



# Minutes

## Board of Commissioners Regular Meeting with Tentative Budget Adoption

7 p.m. June 9, 2025

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Matt Hughes and Evelyn Lloyd

Absent: Commissioner Kathleen Ferguson

Staff: Planner II Molly Boyle, Budget Director Emily Bradford, Town Manager and Community Services Director Matt Efird, Budget and Management Analyst Josh Fernandez, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Communications Specialist JC Leser-McMinn, Town Manager Eric Peterson and Interim Police Chief Jason Winn

### Opening of the meeting

Mayor Mark Bell called the meeting to order at 7 p.m.

#### 1. Public charge

Bell read the public charge.

#### 2. Audience comments not related to the printed agenda

There were none.

#### 3. Agenda changes and approval

Motion: Commissioner Meaghun Darab moved to approve the agenda as presented. Commissioner Evelyn Lloyd seconded.

Vote: 4-0.

#### 4. Appointments

- A. Board of Adjustment – Appointment of Garret Sparks for a term expiring July 31, 2028
- B. Parks and Recreation Board – Appointment of Colleen Cederberg for a term expiring June 10, 2028
- C. Tourism Board – Reappointment of Scott Czechlewski as a Chamber representative for a term expiring June 9, 2027
- D. Tourism Board – Reappointment of Smita Patel for a term expiring June 9, 2027

Motion: Commissioner Matt Hughes moved to approve all appointments. Commissioner Robb English seconded.

Vote: 4-0.

#### 5. Items for decision – consent agenda

- A. Minutes
  - Regular meeting with budget presentation May 12, 2025

- Budget workshop and public hearing May 19, 2025
- Work session with budget workshop May 27, 2025
- B. Miscellaneous budget amendments and transfers
- C. Proclamation – National Pollinator Week 2025
- D. Tourism Board budget amendments
- E. Tourism Board Fiscal Year 2026 budget adoption
- F. Tourism Development Authority Fiscal Year 2026 budget adoption
- G. Text amendment to Unified Development Ordinance Section 9.2, Definitions – Bank and Financial Institution (initiated by the Board of Adjustment)
- H. Resolution to adopt Hillsborough’s portion of the 2025 Eno-Haw Regional Hazard Mitigation Plan

Motion: English moved to approve all items on the consent agenda. Darab seconded.

Vote: 4-0. Nays: None.

#### **6. Items for decision – regular agenda**

- A. Annexation and rezoning requests for 224 Oakdale Drive (PIN 9863-86-4896)

Planner II Molly Boyle presented an annexation and rezoning request for 224 Oakdale Drive. She explained that the applicant, Nasser Massry of Starlight Construction, was requesting the town annex the 4.62-acre property and rezone it to R-10, residential zoning with a minimum lot size of about 10,000 square feet. If approved, the applicant plans to develop the property into a 15-lot residential subdivision.

Boyle reported on the May 15 public hearing, where four community members submitted written comments and two spoke at the hearing. Community members raised concerns about traffic congestion, rate of growth, cost of living and stormwater runoff. One requested that open space be preserved at the back of the community.

Boyle reported that the Planning Board unanimously recommended approval of the annexation and rezoning request. Staff found the request was consistent with the town’s unified development ordinance and future land use map. Boyle noted that water and sewer service is expected to be available with improvements at the developer's expense.

Boyle outlined some requirements for the project, including a stormwater control measure, construction of a public street, and preservation of 10% of the project area as open space.

Board members asked about the open space requirement and the possibility of mirroring the design of the adjacent Oak Ridge subdivision. Boyle confirmed they could work with the developer on the design but can’t require specific placement of the open space.

Town Attorney Bob Hornik clarified that conditions could not be attached to this request since it is a general use rezoning.

Motion: Darab moved to approve the annexation and rezoning ordinances. Hughes seconded.

Vote: 4-0.

- B. Fiscal Year 2026 Budget Adoption

Budget Director Emily Bradford presented the Fiscal Year 2026 budget for adoption. She explained that the budget had been updated to reflect discussions from previous budget work sessions and updates from departments. All changes made since the recommended version were included in the agenda packet.

In response to a question from the board, Assistant Town Manager and Community Services Director Matt Eford clarified that the Orange County Partnership to End Homelessness expansion request would likely become part of the continuation budget in subsequent years if funded.

Board members expressed their appreciation for the budget staff's work, acknowledging the complexities faced this year, including flat revenues, loss of grant funding and the adjustment of property values in the county.

Motion: Hughes moved to adopt the Fiscal Year 2026 budget. English seconded.

Vote: 4-0.

C. Hot topics for work session June 23, 2025

It was noted that the upcoming work session would include year-end budget amendments and transfers. Additionally, consultants working with planning staff on the Unified Development Ordinance update plan to introduce themselves to the board and provide a project overview.

**7. Updates**

A. Board members

Board members gave updates on the committees and boards on which they serve.

B. Town manager

The manager had no additional updates.

C. Staff (written reports in agenda packet)

There were no additional updates.

**8. Adjournment**

The mayor adjourned the meeting at 7:20 p.m.

Respectfully submitted,



Sarah Kimrey

Town Clerk

Staff support to the Board of Commissioners

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 06/09/2025 - 06/09/2025

Town of Hillsborough, NC

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025						
Fund: 10 - GENERAL						
Department: 3900 - 3900						
<a href="#">10-00-3900-3900000</a>	FUND BALANCE APPROPRIATION			-3,260,960.00	2,158,858.35	-1,102,101.65
BA0000007	Employee awards	GLPKT00069	06/09/2025		-5,530.00	
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		-72,618.00	
BA0000014	Yr-end Adjustments	GLPKT00126	06/09/2025		-993.65	
BA0000015	Debt Finance NC86 Reno	GLPKT00127	06/09/2025		2,180,000.00	
BA0000018	Adj per actual	GLPKT00134	06/09/2025		13,000.00	
BA0000019	Adj per actual	GLPKT00135	06/09/2025		45,000.00	
Department 3900 Total:				-3,260,960.00	2,158,858.35	-1,102,101.65
Department: 4400 - ACCOUNTING						
<a href="#">10-10-4400-5300080</a>	TRAINING/CONF/CONV			5,000.00	56.00	5,056.00
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		56.00	
<a href="#">10-10-4400-5300459</a>	CS - ACCOUNTING ASSISTANCE			41,000.00	-56.00	40,944.00
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		-56.00	
Department 4400 Total:				46,000.00	0.00	46,000.00
Department: 4500 - HUMAN RESOURCES						
<a href="#">10-10-4500-5300530</a>	DUES & SUBSCRIPTIONS			1,802.00	2,850.00	4,652.00
BudAdj	Budget Adjustment	ZADJBudAdj	06/09/2025		2,850.00	
<a href="#">10-10-4500-5350580</a>	CUSTOMER SERVICE & INNOVATION AWARD			8,200.00	5,530.00	13,730.00
BA0000007	Employee awards	GLPKT00069	06/09/2025		5,530.00	
Department 4500 Total:				10,002.00	8,380.00	18,382.00
Department: 5100 - POLICE						
<a href="#">10-20-5100-5127070</a>	RETIREMENT			387,382.00	72,618.00	460,000.00
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		72,618.00	
<a href="#">10-20-5100-5300158</a>	MAINT - EQUIPMENT			34,000.00	-4,000.00	30,000.00
BA0000002	Police - for uniforms, background check, and ..	GLPKT00061	06/09/2025		-4,000.00	
<a href="#">10-20-5100-5300330</a>	SUPPLIES - DEPARTMENTAL			57,375.00	-7,850.00	49,525.00
BA0000003	Police - for radios	GLPKT00061	06/09/2025		-8,850.00	
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		1,000.00	
<a href="#">10-20-5100-5300350</a>	UNIFORMS			21,840.00	1,250.00	23,090.00
BA0000002	Police - for uniforms, background check, and ..	GLPKT00061	06/09/2025		1,250.00	
<a href="#">10-20-5100-5300363</a>	RENTAL - BUILDINGS			50,923.00	677.00	51,600.00
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		677.00	
<a href="#">10-20-5100-5300470</a>	HIRING SELECTION PROCESS			3,400.00	550.00	3,950.00
BA0000002	Police - for uniforms, background check, and ..	GLPKT00061	06/09/2025		550.00	
<a href="#">10-20-5100-5300570</a>	MISCELLANEOUS			4,000.00	-1,677.00	2,323.00
BA0000010	Yr-end Adjustment	GLPKT00119	06/09/2025		-1,677.00	
<a href="#">10-20-5100-5700740</a>	CAPITAL - VEHICLES			200,000.00	11,050.00	211,050.00
BA0000002	Police - for uniforms, background check, and ..	GLPKT00061	06/09/2025		2,200.00	
BA0000003	Police - for radios	GLPKT00061	06/09/2025		8,850.00	
Department 5100 Total:				758,920.00	72,618.00	831,538.00
Department: 5400 - ENGINEERING SERVICES						
<a href="#">10-30-5400-5100010</a>	OVERTIME COMPENSATION			0.00	1,500.00	1,500.00
BA0000011	Yr-end Adjustment	GLPKT00119	06/09/2025		1,500.00	
<a href="#">10-30-5400-5300350</a>	UNIFORMS			0.00	88.00	88.00

**Budget Adjustment Report****For Date Range: 06/09/2025 - 06/09/2025**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000011	Yr-end Adjustment	GLPKT00119	06/09/2025		88.00	
<b>Department 5400 Total:</b>				<b>0.00</b>	<b>1,588.00</b>	<b>1,588.00</b>
<b>Department: 5550 - MOTOR POOL/WATER</b>						
<a href="#">10-30-5550-5300080</a>	TRAINING/CONF/CONV			8,000.00	800.00	8,800.00
BA0000008	To cover refreshments / food for two-day tra...	GLPKT00089	06/09/2025		800.00	
<a href="#">10-30-5550-5300110</a>	TELEPHONE/INTERNET			840.00	980.00	1,820.00
BA0000012	Yr-end Adjustments	GLPKT00121	06/09/2025		980.00	
<a href="#">10-30-5550-5300330</a>	SUPPLIES - DEPARTMENTAL			18,000.00	-800.00	17,200.00
BA0000008	To cover refreshments / food for two-day tra...	GLPKT00089	06/09/2025		-800.00	
<a href="#">10-30-5550-5700735</a>	CAPITAL - BUILDINGS & IMPROVEMENTS			30,200.00	-980.00	29,220.00
BA0000012	Yr-end Adjustments	GLPKT00121	06/09/2025		-980.00	
<b>Department 5550 Total:</b>				<b>57,040.00</b>	<b>0.00</b>	<b>57,040.00</b>
<b>Department: 5600 - STREETS</b>						
<a href="#">10-30-5600-5300165</a>	MAINT - INFRASTRUCTURE			5,000.00	15,000.00	20,000.00
BA0000005	Streets - move traffic calming to correct acc...	GLPKT00064	06/09/2025		15,000.00	
<a href="#">10-30-5600-5300570</a>	MISCELLANEOUS			1,500.00	366.00	1,866.00
BA0000013	Yr-end Adjustments	GLPKT00122	06/09/2025		366.00	
<a href="#">10-30-5600-5700729</a>	CAPITAL - INFRASTRUCTURE			367,950.00	-15,000.00	352,950.00
BA0000005	Streets - move traffic calming to correct acc...	GLPKT00064	06/09/2025		-15,000.00	
<a href="#">10-30-5600-5700740</a>	CAPITAL - VEHICLES			67,100.00	-366.00	66,734.00
BA0000013	Yr-end Adjustments	GLPKT00122	06/09/2025		-366.00	
<a href="#">10-71-5600-5982002</a>	TRANSFER TO GEN CAP IMPROV FUND			2,209,000.00	-2,180,000.00	29,000.00
BA0000015	Debt Finance NC86 Reno	GLPKT00127	06/09/2025		-2,180,000.00	
<a href="#">10-71-5600-5982005</a>	TRANSFER TO GENERAL CRF			0.00	67,352.00	67,352.00
BA0000017	Adj per actual	GLPKT00133	06/09/2025		67,352.00	
<a href="#">10-71-5600-5982950</a>	TRANSFER TO FUND 78 - COMMITTED FUNDS			81,000.00	-67,352.00	13,648.00
BA0000017	Adj per actual	GLPKT00133	06/09/2025		-67,352.00	
<b>Department 5600 Total:</b>				<b>2,731,550.00</b>	<b>-2,180,000.00</b>	<b>551,550.00</b>
<b>Department: 5800 - SOLID WASTE / STORMWATER</b>						
<a href="#">10-30-5800-5300110</a>	TELEPHONE/INTERNET			2,160.00	1,280.00	3,440.00
BA0000014	Yr-end Adjustments	GLPKT00126	06/09/2025		1,280.00	
<a href="#">10-30-5800-5400910</a>	DEBT SERVICE - PRINCIPAL			59,989.00	863.00	60,852.00
BA0000014	Yr-end Adjustments	GLPKT00126	06/09/2025		863.00	
<a href="#">10-30-5800-5400920</a>	DEBT SERVICE - INTEREST			2,629.00	-863.00	1,766.00
BA0000014	Yr-end Adjustments	GLPKT00126	06/09/2025		-863.00	
<b>Department 5800 Total:</b>				<b>64,778.00</b>	<b>1,280.00</b>	<b>66,058.00</b>
<b>Department: 6300 - PUBLIC SPACE</b>						
<a href="#">10-71-6300-5982950</a>	TRANSFER TO FUND 78 - COMMITTED FUNDS			353,000.00	-13,000.00	340,000.00
BA0000018	Adj per actual	GLPKT00134	06/09/2025		-13,000.00	
<b>Department 6300 Total:</b>				<b>353,000.00</b>	<b>-13,000.00</b>	<b>340,000.00</b>
<b>Department: 6900 - SPECIAL APPROPRIATIONS</b>						
<a href="#">10-60-6900-5300570</a>	MISCELLANEOUS			377,443.00	-2,850.00	374,593.00
BudAdj	Budget Adjustment	ZADJBudAdj	06/09/2025		-2,850.00	
<a href="#">10-71-6900-5982006</a>	TRANSFER TO GEN CAP IMPROV FUND			45,000.00	-45,000.00	0.00
BA0000019	Adj per actual	GLPKT00135	06/09/2025		-45,000.00	
<b>Department 6900 Total:</b>				<b>422,443.00</b>	<b>-47,850.00</b>	<b>374,593.00</b>

**Budget Adjustment Report****For Date Range: 06/09/2025 - 06/09/2025**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Department: 9990 - CONTINGENCY</b>						
<a href="#">10-00-9990-5300000</a>	CONTINGENCY			450,000.00	-1,874.35	448,125.65
BA0000011	Yr-end Adjustment	GLPKT00119	06/09/2025		-1,588.00	
BA0000014	Yr-end Adjustments	GLPKT00126	06/09/2025		-286.35	
<b>Department 9990 Total:</b>				<b>450,000.00</b>	<b>-1,874.35</b>	<b>448,125.65</b>
<b>Fund 10 Total:</b>				<b>1,632,773.00</b>	<b>0.00</b>	<b>1,632,773.00</b>
<b>Fund: 30 - WATER/SEWER</b>						
<b>Department: 3900 - 3900</b>						
<a href="#">30-80-3900-3900000</a>	FUND BALANCE APPROPRIATION			-406,244.00	-70,000.00	-476,244.00
BA0000006	3rd Party Inspections	GLPKT00068	06/09/2025		-70,000.00	
<b>Department 3900 Total:</b>				<b>-406,244.00</b>	<b>-70,000.00</b>	<b>-476,244.00</b>
<b>Department: 7220 - UTILITIES ADMINISTRATION</b>						
<a href="#">30-80-7220-5300441</a>	CS - ENGINEERING			110,000.00	70,000.00	180,000.00
BA0000006	3rd Party Inspections	GLPKT00068	06/09/2025		70,000.00	
<b>Department 7220 Total:</b>				<b>110,000.00</b>	<b>70,000.00</b>	<b>180,000.00</b>
<b>Department: 7240 - BILLING AND COLLECTIONS</b>						
<a href="#">30-80-7240-5300080</a>	TRAINING/CONF/CONV			2,000.00	-90.00	1,910.00
BA0000004	Billing/Collections - for security system invoi...	GLPKT00063	06/09/2025		-90.00	
<a href="#">30-80-7240-5300145</a>	MAINT - BUILDINGS			0.00	90.00	90.00
BA0000004	Billing/Collections - for security system invoi...	GLPKT00063	06/09/2025		90.00	
<b>Department 7240 Total:</b>				<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Department: 8220 - WASTEWATER TREATMENT PLANT</b>						
<a href="#">30-80-8220-5300112</a>	POSTAGE			50.00	20.00	70.00
BA0000021	WWTP postage - return rebuilt regulator	GLPKT00143	06/09/2025		20.00	
<a href="#">30-80-8220-5300158</a>	MAINT - EQUIPMENT			103,700.00	-20.00	103,680.00
BA0000021	WWTP postage - return rebuilt regulator	GLPKT00143	06/09/2025		-20.00	
<b>Department 8220 Total:</b>				<b>103,750.00</b>	<b>0.00</b>	<b>103,750.00</b>
<b>Fund 30 Total:</b>				<b>-190,494.00</b>	<b>0.00</b>	<b>-190,494.00</b>
<b>Fund: 71 - CAPITAL RESERVE FUND - GENERAL FUND</b>						
<b>Department: 3870 - 3870</b>						
<a href="#">71-71-3870-3870420</a>	TRANSFER FROM GF - VEH-STREETS			-80,148.00	-67,352.00	-147,500.00
BA0000016	Adj per actual	GLPKT00131	06/09/2025		-67,352.00	
<b>Department 3870 Total:</b>				<b>-80,148.00</b>	<b>-67,352.00</b>	<b>-147,500.00</b>
<b>Department: 6900 - SPECIAL APPROPRIATIONS</b>						
<a href="#">71-71-6900-5970910</a>	TRANSFER TO GENERAL FUND			100,148.00	67,352.00	167,500.00
BA0000016	Adj per actual	GLPKT00131	06/09/2025		67,352.00	
<b>Department 6900 Total:</b>				<b>100,148.00</b>	<b>67,352.00</b>	<b>167,500.00</b>
<b>Fund 71 Total:</b>				<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>
<b>Budget Code 2024-2025 Total:</b>				<b>1,462,279.00</b>	<b>0.00</b>	<b>1,462,279.00</b>

## Budget Adjustment Report

## Description

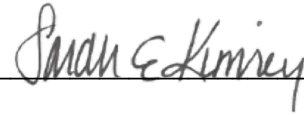
## Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025				
	10	1,632,773.00	0.00	1,632,773.00
	30	-190,494.00	0.00	-190,494.00
	71	20,000.00	0.00	20,000.00
Budget Code 2024-2025 Total:		1,462,279.00	0.00	1,462,279.00

APPROVED: 4/0

DATE: 6/9/25

VERIFIED: \_\_\_\_\_





# PROCLAMATION

## National Pollinator Week 2025

June 16-22, 2025

June 9, 2025  
Board of Commissioners Work Regular Meeting  
Approved: \_\_\_\_\_ Aug. 11, 2025  
Page 8 of 36  
PROCLAMATION #20250609-5.C

**WHEREAS**, pollinator species such as birds, bees, butterflies and other insects are essential partners in producing much of our food supply; and

**WHEREAS**, pollination plays a vital role in the health of our national forests and grasslands, which provide forage, fish and wildlife, timber, water, mineral resources, and recreational opportunities as well as enhanced economic development opportunities for communities; and

**WHEREAS**, pollinator species provide significant environmental benefits that are necessary for maintaining healthy, diverse urban and suburban ecosystems; and

**WHEREAS**, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

**WHEREAS**, for years the Town of Hillsborough has managed urban landscapes and public lands that include many municipal parks and greenways, as well as wildlife habitats; and

**WHEREAS**, the Town of Hillsborough provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats in urban and suburban environments; and

**WHEREAS**, the Town of Hillsborough is a proud affiliate of Bee City USA®;

**NOW, THEREFORE**, I, Mark Bell, mayor of the Town of Hillsborough, do hereby proclaim the week of June 16 through 22,, 2025 as our municipality's "National Pollinator Week" in the Town of Hillsborough and urge all citizens to recognize this observance.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 9th day of June in the year 2025.



*Mark Bell*

Mark Mayor  
Town of Hillsborough



Budget Adjustment Report

Adjustment Detail

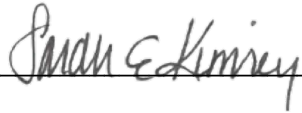
For Date Range: 06/10/2025 - 06/10/2025

Town of Hillsborough, NC

Account Number	Account Name		Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date	Amount	
Budget Code: 2024-2025 - Budget 2024-2025    Fiscal: 2024-2025					
Fund: 74 - TOURISM BOARD					
Revenue					
<a href="#">74-00-3900-3900000</a>	FUND BALANCE APPROPRIATION		-84,151.00	-26,000.00	-110,151.00
BA0000009	FY24 Contract with Town of Hillsborough	GLPKT00115	06/10/2025	-26,000.00	
Revenue Total:			-84,151.00	-26,000.00	-110,151.00
Expense					
<a href="#">74-51-6250-5300497</a>	CS - TOWN OF HILLSBOROUGH		26,000.00	26,000.00	52,000.00
BA0000009	FY24 Contract with Town of Hillsborough	GLPKT00115	06/10/2025	26,000.00	
Expense Total:			26,000.00	26,000.00	52,000.00
Fund 74 Total:			-58,151.00	0.00	-58,151.00
Budget Code 2024-2025 Total:			-58,151.00	0.00	-58,151.00

APPROVED: 4/0

DATE: 6/9/25

VERIFIED: 

Description

Description

Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025			
74	-58,151.00	0.00	-58,151.00
Budget Code 2024-2025 Total:	-58,151.00	0.00	-58,151.00

Fund Summary



ORDINANCE  
Tourism Board Budget  
FY2025-26

The Hillsborough Board of Commissioners ordains that the following budget ordinance is hereby adopted:

**Section 1. Tourism Board Fund:**

It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Food & Beverage Tax	\$485,000
Fund Balance Appropriation	<u>\$ 88,279</u>
TOTAL	\$573,279

The following amounts are hereby appropriated for the operation of the Tourism Board and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the Chart of Accounts heretofore established for the Tourism Board:

Tourism Board	<u>\$573,279</u>
TOTAL	\$573,279

**Section 2.** The Town of Hillsborough will collect a Food & Beverage Tax and distribute the funds to the Tourism Board to fund its operations. These funds are listed as "Food & Beverage Tax" revenues in Section I of the ordinance.

**Section 3.** Operating funds encumbered on the financial records as of June 30, 2025, are hereby re-appropriated to this budget.

**Section 4.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this budget.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



Victoria Pace  
Victoria Pace (Jun 11, 2025 20:44 EDT)

Victoria Pace, Tourism Board Chair

Mark Bell

Mark Bell, Mayor

Sarah E. Kimrey

Sarah E. Kimrey, Town Clerk

# Item 5.E Tourism Board - FY26 Budget Ordinance

Final Audit Report


2025-06-12

Created:	2025-06-11
By:	Sarah Kimrey (sarah.kimrey@hillsboroughnc.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAtZ8Wwci36HGQaRMI7g4HX2Ox_qhbU33

## "Item 5.E Tourism Board - FY26 Budget Ordinance" History

 Document created by Sarah Kimrey (sarah.kimrey@hillsboroughnc.gov)

2025-06-11 - 12:20:45 PM GMT

 Document emailed to Victoria Pace (vpace627@gmail.com) for signature

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 Document e-signed by Victoria Pace (vpace627@gmail.com)

Signature Date: 2025-06-12 - 0:44:10 AM GMT - Time Source: server

 Agreement completed.

2025-06-12 - 0:44:10 AM GMT



## ORDINANCE

### Tourism Development Authority Budget

FY2025-26

The Hillsborough Board of Commissioners ordains that the following budget ordinance is hereby adopted:

#### Section 1. Tourism Development Authority Fund:

It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Occupancy Tax	\$100,000
Fund Balance Appropriation	\$ 36,150
<b>TOTAL</b>	<b>\$136,150</b>

The following amounts are hereby appropriated for the operation of the Tourism Development Authority (TDA) and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the Chart of Accounts heretofore established for the TDA:

Tourism Development Authority	<u>\$136,150</u>
<b>TOTAL</b>	<b>\$136,150</b>

**Section 2.** The Town of Hillsborough will collect an Occupancy Tax and distribute the funds to the Tourism Development Authority to fund its operations. These funds are listed as "Occupancy Tax" revenues in Section I of the ordinance.

**Section 3.** Operating funds encumbered on the financial records as of June 30, 2025, are hereby re-appropriated to this budget.

**Section 4.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this budget.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



*Meaghun Darab*  
Meaghun Darab (Jun 10, 2025 11:18 EDT)

Meaghun Darab, Tourism Development Authority Chair

*Mark Bell*  
Mark Bell, Mayor

*Sarah E. Kimrey*

Sarah E. Kimrey, Town Clerk

# Item 5.E Tourism Development Authority - FY26 Budget Ordinance

Final Audit Report

2025-06-10

Created:	2025-06-10
By:	Sarah Kimrey (sarah.kimrey@hillsboroughnc.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWD0wZJ497UTGcT74kycx3doQDZrLGmnF


## "Item 5.E Tourism Development Authority - FY26 Budget Ordinance" History

 Document created by Sarah Kimrey (sarah.kimrey@hillsboroughnc.gov)

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 Document emailed to Meaghun Darab (meaghun.darab@hillsboroughnc.gov) for signature

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 Email viewed by Meaghun Darab (meaghun.darab@hillsboroughnc.gov)

2025-06-10 - 3:17:07 PM GMT

 Document e-signed by Meaghun Darab (meaghun.darab@hillsboroughnc.gov)

Signature Date: 2025-06-10 - 3:18:08 PM GMT - Time Source: server

 Agreement completed.

2025-06-10 - 3:18:08 PM GMT

**BOARD OF COMMISSIONERS  
TOWN OF HILLSBOROUGH, NORTH CAROLINA**

**Consistency Statement per NC GS § 160D-605**

Request to amend Unified Development Ordinance Section 9.2, Definitions  
(initiated by the Board of Adjustment)

June 9, 2025

The Board of Commissioners for the Town of Hillsborough has received and reviewed a proposal, initiated by the town's Board of Adjustment, to amend Unified Development Ordinance Section 9.2, Definitions. Specifically, the amendment proposes to change the definition of "Bank & Financial Institution" to allow drive-up automated teller machines (ATMs).

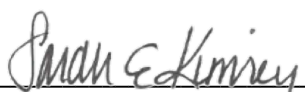
The Board of Commissioners has determined the proposed action is **consistent** with the town's Comprehensive Sustainability Plan because

1. The proposed amendment is **consistent** with the following goal, strategy, and action in the Town Government and Public Services chapter:
  - Goal: Adopt local laws, regulations, and policies that help to achieve sustainable and equitable outcomes.
  - Strategy: Develop and adopt policies that help accomplish town goals.
  - Action: Regularly review and update town policies as new information is garnered and achievements are met.
2. The proposed text amendment **advances** identified goals and strategies found in the Comprehensive Sustainability Plan and **promotes** public health, safety, and welfare by addressing inconsistencies in the town's development regulations.

The foregoing consistency statement, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending the Unified Development Ordinance

#### Section 9.2, Definitions – Bank and Financial Institution

**WHEREAS**, an application was initiated by the Board of Adjustment of the Town of Hillsborough to amend UDO Section 9.2, Definitions, to change the definition of “Bank and Financial Institution” to allow drive-up automated teller machines; and

**WHEREAS**, the application was referred to the town Planning Board for its recommendation, and the Planning Board has provided the town board with a written recommendation addressing the consistency of the proposed text amendment with the town’s comprehensive plan and such other matters as the Planning Board deemed appropriate; and

**WHEREAS**, the town board has, prior to acting on the application, adopted a statement describing the consistency of the proposed text amendment with the town’s comprehensive plan and explaining why the action contemplated by the town board as reflected herein is reasonable and in the public interest;

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

**Section 1.** The Unified Development Ordinance of the Town of Hillsborough is hereby amended as attached hereto.

**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



A handwritten signature in black ink, reading "Sarah E. Kimrey", is written over a horizontal line.

Sarah E. Kimrey, Town Clerk



## **9.2 DEFINITIONS**

Automated Teller Machine (ATM)	An unstaffed machine for accessing financial accounts. These may be attached to a bank branch or independently located for walk-up or drive-up customers.
Bank & Financial Institution	An establishment that provides retail banking services, mortgage lending, or similar financial services to individuals and businesses. Financial institutions include those establishments engaged in the on-site circulation of cash money and check-cashing facilities but shall not include bail bond brokers. Financial institutions may also provide Automated Teller Machines (ATM) services, located within a fully enclosed space or building, or along an exterior building wall intended to serve walk-up or drive-up customers. Financial institutions may include drive-up windows.



## RESOLUTION

### Adopting the Eno-Haw Regional Hazard Mitigation Plan

**WHEREAS**, the citizens and property within the Town of Hillsborough are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the region are particularly vulnerable to drought, excessive heat, hurricane and coastal hazards, thunderstorm, tornado, winter weather, flooding, wildfire, hazardous substances, cyber threat, terrorism, and infrastructure failure; and

**WHEREAS**, the Town of Hillsborough desires to seek ways to mitigate the impact of identified hazard risks; and

**WHEREAS**, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

**WHEREAS**, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said plan must be updated and adopted within a five-year cycle; and

**WHEREAS**, the Town of Hillsborough has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

**WHEREAS**, it is the intent of the Board of Commissioners of the Town of Hillsborough to fulfill this obligation in order that the Town of Hillsborough will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

**NOW, THEREFORE**, be it resolved that the Board of Commissioners of the Town of Hillsborough hereby:

1. Adopts the Eno-Haw Regional Hazard Mitigation Plan.
2. Vests the Town of Hillsborough with the responsibility, authority, and the means to:
  - (a) Inform all concerned parties of this action.
  - (b) Cooperate with federal, state and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

3. Appoints the Town of Hillsborough Planning and Economic Development Division to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the plan to assure that the plan is in compliance with all state and federal regulations and that any needed revisions or amendments to the plan are developed and presented to the Town of Hillsborough Board of Commissioners for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4

Noes: 0

Absent or excused: 1



*Mark Bell*

Mark Bell, Mayor  
Town of Hillsborough

Attestation:

*Sarah E. Kimrey*

Sarah Kimrey, Town Clerk

ORDINANCE #20250609-6.A

**Return to:** Town Clerk, Town of Hillsborough, 101 E. Orange Street, Hillsborough, NC 27278



## ORDINANCE

**Annexing certain contiguous property to the Town of Hillsborough, NC  
224 Oakdale Drive (PIN 9863-86-4896)**

**WHEREAS**, a petition was received requesting the annexation of approximately 4.62 acres identified as 224 Oakdale Drive (PIN 9863-86-4896); and

**WHEREAS**, the petition was signed by the owners of all the real property located within such area; and

**WHEREAS**, a public hearing on the annexation was held on May 15, 2025, following notice of said hearing being published in The News of Orange on April 30 and May 7, 2025, in accordance with NC GS § 160A-31(c).

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

- Section 1.** The petition requesting the annexation of the area described hereto in Exhibits A and B was properly signed by the owners of all the real property located within such area and that such area is contiguous to the boundaries of the Town of Hillsborough, as the term "contiguous" is defined in NC GS § 160A-31(f).
- Section 2.** The area shown and described hereto in Exhibits A and B is hereby annexed and made part of the Town of Hillsborough.
- Section 3.** All provisions of any town ordinance in conflict with this ordinance are repealed.
- Section 4.** This ordinance shall become effective upon adoption.
- Section 5.** The Town Clerk shall cause an accurate map of the annexed territory described hereto in Exhibits A and B, together with a duly certified copy of this ordinance, to be recorded in the office of the Register of Deeds of Orange County. Such a map shall also be delivered to the Orange County Board of Elections as required by NC GS § 163-288.1.

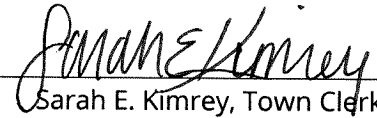
ORDINANCE #20250609-6.A

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4

Noes: 0

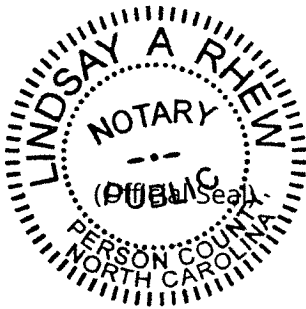
Absent or excused: 1

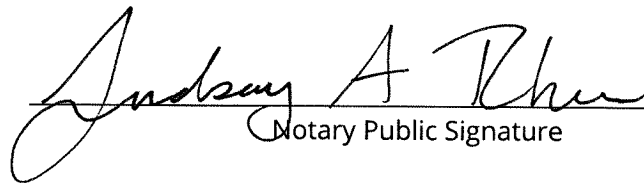
  
Sarah E. Kimrey, Town Clerk

STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

I, Lindsay A. Rhew a Notary Public of the County and State aforesaid, certify that Sarah E. Kimrey personally appeared before me this day and acknowledged that she is the Town Clerk for the Town of Hillsborough, a North Carolina municipal corporation, and that she, as Town Clerk, being duly authorized to do so, executed the foregoing instrument to acknowledge that it is an Annexation Ordinance duly adopted by the Town of Hillsborough Board of Commissioners on the date indicated.

Witness my hand and official seal, this the 10 day of June, 2024.



  
Notary Public Signature

My commission expires: 5-8-2030

**Exhibit A**  
**Legal Description**

**ORDINANCE #20250609-6.A**

BEGINNING AT AN EXISTING IRON STAKE, BEING IN THE SOUTHERN RIGHT OF WAY OF OAKDALE DRIVE, AND HAVING N.C. GRID COORDINATES OF NORTHING: 837282.636 AND EASTING : 1968613.227, THENCE A BEARING OF S 16° 32' 51" E, A DISTANCE OF 420.06' TO AN EXISTING IRON STAKE, THENCE A BEARING OF S 16° 35' 12" E, A DISTANCE OF 420.08' TO AN EXISTING IRON STAKE, THENCE ALONG THE PROPERTY LINE OF CORNWALLIS HILLS SUBDIVISION, A BEARING OF N 89° 34' 27" W, A DISTANCE OF 39.42' TO AN EXISTING IRON STAKE, THENCE A BEARING OF N 89° 59' 27" W, A DISTANCE OF 217.07' TO AN EXISTING IRON STAKE, THENCE ALONG THE EASTERN PROPERTY LINE OF THE OAK RIDGE SUBDIVISION, A BEARING OF N 16° 35' 20" W, A DISTANCE OF 414.75' TO AN EXISTING IRON STAKE, THENCE N 16° 31' 53" W, A DISTANCE OF 208.99' TO AN EXISTING IRON STAKE, THENCE N 17° 14' 21" W, A DISTANCE OF 143.44' TO AN EXISTING IRON STAKE IN THE SOUTHERN RIGHT OF WAY OF OAKDALE DRIVE, THENCE ALONG SAID RIGHT OF WAY A BEARING OF N 73° 32' 30" E, A DISTANCE OF 247.46' TO AN EXISTING IRON STAKE, BEING THE POINT AND PLACE OF BEGINNING AND CONTAINING 4.54 AC.± AS SHOWN ON SURVEY COMPLETED BY CAROLINA CORNERSTONE SURVEYING, DATED 03/11/25, FILE: 250218

ORDINANCE #20250609-6.A

**BOARD OF COMMISSIONERS  
TOWN OF HILLSBOROUGH, NORTH CAROLINA**

**Consistency Statement per NC GS § 160D-605**

Applicant-initiated request to amend the Town of Hillsborough Official Zoning Map  
224 Oakdale Drive (PIN 9863-86-4896)

June 9, 2025

The Board of Commissioners for the Town of Hillsborough has received and reviewed an applicant-initiated request to annex and rezone 224 Oakdale Drive (PIN 9863-86-4896). The request is to rezone the property from R1 in Orange County to R10 in the Town of Hillsborough.

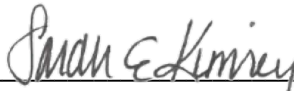
The Board of Commissioners has determined the proposed action is **consistent/inconsistent** with the town's Comprehensive Sustainability Plan because

1. The proposed amendment is **consistent/inconsistent** with the following goal, strategy, and action in the Land Use and Development chapter:
  - Goal: Ensure that future growth and development, including infill and redevelopment, are aligned with smart growth principles and consider infrastructure constraints, such as water and wastewater system capacity.
  - Strategy: Develop and adopt plans that contribute to meeting preferred future land use and growth patterns.
  - Action: Analyze additional opportunities for infill and redevelopment and increased density in existing neighborhoods, focusing on the provision of water and sewer and other infrastructure and services.
2. The proposed text amendment **advances/does not advance** identified goals and strategies found in the Comprehensive Sustainability Plan and **promotes/does not promote** public health, safety, and welfare by allowing the potential for medium-density, infill development on Oakdale Drive.

The foregoing consistency statement, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk





## ORDINANCE

### Amending the Official Zoning Map – 224 Oakdale Drive

**WHEREAS**, the Town of Hillsborough received an applicant-initiated request to rezone a parcel of approximately 4.62 acres in area, further identified as 224 Oakdale Drive (PIN 9863-86-4896), from R1 in Orange County to R10 in the Town of Hillsborough;

**WHEREAS**, the application was referred to the town Planning Board for its recommendation, and the Planning Board has provided the town board with a written recommendation addressing the consistency of the proposed zoning map amendment with the town's comprehensive plan and such other matters as the Planning Board deemed appropriate; and

**WHEREAS**, the town board has, prior to acting on the application, adopted a statement describing the consistency of the proposed zoning map amendment with the town's comprehensive plan and explaining why the action contemplated by the town board as reflected herein is reasonable and in the public interest.

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

**Section 1.** The Official Zoning Map for the Town of Hillsborough is hereby amended, and the approximately 4.62-acre parcel known as 224 Oakdale Drive (PIN 9863-86-4896) is now zoned R10 in the Town of Hillsborough.

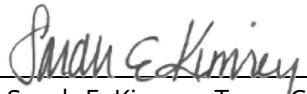
**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Town of Hillsborough Budget FY2025-26

The Hillsborough Board of Commissioners ordains that the following budget ordinance is hereby adopted:

#### Section 1. General Fund:

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Current & Prior Year Property Taxes	11,759,000
Local Option Sales Tax	3,233,500
Licenses, Permits and Fees	112,100
Intergovernmental Revenue	1,690,500
Other	99,600
Investment Earnings	400,000
Transfers	711,674
Fund Balance Appropriation	<u>207,819</u>
TOTAL	\$18,214,193

The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the Chart of Accounts heretofore established for the Town of Hillsborough:

General Government	5,085,340
Public Safety	7,046,162
Public Works	3,166,070
Transfers	1,633,000
Special Appropriations	817,521
Cemetery	16,100
Contingency	<u>450,000</u>
TOTAL	\$18,214,193

#### Section 2. Water & Sewer Fund:

It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Licenses, Permits, and Fees	13,342,000
Other	13,500
Investment Earnings	300,000
Transfers	350,000
Retained Earnings Appropriated	<u>675,666</u>
TOTAL	\$14,681,166

The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2025, and ending June 30, 2026 in accordance with the Chart of Accounts heretofore established for the Town of Hillsborough:

Administration of Enterprise	3,557,932
Utilities Administration	597,096
Billing & Collections	949,070
Water Treatment Plant	1,927,312
West Fork Eno Reservoir	915,475
Water Distribution	1,909,945
Wastewater Collection	1,623,584
Wastewater Treatment Plant	2,800,752
Contingency	<u>400,000</u>
TOTAL	\$14,681,166

**Section 3. Stormwater Fund:**

It is estimated that the following revenues will be available in the Stormwater Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Licenses, Permits, and Fees	973,100
Investment Earnings	10,000
Retained Earnings Appropriated	<u>182,175</u>
TOTAL	\$1,165,275

The following amounts are hereby appropriated in the Stormwater Fund for the operation of the stormwater utilities for the fiscal year beginning July 1, 2025, and ending June 30, 2026 in accordance with the Chart of Accounts heretofore established for the Town of Hillsborough:

Stormwater	\$1,165,275
------------	-------------

**Section 4. Tax Rate:**

There is hereby levied a tax of \$0.513 per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed as "Property Taxes" in the General Fund in Section I of the ordinance. Following the property revaluation of 2025, the revenue neutral tax rate is calculated at \$0.456 per one hundred dollars (\$100) valuation of property.

This tax rate is based on an estimated total valuation of real and personal property (excluding motor vehicles) for the purposes of taxation of \$2,190,269,488 and an estimated rate of collection of 97% and an estimated total valuation of motor vehicles of \$160,768,473 and an estimated rate of collection of 97%.

**Section 5. Encumbered Funds:**

Operating funds encumbered on the financial records as of June 30, 2025, are hereby re-appropriated to this budget.

**Section 6. Fees and Charges:**

There is hereby maintained a Fees and Charges Schedule for the purpose of raising revenue listed in the General Fund, Water & Sewer Fund, and Stormwater Fund, Sections I, II & III of this ordinance. See the Fees and Charges Schedule for a detailed listing.

**Section 7. Recycling:**

Orange County is hereby authorized to collect and administer a fee established for the purpose of providing recycling services within the Town limits.

**Section 8. Budget Ordinance:**

Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this budget.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in 2025.

Ayes: 4

Noes: 0

Absent or excused: 1



*Mark Bell*

Mark Bell, Mayor

*Sarah E. Kimrey*

Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

### Cates Creek Outfall Upgrade

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby adopted as follows.

Cates Creek Outfall Upgrade	\$75,000
-----------------------------	----------

**Section 2.** Amounts appropriated for the capital project are hereby adopted as follows.

Cates Creek Outfall Upgrade	\$75,000
-----------------------------	----------

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

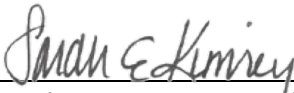
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

### Sodium Hypochlorite Conversion

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby adopted as follows.

Sodium Hypochlorite      \$375,000  
Conversion

**Section 2.** Amounts appropriated for the capital project are hereby adopted as follows.

Sodium Hypochlorite      \$375,000  
Conversion

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

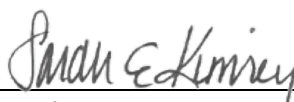
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

#### Elizabeth Brady Pump Station and Force Main Upgrade

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Pump Station and Force Main Upgrade	\$300,000	\$450,000	\$750,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Pump Station and Force Main Upgrade	\$300,000	\$450,000	\$750,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

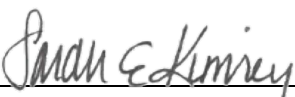
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

#### Elizabeth Brady Road Culvert Replacement

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Rd Culvert Replacement	\$75,000	\$100,000	\$175,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Rd Culvert Replacement	\$75,000	\$100,000	\$175,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

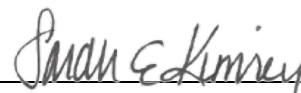
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
Sarah E. Kimrey, Town Clerk





## ORDINANCE

### Capital Project Amendment

#### Fiber Loop

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Fiber Loop	\$450,000	\$50,000	\$500,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Fiber Loop	\$450,000	\$50,000	\$500,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

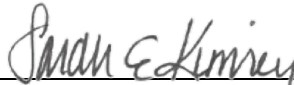
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

#### Fire Station

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Fire Station	\$750,000	\$300,000	\$1,050,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Fire Station	\$750,000	\$300,000	\$1,050,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



A handwritten signature in black ink, reading "Sarah E. Kimrey".

Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

### Hasell Water Tank Replacement

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Hasell Water Tank Replacement	\$115,000	\$95,000	\$210,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Hasell Water Tank Replacement	\$115,000	\$95,000	\$210,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

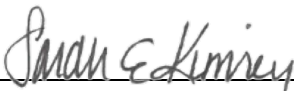
**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Capital Project Amendment

#### Ridgewalk Greenway

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Ridgewalk Greenway	\$458,003	\$333,000	\$791,003

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Ridgewalk Greenway	\$458,003	\$333,000	\$791,003

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of June in the year 2025.

Ayes: 4  
Noes: 0  
Absent or excused: 1



A handwritten signature in cursive script, reading "Sarah E. Kimrey".

Sarah E. Kimrey, Town Clerk