

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

---

## AGENDA

**THURSDAY, JULY 07, 2022, 7:00 PM**

---

### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

**MAYOR** To call on members of the audience wishing to address the Council on matters not on the Agenda.

## REGULAR MEETING

**ITEM-1** Additions/Deletions to Agenda

**ITEM-2** Town Council to review and accept the Building Officials Quarterly Report for April 1, 2022, through June 30, 2022.  
***Bryan Higginbotham, CBO – Building Official***

**ITEM-3** Town Council to review and accept the Code Enforcement Officers Quarterly Report for April 1, 2022, through June 30, 2022.  
***Del Miley, FACE – Code Enforcement Officer***

**ITEM-4** Town Council to review and accept the Land Use Administrators Quarterly Report for April 1, 2022, through June 30, 2022.  
***Janis K. Fleet, AICP – Land Use Administrator***

- ITEM-5** Town Council approval of the Minutes from the May 24, 2022 and June 13, 2022, Joint Workshops and the June 16, 2022, Regular Meeting.  
***Lisa Purvis, MMC - Town Clerk***
- ITEM-6** Town Council approval of AECOM, Payable through May 27, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount of \$28,927.50.  
**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$86,388.00**
- ITEM-7** Town Council approval of AECOM, Payable Final through May 27, 2022, Project Name: Equipment Storage Building at the Hilliard Airpark, in the amount of \$839.60.  
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$41,980.00**
- ITEM-8** Town Council approval of Chad Brock Enterprises, Inc., Payable through June 29, 2022, Project Name: Turf Runway Maintenance and Improvement at the Hilliard Airpark in the amount of \$9,100.00.  
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$90,800.00**
- ITEM-9** Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 4 through June 20, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.  
**MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00**
- ITEM-10** Town Council approval of Florida Roads Trucking, LLC, Payable through June 21, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$520.00.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**
- ITEM-11** Town Council approval of FORTLINE Waterworks, Payable through June 13, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$1,795.86.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**
- ITEM-12** Town Council approval of KYNEX, Inc. Payable Final through July 2, 2022, Project Name: 2022 Fireworks Display in the amount of \$7,500.00.  
**SPECIAL EVENTS PROJECT HILLIARD'S HALF LUMP SUM CONTRACT  
\$15,000.00**
- ITEM-13** Town Council approval of Master Road Clean Concrete Recycling, LLC, Payable through June 21, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$1,527.60.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**

**ITEM-14**

Town Council approval of TCA Electrical Contractors, Inc., Payable Pay No. 1 through June 9, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount \$266,971.85.  
**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT**  
**\$307,025.00**

**ADDED ITEMS****ADDITIONAL COMMENTS**

**PUBLIC**

**MAYOR & TOWN COUNCIL**

**ADMINISTRATIVE STAFF**

**TOWN ATTORNEY**

**ADJOURNMENT**

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

**TOWN COUNCIL MEETINGS**

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

**PLANNING & ZONING BOARD MEETINGS**

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

**MINUTES & TRANSCRIPTS**

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

**TOWN WEBSITE & YOUTUBE MEETING VIDEO**

The Town's Website can be access at [www.townofhilliard.com](http://www.townofhilliard.com).

Live & recorded videos can be access at [www.youtube.com](http://www.youtube.com) search - Town of Hilliard, FL.

**ADA NOTICE**

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

## **APPEALS**

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **PUBLIC PARTICIPATION**

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

## **EXPARTE COMMUNICATIONS**

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

## **2022 HOLIDAYS**

### **TOWN HALL OFFICES CLOSED**

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022
8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023



## AGENDA ITEM REPORT

### TOWN OF HILLIARD, FLORIDA

---

TO: Town Council Regular Meeting Meeting Date: July 7, 2022

FROM: ***Bryan Higginbotham, CBO – Building Official***

SUBJECT: Town Council to review and accept the Building Officials Quarterly Report for April 1, 2022, through June 30, 2022.

---

**BACKGROUND:**

Summary of activities performed from April 1, 2022, through June 30, 2022.

Report #1 – Task Status Report that shows all the inspections performed by permit type, location, date paid, date of inspection, and if the inspection passed or failed.

Report #2 – Project Payment Report that shows the permit number, date paid, name, address, and amount paid.

**FINANCIAL IMPACT:**

None

**RECOMMENDATION:**

Accept Quarterly Report

T A S K S T A T U S R E P O R T  
S U M M A R Y

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: BP  
PRIORITY: \* - All  
TYPE: \* - All

ORIGINATION: 4/01/2022 THRU 99/99/9999  
DUE: 0/00/0000 THRU 99/99/9999  
RESOLUTION: 0/00/0000 THRU 6/30/2022

TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6454-INSPECTION	5913-Z-FOOTINGS	27291 W FIRST AVE	C	1	BP	bhigg	4/04/22	4/05/22	4/05/22 APPROV
6455-INSPECTION	5914-Z-FOOTINGS	27313 W FIRST AVE	C	1	BP	bhigg	4/04/22	4/05/22	4/05/22 APPROV
6467-INSPECTION	5926-Z-ELE-FINAL	37105 W THIRD ST	C	1	BP	bhigg	4/11/22	4/12/22	4/19/22 APPROV
6471-INSPECTION	5930-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/11/22	4/12/22	4/14/22 APPROV
6472-INSPECTION	5931-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/11/22	4/12/22	4/14/22 APPROV
6473-INSPECTION	5932-Z-MEC-FINAL	27175 NEW FRONT ST	C	1	BP	bhigg	4/12/22	4/13/22	4/13/22 APPROV
6474-INSPECTION	5933-Z-ELE-FINAL	27175 NEW FRONT ST	C	1	BP	bhigg	4/12/22	4/13/22	4/13/22 APPROV
6475-INSPECTION	5934-Z-PLB-FINAL	27175 NEW FRONT ST	C	1	BP	bhigg	4/12/22	4/13/22	4/13/22 APPROV
6476-INSPECTION	5935-Z-BLD-FINAL	27175 NEW FRONT ST	C	1	BP	bhigg	4/12/22	4/13/22	4/13/22 APPROV
6479-INSPECTION	5938-Z-BLD-FINAL	37145 LORENA DR LOT1	C	1	BP	bhigg	4/12/22	4/13/22	4/14/22 APPROV
6483-INSPECTION	5942-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6484-INSPECTION	5943-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6485-INSPECTION	5944-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6486-INSPECTION	5945-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6487-INSPECTION	5946-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6488-INSPECTION	5947-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6489-INSPECTION	5948-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6490-INSPECTION	5949-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6491-INSPECTION	5950-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6492-INSPECTION	5951-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6493-INSPECTION	5952-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6494-INSPECTION	5953-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6495-INSPECTION	5954-Z-ROOF IN PROGR	37031 CODY CIRCLE	C	1	BP	bhigg	4/13/22	4/14/22	4/14/22 APPROV
6498-INSPECTION	5957-Z-DEMO-FINAL	37358 W FIFTH ST	C	1	BP	bhigg	4/18/22	4/19/22	4/19/22 APPROV
6504-INSPECTION	5963-Z-MEC-FINAL	37073 W FIRST ST	C	1	BP	bhigg	4/19/22	4/20/22	4/19/22 APPROV
6508-INSPECTION	5967-Z-MISC	37662 SOLI DEO GLORI	C	1	BP	UNASSIGNED	4/21/22	4/22/22	4/21/22 APPROV
6509-INSPECTION	5968-Z-ROOF IN PROGR	27360 W ELEVENTH AVE	C	1	BP	bhigg	4/22/22	4/25/22	4/26/22 APPROV
6510-INSPECTION	5969-Z-CULVERT FINAL	27168 W TENTH AVE	C	1	BP	ggrooms	4/22/22	8/30/12	8/30/12 APPROV



TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6511-INSPECTION	5970-Z-ROOF IN PROGR	15924 CR 108	C	1	BP	bhigg	4/26/22	4/28/22	4/28/22 APPROV
6512-INSPECTION	5971-Z-ELE-FINAL	37108 LITTLE MAGNOLI	C	1	BP	bhigg	4/25/22	4/26/22	4/26/22 APPROV
6513-INSPECTION	5972-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6514-INSPECTION	5973-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6515-INSPECTION	5974-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6516-INSPECTION	5975-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6517-INSPECTION	5976-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6518-INSPECTION	5977-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6519-INSPECTION	5978-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6520-INSPECTION	5979-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6521-INSPECTION	5980-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6522-INSPECTION	5981-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6523-INSPECTION	5982-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/26/22	4/14/22 APPROV
6524-INSPECTION	5983-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6525-INSPECTION	5984-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6526-INSPECTION	5985-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6527-INSPECTION	5986-Z-ROOF FINAL	37031 CODY CIRCLE	C	1	BP	bhigg	4/25/22	4/14/22	4/14/22 APPROV
6528-INSPECTION	5987-Z-ELE ROUGH	15750 CR 108	C	1	BP	bhigg	4/25/22	4/26/22	4/26/22 APPROV
6529-INSPECTION	5988-Z-MEC ROUGH	CR 108	C	1	BP	bhigg	4/25/22	4/26/22	4/26/22 FAILED
6531-INSPECTION	5990-Z-POOL DECK	36841 PINE ST	C	1	BP	bhigg	4/27/22	4/28/22	5/05/22 APPROV
6532-INSPECTION	5991-Z-ELE-FINAL	36841 PINE ST	C	1	BP	bhigg	4/27/22	4/28/22	4/28/22 APPROV
6533-INSPECTION	5992-Z-ROOF FINAL	27360 W ELEVENTH AVE	C	1	BP	bhigg	4/27/22	4/28/22	4/26/22 APPROV
6534-REINSPECTION	5988-Z-MEC ROUGH	CR 108	C	1	BP	bhigg	4/27/22	10/24/22	5/03/22 APPROV
6535-INSPECTION	5993-Z-SHED FINAL	37109 ILLINOIS ST	C	1	BP	bhigg	4/27/22	4/28/22	4/28/22 APPROV
6538-INSPECTION	5996-Z-MISC	37161 RAILROAD ST	C	1	BP	bhigg	4/27/22	4/28/22	4/28/22 APPROV
6540-INSPECTION	5998-Z-MEC-FINAL	27246 W FOURTH AVE	C	1	BP	bhigg	4/28/22	4/29/22	4/28/22 APPROV
6541-INSPECTION	5999-Z-MISC	27275 IOWA ST	C	1	BP	bhigg	4/28/22	4/29/22	4/28/22 APPROV
6542-INSPECTION	6000-Z-ELE-FINAL	27275 IOWA ST	C	1	BP	bhigg	5/02/22	4/28/22	4/28/22 APPROV

TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6543-INSPECTION	6001-Z-ROOF FINAL	15924 CR 108	C	1	BP	bhigg	5/02/22	4/28/22	4/28/22 APPROV
6544-INSPECTION	6002-Z-BLD-FINAL	37188 LEE ST	C	1	BP	bhigg	5/02/22	5/03/22	4/14/22 APPROV
6546-INSPECTION	6004-Z-MISC	15750 CR 108	A	1	BP	<del>bhigg</del>	5/10/22	5/11/22	
6547-INSPECTION	6005-Z-MEC ROUGH	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	11/01/21	11/04/21 APPROV
6548-INSPECTION	6006-Z-MEC ROUGH	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	3/03/22	3/03/22 APPROV
6549-INSPECTION	6007-Z-FOUND	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	11/04/21	11/03/21 APPROV
6550-INSPECTION	6008-Z-ROOF MAT ATTA	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	3/03/22	3/03/22 APPROV
6551-INSPECTION	6009-Z-FRAME	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	3/03/22	3/03/22 APPROV
6552-INSPECTION	6010-Z-DECK FRAMING	361570 PINE ST	C	1	BP	No Inspect	5/03/22	3/03/22	3/03/22 APPROV
6553-INSPECTION	6011-Z-INSULATION	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	3/03/22	3/03/22 FAILED
6554-REINSPECTION	6011-Z-INSULATION	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	5/04/22	3/03/22 PASSED
6555-INSPECTION	6012-Z-SHEATH	361570 PINE ST	C	1	BP	UNASSIGNED	5/03/22	3/03/22	3/03/22 APPROV
6556-INSPECTION	6013-Z-UNDERGROUND	37500 ORANGE ST	C	1	BP	UNASSIGNED	5/03/22	11/22/21	11/22/21 APPROV
6557-INSPECTION	6014-Z-FOUND	37500 ORANGE ST	C	1	BP	UNASSIGNED	5/03/22	12/08/21	12/06/21 APPROV
6558-INSPECTION	6015-Z-ROOF IN PROGR	37091 SOUTHERN GLEN	C	1	BP	UNASSIGNED	5/03/22	5/04/22	5/03/22 APPROV
6567-INSPECTION	6024-Z-ELE-FINAL	37188 LEE ST	C	1	BP	bhigg	5/05/22	8/31/21	9/03/21 APPROV
6568-INSPECTION	6025-Z-MEC-FINAL	37188 LEE ST	C	1	BP	bhigg	5/05/22	8/31/21	8/31/21 APPROV
6574-INSPECTION	6031-Z-ELE-FINAL	15799 INDIANA ST	C	1	BP	bhigg	5/05/22	5/06/22	5/05/22 FAILED
6575-INSPECTION	6032-Z-ROOF FINAL	37091 SOUTHERN GLEN	C	1	BP	bhigg	5/05/22	5/03/22	5/03/22 APPROV
6578-REINSPECTION	6031-Z-ELE-FINAL	15799 INDIANA ST	C	1	BP	bhigg	5/05/22	11/01/22	5/10/22 APPROV
6582-INSPECTION	6037-Z-ROOF IN PROGR	175632 BAY RD	C	1	BP	bhigg	5/09/22	5/10/22	5/09/22 APPROV
6583-INSPECTION	6038-Z-ROOF FINAL	175632 BAY RD	C	1	BP	bhigg	5/09/22	5/10/22	5/12/22 APPROV
6584-INSPECTION	6039-Z-FRAME	CR 108	C	1	BP	bhigg	5/10/22	5/11/22	5/12/22 APPROV
6585-INSPECTION	6040-Z-MISC	361216 PINE ST	V	1	BP	bhigg	5/10/22	5/11/22	
6588-DOCUMENT	6043-Z-WINDOW CERTIF	CR 108	A	1	BP	bhigg	5/12/22	5/13/22	
6589-INSPECTION	6044-Z-BLD-FINAL	37392 W SIXTH ST	C	1	BP	bhigg	5/12/22	5/10/22	5/17/22 APPROV
6593-INSPECTION	6048-Z-CULVERT FINAL	27672 MINNESOTA ST	A	1	BP	ggrooms	5/13/22	5/16/22	
6594-INSPECTION	6049-Z-BLD-FINAL	27333 GEORGIA ST	C	1	BP	No Inspect	5/16/22	5/17/22	5/16/22 APPROV



TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6595-INSPECTION	6050-Z-TAPOUT	27333 GEORGIA ST	C	1	BP	No Inspect	5/16/22	5/17/22	4/25/22 APPROV
6596-INSPECTION	6051-Z-PLUMBING ROUG	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	5/16/22 APPROV
6597-INSPECTION	6052-Z-PLB-FINAL	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	5/16/22 APPROV
6598-INSPECTION	6053-Z-ELE ROUGH	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	5/16/22 APPROV
6599-INSPECTION	6054-Z-ELE-FINAL	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	5/16/22 APPROV
6600-INSPECTION	6055-Z-MEC ROUGH	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	4/25/22 APPROV
6601-INSPECTION	6056-Z-MEC-FINAL	27333 GEORGIA ST	C	1	BP	UNASSIGNED	5/16/22	5/17/22	5/16/22 APPROV
6604-INSPECTION	6059-Z-ELE-FINAL	37105 GENEVA LN	A	1	BP	bhigg	5/19/22	5/20/22	
6605-INSPECTION	6060-Z-FRAME	27291 W FIRST AVE	C	1	BP	bhigg	5/19/22	5/20/22	5/19/22 APPROV
6606-INSPECTION	6061-Z-INSULATION	CR 108	A	1	BP	bhigg	5/19/22	5/20/22	
6610-INSPECTION	6065-Z-ROOF IN PROGR	37771 HENRY SMITH RD	C	1	BP	bhigg	5/20/22	5/23/22	5/24/22 APPROV
6611-INSPECTION	6066-Z-ROOF IN PROGR	27257 W THIRD AVE	C	1	BP	bhigg	5/20/22	5/23/22	5/24/22 APPROV
6612-INSPECTION	6067-Z-ROOF FINAL	37161 RAILROAD ST	C	1	BP	bhigg	5/23/22	5/24/22	5/24/22 APPROV
6613-INSPECTION	6068-Z-MEC-FINAL	37161 RAILROAD ST	C	1	BP	bhigg	5/23/22	5/24/22	5/24/22 APPROV
6614-INSPECTION	6069-Z-ELE-FINAL	37161 RAILROAD ST	C	1	BP	bhigg	5/23/22	5/24/22	6/14/22 APPROV
6615-INSPECTION	6070-Z-BLD-FINAL	37161 RAILROAD ST	C	1	BP	bhigg	5/23/22	5/24/22	5/24/22 APPROV
6616-INSPECTION	6071-Z-BLD-FINAL	37356 PEA FARM RD	C	1	BP	bhigg	5/23/22	5/24/22	5/24/22 APPROV
6617-INSPECTION	6072-Z-MISC	35711 W FIRST ST	A	1	BP	bhigg	5/23/22	5/24/22	
6618-INSPECTION	6073-Z-MISC	27492 W THIRD AVE	C	1	BP	UNASSIGNED	5/24/22	5/25/22	5/23/22 APPROV
6619-INSPECTION	6074-Z-MISC	27484 W THIRD AVE	C	1	BP	UNASSIGNED	5/24/22	5/25/22	5/23/22 APPROV
6621-INSPECTION	6076-Z-ROOF FINAL	27214 W SECOND AVE	C	1	BP	bhigg	5/25/22	5/26/22	5/26/22 APPROV
6623-INSPECTION	6078-Z-ROOF FINAL	27257 W THIRD AVE	C	1	BP	bhigg	5/26/22	5/27/22	5/24/22 APPROV
6624-INSPECTION	6079-Z-ROOF FINAL	37771 HENRY SMITH RD	C	1	BP	bhigg	5/26/22	5/27/22	5/24/22 APPROV
6625-INSPECTION	6080-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6626-INSPECTION	6081-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6627-INSPECTION	6082-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6628-INSPECTION	6083-Z-BLD-FINAL	37083 PINE TREE DR	A	1	BP	bhigg	5/26/22	5/27/22	
6629-INSPECTION	6084-Z-BLD-FINAL	37083 PINE TREE DR	A	1	BP	bhigg	5/26/22	5/27/22	

TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6630-INSPECTION	6085-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6631-INSPECTION	6086-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6632-INSPECTION	6087-Z-BLD-FINAL	37083 PINE TREE DR	A	1	BP	bhigg	5/26/22	5/27/22	
6633-INSPECTION	6088-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6634-INSPECTION	6089-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6635-INSPECTION	6090-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6636-INSPECTION	6091-Z-BLD-FINAL	37083 PINE TREE DR	C	1	BP	bhigg	5/26/22	5/27/22	5/31/22 APPROV
6637-INSPECTION	6092-Z-SHEATH	27291 W FIRST AVE	C	1	BP	bhigg	5/27/22	5/30/22	5/31/22 APPROV
6638-INSPECTION	6093-Z-POOL STEEL &	37646 SOLO DEO GLORI	V	1	BP	bhigg	5/31/22	6/01/22	
6639-INSPECTION	6094-Z-POOL STEEL &	37662 SOLI DEO GLORI	A	1	BP	bhigg	5/31/22	6/01/22	
6640-INSPECTION	6095-Z-ROOF IN PROGR	27386 W TWELFTH AVEE	C	1	BP	bhigg	5/31/22	6/01/22	6/02/22 APPROV
6642-INSPECTION	6097-Z-MISC	15730 CR 108	C	1	BP	bhigg	6/02/22	6/03/22	6/02/22 FAILED
6643-INSPECTION	6098-Z-CHANGE	27450 W FIRST AVE	C	1	BP	bhigg	6/02/22	6/03/22	6/03/22 FAILED
6644-INSPECTION	6099-Z-MISC	27082 VIRGINIA ST	V	1	BP	bhigg	6/02/22	6/03/22	
6645-INSPECTION	6100-Z-MISC	27474 W FOURTH AVE	A	1	BP	UNASSIGNED	6/02/22	6/03/22	
6648-INSPECTION	6103-Z-ROOF FINAL	27386 W TWELFTH AVEE	C	1	BP	bhigg	6/03/22	6/02/22	6/02/22 APPROV
6649-INSPECTION	6104-Z-PLB-FINAL	27082 VIRGINIA ST	C	1	BP	bhigg	6/03/22	6/02/22	6/03/22 APPROV
6650-REINSPECTION	6098-Z-CHANGE	27450 W FIRST AVE	V	1	BP	bhigg	6/03/22	11/30/22	
6651-REINSPECTION	6097-Z-MISC	15730 CR 108	C	1	BP	bhigg	6/03/22	11/30/22	6/14/22 APPROV
6655-INSPECTION	6108-Z-ELE ROUGH	27456 W FOURTH AVE	C	1	BP	No Inspect	6/07/22	4/25/22	4/25/22 APPROV
6656-INSPECTION	6109-Z-MISC	27456 W FOURTH AVE	A	1	BP	UNASSIGNED	6/07/22	6/07/22	
6657-INSPECTION	6110-Z-ROOF FINAL	27333 GEORGIA ST	C	1	BP	No Inspect	6/08/22	6/09/22	5/16/22 APPROV
6660-INSPECTION	6113-Z-ROOF FINAL	27691 MINNESOTA ST	C	1	BP	bhigg	6/10/22	6/13/22	6/14/22 APPROV
6661-INSPECTION	6114-Z-SHED FINAL	37192 SOUTH PINE ST	C	1	BP	bhigg	6/13/22	6/14/22	6/14/22 APPROV
6662-INSPECTION	6115-Z-FOUND	27078 W NINTH AVE	C	1	BP	UNASSIGNED	6/13/22	12/08/21	12/08/21 APPROV
6663-INSPECTION	6116-Z-INSULATION	27078 W NINTH AVE	C	1	BP	UNASSIGNED	6/13/22	2/14/22	2/14/22 FAILED
6664-REINSPECTION	6116-Z-INSULATION	27078 W NINTH AVE	C	1	BP	UNASSIGNED	6/13/22	6/14/22	2/14/22 PASSED
6665-INSPECTION	6117-Z-FRAME	27078 W NINTH AVE	C	1	BP	UNASSIGNED	6/13/22	4/12/22	4/14/22 APPROV



TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6666-INSPECTION	6118-Z-BLD-FINAL	27078 W NINTH AVE	C	1	BP	No Inspect	6/13/22	4/12/22	4/14/22 APPROV
6667-INSPECTION	6119-Z-MISC	37500 ORANGE ST	C	1	BP	UNASSIGNED	6/13/22	6/14/22	6/13/22 APPROV
6668-INSPECTION	6120-Z-ELE ROUGH	27291 W FIRST AVE	C	1	BP	bhigg	6/13/22	6/14/22	6/14/22 APPROV
6669-DOCUMENT	6121-Z-WINDOW CERTIF	27291 W FIRST AVE	V	1	BP	bhigg	6/13/22	6/14/22	
6670-INSPECTION	6122-Z-ROOF MAT ATTA	27313 W FIRST AVE	C	1	BP	bhigg	6/13/22	6/14/22	6/16/22 APPROV
6671-INSPECTION	6123-Z-ELE ROUGH	27313 W FIRST AVE	C	1	BP	bhigg	6/13/22	6/14/22	6/14/22 APPROV
6679-INSPECTION	6131-Z-MISC	15726 CR 108	C	1	BP	bhigg	6/15/22	6/16/22	6/16/22 APPROV
6682-INSPECTION	6134-Z-POOL FINAL	36841 PINE ST	C	1	BP	bhigg	6/16/22	6/17/22	6/16/22 APPROV
6683-INSPECTION	6135-Z-MISC	361216 PINE ST	C	1	BP	bhigg	6/16/22	6/16/22	6/16/22 APPROV
6684-INSPECTION	6136-Z-BLD-FINAL	361216 PINE ST	C	1	BP	bhigg	6/16/22	6/21/22	6/16/22 APPROV
6685-DOCUMENT	6137-Z-WINDOW CERTIF	27313 W FIRST AVE	C	1	BP	bhigg	6/16/22	6/17/22	6/16/22 RECEIV
6686-INSPECTION	6138-Z-MEC-FINAL	27450 W FIRST AVE	C	1	BP	bhigg	6/16/22	6/17/22	6/16/22 APPROV
6687-INSPECTION	6139-Z-UNDERGROUND	37516 OXFORD ST	C	1	BP	bhigg	6/17/22	6/20/22	6/21/22 APPROV
6690-INSPECTION	6142-Z-ELE-FINAL	361216 PINE ST	C	1	BP	bhigg	6/22/22	6/23/22	6/16/22 APPROV
6691-INSPECTION	6143-Z-ROOF MAT ATTA	27147 W TWELFTH AVE	C	1	BP	UNASSIGNED	6/22/22	11/02/21	11/02/21 APPROV
6692-INSPECTION	6144-Z-BLD-FINAL	27147 W TWELFTH AVE	C	1	BP	No Inspect	6/22/22	4/04/22	4/04/22 APPROV
6694-INSPECTION	6146-Z-PLB-FINAL	37516 OXFORD ST	C	1	BP	bhigg	6/23/22	6/24/22	6/21/22 APPROV
6696-INSPECTION	6148-Z-ROOF IN PROGR	27194 DUMP TRUCK LN	C	1	BP	UNASSIGNED	6/24/22	5/10/22	5/10/22 APPROV
6697-INSPECTION	6149-Z-ROOF FINAL	27194 DUMP TRUCK LN	C	1	BP	UNASSIGNED	6/24/22	5/12/22	5/12/22 APPROV
6699-INSPECTION	6151-Z-BLD-FINAL	27061 COUNTRY DR	A	1	BP	bhigg	6/28/22	6/29/22	
6701-INSPECTION	6153-Z-PLUMBING ROUG	551675 US HWY 1	C	1	BP	bhigg	6/28/22	6/29/22	6/28/22 APPROV
6703-INSPECTION	6155-Z-PLB-FINAL	551675 US HWY 1	A	1	BP	bhigg	6/29/22	6/30/22	
6704-INSPECTION	6156-Z-ELE-FINAL	551675 US HWY 1	A	1	BP	bhigg	6/29/22	6/30/22	
6705-INSPECTION	6157-Z-MEC-FINAL	15726 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6706-INSPECTION	6158-Z-MEC-FINAL	15730 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6707-INSPECTION	6159-Z-PLB-FINAL	15726 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6708-INSPECTION	6160-Z-BLD-FINAL	15726 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6710-INSPECTION	6162-Z-ROOF FINAL	15730 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	

T A S K   S T A T U S   R E P O R T  
S U M M A R Y

ITEM-2

TASK	INCIDENT	PROPERTY	S	P	GROUP	USER	ORIG DATE	DUE DATE	RESOLUTION
6711-INSPECTION	6163-Z-PLB-FINAL	15730 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6712-INSPECTION	6164-Z-BLD-FINAL	15730 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6713-INSPECTION	6165-Z-ELE-FINAL	15726 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6714-INSPECTION	6166-Z-ELE-FINAL	15730 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	
6716-INSPECTION	6168-Z-ROOF FINAL	15726 CR 108	A	1	BP	bhigg	6/29/22	6/30/22	

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: BP  
PRIORITY: \* - All  
TYPE: \* - All

ORIGINATION: 4/01/2022 THRU 99/99/9999  
DUE: 0/00/0000 THRU 99/99/9999  
RESOLUTION: 0/00/0000 THRU 6/30/2022

		-----PRIORITY-----										
		0	1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE		25									25
	CLOSED		143									143
	VOIDED		5									5
	SUSPENDED											
TOTALS			173									173

-----SEQUENCES-----		
TASK #		COUNT
6454		1
6455		1
6467		1
6471		1
6472		1
6473		1
6474		1
6475		1
6476		1
6479		1
6483		1
6484		1
6485		1
6486		1
6487		1
6488		1
6489		1
6490		1
6491		1
6492		1
6493		1
6494		1
6495		1
6498		1
6504		1
6508		1
6509		1
6510		1
6511		1
6512		1
6513		1
6514		1
6515		1
6516		1
6517		1
6518		1
6519		1



STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 4/01/2022 TO 6/30/2022

SORTED BY: PROJECT

*ITEM-2*

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
20210073	4/29/2022	NASSAU COUNTY COUNCIL ON AGING	37002 INGHAM RD	50.00CR	
20210182	6/03/2022	HOLLY, MARCUS	3754 ROBINSON DR	50.00CR	
20210238	5/06/2022	DAVIS, ROBERT M	36841 PINE ST	25.00CR	
20220005	6/29/2022	SOWING SEEDS, LLC	15726 CR 108	25.00CR	
20220006	6/29/2022	SOWING SEEDS, LLC	15730 CR 108	25.00CR	
20220069	5/23/2022	SEABROOKS, CRAIG	36202 PINE ST	7,567.20CR	
20220075	4/04/2022	SPARKMAN, BETHANNE	37188 LEE ST	29.00CR	
20220104	4/26/2022	STAFFORD, SUSAN	27246 W FOURTH AVE	47.00CR	
20220108	4/13/2022	ARMSTRONG, VIVIAN H	37390 OXFORD ST	44.00CR	
20220109	4/12/2022	HOLLEY, MARCUS	551755 US HWY 1	150.00CR	
20220110	5/13/2022	WHITAKER, SHERRI A	27672 MINNESOTA ST	2,219.40CR	
20220112	4/07/2022	RIVER'S EDGE CHURCH	552093 US HWY 1	135.00CR	
20220113	4/12/2022	VINZANT, LAURA M	37091 SOUTHERN GLEN WAY LOT7	54.00CR	
20220114	4/08/2022	CARTER, CAREY	CR 108	74.00CR	
20220115	4/12/2022	JONES, DONNA L	27456 W FOURTH AVE	25.00CR	
20220116	4/12/2022	JONES, SCOTT	27474 W FOURTH AVE	25.00CR	
20220117	4/13/2022	WAGNER, ROBERT	37145 LORENA DR LOT19	79.00CR	
20220120	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220121	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220122	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220123	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220124	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220125	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220126	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220127	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220128	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220129	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	102.00CR	
20220130	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	74.00CR	
20220131	4/19/2022	PINE TREE APARTMENTS	37083 PINE TREE DR	102.00CR	
20220132	4/21/2022	POKORSKI, WILLIAM J	361216 PINE ST	334.87CR	
20220133	4/21/2022	YOMANS, RICHARD	37771 HENRY SMITH RD	74.00CR	
20220134	4/20/2022	GARDENOUR, JOHN	37108 LITTLE MAGNOLIA CT	44.00CR	
20220135	4/19/2022	DIXON, TOBY	37109 ILLINOIS ST	29.00CR	
20220136	5/04/2022	DIANA, DEAN	27333 GEORGIA ST	44.00CR	
20220137	5/04/2022	BISHOP, DAVID W JR	37500 ORANGE ST	44.00CR	
20220138	5/04/2022	ARMSTRONG, VIVIAN H	37390 OXFORD ST	44.00CR	
20220139	4/19/2022	ZANDER, ERIC S	37073 W FIRST ST	164.00CR	
20220140	4/19/2022	VANZANT, CLAY AND JOBETH	27360 W ELEVENTH AVE	54.00CR	
20220141	4/18/2022	SMITH, ROLAND H	37358 W FIFTH ST	50.00CR	
20220142	4/28/2022	NOBLES, WILLIE E JR	27275 IOWA ST	44.00CR	
20220143	4/27/2022	CARTER, CAREY	15750 CR 108	54.00CR	
20220145	5/24/2022	DAVIS, ROBERT M	36841 PINE ST	469.00CR	
20220146	5/06/2022	LUCAS, PAUL	27029 W THIRD AVE	104.00CR	
20220147	4/27/2022	MAY, KEVIN	361622 PINE ST	99.00CR	



STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 4/01/2022 TO 6/30/2022

SORTED BY: PROJECT

ITEM-2

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
20220205	6/28/2022	34 M STREET, LLC	27484 W THIRD AVE	1,858.00CR	
TOTAL ALL PROJECTS:				89	21,760.34CR

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 4/01/2022 TO 6/30/2022

SORTED BY: PROJECT

ITEM-2

## \*\* SEGMENT CODE TOTALS \*\*

SEGMENT CODE	DESCRIPTION	TOTAL PAID
01-NRES	NEW RESIDENTIAL BUILDING	7,567.20CR
01-RADD	RESIDENTIAL ADDITION	548.00CR
01-RMISC	RESIDENTIAL MISCELLANEOUS	831.24CR
01-RREM	RESIDENTIAL REMODEL	147.00CR
02-CADD	COMMERCIAL ADDITION	50.00CR
02-CMISC	COMMERCIAL MISCELLANEOUS	1,019.00CR
CELL TOWER	CELL TOWER	179.00CR
CULVERT	CULVERT	4,127.40CR
DEMO	DEMOLITION	500.00CR
ELE	ELECTRICAL	829.00CR
MEC-RES	MECHANICAL - RESIDENTIAL	540.00CR
PLB-COM	PLUMBING - COMMERCIAL	2,053.00CR
PLB-SFR	PLUMBING - SINGLE FAM RES	1,592.00CR
POOL	SWIMMING POOL	485.25CR
ROOF	ROOF	895.25CR
SHED-MANF	MANUFACTURED SHED	237.00CR
SHED-SB	SITE BUILT SHED	25.00CR
SIGN	SIGN	135.00CR
TOTAL		21,760.34CR

** FEE CODE TOTALS **			
FEE CODE	DESCRIPTION	TOTAL PAYMENTS	TOTAL PAID
1-REINSP	REINSPECTION FEE	5	125.00CR
2-REINSP	2ND REINSPECTION FEE	1	50.00CR
ADDRESS	ADDRESSING 911	1	10.00CR
BLD-03	BLDG PERMIT FEE CONST COST SQF	23	2,230.00CR
BLD03PP	BLDG PERMIT FEE CONST COST SQF	4	840.00CR
CULV-PERM	CULVERT INST PERMIT	4	100.00CR
CULV-T01	TOWN-INST CULV 12x12x20	1	1,833.00CR
CULV-T03	TOWN-INST CULV 18x18x20	1	2,194.40CR
DEMO	DEMOLITION FEES	7	450.00CR
ELE COM	INTERIOR WIRING / RE WIRE	1	85.00CR
ELE RECONN	RECONNECT OR DISCONTED SERVICE	1	40.00CR
ELE RES	INTERIOR WIRING / RE WIRE	3	120.00CR
ELE- ADD 2	ELE RES ADD . REPAIR CHANGE	4	205.00CR
ELE-100	ELE SERVICE - 100 AMPS	1	60.00CR
ELE-200	ELE SERVICE - 200 AMPS	1	80.00CR
ELE-CHG	CHANGE OF SERVICE	2	80.00CR
ELE-TEMP	TEMPORARY POLE	1	40.00CR
FIRE-SITE	SITE PLAN REVIEW	1	25.00CR
IMPACT-SF	EDUCATION IMPACT FEE - SINGLE	1	5,430.60CR
LAND USE	PERMIT REVIEW FEE RES MULTI CO	1	63.00CR
LAND USE 2	PERMIT REVIEW FEE ACCESSORY	10	250.00CR
MEC R C 1	RES/COM NEW UNITS UP TO 2.5 TO	4	280.00CR
MEC R C 2	RES/COM NEW UNITS 3 TON	1	45.00CR
MEC R C 6	RES/COM NEW UNITS 5 TON	1	70.00CR
MEC RMHCO2	RES MH COMM CHANGE OUT 3.5 TON	1	45.00CR
MEC-RES	MECHANICAL SYSTEM, RES - PER U	1	43.00CR
PLB - GAS	GAS PIPING / RE-PIPING	2	100.00CR
PLB COMI	PLB COMM NTERIOR/ EXTERIOR FI	1	30.00CR
PLB-COMB	PLB COMMERCIAL BASE FEE	2	80.00CR
PLB-SFB	PLB SINGLE FAMILY RES BASE FEE	4	520.00CR
PLB-SFI	PLB SINGLE FAMILY RES INT FIXT	4	1,002.00CR
PR-03	PLAN REVIEW ESTMATED COSTS	18	664.00CR
PR03 PPRES	PLAN REVIEW ESTMATED COSTS	2	392.60CR
ROOF	ROOFING NEW OR REROOF PERMIT	11	713.25CR
SDC-SEWER	SEWER SYSTEM DEV CHARGE, PER E	2	1,885.00CR
SDC-WATER	WATER SYSTEM DEV CHARGE, PER E	1	330.00CR
SHED	PRE BUILT STORAGE SHEDS	2	100.00CR
SIGN	SIGN PERMIT	1	50.00CR
SIGN-01	SIGN PERMIT REVIEW	1	85.00CR
SURCHARGE	SURCHARGE	65	264.49CR
TAP-WATERN	WATER TAP FEE	1	700.00CR
TEMP USE	SPECIAL EVENT	1	50.00CR
TOTAL			21,760.34CR



ITEM-2

\*\* GENERAL LEDGER DISTRIBUTION \*\*

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-00-101003	RESTR CASH-EDUC IMPACT FE	5,430.60
001-01-322000	BUILDING PERMITS	8,539.85CR
001-01-329000	ZONING REVENUE	458.00CR
001-01-329002	RADON	264.49CR
001-01-342500	FIRE INSPECTIONS	25.00CR
001-01-363290	EDUCATION IMPACT FEES	5,430.60CR
001-03-349000	CULVERT PERMITS - STREETS	4,127.40CR
401-00-101002	RESTR CASH-SYSTEM DEV CHA	2,215.00
401-06-349001	TAP-ON FEES - W&S	700.00CR
401-06-363240	SYSTEM DEVELOPMENT CHARGES	2,215.00CR
999-00-101000	POOLED CASH	14,114.74

## SELECTION CRITERIA

ITEM-2

-----  
REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ  
PROJECT STATUS: All  
SEGMENT CODE: All  
FEE CODE: All

-----

PAYMENT SELECTION: DATE RANGE FROM: 4/01/2022 THROUGH 6/30/2022

-----

## PRINT OPTIONS

SECURITIES ONLY: NO  
INCLUDE SECURITIES: NO  
SEGMENT DETAIL: NO  
INCLUDE REVERSE PAYMENTS: NO  
REPORT SEQUENCE: PROJECT  
COMMENT CODE:

-----

\*\*END OF REPORT\*\*



## AGENDA ITEM REPORT

### TOWN OF HILLIARD, FLORIDA

---

TO: Town Council Regular Meeting Meeting Date: July 7, 2022

FROM: ***Del Miley, FACE – Code Enforcement Officer***

SUBJECT: Town Council to review and accept the Code Enforcement Officers Quarterly Report for April 1, 2022, through June 30, 2022.

---

**BACKGROUND:**

Summary of activities performed from April 1, 2022, through June 30, 2022.

- (3) Pending Pool Permits
- (30) Advertising Flyers for Water Testing removed off ROWs
- (3) Shed/Carport Permit Inspections
- (2) Demo Permit Inspections
- (4) Zoning Signs removed
- (2) Site Applications
- (4) Vacant Mobile Home Inspections
- (6) Cases closed
- (35) Miscellaneous Inspections
- (46) Lien Letter Inspections

**FINANCIAL IMPACT:**

None

**RECOMMENDATION:**

Accept Quarterly Report



## AGENDA ITEM REPORT

### TOWN OF HILLIARD, FLORIDA

---

TO: Town Council Regular Meeting Meeting Date: July 7, 2022

FROM: ***Janis K. Fleet, AICP – Land Use Administrator***

SUBJECT: Town Council to review and accept the Land Use Administrators Quarterly Report for April 1, 2022, through June 30, 2022.

---

**BACKGROUND:**

See attached Report of Land Use Administrator activities for April 1, 2022, through June 30, 2022.

**FINANCIAL IMPACT:**

None

**RECOMMENDATION:**

Accept Quarterly Report.

Janis Fleet, AICP Land Use Administration

July 7, 2022, Town Council Meeting

The following is a summary of activities performed from April 1, 2022, through June 30, 2022:

- Planning and Zoning Board
  - Prepared agenda for the April, May, and June meetings.
  - Reviewed and finalized minutes for the April, May, and June meetings.
  - Prepared staff reports for all agenda items.
    - April Meeting – 6 agenda items
    - February Meeting – 4 agenda items
    - March Meeting – 5 agenda items
  - Prepared the staff report for the 2 Variance Applications submitted by Christopher Goodin for April, May, and June P & Z meetings.
  - Prepared the staff report Donna Jones Site Clearing/Site Work Permit for the P & Z meeting.
  - Prepared staff report for the ordinance to revise and replace Chapter 62.
  - Prepared staff report for the Site Clearing/Site Work permits for Doug Jones.
  - Prepared staff report for Site Clearing/Site Work permits LL Properties of Hilliard.
  - Prepared staff report for the Minor Modification of the Whisper Ridge PUD.
- Coordinated with the Public Works Department and Town's Engineer for Tracey Connor, Ralph Bennett, Ben Buchanan, and Chris Goodin's Mr. McAlfee's projects.
- Coordinated with the developer of the Whisper Ridge subdivision for infrastructure construction.
- Answered questions from property owners to discuss process for development.
- Attended Town Council Joint Workshop on May 24<sup>th</sup> on the Land Development Regulations and presented a PowerPoint Presentation at the Workshop highlighting changes.
- Attended the Town Council meeting on April 7<sup>th</sup> for planning items on the agenda.
- Attended the Town Council meeting on May 5<sup>th</sup> for planning items on the agenda.
- Attended the Town Council meeting June 3<sup>rd</sup> for planning items on the agenda.
- Coordinated final plat approval for Pine Street Estates subdivision.
- Attended Joint Town Workshop on June 13<sup>th</sup> on infrastructure.
- Responded to zoning/development requests submitted, an average of 2 to 3 a week.
- Reviews and signed off on business licenses.
- Reviewed and signed off on building permits, an average of 5 to 6 a week.
- Signed off on the "Certificate of Occupancy" for completed single family dwelling units.
- Applications for development reviews, including site plan, and site clearing/site work permits.
- Reviewed day care use in commercial zoned properties



# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

# HILLIARD PLANNING AND ZONING BOARD MEETING

## BOARD MEMBERS

Dallis Hunter, Chair  
Harold "Skip" Frey, Vice Chair  
Josetta Lawson  
Wendy Prather  
Charles Reed

## ADMINISTRATIVE STAFF

Janis Fleet, AICP  
Land Use Administrator

## ZONING ATTORNEY

Mary Norberg

---

## MINUTES

**TUESDAY, MAY 24, 2022, 6:00 PM**

---

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop  
Planning and Zoning Board Chair Dallis Hunter  
Planning and Zoning Board Vice Chair Harold "Skip" Frey  
Planning and Zoning Board Member Charles Reed  
Land Use Administrator Janis Fleet  
Town Clerk Lisa Purvis  
Town Attorney Christian Waugh (via ZOOM)  
Zoning Attorney Mary Norberg (via ZOOM)  
Public Works Director Richie Rowe

## ABSENT

Planning and Zoning Chair Wendy Prather  
Planning and Zoning member Josetta Lawson  
Parks & Recreation Director Gabe Whittenburg

## WORKSHOP

ITEM-1 Town Council and Planning & Zoning Board review of the Proposed Amendments to Chapter 62 Zoning and Land Development Regulations Timeline.

**Land Use Administrator Janis Fleet**, goes over the Power Point Presentation that highlights all the Planning & Zoning Board recommended amendments that she has prepared titled "Town of Hilliard Land Development Regulations (LDRs) Update", dated May 24, 2022.

LDRs (Chapter 62) Update

Compliance with Future Land Use Map (FLUM) Categories

LDRs - Proposed Revisions

Article I Definitions

Article II Administration and Enforcement, Division 1 - 6

Article III Zoning District Established: Zoning Atlas

Article IV District Regulations - Chart for allowable uses in each District

Article V Planned Unit Development

Article VI Supplementary Regulations

Article VII Signs

Article VIII Flood Damage Prevention - No changes Federal Law Updated

Article IX Airport Zoning - No Changes Federal Law Updated

Article X Proportionate Fair-Share Program

Article XI Landscaping - New Added

Article XII Trees - New Added

Article XIII Platting - Move Subdivision Code to LDRs

Article XIV Design Standards - Move Subdivision Code to LDRs

Article XV Required Improvements - Move Subdivision Code to LDRs

**Councilman Wollitz** brings up the Future Land Use Map new designations.

**Land Use Administrator Janis Fleet** explains that unless the previous granted zoning was acted upon which would "Grandfather" the property in then the property would have to be developed as set forth in the updated FLUM unless an amendment to the FLUM by application and approved by Ordinance is done.

**Council Pro Tem Sims** states Article II, Section 62-66 Discontinuance of Nonconforming Use, that he wants the Town to notify property owners by Certified Mail that they have six months to re-establish residence if water service is disconnected.

**Councilwoman Bishop** comments that Article II, Section 62-92 Rules of Procedure, that the subsection about disqualification of members voting for items he or she has a private or personal interest in any particular matter should be kept.

**Planning & Zoning Board Chair Hunter** states that Article IV, Section 62-281, Zoning Districts Exclusive "New Chart" Mobile or Manufactured Homes shows being allowed by exception in R-1, R-2, R-3, A-1 and permitted in R-4. What was agreed upon was only be by exception in A-1 and permissible in R-4.

LUA, P&Z Members & Town Council all discuss Article IV, Section 62-284 Single Family District R-2, regarding 75' minimum lot width and 9,000 sf minimum lot size.

ITEM-2 Chapter 62 Zoning and Land Development Regulations Strikethroughs & Underlines.

**Council Pro Tem Sims** states that he wants to go line for line on the strikethroughs.

**Town Clerk Lisa Purvis** provides the following copies to all present: Article I, Section 62-1 Definitions and Article IV, District Regulations including the new permitted or permitted by exception Zoning Chart, both copies include strikethrough & underline and a clean versions copy.

**Article I Section 62-1 Definitions are reviewed.**

ITEM-3 Chapter 62 Zoning and Land Development Regulations Strikethrough & Underline Division 7. Building Permits and Inspections and move to Chapter 14 Buildings and Building Regulations.

ITEM-4 Land Use Administrator's Agenda Item Report regarding the Amending of the Land Development Regulations to follow the Adopted Comprehensive Plan.

ITEM-5 Ordinance No. 2022-02 - Amending Chapter 62 Zoning and Land Development Regulations and moving from Part II to Part III of the Code of Ordinance Town of Hilliard, Florida.

ITEM-6 Attachment A - Removing Division 7. Building Permits and Inspections from Chapter 62 Zoning and Land Development Regulations and moving to Chapter 14 Buildings and Building Regulations.

ITEM-7 Attachment B - Chapter 62 Zoning and Land Development Regulations repeal and replace to Part III Land Development Regulations of the Code of Ordinance Town of Hilliard, Florida.

### **ADDITIONAL COMMENTS**

**Town Clerk Lisa Purvis** advises that on the next agenda for June 2, 2022, there will be an item to set additional Joint Workshops to complete the review of the LDR recommended amendments.

### **ADJOURNMENT**

Motion to adjourn at 8:00 p.m.

Motion made by Councilman Pickett, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by the Hilliard Town Council,  
Hilliard, Florida.

\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

\_\_\_\_\_  
Floyd L. Vanzant  
Mayor

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

# HILLIARD PLANNING AND ZONING BOARD MEETING

## BOARD MEMBERS

Dallis Hunter, Chair  
Harold "Skip" Frey, Vice Chair  
Josetta Lawson  
Wendy Prather  
Charles Reed

## ADMINISTRATIVE STAFF

Janis Fleet, AICP  
Land Use Administrator

## ZONING ATTORNEY

Mary Norberg

---

## MINUTES

**MONDAY, JUNE 13, 2022, 6:00 PM**

---

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilwoman Callie Kay Bishop  
Planning and Zoning Board Vice Chair Harold "Skip" Frey  
Land Use Administrator Janis Fleet (via TEAMS)  
Town Clerk Lisa Purvis  
Zoning Attorney Mary Norberg (via TEAMS)  
Public Works Director Richie Rowe

## ABSENT

Councilman Jared Wollitz  
Planning and Zoning Board Chair Dallis Hunter  
Planning and Zoning Board Member Charles Reed  
Town Attorney Christian Waugh  
Planning and Zoning Chair Wendy Prather  
Planning and Zoning member Josetta Lawson  
Parks & Recreation Director Gabe Whittenburg



## WORKSHOP

- ITEM-1 Land Use Administrator's Agenda Item Report regarding the Amending of the Land Development Regulations to follow the Adopted Comprehensive Plan.
- ITEM-2 Ordinance No 2022-02 - Amending Chapter 62 Zoning and Land Development Regulations and moving from Part II to Part III of the Code of Ordinance Town of Hilliard, Florida.
- ITEM-3 Chapter 62 Zoning and Land Development Regulations Strikethroughs & Underlines. ARTICLE I - IN GENERAL

### **Section 62-1 Definitions**

Discussion begins reviewing the following definitions:

Guesthouses

Private Streets – 50' wide vs. 60' wide

Yard Fronts on through lots such as Lee Street & Walker Street

Corner Lots setbacks to allow clear vision triangle

- ITEM-4 Chapter 62 Zoning and Land Development Regulations Strikethrough & Underline. ARTICLE II - ADMINISTRATION AND ENFORCEMENT  
Division 7. Building Permits and Inspections and move to Chapter 14 Buildings and Building Regulations.

### **Section 62-36 Notice of Public Hearings**

**Town Clerk Lisa Purvis**, discusses the need to change advertisement days from 30 days to 15 days.

### **Section 62-66 Discontinuance of Nonconforming Uses**

**Council Pro Tem Sims**, states we must send property owners notification regarding discontinuation of nonconforming uses.

### **Section 62-92 Rules of Procedure**

**Councilwoman Bishop**, states that we need to keep (5) Disqualification of members.

### **Section 62-96 Review of Decisions by Town**

**Land Use Administrator Janis Fleet**, asks if we want to have the requirement that you must be present to file an appeal and/or you must speak at Public Hearing.

- ITEM-5 Attachment A - Removing Chapter 62, Article II, Division 7. Building Permits and Inspections from Chapter 62 Zoning and Land Development Regulations and moving to Chapter 14 Buildings and Building Regulations.

**Land Use Administrator Janis Fleet** advises everyone that this section regarding the Building Code is being relocated under Chapter 14 Building and Building Regulations because the Building Code needs to be administrated by the Building Official.

- ITEM-6 Chapter 62 Zoning and Land Development Regulations Strikethroughs & Underlines. ARTICLE III - ZONING DISTRICTS ESTABLISHED; ZONING ATLAS

**Land Use Administrator Janis Fleet** advises everyone that the wording was updated to state that the criteria of the zoning districts in the Land Development Regulations (LDRs) must be developed according to the Future Land Use Map (FLUM) of the Hilliard Comprehensive Plan to be in compliant with State Statutes.

- ITEM-7 Chapter 62 Zoning and Land Development Regulations Strikethroughs & Underlines. ARTICLE IV - DISTRICT REGULATIONS

**Section 62-281 Zoning Districts Exclusive “New Chart”**

**Councilwoman Bishop**, states that air conditioning and heating contractors only being allowed in Commercial and Industrial Districts by exception.

**Land Use Administrator Janis Fleet** states this was a typo this should be permitted in both Commercial and Industrial Districts.

Light Manufacturing should be by exception in Commercial District and permitted in Industrial District.

Mobile or manufactured homes should not be by exceptions in R-1, R-2 and R-3 Residential Districts.

Retail facilities with outside sales should be permitted in Commercial District verses by exception.

Section 62-284 Single-Family District R-2

**Chris Goodin, Coastland Land Group, LLC 220 Hopkins Street, Unit 1, Neptune Beach, FL and Nick Powell, R P Development Group** both speak about wanting to be able to develop building lots for new homes on three 25'x125' lots verses having to have four 25'x125' lots.

**Council Pro Tem Sims**, states that only if there is no vacant land adjacent to the three 25'x125' lots and if that is the case then they should be granted a variance. If there is vacant lots then they should not be granted a variance but instead should be required to buy the lot or lots to have the minimum lot size or more required.

**Land Use Administrator Janis Fleet**, states that the Comprehensive Plan Medium Density requires 2 to 5 dwellings per acre and where the blocks consist of twenty-four 25'x125' lots with a 25' alleyway these blocks are 75,000 sf which would allow 8 dwellings per block. This results in three 25'x125' lots per dwelling.

Discussion ends at Section 62-284 Single-Family District R-2 regarding the three 75'x125' lot size minimum.

- ITEM-8 Attachment B - Chapter 62 Zoning & Land Development Regulations repeal and replace to Part III Land Development Regulations of the Code of Ordinance Town of Hilliard, Florida. ARTICLES I - IV

- ITEM-9 Chapter 62 Zoning and Land Development Regulations Revised Schedule for Review of the Proposed Amendments to the Town of Hilliard Land Development Regulations.

**ADDITIONAL COMMENTS**

No additional comments are made.

**ADJOURNMENT**

Motion to adjourn at 8:09 p.m.

Motion made by Councilman Pickett, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,  
Councilwoman Bishop

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by the Hilliard Town Council,  
Hilliard, Florida.

\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

\_\_\_\_\_  
Floyd L. Vanzant  
Mayor

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

## MINUTES

THURSDAY, JUNE 16, 2022, 7:00 PM

### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

### PRESENT

Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

### ABSENT

Mayor Floyd Vanzant

## PUBLIC HEARING

### ITEM-1

Ordinance No. 2022-02 - Open Public Hearing  
An Ordinance amending Chapter 62 Zoning and Land Use Development Regulations of the Hilliard Town Code; creating Section 62-281 and amending Section 62-289 to implement revised permitted uses and permitted uses by exception in the Commercial District; and providing for an effective date.  
***Council President Beasley***

Town Attorney Waugh explains Ordinance No. 2022-02, the purpose and why the amendment was brought up and that taking the entire commercial column of the chart on permitted uses and permitted by exception uses was the only way to not have to go back before the Planning & Zoning Board.

Call for Public Comment

**Michael Franklin, 151012 CR 108, Hilliard**, states that he was hoping that Daycares only could be amended and not the entire Commercial column of the Chart of permitted uses and permitted by exception uses. Town Attorney Waugh, advises that we must do what the Planning & Zoning Board previously recommended following their Public Hearing due to the fact that they are recommending repeal and replace of the entire code.

Close the Public Hearing on Ordinance No. 2022-02 at 7:04 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### **REGULAR MEETING - Town Council Action**

Town Council First Reading and to set Second Public Hearing and Final Reading of Ordinance No. 2022-02.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.

**Skip Frey, 37132 Fourth Avenue, Hilliard**, states that he sits on the Planning & Zoning Board and that they spent a lot of time on the Commercial C-1 column of the chart and would appreciate the Council approving as recommended.

**Michael Franklin, 151012 CR 108, Hilliard**, Air conditioning and heating contractors permitted by exception, Bulk storage yards are not allowed but chickens are, Government uses not allowed.

**Council President Beasley** states that Mr. Franklin's three minutes are up.

**LeeAnn Wollitz, 3702 South Oak Street, Hilliard**, states that the Council should reserve the right to amend.

**Councilman Wollitz** asks can we change only Daycares.

**Town Attorney Waugh** states no because it will affect Section 62-289 General commercial district C-1.

**Councilwoman Bishop** asks how this will affect the Manufacturing district M-1, when it refers to the Commercial district C-1.

Following more discussion back and forth the vote is taken.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

Voting Nay: Councilwoman Bishop

**MAYOR**

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

## REGULAR MEETING

### ITEM-2 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

### ITEM-3 Resolution No. 2022-09 - Calling for General Election. A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation calling for a General Election to be held on November 8, 2022; Mayor for a four-year term; Two members of the Town Council for four-year terms each; and providing for an effective date.

***Council President Beasley***

Town Council to adopt Resolution No. 2022-09, calling for a General Election to be held on November 8, 2022, for the position of a Mayor and two Council Members to serve four-year terms each.

***Lisa Purvis, MMC - Town Clerk***

Motion made by Councilwoman Bishop, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### ITEM-4 Town Council to set additional Workshops for the review of the Planning & Zoning Board's Proposed Amendments to Chapter 62 Zoning and Land Development Regulations for Thursday, July 14, 2022, at 6:00 p.m. and Monday, July 18, 2022, at 6:00 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### ITEM-5 Town Council to set a Workshop to discuss establishing a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard for Thursday, July 21, 2022, at 6:00 p.m.

***Ritchie Rowe - Public Works Director***

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### ITEM-6 Town Council approval of the Minutes from the June 2, 2022, Regular Meeting and the June 7, 2022, Joint Workshop.

***Lisa Purvis, MMC - Town Clerk***

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### ITEM-7 Town Council approval of Mittauer & Associates, Inc., Payable through May 27, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$1,915.00.

**DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT  
MATCH LUMP SUM CONTRACT \$105,700.00**

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of Nassau County Public Library System Donation for Fiscal Year 2022-2023, to Friends of the Hilliard Branch Library in the amount of \$8,000.00.

**BUDGETED DONATION FROM GENERAL FUND TO CULTURE AND RECREATION**

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

**ADDITIONAL COMMENTS**

**PUBLIC**

No public comment.

**MAYOR & TOWN COUNCIL**

**Council President Beasley** reminds everyone that the Fireworks are a go on Saturday, July 2, 2022, at the Fair Grounds and that Florida Power & Light has donated \$1,000 towards the cost of the port o lets and both Town's will split the difference. Also, that our Parks & Recreation Director Gabe Whittenburg is absent tonight, but he wanted everyone to know that he won an award from the Nassau County Record Newspaper for Best Recreation Award for Public Swimming Pool on the Westside.

**Council President Beasley** reads the upcoming meeting dates:

**July Meetings:**

Thursday, 07-07-2022	@ 7PM	Regular Meeting
Thursday, 07-14-2022	@ 6PM	Joint Workshop P&Z (LDRs)
Monday, 07-18-2022	@ 6PM	Joint Workshop P&Z (LDRs)
Thursday, 07-21-2022	@ 6PM	Joint Workshop P&Z (Alleyways)
Thursday, 07-21-2022	@ 7PM	Regular Meeting

**ADMINISTRATIVE STAFF**

**PRESENT**

Town Clerk, Lisa Purvis  
Public Works Director, Ritchie Rowe

**ABSENT**

Parks & Recreation Director, Gabe Whittenburg

**Public Works Director, Ritchie Rowe** states that Jason Bergendahl in the Public Works Department passed Wastewater Class and now he will start his one year on the job training to get his license.

**Town Clerk Lisa Purvis** states that the Town received notice this past week that we will be

receiving one of the Legislative Appropriations that we had submitted for back in November 2021, for the Oxford Street Force Main and that the project funding is for \$609,000. We will be resubmitting next year again for the others.

**TOWN ATTORNEY**

No comment.

**ADJOURNMENT**

Motion to adjourn at 7:47 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by the Hilliard Town Council, Hilliard, Florida.

\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

\_\_\_\_\_  
Floyd L. Vanzant  
Mayor



Check Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
1178 Paysphere Circle  
Chicago, IL 60674

ACH Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
Bank of America  
Account Number 5800937020  
ABA Number 071000039

Wire Transfer Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
Bank of America  
New York, NY 10001  
Account Number 5800937020  
ABA Number 026009593  
SWIFT CODE BOFAUS3N



7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462  
Tel: 813-286-1711  
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis  
TOWN OF HILLIARD  
15859 West County Road 108  
Hilliard, FL 32046  
United States

Invoice Date: 15-JUN-22  
Invoice Number: 2000635967

Agreement Number: 60664394  
Agreement Description:

Payment Term: 30 DAYS

*Please reference Invoice Number and Project Number with Remittance*

Project Number : 60664394

Project Name : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark

Bill Through Date : 30-APR-22 - 27-MAY-22  
Bill Prange

#### Phase Lump Sum

Task Number	Description	Percent		Earned	Previous	Current
		Fee	Complete			
01	AECOM Lbr	57,066.00	50.00%	28,533.00	14,266.50	14,266.50
02	RPR Lbr	24,336.00	70.00%	17,035.20	4,867.20	12,168.00
03	Expenses	4,986.00	70.00%	3,490.20	997.20	2,493.00

Total Phase Lump Sum: 28,927.50

Project Total : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark 28,927.50

#### Invoice Summaries

Total Current Amount :	28,927.50
Retention Amount :	0.00
Pre-Tax Amount :	28,927.50
Tax Amount :	0.00

Total Invoice Amount : 28,927.50

#### Billing Summaries

Billing Summary	Current	Prior	Total	Total Fee	Percent Complete
Billings	28,927.50	20,130.90	49,058.40	86,388.00	56.79
Tax	0.00	0.00	0.00		
Billing Total :	28,927.50	20,130.90	49,058.40		

Check Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
1178 Paysphere Circle  
Chicago, IL 60674

ACH Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
Bank of America  
Account Number 5800937020  
ABA Number 071000039

Wire Transfer Payment to:  
AECOM Technical Services, Inc.  
An AECOM Company  
Bank of America  
New York, NY 10001  
Account Number 5800937020  
ABA Number 026009593  
SWIFT CODE BOFAUS3N



7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462  
Tel: 813-286-1711  
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis  
TOWN OF HILLIARD  
15859 West County Road 108  
Hilliard, FL 32046  
United States

Invoice Date: 06-JUN-22  
Invoice Number: 2000631670

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60611456  
Bill Through Date : 19-MAR-22 - 27-MAY-22  
Bill Prange

Project Name : 01J EQUIPMENT STORAGE BUILDING SA16

Phase Lump Sum					
Project Number	Description	Fee	Percent Complete	Earned	Previous
60611456	01J EQUIPMENT STORAGE BUILDING S	41,980.00	100.00%	41,980.00	41,140.40
Total Phase Lump Sum:					839.60
Project Total : 01J EQUIPMENT STORAGE BUILDING SA16					839.60

Invoice Summaries	
Total Current Amount :	839.60
Retention Amount :	0.00
Pre-Tax Amount :	839.60
Tax Amount :	0.00
Total Invoice Amount :	839.60

Task Billing Summaries			
Task Number/Name	Current	Prior	Total
01	4.00	1,922.50	1,926.50
02	0.00	4,935.00	4,935.00
Task Billing Total :	4.00	6,857.50	6,861.50

Billing Summaries					
Billing Summary	Current	Prior	Total	Total Fee	Percent Complete
Billings	839.60	41,140.40	41,980.00	41,980.00	100.00
Tax	0.00	0.00	0.00		
Billing Total :	839.60	41,140.40	41,980.00		


Outstanding Invoices		
Invoice Number	Invoice Date	Invoice Balance
2000631670	06-JUN-22	839.60
Outstanding Total :		839.60

**Chad Brock Enterprises, Inc.**  
**P.O. Box 1325**  
**Hilliard, FL 32046**  
**P: 904-507-3299**  
**Fax: 904-845-1296**  
**cbrocklandscape@windstream.net**

ITEM-8	
Date	Invoice
6/29/2022	11863

**Town Of Hilliard**  
**P.O. Box 249**  
**15859 C.R. 108**  
**Hilliard, FL 32046**

P.O. No.

Item	Quantity	Description	Rate	Amount
Spraying	1	Turf Runway Improvements. Project NO. 60611457.	6,500.00	6,500.00
		Application of Fipronil to the runway 6-29-2022.		
Fertilize	1	Fertilize the runway.	2,600.00	2,600.00
<p>Approved 6/29/2022 by Michael R. Arnold</p> 				
June Service			Total	\$9,100.00



**Dixon Tree and Lawn Service**  
 55071 Mount Olive Rd  
 Callahan, FL 32011 US  
 904-879-6709  
 dixontreeandlawnservice@comcast.net

# INVOICE

## BILL TO

Town Of Hilliard  
 15859 West County Road  
 108  
 Hilliard, FL 32011

**INVOICE #** 3906

**DATE** 06/10/2022

**DUE DATE** 07/10/2022

**TERMS** Net 30

DESCRIPTION	QTY	RATE	AMOUNT
<b>June Service</b>	1	8,750.00	8,750.00
City Roadside Mowing			
4th Cycle			

Thank you for your business!

**BALANCE DUE**

**\$8,750.00**

Mow 4

*[Signature]*  
 6/20/22

Streets

INVOICE NO  
10600

Florida Roads Trucking, LLC  
10439 Alta Drive  
Jacksonville, FL 32226  
Phone: (904) 714-0041  
Fax: (904) 714-0160

**INVOICE**

SOLD TO Town of Hilliard  
P.O. Box 249  
Hilliard, FL 32046

SHIP TO

ACCOUNT NO	PO NUMBER	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
TOWHIL			Net 30	6/21/2022	1

Town of Hilliard-Maintenance Yard

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	4	Loads of Crushcrete Hauled from MRC	130.00	520.00

**TOTAL AMOUNT 520.00**

**FLORIDA ROADS TRUCKING**

10439 Alta Drive  
Jacksonville, FL 32226  
Phone (904) 714-0041

Date <b>6-21-22</b>	Truck No. <b>2554</b>	Pit Location <b>Masters</b>
Start Time <b>7:00</b>	Down Time <b>-</b>	End Time <b>10:00</b>
Customer <b>Town of Hilliard</b>		
Job Location <b>37499 Ruby Road</b>		
Job No. / Cost Code <b>Maint. Yard - Acct. Id</b>		
Material TN/CY <b>Crusherete</b>		
1. <b>10935-20.27</b> 6.		
2. <b>10939-20.44</b> 7.		
3. 8.		
4. 9.		
5. 10.		

NET 10 DAYS - Customer agrees to pay all court costs and attorney fees if collection efforts become necessary. Prompt payment is expected and appreciated. WE WILL ASSUME NO RESPONSIBILITY FOR DAMAGES WHERE DELIVERY IS MADE INSIDE CURB.

RECEIVED BY:

DRIVER SIGNATURE: **082204**

Thank You

**FLORIDA ROADS TRUCKING**

10439 Alta Drive  
Jacksonville, FL 32226  
Phone (904) 714-0041

ITEM-10

Date <b>6-21-22</b>	Truck No. <b>2553</b>	Pit Location <b>Masters</b>
Start Time <b>6:30</b>	Down Time	End Time <b>10:00</b>
Customer <b>Town of Hilliard</b>		
Job Location <b>Hilliard</b>		
Job No. / Cost Code <b>Maint Dept</b>		
Material TN/CY <b>CRUSH CRCTE</b>		
1. <b>10936</b> 6. <b>20.43</b>		
2. <b>10941</b> 7. <b>19.26</b>		
3. 8.		
4. 9.		
5. 10.		

NET 10 DAYS - Customer agrees to pay all court costs and attorney fees if collection efforts become necessary. Prompt payment is expected and appreciated. WE WILL ASSUME NO RESPONSIBILITY FOR DAMAGES WHERE DELIVERY IS MADE INSIDE CURB.

RECEIVED BY:

DRIVER SIGNATURE: **079796**

Thank You



a MORSCO company

7025 Northwinds Dr. NW  
Concord, NC 28027  
Payment Inquiries 704-788-9800

# INVOICE

INVOICE NUMBER: 569953  
BILL OF LADING:  
INVOICE DATE: 6/15/22  
DUE DATE: 7/14/22

ITEM-11

**Please Remit Payment To:**

Fortiline, Inc.  
PO Box 744053  
Atlanta, GA 30384-4053  
Federal Tax ID# 57-0819190

**Warehouse:**

FORTILINE JACKSONVILLE  
6982 HIGHWAY AVE.  
JACKSONVILLE, FL 32254  
Telephone: 904-652-0962

**SOLD TO**

TOWN OF HILLIARD  
P.O. BOX 249  
HILLIARD, FL  
32046

**SHIP TO**

TOWN OF HILLIARD  
37261 RUBY DR  
Hilliard, FL 32046

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD		CUSTOMER NO		TERMS	
014		5699531	Our Truck		215420		NET 30 DAYS	
PO NO		JOB NAME		JOB NO		SLS	DUE DATE	SHIP DATE
SOUTH PINE						BPV	7/14/22	6/13/22
PRODUCT NO	DESCRIPTION	UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE	
2A236008	2" THD GV O/L A2360-08	EA	1	1	0	432.0000	432.00	
2PEC100B250	2"X100' CTS BLUE PE 250PSI TUBING	FT	300	300	0	2.0000	600.00	
AYM26133T	2" SS INSERT CTS 6133T	EA	8	8	0	2.8100	22.48	
AYM16133T	1" SS INSERT CTS 6133T	EA	2	2	0	2.0400	4.08	
AYM27475322	2" ADPT MIPXPJC NO LEAD 74753-22	EA	2	2	0	95.5500	191.10	
AYM27475822	2" CPLG PJCXPJC 74758-22 NO LEAD	EA	2	2	0	127.2100	254.42	
AYM217476422	2"X1" TEE PJCXFIP 74764-22 NO LEAD	EA	1	1	0	159.5800	159.58	
AYM17475322	1" ADPT MIPXPJC NO LEAD 74753-22	EA	1	1	0	23.9500	23.95	
24BN	2"X4" BRASS NIPPLE	EA	1	1	0	25.4900	25.49	
JCM62IP406690	6X2 IP 406 SDL 6.63-6.90 406-0690X14IP JCM	EA	1	1	0	82.7600	82.76	

NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. AUTHORIZED RETURNS ARE SUBJECT TO RESTOCKING FEES. SPECIAL ORDER ITEMS ARE NOT RETURNABLE. ALL CLAIMS MUST BE FILED WITH THE CARRIER.

For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$1,795.86
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$1,795.86

TO VIEW AND PAY ONLINE:

[Fortiline.com](http://www.fortiline.com)

USE THIS ENROLLMENT TOKEN:

TKM FKH VPK

**Kynex, Inc.**

4160 Elizabeth Lane  
Middleburg, FL 32068 US  
(352) 275-9135  
james@kynexplosives.com  
www.kynexplosives.com



# INVOICE

**BILL TO**

Town of Hilliard

**INVOICE #** 1066**DATE** 05/10/2022**DUE DATE** 07/31/2022**TERMS** Net 30

DESCRIPTION	QTY	RATE	AMOUNT
<b>Fireworks Display</b>	1	7,500.00	7,500.00
Balance Due			

Please make checks payable to Kynex, Inc.

**BALANCE DUE****\$7,500.00**

4160 Elizabeth Lane  
Middleburg FL 32068





Masters Road Clean Concrete Recycling, LLC  
10439 Alta Drive  
Jacksonville, FL 32226

Phone: 904-714-0041  
Fax: 904-714-0160

SOLD TO Town of Hilliard  
P.O. Box 249  
Hilliard, FL 32046

SHIP TO

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
TOWHIL				Net 30	6/21/2022	1

Maintenance Yard

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
100	80.4	Crushcrete	19.00	1,527.60

TOTAL AMOUNT 1,527.60

Masters Road Clean Concrete Recycling Center  
3570 Masters Rd.  
Jacksonville , Florida 32226  
(904) 854-6382

Transaction No. 10935

	Date	Time	Scale
In :			0
Out:	06/21/2022	07:17 AM	1

Account ID: Town Hilliard  
Job ID: maint yard  
Vehicle ID: FRT 2554

Town Of Hilliard  
Material ID: Crushcrete

Gross: 65640 lb

Tare: 25100 lb (M)

Net: 40540 lb

Tons: 20.27 tn

Net :\$ 385.13

Tax :\$ 0.00

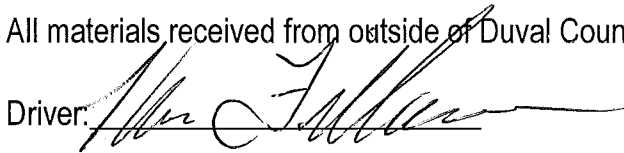
Total:\$ 385.13

COMMENT:

Weightmaster: Rusty Bennett

All materials received from outside of Duval County must be identified

Driver:



Customer \_\_\_\_\_

Masters Road Clean Concrete Recycling Center  
3570 Masters Rd.  
Jacksonville , Florida 32226  
(904) 854-6382

Transaction No. 10936

	Date	Time	Scale
In :			0
Out:	06/21/2022	07:21 AM	1

Account ID: Town Hilliard  
Job ID: maint yard  
Vehicle ID: FRT 2553

Town Of Hilliard  
Material ID: Crushcrete

Gross: 66180 lb  
Tare: 25320 lb (M)  
Net: 40860 lb  
Tons: 20.43 tn

Net :\$	388.17
Tax :\$	0.00
Total:\$	388.17

COMMENT:

Weightmaster: Rusty Bennett

All materials received from outside of Duval County must be identified

Driver: \_\_\_\_\_

Customer \_\_\_\_\_

Masters Road Clean Concrete Recycling Center  
3570 Masters Rd.  
Jacksonville , Florida 32226  
(904) 854-6382

Transaction No. 10939

Date	Time	Scale
In :		0
Out:	06/21/2022 09:10 AM	1

Account ID: Town Hilliard  
Job ID: maint yard  
Vehicle ID: FRT 2554

Town Of Hilliard  
Material ID: Crushcrete

Gross: 65980 lb  
Tare: 25100 lb (M)  
Net: 40880 lb  
Tons: 20.44 tn

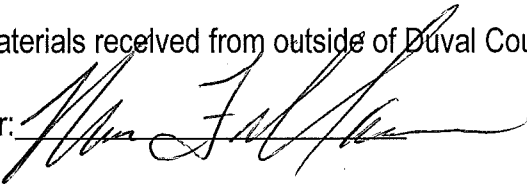
Net :\$	388.36
<u>Tax :\$</u>	0.00
Total:\$	388.36

COMMENT:

Weightmaster: Rusty Bennett

All materials received from outside of Duval County must be identified

Driver:



Customer\_\_\_\_\_

Masters Road Clean Concrete Recycling Center  
3570 Masters Rd.  
Jacksonville , Florida 32226  
(904) 854-6382

Transaction No. 10941

	Date	Time	Scale
In :			0
Out:	06/21/2022	09:12 AM	1

Account ID: Town Hilliard  
Job ID: maint yard  
Vehicle ID: FRT 2553

Town Of Hilliard  
Material ID: Crushcrete

Gross: 63840 lb  
Tare: 25320 lb (M)  
Net: 38520 lb  
Tons: 19.26 tn

Net :\$	365.94
<u>Tax :\$</u>	0.00
Total:\$	365.94

COMMENT:

Weightmaster: Rusty Bennett

All materials received from outside of Duval County must be identified

Driver: 

Customer \_\_\_\_\_

## OWNER:

Town of Hilliard  
15859 West CR 108  
Hilliard, FL 32046

APPLICATION FOR PAYMENT

## CONTRACTOR &amp; ADDRESS:

TCA Electrical Contractors, Inc.  
PO. Box 345  
Omega, GA 31775

## CONTRACT NO. AND DESCRIPTION:

Hilliard Airpark  
Hilliard, FL  
Replace RW 18-36 Edge Lighting, Signs, Reils, Wind Cone & PAPI's

PERIOD COVERED  
BY THIS ESTIMATE

From:  
To:

05/02/22  
06/09/22

APPLICATION NO: One(1)  
DATE: 6/9/22

PAGE NO: 1 OF 1

NOTICE TO PROCEED DATE

CONTRACTOR'S CERTIFICATION

COMPLETION DATE

PROPOSED TIME (calendar days)

CALENDAR DAYS USED TO DATE

TIME EXTENDED

CONTRACT AWARD PRICE

\$ 307,025.00

APPROVED CHANGE ORDERS  
& SUPPLEMENTAL AGREEMENTS

\$ 11,650.00

TOTAL AMOUNT INCL. CO'S  
& SUPPLEMENTAL AGREEMENTS

\$ 318,675.00

The undersigned Contractor certifies that to the best of his knowledge, information and belief, that (1) the work covered by this application for payment has been completed in accordance with the Contract Documents, (2) all previous progress payment received from Owner on account of work done under the Contract referred to above have been applied to discharge in full all obligations of Contractor incurred in connection with work covered by prior Applications for Payment and (3) title to all materials and equipment and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as covered by Bond acceptable to Owner).

CONTRACTOR: T.C.A. ELECTRICAL CONTRACTORS, INC.

BY: 

DATE: 6/9/22

TOTAL WORK COMPLETE  
TO DATE

\$ 281,023.00

LESS: DIRECT MATERIAL PAYMENTS  
THIS ESTIMATE

\$ -

SUBTOTAL

\$ 281,023.00

RETAINAGE (5%)

\$ 14,051.15

LESS PAYMENTS RECEIVED

\$ -

TOTAL PAYABLE TO DATE

\$ 266,971.85

ENGINEER'S CERTIFICATION

We have examined this application for payment and certify to the best of our knowledge and belief that the materials used and the constructions accomplished meet the requirements of the Plans and Specifications, and payment of the amount due this Application is recommended.

Digitally signed by Prange, Bill  
DN: cn=Prange, Bill, ou=USTPA1,  
email=bill.prange@aecom.com  
Date: 2022.06.29 17:34:10 -04'00'

0

BY: \_\_\_\_\_ TITLE: Project Representative

DATE: **June 29, 2022**

Payment Amount

Construction incl. previous Eng./Insp.  
during suspension \$0.00

BY: **William R. Prange** TITLE: **Project Engineer**

DAYS LIQUIDATED DAMAGES  
@ \_\_\_\_\_ PER DAY

DATE: **June 29, 2022**

INSPECTIONS THIS PERIOD  
(see attached)

OWNER'S APPROVAL FOR PAYMENT

AMOUNT PAYABLE  
THIS ESTIMATE

\$ 266,971.85

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Attach bill of materials and affidavit if  
amount is requested for materials stored.

## APPLICATION FOR PAYMENT

Page 1 of 4

## OWNER:

Town of Hilliard  
15859 West CR 108  
Hilliard, FL 32046

Hilliard Airpark

Replace RW 18-36 Edge Lighting, Signs, Reils, Wind Cone, &amp; Papi's

Hilliard, FL

## CONTRACTOR &amp; ADDRESS:

TCA Electrical Contractors, Inc.  
PO. Box 345  
Omega, GA 31775

APPROVED C.O.'s THROUGH  
ESTIMATE #One (1)

ITEM-14

PERIOD COVERED BY THIS ESTIMATE: FROM: 5/2/2022 TO: 6/9/2022 ESTIMATE # One(1)

				CONTRACT		PREVIOUS WORK TO DATE		WORK COMPLETED THIS ESTIMATE		WORK COMPLETED TO DATE		COMP
SPEC NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	CONTRACT PRICE	QTY.	AMT.	QTY.	AMT.	QTY.	AMT.	
C-105-6.1	Mobilization	LS	1	10,000.00	\$10,000.00		\$0.00	1	\$10,000.00	1	\$10,000.00	100%
P-610-6.1	Existing Concrete Maintenance Apron Widening at Displaced Threshold Lights	SY	45	80.00	\$3,600.00		\$0.00	45	\$3,600.00	45	\$3,600.00	100%
P-610-6.2	New concrete Maintenance Apron at Runway End Lights	SY	73	65.00	\$4,745.00		\$0.00	73	\$4,745.00	73	\$4,745.00	100%
T-904-5.1	Deliver and Install Tifway 419 Bermuda Sod, Including Fertilizer and Rolling	SY	2700	8.00	\$21,600.00		\$0.00	1100	\$8,800.00	1100	\$8,800.00	41%
L-107-5.1	L-806(L), Style I-B, Size 1, LED, Internally- Lighted, 8-foot Supplemental Wind Cone Mounted on New foundation with New Base Can and L-810(L) Obstruction Light, with Segmented Circle	EA	1	16,000.00	\$16,000.00		\$0.00	1	\$16,000.00	1	\$16,000.00	100%
L-108-5.1	L-824, 1/C, No. 8 Type C Stranded Copper, 5 KV Cable, Including L-823 Connectors Installed in Duct or Conduit	LF	10700	1.50	\$16,050.00		\$0.00	10700	\$16,050.00	10700	\$16,050.00	100%
L-108-5.2	No. 6 Bare Counterpoise Wire, Installed in Duct or Trench, Including Ground Rods and Ground Connectors	LF	2500	1.50	\$3,750.00		\$0.00	938	\$1,407.00	938	\$1,407.00	38%
L-108-5.3	2/C, No. 8 Copper, 1/C No. 8 Copper Equipment Ground Installed in Duct or Trench	LF	4100	3.00	\$12,300.00		\$0.00	2100	\$6,300.00	2100	\$6,300.00	51%
L-109-7.1	Furnish and Install 10KW, 6.6 Amp, 3-Step, L- 828 Air Cooled Regulator with 240V Input, Complete in Place	EA	1	9,800.00	\$9,800.00		\$0.00	1	\$9,800.00	1	\$9,800.00	100%
L-109-7.2	Vault Modifications	LS	1	500.00	\$500.00		\$0.00	1	\$500.00	1	\$500.00	100%
L-110-5.1	1W2" Underground Electrical Duct, Schedule 40 PVC, Non-Concrete Encased, Including Trenching	LF	2500	7.00	\$17,500.00		\$0.00	1463	\$10,241.00	1463	\$10,241.00	59%
L-110-5.2	2W4" Underground Electrical Duct, Schedule 40 PVC, Non-Concrete Encased, Including Trenching	LF	130	10.00	\$1,300.00		\$0.00		\$0.00	0	\$0.00	0%
L-115-5.1	Electrical Junction Can, L-867D, with Galvanized Steel Cover	EA	8	700.00	\$5,600.00		\$0.00	8	\$5,600.00	8	\$5,600.00	100%



## APPLICATION FOR PAYMENT

Page 2 of 4

PERIOD COVERED BY THIS ESTIMATE:

FROM: 5/2/2022

TO: 6/9/2022

ESTIMATE # One(1)

ITEM-14

				CONTRACT		PREVIOUS WORK TO DATE		WORK COMPLETED THIS ESTIMATE		WORK COMPLETED TO DATE		COMP
SPEC NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	CONTRACT PRICE	QTY.	AMT.	QTY.	AMT.	QTY.	AMT.	
L-115-5.2	L-867B Base Can to Replace Damaged Existing Base Can	EA	8	600.00	\$4,800.00		\$0.00		\$0.00	0	\$0.00	0%
L-125-5.1	L-861(L), Medium Intensity, Bi-Directional or Omnidirectional, Elevated, LED, R/W Edge Light Fixture and New Transformer, on Existing L-867B Base Can, with New Base Plate in Turf	EA	32	525.00	\$16,800.00		\$0.00	32	\$16,800.00	32	\$16,800.00	100%
L-125-5.2	L-861E(L), Medium Intensity, Bi-Directional or Unidirectional, Elevated, LED, R/W Threshold Light Fixture and New Transformer, on Existing L-867B Base an, with New Base Plate in Turf	EA	18	655.00	\$11,790.00		\$0.00	18	\$11,790.00	18	\$11,790.00	100%
L-125-5.3	L-861E(L), Medium Intensity, Bi-Directional or Unidirectional, Elevated, LED, R/W Threshold Light Fixture and New Transformer, on Existing Relocated L-867B Base Can, with New Base Plate in Turf	EA	6	725.00	\$4,350.00		\$0.00	6	\$4,350.00	6	\$4,350.00	100%
L-125-5.4	L-861T(L), Medium Intensity, Omnidirectional, Elevated, LED, T/W Edge Light Fixture and New Transformer, on Existing L-867B Base Can, with New Base Plate in Turf	EA	4	435.00	\$1,740.00		\$0.00	4	\$1,740.00	4	\$1,740.00	100%
L-125-5.5	L-861T(L), Medium Intensity, Omnidirectional, Elevated, LED, T/W Edge Light Fixture and New Transformer, on New L-867B Base Can	EA	4	700.00	\$2,800.00		\$0.00	4	\$2,800.00	4	\$2,800.00	100%
L-125-5.8	New L-858(L), 1 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and All Appurtenances Necessary	EA	2	3,800.00	\$7,600.00		\$0.00	2	\$7,600.00	2	\$7,600.00	100%
L-125-5.9	New L-858(L), 2 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and All appurtenances Necessary	EA	2	4,500.00	\$9,000.00		\$0.00	2	\$9,000.00	2	\$9,000.00	100%
L-125-5.10	L-881(L), Style A, Class I, Precision Approach Path Indicator (PAPI) 2-Unit System Mounted on New Foundations with New Base Cans, Including Concrete Maintenance Apron, Hardware, Conduits, Cables, Installation Grading, Runway 18 End	LS	1	28,000.00	\$28,000.00		\$0.00	1	\$28,000.00	1	\$28,000.00	100%



## APPLICATION FOR PAYMENT

Page 3 of 4

PERIOD COVERED BY THIS ESTIMATE:

FROM: 5/2/2022

TO: 6/9/2022

ESTIMATE # One(1)

ITEM-14

				CONTRACT		PREVIOUS WORK TO DATE		WORK COMPLETED THIS ESTIMATE		WORK COMPLETED TO DATE		COMP
SPEC NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	CONTRACT PRICE	QTY.	AMT.	QTY.	AMT.	QTY.	AMT.	
L-125-5.11	L-881(L), Style A, Class I, Precision Approach Path Indicator (PAPI) 2-Unit System Mounted on New Foundations with New Base Cans, Including Concrete Maintenance Apron, Hardware, Conduits, Cables, Installation Grading, Runway 36 End	LS	1	28,000.00	\$28,000.00		\$0.00	1	\$28,000.00	1	\$28,000.00	100%
L-125-5.12	Airfield Lighting Demolition	LS	1	5,400.00	\$5,400.00		\$0.00	1	\$5,400.00	1	\$5,400.00	100%
	<b>Total Base Bid</b>				\$243,025.00		\$0.00		\$208,523.00		\$208,523.00	
	<b>Additive Alternate 1 - REILS</b>											
L-125-5.6	L-849(L), Style E, R/W End Identification Light (REIL), Current Powered, with Current Sensing, Mounted with Enclosure, Steel (Painted Aviation Orange), with Baffle Kit, to be Installed on New concrete Pad and Base Can Tied into the New R/W Edge Light Circuit, Runway 18 End	LS	1	20,000.00	\$20,000.00		\$0.00	1	\$20,000.00	1	\$20,000.00	100%
L-125-5.7	L-849(L), Style E, R/W End Identification Light (REIL), Current Powered, with Current Sensing, Mounted with Enclosure, Steel (Painted Aviation Orange), with Baffle Kit, to be Installed on New concrete Pad and Base Can Tied into the New R/W Edge Light Circuit, Runway 36 End	LS	1	20,000.00	\$20,000.00		\$0.00	1	\$20,000.00	1	\$20,000.00	100%
	<b>Total Additive Alternate 1 - REILS</b>				\$40,000.00		\$0.00		\$40,000.00		\$40,000.00	
	<b>Additive Alternate 2 - Runway Exit Signs</b>											
L-125-5.9	New L-858(L), 2 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and all Appurtenances Necessary	EA	6	4,000.00	\$24,000.00		\$0.00	6	\$24,000.00	6	\$24,000.00	100%
	<b>Total Additive Alternate 2 - Runway Exit Signs</b>				\$24,000.00		\$0.00		\$24,000.00		\$24,000.00	100%
	<b>Change Order #1 - May 20, 2022</b>	LS	1	11,650.00	\$11,650.00		\$0.00	.729614	\$8,500.00	0.729614	\$8,500.00	73%
	<b>Total Bid</b>				\$318,675.00		\$0.00		\$281,023.00		\$281,023.00	

## APPLICATION FOR PAYMENT

Page 4 of 4

PERIOD COVERED BY THIS ESTIMATE:

FROM: 5/2/2022

TO: 6/9/2022

ESTIMATE # One(1)

ITEM-14

				CONTRACT		PREVIOUS WORK TO DATE		WORK COMPLETED THIS ESTIMATE		WORK COMPLETED TO DATE		COMP
SPEC NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	CONTRACT PRICE	QTY.	AMT.	QTY.	AMT.	QTY.	AMT.	
	TOTAL COMPLETED TO DATE			\$	281,023.00							
	WORK COMPLETED THIS ESTIMATE			\$	281,023.00							
	RETAINAGE (5%)			\$	14,051.15							
	LESS PAYMENTS RECEIVED			\$	-							
	<b>TOTAL AMOUNT DUE THIS ESTIMATE</b>			<b>\$</b>	<b>266,971.85</b>							

← approved amount, WRPrange