38	62,744.38
Public Space	10-10-6300-5300-165 MAINTENANCE - INFRASTRUCTURE						
	FY22 Roll-Over POs.	41182	09/25/2023	JFernandez	7,000.00	2,575.00	9,575.00
Public Space	10-10-6300-5300-330 SUPPLIES - DEPARTMENTAL						
	FY22 Roll-Over POs.	41183	09/25/2023	JFernandez	25,000.00	12,494.11	37,494.11
Safety & Risk	10-10-6600-5300-330 SUPPLIES - DEPARTMENTAL						
	FY22 Roll-Over POs.	41184	09/25/2023	JFernandez	6,720.00	13,001.80	19,721.80
Safety & Risk	10-10-6600-5300-332 SUPPLIES - OSHA						
	JFernandez		09/20/2023	11:49:21AM			
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**TOWN OF HILLSBOROUGH
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	FY22 Roll-Over POs.	41185	09/25/2023	JFernandez	50,775.00	1,919.55	52,694.55
IT	10-10-6610-5300-338 SUPPLIES - DATA PROCESSING						
	FY22 Roll-Over POs.	41186	09/25/2023	JFernandez	190,750.00	157.12	190,907.12
	Correction to FY22 Roll-Over POs.	41218	09/25/2023	JFernandez	190,750.00	-157.12	190,750.00
IT	10-10-6610-5700-743 CAPITAL - SOFTWARE						
	Fleet software conversion	41157	09/25/2023	EBRADFORI	20,000.00	-8,400.00	11,600.00
Police	10-20-5100-5300-145 MAINTENANCE - BUILDINGS						
	FY22 Roll-Over POs.	41167	09/25/2023	JFernandez	15,000.00	3,840.00	18,720.00
Police	10-20-5100-5300-330 SUPPLIES - DEPARTMENTAL						
	FY22 Roll-Over POs.	41168	09/25/2023	JFernandez	115,325.00	6,516.86	121,841.86
Police	10-20-5100-5300-350 UNIFORMS						
	FY22 Roll-Over POs.	41170	09/25/2023	JFernandez	27,140.00	580.75	27,720.75
Police	10-20-5100-5300-458 DATA PROCESSING SERVICES						
	FY22 Roll-Over POs.	41169	09/25/2023	JFernandez	25,310.00	1,560.00	27,870.00
Police	10-20-5100-5700-735 CAPITAL - BUILDINGS & IMPROVEMENTS						
	FY22 Roll-Over POs.	41171	09/25/2023	JFernandez	0.00	45,272.50	45,272.50
Fleet Mgmt.	10-30-5550-5300-113 LICENSE FEES						
	Fleet software conversion	41158	09/25/2023	EBRADFORI	6,900.00	8,400.00	15,300.00
Fleet Mgmt.	10-30-5550-5300-158 MAINTENANCE - EQUIPMENT						
	FY22 Roll-Over POs.	41172	09/25/2023	JFernandez	6,000.00	8,000.00	14,000.00
Fleet Mgmt.	10-30-5550-5300-530 DUES & SUBSCRIPTION						
	To est Dues budget	41230	09/25/2023	EBRADFORI	0.00	180.00	180.00
Fleet Mgmt.	10-30-5550-5300-570 MISCELLANEOUS						
	To est Dues budget	41229	09/25/2023	EBRADFORI	1,000.00	-180.00	820.00
Streets	10-30-5600-5300-455 C.S./ENGINEERING						
	FY22 Roll-Over POs.	41173	09/25/2023	JFernandez	26,000.00	40,222.50	66,222.50
Streets	10-30-5600-5300-760 POWELL BILL						
	FY22 Roll-Over POs.	41174	09/25/2023	JFernandez	745,500.00	268,260.00	1,013,760.00
Streets	10-30-5600-5700-729 CAPITAL - INFRASTRUCTURE						
	FY22 Roll-Over POs.	41175	09/25/2023	JFernandez	239,000.00	46,515.00	285,515.00
Solid Waste	10-30-5800-5700-740 CAPITAL - VEHICLES						
	FY22 Roll-Over POs.	41176	09/25/2023	JFernandez	130,000.00	331,375.06	475,834.06
Special Approp.	10-60-6900-5300-167 MAINTENANCE - MUSEUM						
	To cover museum HVAC replacement	41245	09/25/2023	EBRADFORI	10,000.00	6,567.00	16,567.00
W&S Fund Bal.	30-80-3900-3900-000 FUND BALANCE APPROPRIATED						
	FY22 Roll-Over POs.	41212	09/25/2023	JFernandez	1,768,570.00	785,922.41	2,554,492.41
Admin. of Enterprise	30-80-7200-5300-041 ATTORNEY FEES						
	To cover overage	41247	09/25/2023	EBRADFORI	17,000.00	5,500.00	22,500.00
Utilities Admin.	30-80-7220-5300-455 C.S./ENGINEERING						
	FY22 Roll-Over POs.	41187	09/25/2023	JFernandez	75,000.00	80,600.87	155,600.87
Utilities Admin.	30-80-7220-5300-477 C.S./UPDATE SEWER CAP FEES						
	FY22 Roll-Over POs.	41188	09/25/2023	JFernandez	0.00	2,945.00	2,945.00
Utilities Admin.	30-80-7220-5300-479 C.S./UTILITY LOCATES						
	JFernandez		09/20/2023	11:49:21AM			

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	FY22 Roll-Over POs.	41189	09/25/2023	JFernandez	100,000.00	100,000.00	200,000.00
Utilities Admin.	30-80-7220-5300-493 C.S./GIS FY22 Roll-Over POs.	41190	09/25/2023	JFernandez	90,000.00	15,407.50	105,407.50
Utilities Admin.	30-80-7220-5300-570 MISCELLANEOUS FY22 Roll-Over POs.	41191	09/25/2023	JFernandez	3,600.00	20,000.00	23,600.00
Billing & Collections	30-80-7240-5300-334 DEPT SUPP-METER READING FY22 Roll-Over POs.	41192	09/25/2023	JFernandez	125,000.00	8,215.59	133,215.59
WTP	30-80-8120-5300-323 SUPPLIES - CHEMICALS FY22 Roll-Over POs.	41193	09/25/2023	JFernandez	427,760.00	650.00	428,410.00
WTP	30-80-8120-5700-741 CAPITAL - EQUIPMENT FY22 Roll-Over POs.	41194	09/25/2023	JFernandez	37,000.00	52,200.00	89,200.00
WFER	30-80-8130-5300-153 DAM INSPECTION & EVALUATION FY22 Roll-Over POs.	41195	09/25/2023	JFernandez	0.00	12,000.00	12,000.00
WFER	30-80-8130-5300-154 MAINTENANCE - GROUNDS FY22 Roll-Over POs.	41196	09/25/2023	JFernandez	15,000.00	8,686.22	23,686.22
Water Dist.	30-80-8140-5300-330 SUPPLIES - DEPARTMENTAL FY22 Roll-Over POs.	41197	09/25/2023	JFernandez	131,440.00	6,509.64	136,467.64
Water Dist.	30-80-8140-5700-729 CAPITAL - INFRASTRUCTURE FY22 Roll-Over POs.	41198	09/25/2023	JFernandez	40,000.00	7,345.40	47,345.40
Water Dist.	30-80-8140-5700-741 CAPITAL - EQUIPMENT FY22 Roll-Over POs.	41199	09/25/2023	JFernandez	80,000.00	18,801.17	98,801.17
WW Collect.	30-80-8200-5300-158 MAINTENANCE - EQUIPMENT FY22 Roll-Over POs.	41200	09/25/2023	JFernandez	40,000.00	4,210.96	44,210.96
WW Collect.	30-80-8200-5300-165 MAINTENANCE - INFRASTRUCTURE FY22 Roll-Over POs.	41201	09/25/2023	JFernandez	187,500.00	84,202.00	271,702.00
WW Collect.	30-80-8200-5300-322 SUPPLIES - LIFT STATION PUMPS For capitalized costs of Churton Grove PS FY22 Roll-Over POs.	41155 41202	09/25/2023 09/25/2023	JFernandez JFernandez	193,000.00 193,000.00	-36,321.00 13,724.00	156,679.00 170,403.00
WW Collect.	30-80-8200-5300-326 SUPPLIES - PATCH FY22 Roll-Over POs.	41203	09/25/2023	JFernandez	16,000.00	1,663.95	17,663.95
WW Collect.	30-80-8200-5300-330 SUPPLIES - DEPARTMENTAL FY22 Roll-Over POs.	41204	09/25/2023	JFernandez	80,500.00	7,287.06	81,305.06
WW Collect.	30-80-8200-5300-583 MISC-TAX, TAGS, ETC. FY22 Roll-Over POs.	41205	09/25/2023	JFernandez	3,000.00	4,350.00	7,350.00
WW Collect.	30-80-8200-5700-740 CAPITAL - VEHICLES FY22 Roll-Over POs.	41206	09/25/2023	JFernandez	70,000.00	126,756.60	196,756.60
WW Collect.	30-80-8200-5700-741 CAPITAL - EQUIPMENT For capitalized costs of Churton Grove PS FY22 Roll-Over POs.	41156 41207	09/25/2023 09/25/2023	JFernandez JFernandez	20,000.00 20,000.00	36,321.00 154,020.29	57,615.00 211,635.29
WWTP	30-80-8220-5300-158 MAINTENANCE - EQUIPMENT FY22 Roll-Over POs.	41208	09/25/2023	JFernandez	84,150.00	35,346.16	119,496.16
WWTP	30-80-8220-5300-164 MAINTENANCE - INSTRUMENTATION FY22 Roll-Over POs.	41209	09/25/2023	JFernandez	19,470.00	9,560.00	29,030.00

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WWTP	30-80-8220-5300-165 MAINTENANCE - INFRASTRUCTURE FY22 Roll-Over POs.	41210	09/25/2023	JFernandez	9,200.00	11,440.00	20,640.00
W&S Contingency	30-80-9990-5300-000 CONTINGENCY To cover Attorney Fee overage	41248	09/25/2023	EBRADFORI	400,000.00	-5,500.00	277,924.00
SDFs	70-00-3850-3850-000 INTEREST EARNED Adj to actual	41233	09/25/2023	EBRADFORI	100,889.20	186,944.68	287,833.88
SDFs	70-71-3870-3870-000 TRANSFER FROM WATER FUND Adj to actual	41234	09/25/2023	EBRADFORI	794,415.99	-794,415.99	0.00
SDFs	70-71-3870-3870-015 TRANSFER FROM SEWER FUND Adj to actual	41232	09/25/2023	EBRADFORI	1,949,845.96	-934,694.81	1,015,151.15
SDFs	70-71-6900-5970-001 TRANSFER TO UTILITY CAP IMPROV FUND Adj to actual	41231	09/25/2023	EBRADFORI	1,830,000.00	-527,014.97	1,302,985.03
SDFs	70-80-6900-5700-731 CAPITAL IMPROV.- SEWER Adj to actual	41236	09/25/2023	EBRADFORI	191,477.29	-191,477.29	0.00
SDFs	70-80-6900-5700-733 CAPITAL IMPROV.- WATER Adj to actual	41235	09/25/2023	EBRADFORI	823,673.86	-823,673.86	0.00
TDA	73-00-3900-3900-000 FUND BALANCE APPROPRIATED FY22 Roll-Over POs.	41213	09/25/2023	JFernandez	0.00	3,500.00	3,500.00
TDA	73-51-6250-5300-120 ADVERTISING FY22 Roll-Over POs.	41177	09/25/2023	JFernandez	23,275.00	3,100.00	26,375.00
TDA	73-51-6250-5300-530 DUES & SUBSCRIPTIONS FY22 Roll-Over POs.	41178	09/25/2023	JFernandez	0.00	400.00	400.00
TB	74-00-3900-3900-000 FUND BALANCE APPROPRIATED FY22 Roll-Over POs.	41214	09/25/2023	JFernandez	85,825.00	3,315.00	89,140.00
TB	74-51-6250-5300-731 SPECIAL PROJ/PARTNERSHIPS FY22 Roll-Over POs.	41179	09/25/2023	JFernandez	15,000.00	3,315.00	18,315.00
CRFs	75-71-3870-3870-156 TRAN FR W/S US BUS 70 WTR PHASE I Adj to actual	41241	09/25/2023	EBRADFORI	282,795.50	267,736.00	550,531.50
CRFs	75-71-3870-3870-157 TRAN FR W/S - WFER PH II DEBT PYMTS Close out project	41243	09/25/2023	EBRADFORI	175,000.00	-175,000.00	0.00
CRFs	75-71-3870-3870-509 TRAN FR W/S - GOV BURKE Close out project	41239	09/25/2023	EBRADFORI	119,408.00	-119,408.00	0.00
CRFs	75-71-6900-5970-928 TRAN TO FUND 69 - US 70 PHASE I Adj to actual	41242	09/25/2023	EBRADFORI	282,795.50	267,736.00	550,531.50
CRFs	75-71-6900-5970-933 TRAN TO FUND 69 - GOV BURKE WTR Close out project	41240	09/25/2023	EBRADFORI	119,408.00	-119,408.00	0.00
CRFs	75-71-6900-5970-950 TRAN TO WSF - WFER PH II DEBT PYMTS Close out project	41244	09/25/2023	EBRADFORI	175,000.00	-175,000.00	0.00
CRFs	76-71-3870-3870-155 TRAN FR W/S - COLLECT SYS REHAB Adj to actual	41237	09/25/2023	EBRADFORI	997,808.50	75,670.00	1,073,478.50
CRFs	76-71-6900-5970-927 TRAN TO UTIL CAP IMP FD - COLL SYS Adj to actual	41238	09/25/2023	EBRADFORI	997,808.50	75,670.00	1,073,478.50

FY 2023-2024

TOWN OF HILLSBOROUGH
BUDGET CHANGES REPORT

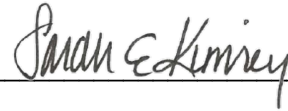
DATES: 09/25/2023 TO 09/25/2023

<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
					<u>379,801.80</u>	

APPROVED: 3/0

DATE: 9/25/23

VERIFIED: _____





RESOLUTION

Approval of 2023 Water Shortage Response Plan

WHEREAS, North Carolina General Statute 143-355 (l) requires that each system that provides public water services or plans to provide such services shall, either individually or together with other systems, prepare and submit a Water Shortage Response Plan and to update its contents at least once every five years; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Hillsborough, has been developed, approved and updated routinely for many years with its key components having been codified into town ordinance Sections 14-40.1 through 14-41.2; and

WHEREAS, the Water Shortage Response Plan which contains the above code sections and town contact information has been recently updated again and submitted to the state for input and for which the state has found the updates to be satisfactory; and

WHEREAS, the Board of Commissioners finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Hillsborough, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, be it resolved by the Hillsborough Board of Commissioners that the Water Shortage Response Plan updated August 2023, has been submitted to the Department of Environment and Natural Resources, Division of Water Resources and is hereby approved; and

BE IT FURTHER RESOLVED that the Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department of Environment and Natural Resources, in accordance with the statute and sound planning practice.

Approved this 25th day of September of the year 2023.

Handwritten signature of Jenn Weaver in black ink.

Jenn Weaver, Mayor
Town of Hillsborough



Attestation:

Handwritten signature of Sarah Kimrey in black ink.

Sarah Kimrey, Town Clerk