

# Agenda

## Board of Commissioners Regular Meeting

7:00 PM April 14, 2025

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.



### 1. Public charge

The Hillsborough Board of Commissioners pledges to the community of Hillsborough its respect. The board asks community members to conduct themselves in a respectful, courteous manner with the board and with fellow community members. At any time should any member of the board or attendee fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or mayor's designee will recess the meeting until such time that a genuine commitment to the public charge is observed.

### 2. Audience comments not related to the printed agenda

### 3. Agenda changes and approval

### 4. Items for decision – consent agenda

- A. Minutes
  - Budget retreat March 1, 2025
  - Regular meeting March 10, 2025
  - Regular meeting closed session March 10, 2025
  - Work session March 24, 2025
  - Work session closed session March 24, 2025
- B. Miscellaneous budget amendments and transfers
- C. Proclamation – Volunteer Appreciation Week
- D. Special Event Permit – UPROAR Festival of Public Art 2025
- E. Special Event Permit – Last Fridays and Art Walk 2025-26 Season
- F. Annexation request for 500 Valley Forge Road (Piedmont Food Processing Center)
- G. General use rezoning request for 119 W. Orange St.
- H. Text amendment to Unified Development Ordinance Section 2.3, Planning Board (staff-initiated)
- I. Text amendment to Unified Development Ordinance Section 3.7.8, Unified Development Ordinance and Map Amendments - Public Hearing (staff-initiated)
- J. Unified Development Ordinance text amendment – Sections 6.3.1 - 6.3.3, Dimensional Tables
- K. Resolution to Accept Clean Water Revolving Loan Funding for Lawndale Sewer Basin Rehabilitation and Replacement Project
- L. Reimbursement Resolution – NC 86 North Facility Project
- M. Resolution for the adoption of a Complete Streets Policy
- N. Resolution establishing a policy to promote the use of native plants and the elimination of invasive plants on town-owned property
- O. Contract for year-end audit services in connection with fiscal year ending June 30, 2025
- P. Approval of Membership Agreement for Clean Water Education Partnership Services
- Q. Dedication of six bus shelters from Orange County to the Town of Hillsborough

101 E. Orange St., PO Box 429, Hillsborough, NC 27278  
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- R. Approval of Water and Sewer Extension Contract for Bluffberry Way Extension and Pod D Apartments

**5. Items for decision – regular agenda**

- A. Resident request – consideration of changes to Code of Ordinances and Utilities Standards regarding customer responsibilities for sewer laterals within public rights of way
- B. Unified Development Ordinance text amendment – Section 9.1.5.2, Permissible Encroachment into Required Setbacks (resident initiated)
- C. Capital Priority Requests to Federal and State Representatives
- D. Hot topics for work session April 28, 2025

**6. Updates**

- A. Board members
- B. Town manager
- C. Staff (written reports in agenda packet)

**7. Adjournment**

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of two business days in advance of the meeting.