



Agenda

Board of Commissioners Regular Meeting

7:00 PM October 14, 2024

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

This meeting will be live streamed on the [Town of Hillsborough YouTube channel](#)

1. Public charge

The Hillsborough Board of Commissioners pledges to the community of Hillsborough its respect. The board asks community members to conduct themselves in a respectful, courteous manner with the board and with fellow community members. At any time should any member of the board or attendee fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or mayor's designee will recess the meeting until such time that a genuine commitment to the public charge is observed.

2. Audience comments not related to the printed agenda

3. Agenda changes and approval

4. Presentations

- A. Introduction of recently hired and promoted Sgt. Jay Henderson and public re-affirmation of his oath of office
- B. Recognition of recently promoted Lt. Will Felts and public re-affirmation of his oath of office

5. Items for decision – consent agenda

- A. Minutes
 - Regular meeting Sept. 9, 2024
 - Work session Sept. 23, 2024
 - Work session closed session Sept. 23, 2024
- B. Miscellaneous budget amendments and transfers
- C. 2025 Board of Commissioners Meeting Schedule
- D. Special Event Permit – 2024 Hillsborough Holiday Parade
- E. Special Event Permit – 2024 Hillsborough Holiday Tree Lighting Ceremony
- F. Resolution prohibiting viewing of pornography on town networks and devices
- G. Unified Development Ordinance text amendment – Section 3, *Administrative Procedures*, Subsection 3.13, *Site Plan Review* (staff initiated)
- H. Ordinance Amending Chapter 3, Section 3-50 of the Code of Ordinances – Reservation of Facilities Within Town Parks
- I. Classification and Pay Amendment – add construction project coordinator classification

6. Items for decision - regular agenda

- A. Unified Development Ordinance text amendment – Section 5.2.8, *Dwelling, Accessory* (applicant-initiated)

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- B. Unified Development Ordinance text amendment – Section 5.1.8 *Use Table for Non-residential Districts* (applicant-initiated)
- C. Equity Update
- D. Hot topics for work session Oct. 28, 2024

7. Updates

- A. Board members
- B. Town manager
- C. Staff (written reports in agenda packet)

8. Closed session

- A. Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney in order to preserve the attorney-client privilege (potential litigation)

9. Adjournment

Interpreter services or special sound equipment for compliance with the Americans with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.