

Agenda

Board of Commissioners Regular Meeting

7:00 PM February 12, 2024

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.



This meeting will be live streamed on the
[Town of Hillsborough YouTube channel](#)

1. Public charge

The Hillsborough Board of Commissioners pledges to the community of Hillsborough its respect. The board asks community members to conduct themselves in a respectful, courteous manner with the board and with fellow community members. At any time should any member of the board or attendee fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or mayor's designee will recess the meeting until such time that a genuine commitment to the public charge is observed.

2. Audience comments not related to the printed agenda

3. Agenda changes and approval

4. Presentations

- A. Introduction of recently hired Police Officers Megan Carter and Haiden Jannetta and public re-affirmation of oaths of office

5. Appointments

- A. Planning Board – Reappointment of Robert Iglesias for a three-year term expiring Jan. 31, 2027
- B. Planning Board – Reappointment of Hooper Schultz for a three-year term expiring Jan. 31, 2027
- C. Tourism Board – Reappointment of Victoria Pace for a term expiring Dec. 13, 2026
- D. Tourism Board – Reappointment of Barney Caton for a term expiring Dec. 9, 2026

6. Items for decision – consent agenda

- A. Minutes
 - Regular meeting Jan. 8, 2024
 - Work session Jan. 22, 2024
 - Work session closed session Jan. 22, 2024
- B. Miscellaneous budget amendments and transfers
- C. Classification and Pay Amendment
- D. Resolution authorizing the Town of Hillsborough to engage in electronic payments as defined by G.S. 159-28 or G.S. 115C-441
- E. Minor Modifications to Section 14-56 Cross Connection Town Code of Ordinances
- F. Amendment to Town Code Section 14-1 – Definitions
- G. Unified Development Ordinance (UDO) text amendment (staff-initiated):
 - Section 3.10.3 Variance: General Standards/Findings of Fact
 - Section 3.10.6 Variance: Procedure
 - Section 6.20.16 Stormwater Management: Riparian Buffers

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- H. Unified Development Ordinance (UDO) text amendment (staff-initiated):
 - Table 5.1.8 Use Table for Non-Residential Districts: Gov. Maintenance Yard
 - Section 9.2 Definitions: Government Maintenance Yard
- I. Unified Development Ordinance (UDO) text amendment (staff-initiated):
 - Section 6.5.11.3 South Churton Non-Residential Buffer: Requirements
 - Section 6.7.11.2 Parking and Circulation, Site Layout
 - Sections 6.13.3.1 – 6.13.3.3 Off-Street Parking Provisions
 - Sections 6.13.9.1 – 6.13.9.2 Off-Street Parking Design Requirements
- J. Unified Development Ordinance (UDO) text amendment to Section 6.21.2 Streets – Applicability (staff-initiated)
- K. Amendment to the Water and Sewer Management, Planning, and Boundary Agreement
- L. Acceptance of Sidewalk at Aldi
- M. Acceptance of Water Utilities at Aldi
- N. Acceptance of Water Utilities at Chrysler, Dodge, Jeep, and Ram (CDJR) Dealership

7. Items for decision - regular agenda

- A. Retention schedule for meeting audio and video recordings follow-up discussion
- B. Police Department Update – 2023 Crime Trends and Summary
- C. Hot topics for work session Feb. 26, 2024

8. Updates

- A. Board members
- B. Town manager
- C. Staff (written reports in agenda packet)

9. Closed session

- A. Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney in order to preserve the attorney-client privilege (potential litigations)
- B. Closed Session as authorized by North Carolina General Statute Section 143-318.11(a)(7) regarding cybersecurity

10. Adjournment

Interpreter services or special sound equipment for compliance with the Americans with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.