

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, MAY 16, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

WORKSHOP

PRESENTATIONS

ITEM-1

Mayor Beasley to present a donation in the amount of \$500 on behalf of the Northeast Florida League of Cities to Hilliard Youth Football.

John P. Beasley – Mayor

REGULAR MEETING

ITEM-2

Additions/Deletions to Agenda

ITEM-3

Town Council approval of the Annual Financial Statements & Audit for the fiscal year ending September 30, 2023.

Brad Hough, CPA – Powell & Jones, CPA's

ITEM-4

Town Council approval of Supplemental Agreement No. 20 to AECOM's Basic Agreement dated March 17, 2022, for the Design and Building of Contract

documents for a Hangar Building at the Hilliard Airpark.
Bill Prange, PE - AECOM

ITEM-5 Town Council approval of Supplemental Agreement No. 22 to AECOM's Basic Agreement dated March 17, 2022, for Runway Protection Zone clearing at the Hilliard Airpark.
Bill Prange, P.E. - AECOM

ITEM-6 Town Council approval of Supplemental Agreement No. 21 to AECOM's Basic Agreement dated March 17, 2022, for the Environmental Assessment for the North and South Property Acquisitions at the Hilliard Airpark.
Bill Prange, PE – AECOM

ITEM-7 Town Council approval of capital expenditure for the Wastewater Collection SCADA System Expansion from Energy Engineering Systems, LLC., in the amount of \$18,722.00.
Joel Hall P.E. – Public Works Director

ITEM-8 Town Council approval of the capital expenditure for the repair of Well #4's Seal from Complete Services Well Drilling, INC., in not to exceed the quoted amount of \$6,950.00.
Joel Hall P.E. – Public Works Director

ITEM-9 Town Council approval of the request for additional Parks & Recreation Seasonal Staff.
Gabe Whittenburg – Parks & Recreation Director

ITEM-10 Town Council approval to surplus the Hilliard Volunteer Fire Department's 2007 Ford Explorer donated command vehicle, and to authorize the sale to the Town of Callahan.
Mike Sadler – Hilliard Volunteer Fire Department

ITEM-11 Town Council to consider the Hilliard Middle School High School's request for a sports poster advertisement.
Lisa Purvis, MMC – Town Clerk

ITEM-12 Town Council approval of the Minutes for the May 2, 2024, Regular Meeting.
Lisa Purvis, MMC – Town Clerk

ITEM-13 Town Council approval of the Complete Services Well Drilling, INC., Payable through April 30, 2024, Project Name: Well Pump 5 in the amount of \$46,540.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT

ITEM-14 Town Council approval of Mittauer & Associates, Inc., Payable through April 30, 2024, Project Name FDEP PA0302 Oxford Street Force Main Rerouting in the amount of \$4,830.
FDEP LPA0302 GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$101,900

ITEM-15 Town Council approval of the Payable through April 29, 2024, Project Name:
2024 IT Town Hall Refresh in the amount \$49.59.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$43,624.55

ITEM-16 Town Council approval of the Payables through April 17, 2024, Project Name:
2024 IT Town Hall Park Expansion in the amount \$1,640.80.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$25,512

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special

accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2024 HOLIDAYS

TOWN HALL OFFICES CLOSED

- | | |
|----------------------------------|------------------------------|
| 1. Martin Luther King, Jr. Day | Monday, January 15, 2024 |
| 2. Memorial Day | Monday, May 27, 2024 |
| 3. Independence Day Monday | Thursday, July 4, 2024 |
| 4. Labor Day | Monday, September 2, 2024 |
| 5. Veterans Day | Monday, November 11, 2024 |
| 6. Thanksgiving Day | Thursday, November 28, 2024 |
| 7. Friday after Thanksgiving Day | Friday, November 29, 2024 |
| 8. Christmas Eve | Tuesday, December 24, 2024 |
| 9. Christmas Day | Wednesday, December 25, 2024 |
| 10. New Year's Eve | Tuesday, December 31, 2024 |
| 11. New Year's Day | Wednesday, January 1, 2025 |



AGENDA ITEM REPORT TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: ***John P. Beasley – Mayor***

SUBJECT: Mayor Beasley to present a donation in the amount of \$500 on behalf of the Northeast Florida League of Cities to Hilliard Youth Football.

BACKGROUND:

See attached.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Mayor Beasley to present a donation in the amount of \$500 on behalf of the Northeast Florida League of Cities to Hilliard Youth Football.

NORTHEAST FLORIDA LEAGUE OF CITIES

POST OFFICE BOX 262
PALATKA, FL 32178-0282
386-546-2993
neflc.exdir@gmail.com

RECEIVED
MAY 06 2024
TOWN OF HILLIARD

Tax I.D. # 59-2560639

May 1, 2024

Hilliard Youth Football
ATTN: Deanna Brown
PO Box 978
Hilliard, FL 32046

RE: Charitable Donation

Dear Ms. Brown,

The Northeast Florida League of Cities Board of Directors is pleased to enclose its check in the amount of \$500.00 made payable to Hilliard Youth Football. This is a **Charitable Donation** for your organization's benefit and use.

The application for this donation was submitted on behalf of the Town Council of the Town of Hilliard, FL.

Sincerely,



Betsy Jordan, Executive Director
NORTHEAST FLORIDA LEAGUE OF CITIES

BJ/S

Enclosure: Check # 3259

NORTHEAST FLORIDA LEAGUE OF CITIES

POST OFFICE BOX 262
PALATKA, FL 32178-0282
386-546-2993
neflc.exdir@gmail.com

RECEIVED
MAY 06 2024

Tax I.D. # 59-2560639

TOWN OF HILLIARD

May 1, 2024

To Whom it ~~May~~ ^{Lisa} Concern:

During regular session on April 18, 2024 the Board of Directors of the Northeast Florida League of Cities voted to approve the application submitted on behalf of your municipality for a \$500 donation to a qualified 501c3 non-profit agency in your community.

Instead of mailing the check directly to the applicant, I am mailing it to your attention in the event that your municipality would like to present this check during a public meeting. If not, just mail it to the organization at the address on the enclosed Letter of Award.

Many thanks for your continued support and membership in the Northeast Florida League of Cities!

Sincerely,

NORTHEAST FLORIDA LEAGUE OF CITIES

Betsy Jordan
Betsy Jordan, Executive Director

BJ/s

Enclosures



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Brad Hough, CPA – Powell & Jones, CPA’s**

SUBJECT: Town Council approval of the Annual Financial Statements & Audit for the fiscal year ending September 30, 2023.

BACKGROUND:

The Annual Financial Statements & Audit are prepared by Powell & Jones, CPA’s. Mr. Brad Hough delivered in detail the Town’s Annual Financial Statements for the fiscal year ending September 30, 2023, at a Workshop held prior to tonight’s meeting at 6:00 p.m.

FINANCIAL IMPACT:

2023 Annual Financial Statements & Audit - \$37,000.00.
 Single Audit Federal & State Funds Expended over \$750,000.00 - \$3,000.00.
 Total - \$37,000.00 (No Single Audit for FYE 2023).

RECOMMENDATION:

Town Council approval of the Town’s Annual Financial Statements & Audit for the fiscal year ending September 30, 2023.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Bill Prange, PE - AECOM**

SUBJECT: Town Council approval of Supplemental Agreement No. 20 to AECOM's Basic Agreement dated March 17, 2022, for the Design and Building of Contract documents for a Hangar Building at the Hilliard Airpark.

BACKGROUND:

On March 17, 2022, the Town Council approved an agreement between the Town of Hilliard and AECOM Technical Services, Inc. for professional general planning & engineering consulting services for airport improvements at the Hilliard Airpark. This Supplemental Agreement No. 20, authorizes the design and building of contract documents for the hangar building at the Hilliard Airpark.

FINANCIAL IMPACT:

FDOT 100% Grant Funded: \$111,441

RECOMMENDATION:

Town Council approval of Supplemental Agreement No. 20 to AECOM's Basic Agreement dated March 17, 2022, for the Design and Building of Contract documents for a Hangar Building at the Hilliard Airpark.

Project No. _____
Cost Code _____

ITEM-4

SUPPLEMENTAL AGREEMENT (TASK ORDER) NO. 20
TO AECOM'S BASIC AGREEMENT
DATED MARCH 17, 2022

REQUESTED BY: Lisa Purvis DATE: _____

CLIENT: Town of Hilliard, FL REFERENCE AECOM JOB NO.: _____

ADDRESS: 15859 West CR 108, Hilliard, Florida 32046 CLIENT P.O. NO.: _____

To confirm your authorization for Additional Services as they relate to our existing Professional Services Master Agreement dated March 17, 2022, AECOM will furnish the following:

AECOM shall prepare Contract Documents and provide Bid, Award and Construction Phase Services for the development of a "Hangar Building at the Hilliard Airpark". The Scope of Services to be provided by AECOM are detailed in Exhibit "A" and Exhibit "B". The basis for AECOM's Fee and Expense estimate is provided in the attached Exhibit "C".

Compensation to AECOM shall be a Lump Sum fee of \$111,441.00 as detailed in Exhibit "B". The Town of Hilliard (CLIENT) agrees to pay AECOM compensation for its services on a monthly basis as invoices are submitted.

The Professional Engineering services detailed in Exhibit "A" are anticipated to be completed within 360 calendar days after receipt of this signed Supplemental Agreement. All other provisions of our original Master Agreement dated March 17, 2022 remain in effect.

Agreed to:
TOWN OF HILLIARD, FL

Agreed to:
AECOM TECHNICAL SERVICES, INC.

BY: _____
Authorized Signature

BY: _____
Authorized Signature

John Beasley
Signer's Name (Typed or Printed)

Steven G. Henriquez, P.E.
Signer's Name (Typed or Printed)

Date: _____

Date: _____

Title: Mayor

Title: Vice President

EXHIBIT “A” SCOPE AND SCHEDULE

SECTION I

A. Project Description

The Town of Hilliard, Florida, hereinafter referred to as the “**CLIENT**” hereby retains AECOM Technical Services, Inc., hereinafter referred to as “**AECOM**”, to furnish Professional Engineering services for the following:

- Design/Build Contract Documents for a **Hangar Building** at the Hilliard Airpark.

The above described Hilliard Airpark Improvements are hereinafter called the **PROJECT**.

SECTION II

Services by Engineer

The engineering services that **AECOM** shall furnish to the **CLIENT** under this Agreement shall include those defined below.

A. Basic Services

Task 1. Preliminary Phase

- Task 1.1 **AECOM** will confer with and provide general consultation and advice to the **CLIENT** with respect to project requirements, finances, schedules, site/location and other pertinent preliminary design requirements of the **PROJECT**, including coordination with the Federal Aviation Administration (FAA), Florida Department of Transportation (FDOT) and other concerned agencies on matters affecting the **PROJECT**.

Task 2. Design Phase

- Task 2.1 **AECOM** will provide general consultation and advice to the **CLIENT** with respect to the design of the **PROJECT**, including two meetings to obtain **CLIENT** comments and to coordinate and resolve final design matters.
- Task 2.2 **AECOM** will prepare contract documents for award of a construction contract as coordinated with, reviewed by, and approved by the **CLIENT**, the FAA and the FDOT.
- Task 2.3 **AECOM** will furnish the **CLIENT** with a total of five (5) sets of the final plans, specifications and Contract Documents for agency coordination and suitable for advertising for construction bids.

Task 3. Bid and Award Phase Services

- 3.1 **AECOM** will Assist the **CLIENT** in obtaining proposals from contractors for the construction of the **PROJECT**, answer bidders questions during bidding, review technical qualifications of bidders, review and tabulate all proposals received by the **CLIENT** and make recommendations to the **CLIENT** for the award of a construction contract subject to the **CLIENT**'s investigation of the bidder's financial qualifications and to the concurrence of the **CLIENT**'s legal counsel.

Task 4. Construction Phase Services

- 4.1 Provide general consultation and advice to the **CLIENT** with respect to the Construction of the **PROJECT**.
- 4.2 Represent the **CLIENT** in the Pre-Construction Conference.
- 4.3 Perform bi-weekly inspections by the Engineer of the **PROJECT** while construction is in progress to observe the progress, workmanship and quality of material for conformity with the plans, specifications and construction schedule and provide appropriate reports to the **CLIENT**.
- 4.4 Review and approve, if acceptable, for compliance with the design concept of the **PROJECT** and compliance with the information given in the construction contract documents, all detailed construction shop and erection drawings and materials samples submitted by the Contractor(s).
- 4.5 Review and recommend for approval, monthly and final progress payments to contractors, change orders, supplemental agreements and time extensions.
- 4.6 Prepare routine change orders or routine supplemental agreements as may become necessary during construction of the work, it being understood that change orders or supplemental agreements involving major changes or revisions to plans, specifications or construction operations will be performed in accordance with "Additional Services", described herein.
- 4.7 Perform final inspection with representatives of the **CLIENT** and appropriate governmental agencies of the completed **PROJECT**.

B. Additional Services

If authorized in writing by the **CLIENT**, **AECOM** will furnish or obtain from specialty consultants the following services in connection with the **PROJECT**. Compensation for changes to the Scope of Work, the **PROJECT**, additional services or additional work are subject to Additional Services negotiations between the **CLIENT** and **AECOM**.

1. Perform additional engineering surveys as may be necessary for the proper design and construction of the **PROJECT**.
2. Make major revisions to completed or partially completed design plans and specifications to incorporate changes made to the scope of work after approval of the preliminary plans by reviewing agencies provided that these revisions are not attributable to any errors or omissions of **AECOM**.
3. Environmental services associated with wetland determination, protected species, hazardous materials, or any other potential environmental considerations that may be associated with, or affected by, the **PROJECT**.
4. Preparation of construction contract change orders or supplemental agreements involving major changes or revisions of the completed construction plans, specifications or to construction operations which are not attributable to any error or omissions on the part of **AECOM**.
5. Prepare to serve as a consultant, expert witness or representative of the **CLIENT** in any public hearing, public information meeting or other administrative proceeding involving the **PROJECT** and related specifically to the preparation of the design/build contract documents. Such consultation and representation in connection with litigation or other legal proceeding involving the **PROJECT** shall be covered under a Supplemental Agreement with the **CLIENT**.
6. Assist the **CLIENT** in performing any inspection of facilities constructed under this Agreement after final acceptance of the work but prior to the expiration of any contractor's warranty periods imposed in construction contract documents.
7. Furnish additional copies of final plans, specification and contract documents beyond the quantity called for in Article II.A., 2.3 for use in advertising for construction bids or other review purposes.
8. Prepare drawings from field measurements or existing construction when required for planning additions or alterations thereto, where they are not included in the original Scope of Work for the **PROJECT**.
9. Perform additional engineering testing of soils and pavement materials and quality control testing of materials as requested by the **CLIENT** for the proper design and construction of the **PROJECT**.
10. Prepare and /or verify "as-built" information provided by the construction contractor(s), if full-time inspection is not provided by **AECOM**.
11. Additional services not otherwise provided for by this Supplemental Agreement as may be determined as necessary to accomplish the **PROJECT** and authorized in writing by the **CLIENT**. Compensation for changes to the Scope of Work, the **PROJECT**, additional services or additional work is subject to negotiations between the **CLIENT** and **AECOM**.

SECTION III

CLIENTS RESPONSIBILITIES

The **CLIENT**'s responsibilities shall include the following:

1. Coordinate the **CLIENT**'s requirement for the **PROJECT** with **AECOM**.
2. Provide copies of pertinent documents, reports, plans, specifications, photography, standard forms and other similar data available to the **CLIENT** that are required by **AECOM** for the proper performances of his services.
3. Provide information and make decisions as may be required to prosecute the work in a timely manner. Review and approve finish materials (paint, tile, carpet, etc.) related to the building construction.
4. Reimburse **AECOM** for the actual cost of legal advertisements and of printing contract plans, specifications and contract documents required for the securing of bids for the **PROJECT** and for the use by contractors, sub-contractors, testing laboratories and others having need for such documents, less any amount paid to **AECOM** by prospective bidders or others, for copies of these documents. The above shall not preclude the **CLIENT** from causing such advertising or printing to be performed directly by the **CLIENT** or other agencies.
5. Advertise for and accept proposals from bidders, review **AECOM**'s recommendations on the technical qualifications of the bidders and investigate the bidder's financial and legal qualifications.
6. Review insurance documents submitted by contractor(s) for conformance with the construction contract documents.
7. Self-perform, or arrange for the hiring of a qualified full-time Resident Project Representative (RPR) to perform observation of the performance of the work of the contractor during the construction of the **PROJECT**.
8. Provide payment of permit application fee(s) as necessary to complete submittal requirements to respective management agencies.

SECTION IV

AECOM CONTRACTUAL REQUIREMENTS

During the performance of this contract, **AECOM**, for itself, its' assignees and successors in interest agrees as follows:

1. Compliance with Regulations. **AECOM** shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department

- of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination. **AECOM**, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. **AECOM** shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations, either by competitive bidding or negotiation made by the **AECOM** for work to be performed under a sub-contract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by **AECOM** of **AECOM**'s obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
 4. Information and Reports. **AECOM** shall provide all information and reports required by the Regulations or directives issued pursuant thereof, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the **CLIENT** or the FAA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of by **AECOM** is in the exclusive possession of another who fails or refuses to furnish this information, **AECOM** shall so certify to the **CLIENT** or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
 5. Sanctions for Non-compliance. In the event of the **AECOM**'s non-compliance with the non-discrimination provisions of the Master Agreement between **AECOM** and the **CLIENT**, the **CLIENT** shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to **AECOM** under the contract until **AECOM** complies, and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
 6. Incorporation of Provisions. **AECOM** shall include the provisions of Section V, Paragraphs 1 through 5, in every sub-contract, including the procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. **AECOM** shall take such action with respect to any sub-contract or procurements as the **CLIENT** or the FAA may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event **AECOM** becomes involved in, or is threatened with,

litigation with a sub-contractor or supplier as a result of such direction, **AECOM** may request the **CLIENT** to enter into such litigation to protect the interests of the **CLIENT** and, in addition, **AECOM** may request the United States to enter into such litigation to protect the interests of the United States.

SECTION V

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal and/or State funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this agreement.

2. DBE Obligation. **AECOM** agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal and/or State funds provided under this agreement. In this regard, all contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

The word “**AECOM**” as used in this Attachment shall mean the same as “**ENGINEER**”.

PURSUANT TO FLORIDA STATUTE SECTION 558.0035,
 UNDER NO CIRCUMSTANCE SHALL ANY PRESENT OR
 FUTURE, DIRECT OR INDIRECT, OFFICERS, DIRECTORS,
 PARTICIPANTS, ADVISORS, MANAGERS, EMPLOYEES,
 AGENTS OR AFFILIATES OF AECOM, OR ANY OF THEIR
 HEIRS, SUCCESSORS OR ASSIGNS BE INDIVIDUALLY
 HELD LIABLE FOR NEGLIGENCE.

EXHIBIT B

PROJECT NARRATIVE AND FEE PROPOSAL

**PREPARE CONTRACT DOCUMENTS FOR A
HANGAR BUILDING
AT THE HILLIARD AIRPARK**

Qualification Statement: The fee proposal for this project is developed based on the following scope assumptions. Should the Town of Hilliard find the scope assumptions unacceptable or require modifications which increase or decrease the level of engineering services estimated to prepare documents, the fee will be negotiated to the mutual benefit of both parties.

For the purpose of this fee proposal, the following have been assumed:

1. The project consists of the preparation of contract documents in sufficient detail for the Town of Hilliard to obtain bids for a design/build contract for purchasing and installing a nominal 43.5'x40' aircraft hangar building.
2. Construction will include slab on grade foundation, building procurement and installation. The Design/Build Contractor will be required to complete all design and quality control testing, final site survey and final design documents in sufficient detail to obtain building permits, pay for all permits, and construct the facility in accordance with all applicable codes and regulations, and to the satisfaction of the Town of Hilliard.

Electrical lighting and life safety will be fully designed for the Hangar and sealed drawings will be provided for building permitting.

A water line will be included to support one hose bib at the hangar building. It is assumed that the existing water line can be tapped and utility coordination is not needed.

It is assumed that there will be no sanitary sewer connections.

The design will include a concrete pad in front of the hangar door.

3. Technical Specifications will reference Florida Department of Transportation Standard Specifications for Road and Bridge Construction, current edition, National Fire Protection Association, current edition, and the Florida Standard building Code, current editions. Additional technical specifications for metal buildings as needed will be included.

4. Contract Drawings for the project will be prepared on standard 22" x 34" sheet size.
5. The project will be bid lump sum.
6. Up to five (5) sets of documents will be printed for review and/or distribution. Additional printing costs incurred by AECOM will be reimbursed at cost by the Town.
7. The Town or airpark members will assist with project construction coordination.

EXHIBIT B

**FEE PROPOSAL - SUMMARY PAGE
 AECOM TECHNICAL SERVICES, INC
 CONSTRUCT HANGAR
 HILLIARD AIRPARK
 DESIGN, BID, AWARD & CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 20**

Prepared by: AECOM
 3/27/24

	Rate	Hours	Amount
1. DESIGN PHASE SERVICES (LUMP SUM)			
<u>Office Labor</u>			
Principal	\$346	1	\$346
Project Manager	\$276	41	\$11,316
Senior Engineer	\$200	170	\$34,000
Project Engineer	\$121	56	\$6,776
Junior Engineer	\$102	91	\$9,282
Administrative	\$89	16	\$1,424
DESIGN PHASE - LABOR TOTAL - Lump Sum Basis		375	\$63,144
2. BID & AWARD PHASE SERVICES (LUMP SUM)			
<u>Office Labor</u>			
Principal	\$346	1	\$346
Project Manager	\$276	14	\$3,864
Senior Engineer	\$200	2	\$400
Project Engineer	\$121	6	\$726
Junior Engineer	\$102	7	\$714
Administrative	\$89	8	\$712
BID & AWARD PHASE - LABOR TOTAL - Lump Sum Basis		38	\$6,762
3. CONSTRUCTION PHASE SERVICES (LUMP SUM)			
<u>Office Labor</u>			
Principal	\$346	1	\$346
Project Manager	\$276	82	\$22,632
Senior Engineer	\$200	16	\$3,200
Project Engineer	\$121	28	\$3,388
Junior Engineer	\$102	4	\$408
Administrative	\$89	6	\$534
CONSTRUCTION PHASE - LUMP SUM LABOR TOTAL - Lump Sum Basis		137	\$30,508
4. EXPENSES - Lump Sum Basis			\$2,242
5. GEOTECHNICAL TESTING (LUMP SUM)			
1 <u>Testing Subconsultant - Cal-Tech Testing (DBE)</u>			
Design Phase Testing - Lump Sum Basis	\$2,600	1	\$2,600
6. DESIGN SURVEY (LUMP SUM)			
1 <u>Survey Subconsultant</u>			
Design Phase Survey - Lump Sum Basis	\$6,185	1	\$6,185
DESIGN, BID, AWARD & CONSTRUCTION PHASE - LABOR & EXPENSES TOTAL			\$111,441

EXHIBIT B

FEE PROPOSAL - DESIGN, BID, AWARD & CONSTRUCTION PHASE TASKS (MANHOURS)
AECOM TECHNICAL SERVICES, INC
CONSTRUCT HANGAR
HILLIARD AIRPARK
DESIGN, BID, AWARD & CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 20

Prepared by: AECOM
 3/27/24

1.	TASK DESCRIPTION	PROJECT MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	JUNIOR ENGINEER	ADMIN	TOTALS
1. DESIGN PHASE							
1.1	General Cons. / Project Mgmt / Client Meetings	24	4	4	4	0	36
1.2	Site Inspection	6	0	0	0	0	6
1.3	Final Plans						
	Cover Sheet				1		1
	Summary of Quantities & Index of Drawings			2	2		4
	Contractor's Safety and Security Requirements		1		2		3
	Contract Layout Plan & General Notes		1		2		3
	Existing Conditions and Demolition Plan		2	4	8		14
	Site Plan	2	4	8	16		30
	Site Details		4	4	8		16
	Erosion Control Plan			1	4		5
	Erosion Control Details and Notes			1	4		5
	Hangar Building Layout & Elevations	2	2	8	8		20
	Hangar Building Details & Notes			4	8		12
	Hangar Electrical Schedule		8	2	4		14
	Hangar Electrical Floor Plan		8	4	8		20
	Hangar Electrical Details		8	4	8		20
1.4	Drainage and Permitting						
	Site Inspection		8				8
	Hydrologic and Hydraulic Computer Modeling		30				30
	Drainage Design		12				12
	Drainage Plan Report		40				40
	SWFWMD Environmental Resource Permit (ERP) Preparation		20				20
1.5	Final Specifications	2	8	0	0	16	26
1.6	Cost Estimate	1	2	8	0	0	11
1.7	Quality Control Review (ITR)	4	8	2	4	0	18
	TOTAL	41	170	56	91	16	374
2. BID & AWARD PHASE (AECOM)							
2.1	Advertise and Pre-Bid Assistance	2	0	1	1	6	10
2.2	Pre-Bid Conference	6	0	1	1	0	8
2.3	Addendum Preparation	4	2	3	3	2	14
2.4	Recommendation for Award / Bid Tabulations	2	0	1	2	0	5
	TOTAL	14	2	6	7	8	37
3. CONSTRUCTION PHASE (AECOM)							
3.1	Pre-Construction Conference	6	0	4	0	2	12
3.2	Engineer Site Visits, Bi-Weekly Progress Meetings (8 Visits)	48	0	0	0	0	48
3.3	Review Shop Drawings	4	8	16	0	0	28
3.4	Review Pay Applications	8	0	0	0	0	8
3.5	Schedule Reviews	4	0	0	0	0	4
3.6	Contract Admin., Prepare Change Orders	4	0	8	0	4	16
3.7	Final Inspection	6	8	0	0	0	14
3.8	Prepare Closeout	2	0	0	4	0	6
	TOTAL	82	16	28	4	6	136

EXHIBIT B

**EXPENSES - T&M NTE BASIS
 AECOM TECHNICAL SERVICES, INC
 CONSTRUCT HANGAR
 HILLIARD AIRPARK
 DESIGN, BID, AWARD & CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 20**

Prepared by: AECOM
 3/27/2024

		Unit Price	Unit	Quantity	Amount	TOTAL
1.	Travel Expenses					
a.	Meals	\$25.00	Trip		\$0	\$0
b.	Car Rental	\$50.00	Day		\$0	\$0
c.	Lodging	\$70.00	Day		\$0	\$0
d.	Construction Vehicle allowance	\$1,500.00	Month	0	\$0	\$0
e.	Field Equipment allowance	\$250.00	Month	0	\$0	\$0
f.	Mileage	\$0.670	Mile	2600	\$1,742	\$1,742
2.	Miscellaeous Expenses					
a.	Postage/Overnight	\$250.00	LS	1	\$250	\$250
b.	Printing	\$250.00	LS	1	\$250	\$250
c.	Misc.	\$0.00	LS		\$0	\$0
d.	Per Diems (night work, 2nd inspector)	\$1,000.00	Mnth		\$0	\$0
GRAND TOTAL TRAVEL AND MISCELLANEOUS EXPENSES NOT-TO-EXCEED						\$2,242



Cal -Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P.O. Box 1625 • Lake City, FL 32056
Tel. (386) 755-3633 • Fax (386) 752-5456

450 SR 13N, Suite 106-308, Jacksonville, FL 32259
Tel. (904) 381-8901 • Fax (904) 381-8902

October 25, 2022 (Revised on March 20, 2024)

Mrs. Kelli L. Piercy, P.E.
AECOM
7650 W. Courtney Campbell Causeway
Tampa, Florida 33607

**RE: Proposal for Geotechnical Engineering Exploration
Hilliard Airpark-Hangar Structure
Hilliard, Florida**

Dear Mrs. Kelli L. Piercy, P.E.,

Cal-Tech Testing, Inc. (CTTI) is pleased to submit this proposal to perform a geotechnical engineering exploration for the proposed Hangar Structure at the Hilliard Airpark in Hilliard, Florida.

PROJECT INFORMATION

Based on information you provided to us the project consists of the construction of an approx. 1,700 ft² hangar structure and associated apron.

SCOPE OF SERVICES

Based on your request, the scope of services will consist of performing one (1), 40-ft deep, Standard Penetration Test (SPT) boring at the provided location coordinates as laid out by our field crew using a hand-held Global Positioning System (GPS) device.

The SPT boring will be performed in general accordance with applicable ASTM standards. The SPT boring location will be backfilled with soil cuttings at completion.

Prior to the drilling work, we will contact the Sunshine One-Call Center to mark-out the location of known underground utilities.

CTTI will transport the boring soil samples to our laboratory for examination and classification by our geotechnical engineer in general accordance with the Unified Soil Classification System.

At completion of the field and laboratory work, we will prepare a report presenting the subsurface soil profile and providing our engineering recommendations for site preparation and design of support for the proposed structure.

Proposal for Geotechnical Engineering Exploration (Revised)
 Hilliard Airpark-Hangar Structure
 Hilliard, Florida

ESTIMATED FEE

Based on the scope of work and presuming clear access to the boring location (i.e. tree and vegetation clearance by others) the fee for our geotechnical exploration services is as follows:

Mobilization	\$ 750.00
SPT Borings (40 ft. @ \$14.50/ft)	\$ 580.00
Laboratory	\$ 200.00
Management (utility clearance, boring layout, etc.)	\$ 200.00
Report Preparation	\$ 810.00
Administration	\$ 60.00
Total	\$2,600.00

Schedule

We anticipate that our field work will encompass one (1) working day. Our geotechnical report should be issued within 5 working days of completion of the field and laboratory work.

Limitations

The soil boring detailed in this proposal presumes standard geotechnical drilling and does not include provisions for drilling through or into environmentally contaminated material.

Authorization

If this proposal is acceptable, please authorize us to proceed with the proposed services by signing below and return to our office. A sub-contract agreement will also be sufficient as authorization.

Closing

CTI appreciates the opportunity to provide this proposal and we look forward to serving you on this and future projects. Should you have any questions concerning this proposal or the services proposed, please do not hesitate to contact me at our Lake City, FL office (386) 755-3633.

Sincerely,

Cal-Tech Testing, Inc.

Ivan E. Marcano, P.E.
 Sr. Geotechnical Engineer

Mike Stalvey, Jr.
 Vice-President

Proposal for Geotechnical Engineering Exploration-Hilliard Airpark, Hangar Structure, Hilliard, Florida	
Name of Representative (Print)	Date
Title:	
Representative Signature:	



Professional Service Agreement

THIS AGREEMENT, is made and entered into on 3/25/2024 between SAM Surveying And Mapping, LLC (SAM) and AECOM.

Client: AECOM Contact Name: Kelli Piercy Email: Kelli.piercy@aecom

Address: 7650 W. Courtney Campbell Causeway City: Tampa State/Zip: FL, 33607

Phone: 813-286-1711 Direct:

Scope of Services / Fees

The Client and SAM have agreed to the following professional services that SAM will provide to the Client according to the attached Rates, and Standard Terms and Conditions.

Project Number: TBD
 Project Name: Hilliard Airpark for AECOM
 Fee Type: T&M, NTE

Task:	Fee(s) \$:	FC	PSM	ADMIN	CAD	Total
CONTROL		\$925	-----	-----	\$260	\$1,185
- SPC & NAVD88		-----	-----	-----	-----	-----
TOPOGRAPHIC SURVEY		\$3,700	-----	-----	\$1,300	\$5,000
ACCORDING TO ATTACH. "A", INCLUDING:		-----	-----	-----	-----	-----
- EXISTING UTILITIES ABOVE/BELOW GROUND		-----	-----	-----	-----	-----
- INVERT & TOP ELEVATIONS W/ PIPE SIZES		-----	-----	-----	-----	-----
- EP @ 15' STATIONS INCLUDING ALL EDGES/BREAKLINES		-----	-----	-----	-----	-----
Total:		\$4,625	-----	-----	\$1,560	\$6,185.0

STANDARD TERMS AND CONDITIONS
(State of Florida)

1. Access To Site - Unless otherwise stated, Surveying And Mapping, LLC, a Texas limited liability company (“SAM”) will have access to the project site for activities necessary for the performance of the services. SAM will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.
2. Ownership Of Documents - Client acknowledges that all original papers, documents, maps, surveys, digital data and other work product and copies thereof, produced by SAM pursuant to this Agreement shall remain the property of SAM except documents which are to be filed with public agencies. Client further acknowledges that Client’s right to utilize the services and work product performed pursuant to this Agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this Agreement and Client has performed all obligations under this Agreement.
3. Copyright - The parties hereto agree that all protections of the United States and the greater of the protections afforded SAM by Texas state copyright laws and the copyright laws of the state in which the project is performed shall be applicable to the work product to the benefit of SAM, including common law and statutory law, whether or not any copyright for such work product actually is registered, and without regard to whether or not such copyright actually applies to such work product.
4. Invoices - Invoices for fees and all other charges will be submitted monthly for all services rendered as the work progresses, and the net amount shall be due and payable as of the date of the invoice at SAM's office in Austin, Travis County, Texas.
5. Client's Obligation to Pay - Client's obligation to pay is solely that of Client, and the acts or omissions of any third party shall not affect that obligation. All sums due and not received shall be construed as past due. To cover the costs of collection, all past-due amounts will incur a late charge of one and one-half percent (1 ½ %) per month until paid. The Client shall pay all attorney’s fees or court costs incurred by SAM in collecting any past-due amounts. In the event that Client fails to pay SAM within thirty (30) days after invoices are rendered, then Client agrees that SAM shall have the right to stop or suspend work and consider the non-payment as grounds for a total breach of this Agreement.
6. Termination Of Services - This Agreement may be terminated by either party upon five (5) days’ written notice, by mutual consent or in the event of persistent failures of performance of material terms and conditions of this Agreement by the other party through no fault of the terminating party. SAM shall then be paid for the services completed up to the time of the termination date based upon the attached Rate Schedule.
7. Dispute Resolution – If a dispute arises out of or in connection with or relation to this Agreement, the parties shall endeavor reasonably to settle the dispute through direct discussions. If a dispute is not resolved through direct discussions, claims or disputes in connection with the services provided under this Agreement between Client and SAM shall be submitted to non-binding mediation in Austin, Travis County, Texas. In the event non-binding mediation does not result in resolution of the claim or dispute, the dispute shall be resolved by litigation in the courts of the state in which the services are performed, and the parties hereby consent and submit to exclusive venue in, and the exclusive jurisdiction of, such courts and waive all rights to proceed in any other venue or jurisdiction. Client and SAM agree to include a similar dispute resolution agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The substantially prevailing party in any litigation arising out of or relating to this Agreement shall be entitled to recover from the other party reasonable attorneys’ fees, costs, and expenses incurred by the prevailing party.
8. Governing Law - This Agreement shall be construed and enforced in accordance with the laws of the state of Florida.
9. Indemnification - The Client shall, to the fullest extent permitted by law, indemnify and hold harmless SAM, its officers, directors, members, managers, employees, agents, insurers and subconsultants (collectively “SAM Parties”) from and against all damages, liabilities, penalties, fees, claims, suits and costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the SAM Parties of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of SAM.
10. Limitation Of Liability - In recognition of the relative risks, rewards and benefits of the project to both the Client and SAM, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, total liability to the Client for any and all injuries, claims, suits, costs, liabilities, fees, losses, expenses, penalties, fines, damages or claim expenses arising out of this Agreement from any cause or causes shall not exceed the total fee paid by the Client to SAM, excluding any sales tax, for the services rendered. Such causes include, but are not limited to, SAM's negligence, errors, omissions, strict liability,



breach of contract or breach of warranty. Except for the indemnification provisions provided herein, neither party shall be liable to the other for consequential, incidental, indirect, punitive or special damages (including loss of profits, data, business or goodwill), regardless of the legal theory advanced or of any notice given as to the likelihood of such damages.

- 11. Authority - Client affirmatively represents and states that he/she is authorized to enter into this Agreement, either as the owner or an officer of AECOM, or as Company's duly authorized agent, trustee or receiver for the purpose of entering into this Agreement.
- 12. Professional Services - All engineering and surveying services are regulated under the Florida Board of Professional Engineers or the Florida Board of Professional Surveyors and Mappers.
- 13. Use of Work Product - SAM acknowledges that Client is requesting services to be performed under the applicable work order(s) for the purpose of providing such information to other parties including, but not limited to, clients, customers, governmental entities and other interested parties. Client agrees that the work product prepared by SAM may not be altered in any way except for the addition of page numbers or exhibit captions necessary to incorporate that work product into other documents. SAM agrees to provide copies of the work product mutually agreed upon by both parties described in the work orders hereof.
- 14. Subpoenas or Requests for Information - In the event SAM or any of its personnel are requested or authorized by the Client or third parties with which the Client is involved in a claim or dispute or, are required by government regulation, subpoena, or other legal process, to produce any information or our personnel as witnesses with respect to the services performed by SAM hereunder, the Client will, so long as neither SAM nor its personnel are a party to the proceeding in which the information or personnel are sought, reimburse SAM for its professional time and expenses, as well as the actual fees and expenses of SAM's counsel, incurred in responding to such requests.

SURVEYING AND MAPPING, LLC

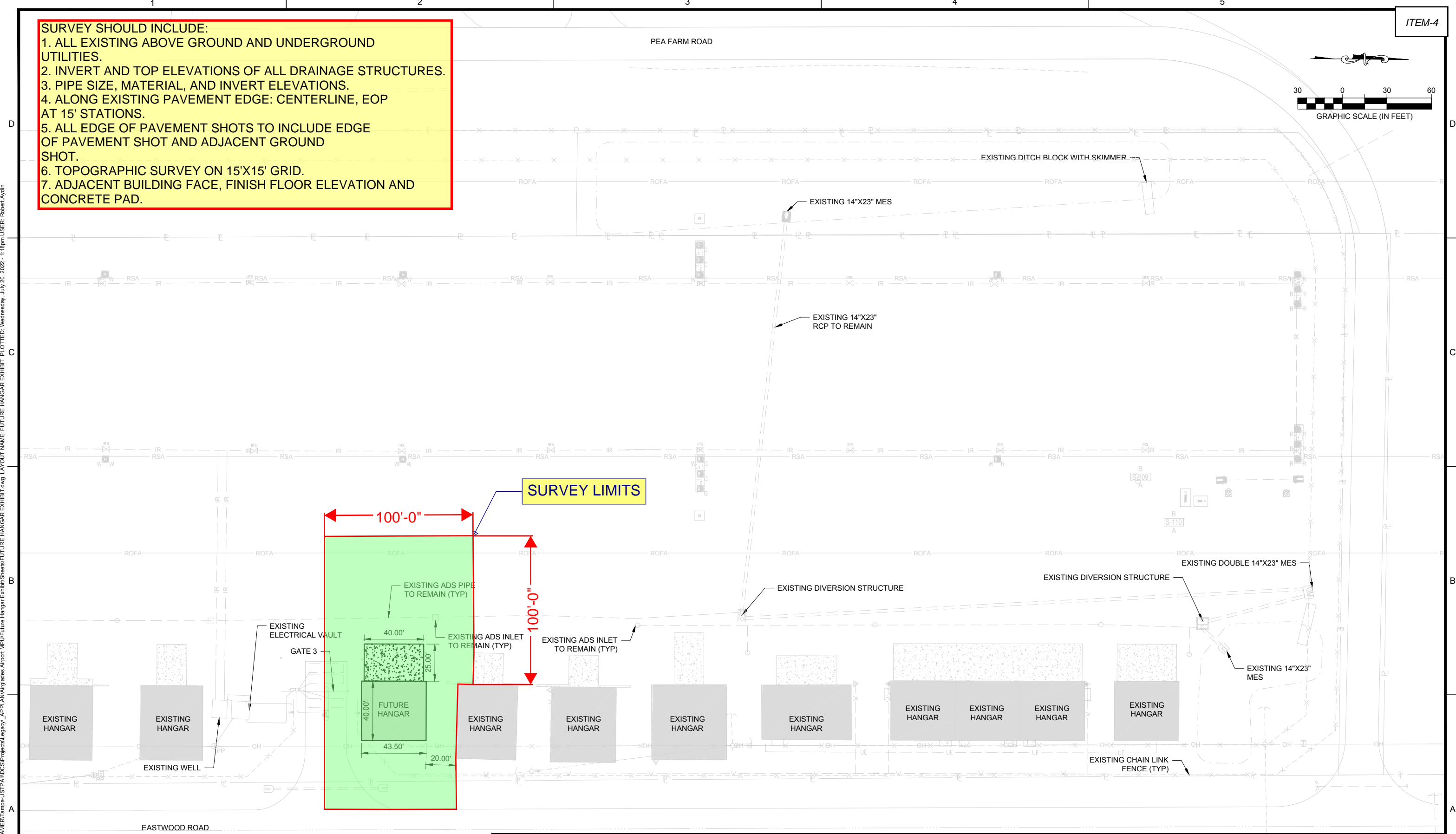
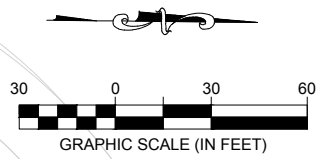
Signature: _____
 Date: 3/25/2024
 Printed Name: John S. Thomas
 Title: Sr. Project Manager

AECOM

Signature: _____
 Date: _____
 Printed Name: _____
 Title: _____

SURVEY SHOULD INCLUDE:

1. ALL EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES.
2. INVERT AND TOP ELEVATIONS OF ALL DRAINAGE STRUCTURES.
3. PIPE SIZE, MATERIAL, AND INVERT ELEVATIONS.
4. ALONG EXISTING PAVEMENT EDGE: CENTERLINE, EOP AT 15' STATIONS.
5. ALL EDGE OF PAVEMENT SHOTS TO INCLUDE EDGE OF PAVEMENT SHOT AND ADJACENT GROUND SHOT.
6. TOPOGRAPHIC SURVEY ON 15'X15' GRID.
7. ADJACENT BUILDING FACE, FINISH FLOOR ELEVATION AND CONCRETE PAD.



FILE NAME: \\na.aecomnet.com\is\AMER\Tampa\USTP\IDCS\Projects\Legacy_APP\PLAN\gates Airport.MPJ\Future Hangar Exhibit\Sheets\FUTURE HANGAR EXHIBIT.dwg LAYOUT NAME: FUTURE HANGAR EXHIBIT.dwg PLOTTED: Wednesday, July 20, 2022 - 1:18pm USER: Robert Aydin

DATE	DESCRIPTION	BY	AUTH	WILLIAM R. PRANGE
07/2022	EXHIBIT	RBA	WRP	

HILLIARD AIRPARK
HILLIARD, FLORIDA
NASSAU COUNTY, FLORIDA

AECOM
7650 West Courtney Campbell Causeway
Tampa, FL 33607-1462
Tel: 813.286.1711
FL DBPR No. 8115

PM: WRP	PROJECT NO. 60656761
DWG. BY: RBA	
CHK. BY: RBA	
DSG. BY: RBA	
SCALE: AS NOTED	
DATE: JULY 2022	

HILLIARD AIRPARK	FUTURE HANGAR EXHIBIT	SHEET NO. E 28
LAYOUT (1)		



Rate Schedule

Effective January 2024

SURVEY OFFICE PERSONNEL RATES:

Office / Department Manager	\$270.00	per hour
Senior Project Manager	\$260.00	per hour
Project Manager	\$205.00	per hour
Staff Surveyor	\$185.00	per hour
Phase Manager	\$170.00	per hour
Project Coordinator	\$140.00	per hour
Senior Office Technician	\$130.00	per hour
Office Technician III	\$115.00	per hour
Office Technician II	\$105.00	per hour
Office Technician I	\$100.00	per hour
Project Specialist	\$125.00	per hour
Administration / Clerical Support	\$100.00	per hour

SURVEY FIELD CREW RATES:

Field Operations Manager	\$170.00	per hour
Field Coordinator / Supervisor	\$120.00	per hour
One (1) Person Survey Field Crew	\$115.00	per hour
Two (2) Person Survey Field Crew	\$185.00	per hour
Three (3) Person Survey Field Crew	\$255.00	per hour
Additional Rodperson or Flagperson	\$70.00	per hour

UTILITY ENGINEERING OFFICE PERSONNEL RATES:

Office / Department Manager	\$270.00	per hour
Senior Project Manager	\$260.00	per hour
Project Manager / Senior Engineer	\$205.00	per hour
Staff Engineer	\$185.00	per hour
Phase Manager	\$170.00	per hour
Senior Office Technician	\$130.00	per hour
Office Technician III	\$115.00	per hour
Office Technician II	\$105.00	per hour
Office Technician I	\$100.00	per hour
Project Specialist	\$125.00	per hour
Administration / Clerical Support	\$100.00	per hour

UTILITY ENGINEERING FIELD CREW RATES:

Field Operations Manager	\$170.00	per hour
Field Coordinator / Supervisor	\$120.00	per hour
Field Technician III	\$115.00	per hour
Field Technician II	\$95.00	per hour
Field Technician I	\$85.00	per hour


UTILITY COORDINATION OFFICE PERSONNEL RATES:

Office / Department Manager	\$270.00	per hour
Project Manager / UC Manager	\$245.00	per hour
Senior Utility Coordinator	\$195.00	per hour
Utility Coordinator III	\$160.00	per hour
Utility Coordinator II	\$140.00	per hour
Utility Coordinator I	\$115.00	per hour
Project Specialist	\$125.00	per hour
Administration / Clerical Support	\$100.00	per hour

UTILITY COORDINATION FIELD CREW RATES:

Senior Utility Construction Engineering Inspector	\$170.00	per hour
Utility Construction Engineering Inspector III	\$155.00	per hour
Utility Construction Engineering Inspector II	\$130.00	per hour
Utility Construction Engineering Inspector I	\$120.00	per hour

FIBER ENGINEERING PERSONNEL RATES:

Office / Department Manager	\$270.00	per hour
Senior Project Manager	\$220.00	per hour
Project Manager	\$180.00	per hour
Phase Manager	\$170.00	per hour
OSP Engineer III	\$150.00	per hour
OSP Engineer II	\$120.00	per hour
OSP Engineer I	\$95.00	per hour
Drafter	\$105.00	per hour
Project Specialist	\$125.00	per hour
Administration / Clerical Support	\$100.00	per hour

FIBER ENGINEERING FIELD CREW RATES:

Fielder	\$105.00	per hour
OSP Inspector	\$110.00	per hour
Senior OSP Inspector	\$120.00	per hour

GEOSPATIAL OFFICE PERSONNEL RATES:

Director / Operations Manager	\$360.00	per hour
Senior Project Manager	\$275.00	per hour
Acquisition Manager	\$240.00	per hour
Project Manager	\$210.00	per hour
Aircraft Pilot	\$205.00	per hour
UAS Pilot	\$130.00	per hour
Project Lead / Sr Office Technician / Sensor Operator Lead (Sr Tech 3)	\$140.00	per hour
Two (2) Person UAS Geo Crew – Unmanned Pilot & Observer	\$235.00	per hour
Two (2) Person UAS Survey Crew – Unmanned Pilot & Observer	\$200.00	per hour
Three (3) Person UAS Crew – Unmanned Pilot & 2 Observers	\$365.00	per hour
Photogrammetrist / Project Lead / Sensor Operator (Tech 3)	\$135.00	per hour
Acquisition / Calibration / Aerial Triangulation Technician (Tech 2)	\$120.00	per hour
LiDAR Geospatial Jr / Photogrammetrist (Tech 1)	\$105.00	per hour



GIS OFFICE PERSONNEL RATES:

GIS Office Manager	\$225.00	per hour
Director / Operations Manager	\$215.00	per hour
Senior Project Manager	\$185.00	per hour
Project Manager	\$142.00	per hour
Phase Manager	\$110.00	per hour
GIS Office Technician 1	\$90.00	per hour
GIS Office Technician 2	\$105.00	per hour
GIS Office Technician 3	\$115.00	per hour
Field Coordinator	\$105.00	per hour
GIS Field Technician	\$90.00	per hour
IT / Web Administrator	\$175.00	per hour
Programmer / Solutions Architect	\$130.00	per hour
Administration / Clerical Support	\$120.00	per hour

SURVEY EQUIPMENT RATES:

GPS Receiver	\$10.00	per hour
Robotic Total Station S-7	\$20.00	per hour
Robotic Total Station S-9	\$20.00	per hour
SX-10	\$35.00	per hour
Tier 1 HDS Scanner (BLK360 & Faro)	\$33.00	per hour
Tier 2 HDS Scanner (RTC360)	\$60.00	per hour
Tier 3 HDS Scanner (Leica P20, P40, P50)	\$312.00	per hour
Digital Level	\$5.00	per hour
UTV	\$25.00	per hour
Aluminum Boat	\$15.00	per hour
Echo Sounder – Remote Controlled Boat	\$25.00	per hour
Echo Sounder – Sonarmite	\$9.25	per hour
VM810 Survey	\$5.75	per hour
RD8000 Survey	\$11.50	per hour
IKE-IKE4	\$30.00	per hour
Tool Tracking Equipment (Hans Box & Traxall)	\$5.00	per hour
SPAR 300 Kit	\$5.00	per hour
Weather Station	\$6.00	per hour

UTILITY ENGINEERING EQUIPMENT RATES:

GPS Receiver	\$10.00	per hour
Robotic Total Station S-7	\$20.00	per hour
Robotic Total Station S-9	\$20.00	per hour
SX-10	\$35.00	per hour
Digital Level	\$5.00	per hour
UTV	\$25.00	per hour
SPAR 300 Kit	\$5.00	per hour
Vacuum Excavator Truck (Standard)	\$100.00	per hour
Vacuum Excavator Truck (Hybrid)	\$150.00	per hour
Vacuum Excavator Towed Trailer	\$60.00	per hour
Vacuum Excavator (Canister)	\$5.00	per hour



Single Axle Trailer (Compressor / Generator-Towed) IR185	\$17.00	per hour
Magnetometer (EM-61)	\$90.00	per hour
SUE Equipment Package	\$8.00	per hour
Ground Penetrating Radar (GPR-Push Cart)	\$12.50	per hour
GPR Towed (Raptor Towed Array)	\$350.00	per hour
Confined Space Entry Package (CSE)	\$13.00	per hour
All Material Locator (AML PRO)	\$20.00	per hour

FIBER ENGINEERING EQUIPMENT RATES:

Fiber Engineering Equipment Package	\$13.50	per hour
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GEOSPATIAL EQUIPMENT RATES:

Riegl VQ-1560 II	\$1,300.00	per hour
Riegl VQ-480 II or VQ-780i	\$1,000.00	per hour
Mobile Mapping System, includes 360° Camera System (Equip. Only)	\$1,000.00	per hour
Mobile Mapping Equipment Stand-by Fee (Equip. Only)	\$200.00	per hour
HDS Laser Scanner	\$100.00	per hour
High Rail Equipped Vehicle	\$10.00	per hour
Weather Station	\$10.00	per hour
FLIR Corona 350 with a Quad Camera Gimbal System	\$300.00	per hour
Oblique HD Camera System – Manned Aircraft	\$30.00	per hour
Video Camera System – Manned Aircraft	\$5.00	per hour
360° Camera System – Terrestrial or Marine Standalone	\$100.00	per hour
Helicopter (Turbine Engine Powered)	\$1,450.00	per hour
Helicopter (Reciprocal Engine Powered)	\$850.00	per hour
Fixed Wing Twin Engine (Piston)	\$1,300.00	per hour
Fixed Wing Single Engine (Piston)	\$750.00	per hour
Fixed Wing Single Engine (Turbine)	\$1,400.00	per hour
UAS Autel Devon2 / Mavic / Phantom / Small Lift TIER 1	\$50.00	per hour
UAS Alta-X / Galaxy / SkyFront Heavy Lift with LiDAR TIER 3	\$300.00	per hour
UAS M600 Type Inspection Platform TIER 2	\$75.00	per hour
Handheld DSLR Camera	\$50.00	per hour
GPS Receiver (Unmanned)	\$10.00	per hour / \$100 per day
Geospatial Work Station	\$15.00	per hour
VRS Network	\$4.20	per hour
UTV	\$10.00	per hour
Additional Vehicle	\$10.00	per hour
Total Station	\$2.85	per hour
SL RAT	\$20.00	per hour
IKE	\$28.00	per hour

GEOSPATIAL EQUIPMENT FEES:

Manned Aircraft fees are incurred at the per hour rate for mobilization and acquisition with point of origin from one of our Airport Bases: Austin, TX; Atlanta, GA; Moore Co, NC; and Easton, MD.



OTHER DIRECT RATES:

Lodging / Per Diem*	GSA
Mileage	\$0.93 per mile
Additional Vehicle (plus mileage)	\$20.00 per hour
Environmental Supplies	\$25.00 per day
Recording Fees	At Cost plus 10%
Permitting Fees	At Cost plus 10%
Third-Party Traffic Control	At Cost plus 10%
Metered Water	At Cost plus 10%
Backfill Material	At Cost plus 10%
Spoils Disposal	At Cost plus 10%
Coring	At Cost plus 10%
Document Reproduction	At Cost plus 10%
Records Collection Fees	At Cost plus 10%
All Other Services Not Described	At Cost plus 10%

NOTES:

* Per Diem based on GSA rates and may change depending on location and availability of accommodations. This is a general practice and used for estimating purposes.

All holiday, travel, per diem, etc., and all additional items not listed herein shall only be permitted where approved by Company in writing and in advance for any particular project.

OVERTIME RATES:

The Overtime Rate for Field Survey Personnel shall be computed at 1.5 times the hourly rate in excess of 8 hours per day. The Overtime Rate for Office Survey Personnel shall be computed at 1.5 times the hourly rate in excess of 8 hours per day.

TRAVEL & SUBSISTENCE:

All travel and subsistence expenses for personnel are invoiced at GSA Rates or as allowed by the Client contract. Cost of mileage on company-owned vehicles is computed at \$0.93 cents per mile.

PURCHASED SERVICES:

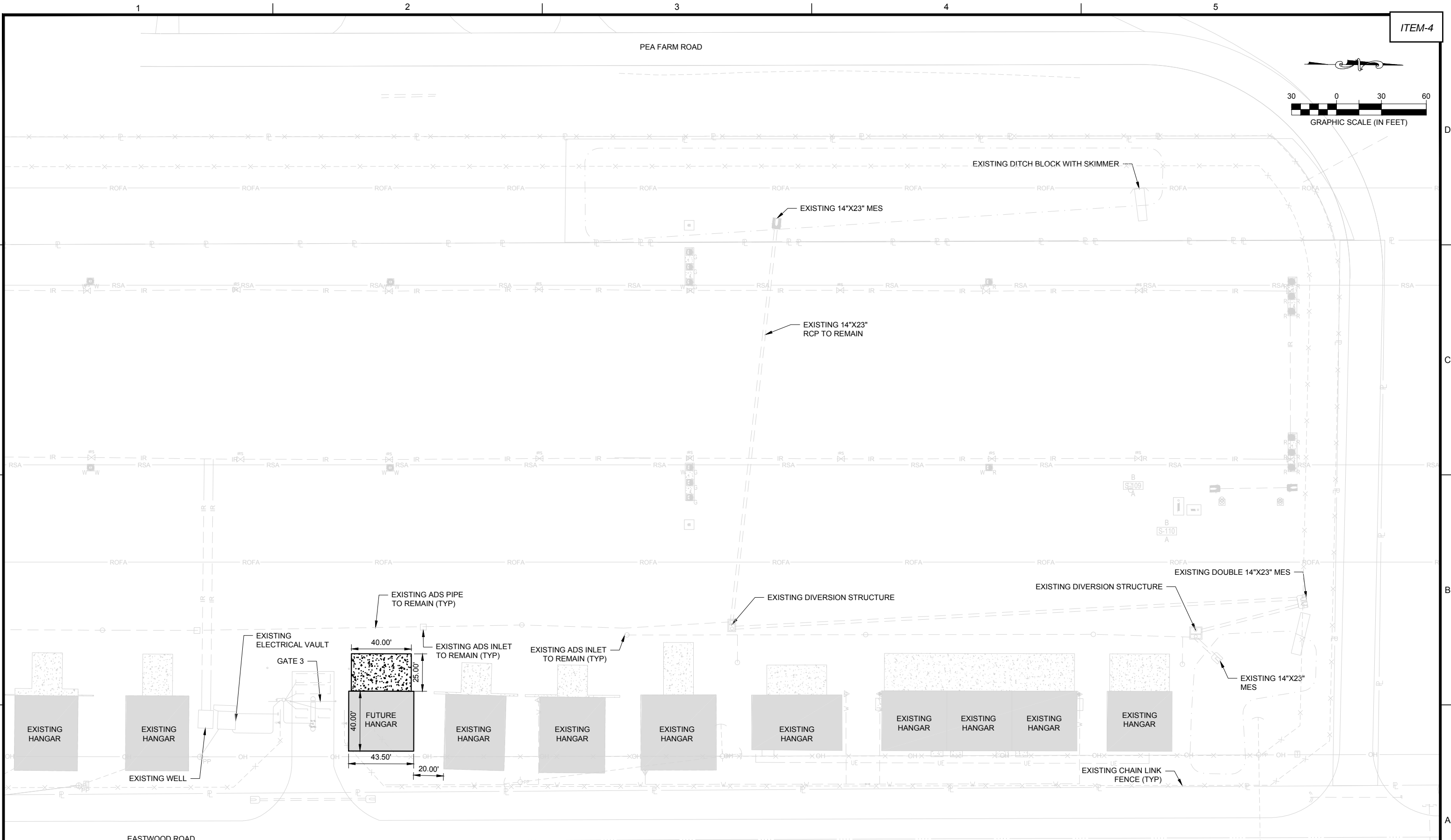
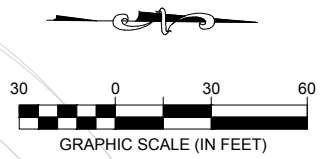
All purchased services are invoiced at actual cost plus ten percent (10%) administrative fee. These include but are not limited to reproduction, computer time, long distance telephone, consultants, subcontract services, rented or leased equipment, expendable supplies, and project required special supplies.

TAXES:

Any state / local sales tax or gross receipts tax, if applicable to the services provided, are in addition to the hourly rates and will be applied on the invoice for services.

LABOR RATE ADJUSTMENT:

The Schedule of Rates will remain in force for a six (6) month period from the effective date of utilization and subject to an escalation on each "six (6) month anniversary date" unless otherwise agreed to by Client contract. The escalation rate shall be the most recent 6-month Employment Cost Index (ECI) as published by the United States Department of Labor (DOL), Bureau of Labor Statistics. In no event shall the next six (6) month Schedule of Rates be less than the prior period.



FILE NAME: \\na.aecomnet.com\is\AMER\Tampa\USTP\IDCS\Projects\Legacy_APP\PLAN\Utilities\Airport.MP\Future Hangar Exhibit\Sheets\FUTURE HANGAR EXHIBIT.dwg LAYOUT NAME: FUTURE HANGAR EXHIBIT.dwg PLOTTED: Wednesday, July 20, 2022 - 1:18pm USER: Robert Aydin

DATE	DESCRIPTION	BY	AUTH	WILLIAM R. PRANGE
07/2022	EXHIBIT	RBA	WRP	

HILLIARD AIRPARK
HILLIARD, FLORIDA
NASSAU COUNTY, FLORIDA

AECOM
7650 West Courtney Campbell Causeway
Tampa, FL 33607-1462
Tel: 813.286.1711
FL DBPR No. 8115

PM: WRP
DWG. BY: RBA
CHK. BY: RBA
DSG. BY: RBA
SCALE: AS NOTED
PROJECT NO. 60656761
DATE: JULY 2022

HILLIARD AIRPARK		FUTURE HANGAR EXHIBIT	
LAYOUT (1)		SHEET TITLE	
E 34		SHEET NO.	



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Bill Prange, P.E. - AECOM**

SUBJECT: Town Council approval of Supplemental Agreement No. 22 to AECOM's Basic Agreement dated March 17, 2022, for Runway Protection Zone clearing at the Hilliard Airpark.

BACKGROUND:

On March 17, 2022, Town Council approved an agreement between the Town of Hilliard and AECOM Technical Services, Inc. for professional general planning & engineering consulting services for airport improvements at the Hilliard Airpark. This Supplemental Agreement No. 22, authorizes the design, bid, award and limited construction phase services for Runway Protection Zone (RPZ) clearing at the Hilliard Airpark.

FINANCIAL IMPACT:

FDOT 100% Grant Funded: \$62,605

RECOMMENDATION:

Town Council approval of Supplemental Agreement No. 22 to AECOM's Basic Agreement dated March 17, 2022, for Runway Protection Zone clearing at the Hilliard Airpark.

SUPPLEMENTAL AGREEMENT (TASK ORDER) NO. 22
TO AECOM'S BASIC AGREEMENT
DATED MARCH 17, 2022

REQUESTED BY: Lisa Purvis DATE: _____

CLIENT: Town of Hilliard, FL REFERENCE AECOM JOB NO.: _____

ADDRESS: 15859 West CR 108, Hilliard, Florida 32046 CLIENT P.O. NO.: _____

To confirm your authorization for Additional Services as they relate to our existing Professional Services Master Agreement dated March 17, 2022, AECOM will furnish the following:

AECOM shall prepare Contract Documents and provide Design, Bid, Award and Limited Construction Phase Services for "Runway Protection Zone (RPZ) Clearing". The Scope of Services to be provided by AECOM are detailed in Exhibit "A" and Exhibit "B". The basis for AECOM's Fee and Expense estimate is provided in the attached Exhibit "C".

Compensation to AECOM shall be a Lump Sum fee of \$62,605.00 as detailed in Exhibit "B". The Town of Hilliard (CLIENT) agrees to pay AECOM compensation for its services on a monthly basis as invoices are submitted.

The Professional Engineering services detailed in Exhibit "A" are anticipated to be completed within 360 calendar days after receipt of this signed Supplemental Agreement. All other provisions of our original Master Agreement dated March 17, 2022 remain in effect.

Agreed to:
TOWN OF HILLIARD, FL

Agreed to:
AECOM TECHNICAL SERVICES, INC.

BY: _____
Authorized Signature

BY: _____
Authorized Signature

John P. Beasley, Mayor
Signer's Name (Typed or Printed)

Steven G. Henriquez, P.E.
Signer's Name (Typed or Printed)

Date: _____

Date: _____

Title: Mayor

Title: Vice President

EXHIBIT "A"
SCOPE AND SCHEDULE

SECTION I

A. Project Description

The Town of Hilliard, Florida, hereinafter referred to as the "**CLIENT**" hereby retains AECOM Technical Services, Inc., hereinafter referred to as "**AECOM**", to furnish Professional Engineering services for the following:

- Design, Bid, Award and Limited Construction Phase Services for **Runway Protection Zone (RPZ) Clearing** at the Hilliard Airpark.

The above-described Hilliard Airpark Improvements are hereinafter called the **PROJECT**.

SECTION II

Services by Engineer

The engineering services that **AECOM** shall furnish to the **CLIENT** under this Agreement shall include those defined below.

A. Basic Services

1. Design Phase

- 1.1 AECOM will provide general consultation and advice to the **CLIENT** with respect to the design of the **PROJECT**, including two meetings to obtain **CLIENT** comments and to coordinate and resolve final design matters.
- 1.2 AECOM will prepare contract documents for award of a construction contract as coordinated with, reviewed by, and approved by the **CLIENT**, the FAA and the FDOT.
- 1.3 AECOM will furnish the **CLIENT** with a total of five (5) sets of the final plans, specifications and Contract Documents for agency coordination and suitable for advertising for construction bids.

2. Bid and Award Phase Services

- 2.1 **AECOM** will Assist the **CLIENT** in obtaining proposals from contractors for the construction of the **PROJECT**, answer bidders questions during bidding, review technical qualifications of bidders, review and tabulate all proposals received by the **CLIENT** and make recommendations to the **CLIENT** for the award of a construction contract subject to the **CLIENT's** investigation of the bidder's financial qualifications and to the concurrence of the **CLIENT's** legal counsel.

3. Construction Phase Services

- 3.1. Provide general consultation and advice to the **CLIENT** with respect to the Construction of the **PROJECT**.
- 3.2. Coordinate, conduct, attend, and represent the **CLIENT** in the Pre-Construction Conference with the **CLIENT**, the Contractor, and representatives of the **FDOT**.

- 3.3. Perform weekly inspections by the Engineer of the **PROJECT** while construction is in progress to observe the progress, workmanship and quality of material for conformity with the plans, specifications and construction schedule and provide appropriate reports to the **CLIENT**.
- 3.4. Conduct and document bi-weekly progress meetings and other job meetings as required by the **PROJECT** and approved by the **CLIENT**.
- 3.5. Review and recommend for approval, monthly and final progress payments to contractors, change orders, supplemental agreements and time extensions.
- 3.6. Prepare routine change orders or routine supplemental agreements as may become necessary during construction of the work, it being understood that change orders or supplemental agreements involving major changes or revisions to plans, specifications or construction operations will be performed in accordance with "Additional Services", described herein.
- 3.7. Perform final inspection with representatives of the **CLIENT** and appropriate governmental agencies of the completed **PROJECT**.
- 3.8. Provide project closeout documentation and record drawings based on the observations of **AECOM**, and the Contractor's marked up drawings. Provide **CLIENT** with an Engineer's Certification of Completion and a Project Summary.

B. Additional Services

If authorized in writing by the **CLIENT**, **AECOM** will furnish or obtain from specialty consultants the following services in connection with the **PROJECT**. Compensation for changes to the Scope of Work, the **PROJECT**, additional services or additional work are subject to Additional Services negotiations between the **CLIENT** and **AECOM**.

1. SJRWMD Environmental Resource Permitting (ERP).
2. Prepare permit applications with supporting drawings, figures and attachments, including, but not limited to:
 - 3.1. Formal or informal Section 7 consultations with the US Fish and Wildlife Service (USFWS),
 - 3.2. The development of conservation measures for impacts to any protected species which may be affected by the construction of the **PROJECT**,
 - 3.3. USFWS or Florida Fish and Wildlife Conservation Commission (FFWCC) incidental take permits or relocation permits for any protected species.
3. Environmental services associated with wetland determination, protected species etc.
 - 4.1 The proposed **PROJECT** is not anticipated to impact Wetlands and Other Surface Waters (OSW). Therefore, work associated with determining the location of wetlands and OSW, evaluating wetlands and OSW and quantifying wetland impacts for the purposes of preparing the permit application is not included in this scope of services. Any work evaluating wetlands and OSW and quantifying wetland and OSW in response to requests from the SFWMD, **CLIENT** or other permitting agencies will be considered additional services.
4. Review and approve, if acceptable, for compliance with the design concept of the **PROJECT** and compliance with the information given in the construction contract

documents, all detailed construction shop and erection drawings and materials samples submitted by the Contractor(s).

5. Perform engineering surveys as may be necessary for the proper design and construction of the **PROJECT**.
6. Perform engineering testing of soils and pavement materials and quality control testing of materials as requested by the **CLIENT** for the proper design and construction of the **PROJECT**.
7. Make major revisions to completed or partially completed design plans and specifications to incorporate changes made to the scope of work after approval of the preliminary plans by reviewing agencies provided that these revisions are not attributable to any errors or omissions of **AECOM**.
8. Environmental services associated with wetland determination, protected species, hazardous materials, or any other potential environmental considerations that may be associated with, or affected by, the **PROJECT**.
9. Preparation of construction contract change orders or supplemental agreements involving major changes or revisions of the completed construction plans, specifications or to construction operations which are not attributable to any error or omissions on the part of **AECOM**.
10. Prepare to serve as a consultant, expert witness or representative of the **CLIENT** in any public hearing, public information meeting or other administrative proceeding involving the **PROJECT** and related specifically to the preparation of the design/build contract documents. Such consultation and representation in connection with litigation or other legal proceeding involving the **PROJECT** shall be covered under a Supplemental Agreement with the **CLIENT**.
11. Assist the **CLIENT** in performing any inspection of facilities constructed under this Agreement after final acceptance of the work but prior to the expiration of any contractor's warranty periods imposed in construction contract documents.
12. Furnish additional copies of final plans, specification and contract documents beyond the quantity called for in Article II.A., 1.3 for use in advertising for construction bids or other review purposes.
13. Prepare drawings from field measurements or existing construction when required for planning additions or alterations thereto, where they are not included in the original Scope of Work for the **PROJECT**.
14. Prepare and /or verify "as-built" information provided by the construction contractor(s), if full-time inspection is not provided by **AECOM**.
15. Additional services not otherwise provided for by this Supplemental Agreement as may be determined as necessary to accomplish the **PROJECT** and authorized in writing by the **CLIENT**. Compensation for changes to the Scope of Work, the **PROJECT**, additional services or additional work is subject to negotiations between the **CLIENT** and **AECOM**.

SECTION III

CLIENTS RESPONSIBILITIES

The **CLIENT's** responsibilities shall include the following:

1. Coordinate the **CLIENT's** requirement for the **PROJECT** with **AECOM**.
2. Provide copies of pertinent documents, reports, plans, specifications, photography, standard forms and other similar data available to the **CLIENT** that are required by **AECOM** for the proper performances of his services.
3. Provide information and make decisions as may be required to prosecute the work in a timely manner. Review and approve finish materials (paint, tile, carpet, etc.) related to the building construction.
4. Reimburse **AECOM** for the actual cost of legal advertisements and of printing contract plans, specifications and contract documents required for the securing of bids for the **PROJECT** and for the use by contractors, sub-contractors, testing laboratories and others having need for such documents, less any amount paid to **AECOM** by prospective bidders or others, for copies of these documents. The above shall not preclude the **CLIENT** from causing such advertising or printing to be performed directly by the **CLIENT** or other agencies.
5. Advertise for and accept proposals from bidders, review **AECOM's** recommendations on the technical qualifications of the bidders and investigate the bidder's financial and legal qualifications.
6. Review insurance documents submitted by contractor(s) for conformance with the construction contract documents.
7. Self-perform, or arrange for the hiring of a qualified full-time Resident Project Representative (RPR) to perform observation of the performance of the work of the contractor during the construction of the **PROJECT**.
8. Provide payment of permit application fee(s) as necessary to complete submittal requirements to respective management agencies.

SECTION IV

AECOM CONTRACTUAL REQUIREMENTS

During the performance of this contract, **AECOM**, for itself, its' assignees and successors in interest agrees as follows:

1. Compliance with Regulations. **AECOM** shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination. **AECOM**, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. **AECOM** shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations, either by competitive bidding or negotiation made by the **AECOM** for work to be performed under a sub-contract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by **AECOM** of **AECOM's** obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports. **AECOM** shall provide all information and reports required by the Regulations or directives issued pursuant thereof, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the **CLIENT** or the FAA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of by **AECOM** is in the exclusive possession of another who fails or refuses to furnish this information, **AECOM** shall so certify to the **CLIENT** or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Non-compliance. In the event of the **AECOM's** non-compliance with the non-discrimination provisions of the Master Agreement between **AECOM** and the **CLIENT**, the **CLIENT** shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to **AECOM** under the contract until **AECOM** complies, and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions. **AECOM** shall include the provisions of Section V, Paragraphs 1 through 5, in every sub-contract, including the procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. **AECOM** shall take such action with respect to any sub-contract or procurements as the **CLIENT** or the FAA may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event **AECOM** becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, **AECOM** may request the **CLIENT** to enter into such litigation to protect the interests of the **CLIENT** and, in addition, **AECOM** may request the United States to enter into such litigation to protect the interests of the United States.

SECTION V**DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES**

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal and/or State funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this agreement.
2. DBE Obligation. **AECOM** agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal and/or State funds provided under this agreement. In this regard, all contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

The word "**AECOM**" as used in this Attachment shall mean the same as "**ENGINEER**".

PURSUANT TO FLORIDA STATUTE SECTION 558.0035, UNDER NO CIRCUMSTANCE SHALL ANY PRESENT OR FUTURE, DIRECT OR INDIRECT, OFFICERS, DIRECTORS, PARTICIPANTS, ADVISORS, MANAGERS, EMPLOYEES, AGENTS OR AFFILIATES OF AECOM, OR ANY OF THEIR HEIRS, SUCCESSORS OR ASSIGNS BE INDIVIDUALLY HELD LIABLE FOR NEGLIGENCE.

EXHIBIT B

PROJECT NARRATIVE AND FEE PROPOSAL
for
RUNWAY PROTECTION ZONE (RPZ) CLEARING
AT THE HILLIARD AIRPARK

Qualification Statement: The fee proposal for this project is developed based on the following scope assumptions. Should the Town of Hilliard find the scope assumptions unacceptable or require modifications which increase or decrease the level of engineering services estimated to prepare documents, the fee will be negotiated to the mutual benefit of both parties.

For the purpose of this fee proposal, the following have been assumed:

1. The project consists of the preparation of contract documents for the Town to obtain bids for a construction contract for the project titled Hilliard Airpark: Runway Protection Zone (RPZ) Clearing. A project sketch is attached.
2. The project scope will include the removal of trees that are within the RW 18 (north) RPZ and RW 36 (south) RPZ on Town owned land. The focus of the project is to remove trees, on airport property, that are close-in obstructions that have been identified by the FDOT inspector as at or near the approach slope criteria. At the conclusion of the project, obstructions may still exist on Town owned airport land and outside of the airport property. Where trees are removed the stumps will be removed and the area will be back-filled, graded and grassed so that the area can be mowed to prevent the reforestation with trees. Where needed to access the work areas, existing fencing will be removed and replaced.
3. Contract Technical Specifications will be a composite of both FAA Technical Specifications for construction of airports and FDOT Standard Specifications for Road and Bridge Construction.
4. Contract Drawings for the project will be prepared on standard 22" x 34" sheet size. The number of estimated drawings is included in the manhour and fee estimate.
5. Five (5) printed sets of the 90% and 100% review documents will be printed for review and/or distribution. Five (5) printed sets of the final bid documents will be printed for review and/or distribution. Additional printing costs incurred by AECOM will be reimbursed at cost by the CLIENT. PDF files of all deliverables will also be provided for electronic viewing and reviews.
6. AECOM shall, as part of its basic services, prepare and submit an opinion of probable construction cost for the project, based on AECOM's experience and judgement and based on generally available construction cost data sources. In providing opinions of probable construction costs, the County understands that AECOM has no control over costs or the price of labor, equipment, or materials, or over the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made on the basis of AECOM's qualifications and experience. AECOM makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.
7. Contract Documents for project will be prepared for one (1) bid package.

8. AECOM will draft a proposed advertisement. The CLIENT will coordinate the advertisement with the local publication (s) media and pay for the advertisement.
9. This site is assumed to be free from any material contamination. Additional investigation and/or remediation is considered additional services.
10. SJRWMD Environmental Resource Permitting is not required; therefore, not included in this Scope of Services. The limits of clearing will remain outside of wetland areas.

**FEE PROPOSAL - SUMMARY PAGE
 AECOM TECHNICAL SERVICES, INC
 RUNWAY PROTECTION ZONE (RPZ) CLEARING
 HILLIARD AIRPARK
 DESIGN, BID, AWARD & LIMITED CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 22**

Prepared by: KLP
 4/25/24

	Rate	Hours	Amount
1. DESIGN PHASE SERVICES (LUMP SUM)			
Office Labor			
Principal	\$349	1	\$349
Project Manager	\$270	13	\$3,510
Senior Engineer	\$245	33	\$8,085
Project Engineer	\$164	39	\$6,396
Junior Engineer	\$103	46	\$4,738
Administrative	\$90	16	\$1,440
DESIGN PHASE - LABOR TOTAL - Lump Sum Basis		148	\$24,518
2. BID & AWARD PHASE SERVICES (LUMP SUM)			
Office Labor			
Principal	\$349	1	\$349
Project Manager	\$270	8	\$2,160
Senior Engineer	\$245	4	\$980
Project Engineer	\$164	4	\$656
Junior Engineer	\$103	1	\$103
Administrative	\$90	8	\$720
BID & AWARD PHASE - LABOR TOTAL - Lump Sum Basis		26	\$4,968
3. LIMITED CONSTRUCTION PHASE SERVICES (LUMP SUM)			
Office Labor			
Principal	\$349	1	\$349
Project Manager	\$270	20	\$5,400
Senior Engineer	\$245	90	\$22,050
Project Engineer	\$164	9	\$1,476
Junior Engineer	\$103	12	\$1,236
Administrative	\$90	6	\$540
CONSTRUCTION PHASE - LUMP SUM LABOR TOTAL - Lump Sum Basis		138	\$31,051
4. EXPENSES - Lump Sum Basis			\$2,068
DESIGN, BID, AWARD & CONSTRUCTION PHASE - LABOR & EXPENSES TOTAL			\$62,605

**MANHOURS - LUMP SUM BASIS
 RUNWAY PROTECTION ZONE (RPZ) CLEARING
 HILLIARD AIRPARK
 DESIGN, BID, AWARD & LIMITED CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 22**

Prepared by: KLP
 4/25/24

1. TASK DESCRIPTION	PROJECT MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	JUNIOR ENGINEER	ADMIN	TOTALS
1. DESIGN PHASE						
1.1 General Cons. / Project Mgmt / Client Meetings	4	24	4	4	0	36
1.2 Site Inspection	6	0	0	0	0	6
1.3 Final Plans						
Cover Sheet, Including Summary of Quantities & Index of Drawings			2	4		6
Contractor's Safety and Security Requirements			1	4		5
Contract Layout Plan & General Notes			1	2		3
South RPZ Clearing Plan	1	1	4	12		18
North RPZ Clearing Plan	1	1	4	12		18
Erosion Control Plan			4	4		8
Erosion Control Details and Notes			1	2		3
1.4 Final Specifications		2	8	0	16	26
1.5 Cost Estimate	1	1	8	0	0	10
1.6 Quality Control Review (ITR)		4	2	2	0	8
TOTAL	13	33	39	46	16	147
2. BID & AWARD PHASE						
2.1 Advertise and Pre-Bid Assistance	2	0	0	1	6	9
2.2 Pre-Bid Conference	6	0	1	0	0	7
2.3 Addendum Preparation	0	2	2	0	2	6
2.4 Recommendation for Award / Bid Tabulations	0	2	1	0	0	3
TOTAL	8	4	4	1	8	25
3. CONSTRUCTION PHASE (AECOM)						
3.1 Pre-Construction Conference	6	0	1	0	2	9
Engineer Site Visits, Weekly Site Visits (9 Visits), including Bi-Weekly Progress Meetings (5 Meetings)	0	90	0	0	0	90
3.2 Review Pay Applications	2	0	4	0	0	6
3.3 Contract Admin., Prepare Change Orders	1	0	2	8	4	15
3.4 Final Inspection	10	0	0	0	0	10
3.5 Prepare Closeout	1	0	2	4	0	7
TOTAL	20	90	9	12	6	137
Contract Time (Calendar Days)	60					
Weeks	8.6					
Bi-Weekly Meetings	4.3					
Months	2					

EXHIBIT C

EXPENSES - LUMP SUM BASIS

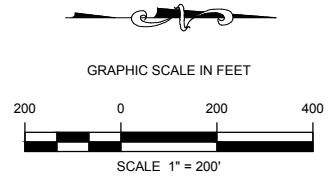
**AECOM TECHNICAL SERVICES, INC
 RUNWAY PROTECTION ZONE (RPZ) CLEARING
 HILLIARD AIRPARK
 DESIGN, BID, AWARD & LIMITED CONSTRUCTION PHASE SERVICES - TASK ORDER NO. 22**

Prepared by: KLP
 4/25/2024


			Unit Price	Unit	Quantity	Amount	TOTAL
1.	Travel Expenses						
a.	Meals		\$25.00	Trip		\$0	\$0
b.	Car Rental		\$50.00	Day		\$0	\$0
c.	Lodging		\$70.00	Day		\$0	\$0
d.	Construction Vehicle allowance		\$1,500.00	Month	0	\$0	\$0
e.	Field Equipment allowance		\$250.00	Month	0	\$0	\$0
f.	Mileage		\$0.670	Mile	2340	\$1,568	\$1,568
2.	Miscellaneous Expenses						
a.	Postage/Overnight		\$250.00	LS	1	\$250	\$250
b.	Printing		\$250.00	LS	1	\$250	\$250
c.	Misc.		\$0.00	LS		\$0	\$0
d.	Per Diems (night work, 2nd inspector)		\$1,000.00	Mnth		\$0	\$0
GRAND TOTAL TRAVEL AND MISCELLANEOUS EXPENSES NOT-TO-EXCEED							\$2,068




FILE NAME: L:\DCS\Projects\Legacy_APP\DCS\Hilliard Airpark\Proposals\YR_GC_2022\STA 22 RPZ Clearing\Working Files\Exhibits\Project Sketch.dwg LAYOUT NAME: Layout_PLOTTED: Thursday, April 25, 2024 - 2:20pm USER: kelli.perry



DATE	DESCRIPTION	BY	AUTH


HILLIARD AIRPARK
 HILLIARD, FLORIDA
 NASSAU COUNTY, FLORIDA


AECOM
 7650 West Courtney Campbell Causeway
 Tampa, FL 33607-1462
 Tel: 813.286.1711
 FL DBPR No. 8115

PM: WRP
DWG. BY: KLP
CHK. BY: KLP
DSG. BY: WRP
SCALE: AS NOTED
PROJECT NO. TBD
DATE: APRIL 2024

HILLIARD AIRPARK	
RUNWAY PROTECTION ZONE CLEARING	
SHEET TITLE	SHEET NO.
PROJECT SKETCH	48



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Bill Prange, PE – AECOM**

SUBJECT: Town Council approval of Supplemental Agreement No. 21 to AECOM's Basic Agreement dated March 17, 2022, for the Environmental Assessment for the North and South Property Acquisitions at the Hilliard Airpark.

BACKGROUND:

On March 17, 2022, Town Council approved an agreement between the Town of Hilliard and AECOM Technical Services, Inc., for professional general planning & engineering consulting services for airport improvements at the Hilliard Airpark. This Supplemental Agreement No. 21, authorizes the professional services for the environmental study for the acquisition of the Runway Protection Zone (RPZ) land at the Hilliard Airpark.

Agreement will be added Monday, May 13, 2024.

FINANCIAL IMPACT:

FDOT 100% Grant Funded: \$

RECOMMENDATION:

Town Council approval of Supplemental Agreement No. 21 to AECOM's Basic Agreement dated March 17, 2022, for the Environmental Assessment for the North and South Property Acquisitions at the Hilliard Airpark.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Joel Hall P.E. – Public Works Director**

SUBJECT: Town Council approval of capital expenditure for the Wastewater Collection SCADA System Expansion from Energy Engineering Systems, LLC., in the amount of \$18,722.00.

BACKGROUND:

This project is the second piece of the Water & Sewer capital budgeted item titled WWTP Panel View SCADA – Lift Station for a total amount of \$27,000. The first piece, authorized at the December 7, 2023, Regular Meeting, was for the purchase and installation of the WWTP Panel View in the amount of \$8,267. The remaining part of the project is for installation of equipment in selected wastewater lift stations associated with remote monitoring of the status of the lift stations by installing SCADA radios and controllers and integrating them into the existing SCADA system.

COST ESTIMATE:

The scope of work and pricing is provided in the attached document. The fee for this work is \$18,722 which equals the remaining budgeted capital expenditure (\$27,000-\$8,267 = \$18,722).

FINANCIAL IMPACT:

\$18,722.00 capital expenditure

RECOMMENDATION:

Town Council approval of capital expenditure for the Wastewater Collection SCADA System Expansion from Energy Engineering Systems, LLC., in the amount of \$18,722.00.

Energy Engineering Systems, LLC

13883 White Heron PL
Jacksonville, FL 32224

Proposal

April 29, 2024

Town Of Hilliard
Catherine Street
Hilliard, FL 32046

Attn: Jody Wildes

Re: Hilliard Wastewater Collection SCADA System Expansion

Our proposal addresses the need to remotely monitoring the status of wastewater lift stations by installing SCADA radios and controllers and integrating them into the existing SCADA system. The existing SCADA system will monitor the status of each pump station and utilize the existing alarm call out system to alert operators of lift station alarms. The new SCADA radios will use a license free frequency that has 128bit encryption security.

This proposal is based on adding he lift stations that will be added to the SCADA system:

- 1) US Highway 1 North
- 2) US Highway 1 South
- 3) Oxford Street
- 4) CR 108
- 5) Whisper Ridge
- 6) Eastwood

Services provided by EES - Glen Tyson

- Install SCADA radios and MicroLogix PLC controllers at each lift station.
- Modify existing SCADA Master PLC program to control communications and data collection.
- Program graphics for new SCADA operator interface screens.
- Install and setup SCADA graphics program at the treatment plant.
- Install antennas and cables for new radios.
- Configure lift station alarms to the existing alarm call out system.

Equipment provided by EES

- SCADA system controllers for each lift station.
- SCADA graphics and control programs.
- Ethernet radios, cables and antennas. Antennas will be mounted on existing poles.

Scheduling, Installation and Commissioning

Engineering, programming, and on-site services are all included. The SCADA system expansion will be installed and tested to the satisfaction of the operator.

Pricing

EES shall provide the services and hardware specified in this quote for a price of:

Project Total \$18722.00

Payment Terms

Payments are due within 30 days of receiving invoice.

Prepared By:
Glen Tyson
Systems Engineer
Energy Engineering Systems
(904)631-0856



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: **Joel Hall P.E. – Public Works Director**

SUBJECT: Town Council approval of the capital expenditure for the repair of Well #4's Seal from Complete Services Well Drilling, INC., in not to exceed the quoted amount of \$6,950.00.

BACKGROUND:

The top seal on Well #4 is leaking and needs to be replaced.

Cost Estimate:

We have obtained a quote (see attached) from the contractor (Complete Services Well Drilling, INC.) who recently completed the Well #5 pump replacement, to perform this work. The cost of the new stuffing box parts is \$950.00. However, it is not possible to know whether the old seal can be removed easily from the top or if the motor will have to be removed and the pump column raised to push it out from the bottom until the work is started. If it comes out "easy" from the top, the total cost would be under the \$5,000 capital threshold. The attached estimate for \$6,950.00 is a "worst case" scenario if the motor must be removed along with the pump head and first piece of column pipe to remove the old seal.

FINANCIAL IMPACT:

\$6,950.00 (not to exceed)

RECOMMENDATION:

Town Council approval of the capital expenditure for the repair of Well #4's Seal from Complete Services Well Drilling, INC., not to exceed the quoted amount of \$6,950.00.

Complete Services Well Drilling, INC.

9785 WELL WATER ROAD
JACKSONVILLE, FL 32220 US
(904) 693-8635
cecil@jaxwelldrilling.com
www.jaxwelldrilling.com

ITEM-8

Estimate

ADDRESS

Joel Hall
Town of Hilliard
PO Box 249
Hilliard, FL 32046

ESTIMATE # 2333

DATE 04/30/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Pump Parts Provide new 1" stuffing box to fit existing Gould's discharge head.	1	950.00	950.00
	Services Provide equipment and labor to remove old seal and replace with the new stuffing box. May require removal of motor, head and first piece of column pipe. Includes chlorination and running to ensure proper operation. Bac-Ts are responsibility of the town.	1	6,000.00	6,000.00

TOTAL

\$6,950.00

Accepted By

Accepted Date



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: ***Gabe Whittenburg – Parks & Recreation Director***

SUBJECT: Town Council approval of the request for additional Parks & Recreation Seasonal Staff.

BACKGROUND:

Requesting an add to seasonal staff to include 4 more lifeguards due to a larger than expected pool of qualified candidates.

FINANCIAL IMPACT:

The positions are seasonal and said positions will end prior to the six-month employment window for FRS Eligibility.

Although additional staff would be perceived as an increased expenditure, the number of guards on a shift will not change. This addition to staff will allow us to bridge the gap late into the pool season when guards are unavailable due to school commitments going into the new school year.

RECOMMENDATION:

Town Council approval of the request for additional Parks & Recreation Seasonal Staff.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: April 18, 2024

FROM: ***Gabe Whittenburg – Parks & Recreation Director***

SUBJECT: Town Council approval of the annual Parks & Recreation Seasonal Staffing Request.

BACKGROUND:

Annual Staffing Request for Summer Camp Counselors and Swimming Pool Lifeguards.

FINANCIAL IMPACT:

The positions are seasonal and an annual projected expense of P&R. The positions will end prior to the six-month employment window for FRS Eligibility.

RECOMMENDATION:

Town Council approval of the number of requested summer temporary positions upon interviewing, review of references, and receipt of required certifications for the 2024 summer camp and pool opening programs.

Parks & Recreation Seasonal Staffing Requests.

AQUATICS CENTER (Temporary Part-Time Positions)

Lifeguards & Swim Instructors to start one week prior to pool opening and will end when the pool closes for the 2024 summer season. The staffing numbers and hourly rates are for Temporary Lifeguards and/or Swim Instructors that will work 25 to 30 hours per week. A minimum of 2 lifeguards always need to be present.

(Hourly Rates will be based on experience)

- 1. TBD \$12.50 per hour Lifeguard / Swim Instructor – Lifeguard Experience
- 2. TBD \$12.25 per hour Lifeguard – Lifeguard Experience
- 3. TBD \$12.25 per hour Lifeguard – Lifeguard Experience
- 4. TBD \$12.25 per hour Lifeguard – Lifeguard Experience
- 5. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 6. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 7. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 8. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 9. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 10. TBD \$12.15 per hour Lifeguard – Certified Lifeguard
- 11. TBD \$12.15 per hour Lifeguard – Certified Lifeguard

SUMMER CAMP (Temporary Part-Time Positions)

The Camp Counselors positions will start a few weeks before summer starts to allow for staff training and will end consistent with the Nassau County School system summer break schedule. Camp Counselors will work 20-30 hours per week with the rate of pay as listed for each. Hours/shifts are subject to change based on need (1 counselor/10 camper ratio)

- 1. Shelby Turner* – Current Regular Part Time
- 2. Brailen Fossick* - Current Regular Part Time
- 3. Loree Whiddon - Current Regular Part Time
- 4. TBD \$12.25 per hour Counselor – Summer Camp Experience
- 5. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 6. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 7. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 8. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 9. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 10. TBD \$12.20 per hour Counselor – Summer Camp Experience
- 11. TBD \$12.10 per hour Counselor – 1st summer
- 12. TBD \$12.10 per hour Counselor – 1st summer

Administrative Assistant (Temporary Part-Time Position). This position is a placeholder, will primarily fill with current regular part time staff working in summer camp / after school program.

AM (6:00 AM – 12:00 PM) – Summer

- 1. TBD \$12.50 per hour – previous administrative experience preferred.

Facilities Maintenance Associate (Temporary Part-Time Position)

Flexible Schedule – Summer

- 1. TBD \$12.50 per hour – Experience operating lawn maintenance equipment, vacuuming pool and general maintenance.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: ***Mike Sadler – Hilliard Volunteer Fire Department***

SUBJECT: Town Council approval to surplus the Hilliard Volunteer Fire Department's 2007 Ford Explorer donated command vehicle, and to authorize the sale to the Town of Callahan.

BACKGROUND:

Year: 2007
Make: Ford Explorer

See Attachment

FINANCIAL IMPACT:

Receive \$3,500.

RECOMMENDATION:

Town Council approval to surplus the Hilliard Volunteer Fire Department's 2007 Ford Explorer donated command vehicle, and to authorize the sale to the Town of Callahan.

May 6, 2024

Ms Lisa Purvis
Town Clerk
Town of Hilliard, Florida

Lisa,

The Town of Hilliard Volunteer Fire Department has a mutual aid agreement with the Town of Callahan Volunteer Fire Department. The Hilliard department has an excess 2007 Ford Explorer command vehicle available for sale. Chief Jerry Johnson of Hilliard has contacted Callahan Town Manager Mike Williams about this vehicle and the Town of Callahan is interested in purchasing this vehicle from the Town of Hilliard for \$3,500.

The volunteer fire department feels this sale would benefit both departments and towns.

Thank you,

Mike Sadler
Hilliard Volunteer Fire Department



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 16, 2024

FROM: *Lisa Purvis, MMC – Town Clerk*

SUBJECT: Town Council to consider the Hilliard Middle School High School’s request for a sports poster advertisement.

BACKGROUND:

See attached.

FINANCIAL IMPACT:

\$

RECOMMENDATION:

Town Council to consider the Hilliard Middle School High School’s request for a sports poster advertisement.

Lisa Purvis

From: On Time Sports <promos2@ontimesportsco.com>
Sent: Tuesday, May 7, 2024 3:15 PM
To: Lisa Purvis
Subject: Poster Project for Hilliard Middle Senior High School

Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from promos2@ontimesportsco.com. [Learn why this is important](#)

Hello Lisa,

We're working on the sports poster/schedules for **Hilliard Middle Senior High School for the Fall season**. We gather sponsors/advertisers to feature on the border of the posters. The featured advertisers are helping in a couple of ways: by providing the school with their sports posters/schedules and raising funds for their athletic programs for the season.

The posters/schedules are meant to go out into the community. They will be hung up at schools, storefronts, and supporting businesses around high-traffic areas. When you do an ad you are not only supporting the school you are able to get advertising throughout the community.

Below is the price list. There are discounts available for multiple seasons if you choose to sponsor more than one season.

PRICING

SIZE	PRICE
2.5 X 1	\$199
2.5 X 2	\$249
2.5 X 3	\$349
5 X 3	\$499
5 X 4	\$649
10X4	\$1,199
15X4	\$1,799

(Please give the Image a second to pop up)

Here is an example of the sports poster/schedule. As you can see the school name and mascot are on the top, and their sports schedule is located in the middle of the poster. Our proud sponsors are built around the sports schedule. The ads can be done in your business logo's full color, and the sports poster is done in the school's colors. The posters are done in high gloss and are high-quality posters made to last.

- HOME OF THE POSTERS -

ON TIME ATHLETICS

SPRING 2022 CALENDAR

VARSITY BASEBALL				VARSITY SOFTBALL				TRACK & FIELD			
DATE	OPPONENT	LOCATION	TIME	DATE	OPPONENT	LOCATION	TIME	DATE	OPPONENT	LOCATION	TIME
3/1	EAST	AWAY	5:00	3/1	EAST	AWAY	5:00	3/1	EAST	AWAY	5:00
3/4	WEST	AWAY	5:00	3/4	WEST	AWAY	5:00	3/4	WEST	AWAY	5:00
3/7	NORTH	AWAY	5:00	3/7	NORTH	AWAY	5:00	3/7	NORTH	AWAY	5:00
3/10	SOUTH	AWAY	5:00	3/10	SOUTH	AWAY	5:00	3/10	SOUTH	AWAY	5:00
3/13	EAST	HOME	5:00	3/13	EAST	HOME	5:00	3/13	EAST	HOME	5:00
3/16	WEST	HOME	5:00	3/16	WEST	HOME	5:00	3/16	WEST	HOME	5:00
3/19	NORTH	HOME	5:00	3/19	NORTH	HOME	5:00	3/19	NORTH	HOME	5:00
3/22	SOUTH	HOME	5:00	3/22	SOUTH	HOME	5:00	3/22	SOUTH	HOME	5:00


HOME EVENTS IN BOLD

5 X 3

2.5 X 3

2.5 X 1

2.5 X 2

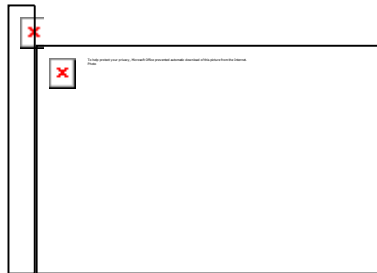


10 X 4


5 X 4

FULL BANNER
15 X 4

PRODUCED BY ON TIME SPORTS 2022 - WWW.ONTIMESPORTSCO.COM - FOR SPONSORSHIP OPPORTUNITIES, PLEASE CALL 208.632.6300



Sam Tabba | Sponsorship Coordinator

 (208) 900-5662

 ontimesportsco.com

"Your Source for High School Sports Promotions"

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MAY 02, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

Mayor Beasley, presents a Proclamation recognizing the week of May 5 through 11, 2024, as Professional Municipal Clerks Week.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or from the agenda.

ITEM-2 Town Council to consider Ordinance No. 2024-03, An Ordinance of the Town of Hilliard, Florida adding a section to the Code of Ordinances regarding Trespass

Warnings on public property and other property generally open to the public.
 Adopting on First Reading and Setting a Public Hearing for June 6, 2024
Christian Waugh – Town Attorney

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
 Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-3 Town Council approval to adopt Resolution No. 2024-10, amending Resolution No. 2023-04, adding penalty fees to the Zoning and Land Development Regulations for work being done prior to approval; and providing for an effective date.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Wollitz.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
 Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-4 Town Council approval to adopt Resolution No. 2024-11, amending Resolution No. 2023-14, adding a fee for well exception applications; for the Town of Hilliard; and providing for an effective date.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Hunter, Seconded by Council President Sims.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
 Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-5 Town Council approval to set a Workshop for the review of the Preliminary & Tentative Annual Financial Statements, for the fiscal year ending September 30, 2023, prior to the May 16, 2024, Regular Meeting at 6:00 p.m.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Hunter.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
 Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council approval of the FY 2024 Revenues and Expenditures Report for the period ending March 31, 2024

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Wollitz.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
 Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Clerk's notification to the Town Council of the emergency procurement in accordance with Town Code Chapter 2 Administration, Section 2-7 (3), with T B Landmark Construction, Inc., for the approval for the replacement of manhole #208 at Shady Lane and Pine Street.

Lisa Purvis, MMC – Town Clerk

Council President Sims, asks the Public Works Department to advertise when the start day of the replacement of manhole #208 at Shady Lane and Pine Street by going door-to-door.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval of the Minutes for the April 11, 2024, Workshop, and the April 18, 2024, Public Hearing & Regular Meeting.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9 Town Council approval of the Payables through April 12, 2024, Project Name: NW Quadrant Street Millings in the amount of \$30,523.00
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$30,523

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of Pay Request No. 2 for T B Landmark Construction, Inc., Payable through April 26, 2024, Project Name: FDEP LPA0302 Oxford Street Force Main Rerouting in the amount of \$147,565.30
FDEP LPA0302 GRANT FUNDED \$507,100 & CAPITAL FUNDED \$55,170 PROJECT LUMP SUM CONTRACT \$562,270

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval of the Payables through March 12, 2024, Project Name: Town Hall Park Expansion in the amount of \$18,353.65
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$25,512

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of the Payable through April 9, 2024, Project Name: 2024 IT Town Hall Refresh in the amount of \$6,105.39
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$43,624.55

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No public comments.

MAYOR & TOWN COUNCIL

Mayor & Town Council, recognizes Town Clerk, Lisa Purvis for City Clerk's Week, and those who work within Town Hall as the previous week was Administrative Assistance Week.

States they would like all to keep the Public Works Director, Joel Hall's family, in your prayers.

Mayor Beasley, states he would like to add the Form 6 as an item on the May 9, 2024, Monthly Workshop agenda.

Thanks Council President Sims, Councilman Wollitz, Parks & Recreation Director Gabe Whittenburg, and Mr. Jordan of Jordan & Family Construction, LLC for helping lay sod on Friday afternoon around the new concrete walking trail at the Town Hall Park.

States he was able to attend the opening day of soccer, and that fun was had by all. He continues by stating those who are able should attend as they play at 1:00 p.m. and 2:00 p.m. at the Recreation Field on Saturdays.

On Saturday, May 4, 2024, at the Hanging with the Heroes at the Hilliard Middle Senior School, a Mother's Day Basket Raffle will take place, and he encourages all to attend.

At the end of the month of May, Food Truck Friday will have live music, and he states that he is excited.

He states that he would like all to keep the former Mayor, David Buck, in your prayers.

He concludes by saying the Maurie Dugger of the Amelia Island Convention and Visitors Bureau, along with the TaxSlayer Gator Bowl, reached out to him to inform him that they will be providing food for the teachers at Hilliard Elementary School on Tuesday, May 7, 2024.

ADMINISTRATIVE STAFF

PRESENT

Assistant Public Works Director, Cory Hobbs

Town Clerk, Lisa Purvis

Parks & Recreation Director, Gabe Whittenburg

ABSENT

Public Works Director, Joel Hall

Assistant Public Works Director, Cory Hobbs, asks everyone to keep the Public Works Director, Joel Hall's family in your prayers.

TOWN ATTORNEY

ABSENT

Town Attorney, Christian Waugh

ADJOURNMENT

Motion to adjourn at 7:26 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President
ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

Complete Services Well Drilling, INC.

9785 WELL WATER ROAD
JACKSONVILLE, FL 32220 US
(904) 693-8635
cecil@jaxwelldrilling.com
www.jaxwelldrilling.com

INVOICE

BILL TO
Joel Hall
Town of Hilliard
PO Box 249
Hilliard, FL 32046

INVOICE 4076
DATE 04/30/2024
TERMS Net 30
DUE DATE 05/30/2024

P.O. NUMBER
Per Contract

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services Well # 5 Provide equipment and labor to mobilize, disconnect the motor and discharge head, and pull the pump.	1	6,500.00	6,500.00
	Pump Parts Provide a complete new well pump assembly to produce 350 GPM @ 60' TDH with a new 10 HP VHS electric motor.	1	32,540.00	32,540.00
	Services Provide equipment and labor to install the new pump, pump off to clear, CL2 the well, and demobilize equipment. Bac-Ts are responsibility of Town of Hilliard.	1	7,500.00	7,500.00

BALANCE DUE

\$46,540.00

RECEIVED
APR 30 2024
TOWN OF HILLIARD

Joel G Hall
Water & Sewer
Capital Exp.
(Well #5 Pump Replacement)

MITTAUER &
 ASSOCIATES, INC.
 580 Wells Rd
 Orange Park, FL 32073
 904-278-0030



Invoice 24249

ITEM-14

BILL TO

Town of Hilliard
 15859 West County Road
 108
 Hilliard, FL 32046

DATE 04/30/2024	PLEASE PAY \$4,830.00	DUE DATE 05/20/2024
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M&A PROJECT NO.

9610-55-1

DESCRIPTION	AMOUNT
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OXFORD STREET FORCE MAIN REROUTING
 TOWN OF HILLIARD, FLORIDA

Engineering services concerning the Oxford Street Force Main Rerouting project for the Town of Hilliard including progress toward construction administration services during the period March 30, 2024 through April 26, 2024.

- LUMP SUM CONTRACT AMOUNT: \$101,900.00
- Item A. Preliminary Engineering, \$3,000 (100% complete)
 - Item B. Engineering Design, \$41,400 (100% complete)
 - Item C. Topographic Survey, \$10,000 (100% complete)
 - Item D. Permit Applications, \$12,000 (100% complete)
 - Item E. Construction Bidding Services, \$3,000 (100% complete)
 - Item F. Construction Administration, \$13,800 (60% complete)
 - Item G. Resident Project Representative Services, \$16,000 (0% complete)
 - Item H. Start-up Services, \$1,500 (0% complete)
 - Item I. O&M Manual, \$1,200 (0% complete)

AMOUNT PREVIOUSLY INVOICED: \$72,850.00

Amount Earned This Period	4,830.00
----------------------------------	----------

Thank you for your business.

TOTAL DUE	\$4,830.00
------------------	-------------------

THANK YOU.

2023/2024 Town Hall IT Refresh						
EQUIPMENT:						
Vendor:	Invoice No.	Product:	Quantity:	Cost Total	05/16/2024 Payables	To Date:
Dell Technologies	10732872932	OptiPlex Micro (Plus 7010)	18	\$ 15,177.96		\$ 15,177.96
Dell Technologies	10732872932	Dell 27 Monitor - P2722H	24	\$ 4,537.68		\$ 4,537.68
Dell Technologies	10732412641	BASE, DS WD22TB4 US 180W	2	\$ 495.98		\$ 495.98
Dell Technologies	10732412641	Dell Latitude 5440 BTX Base	2	\$ 2,662.12		\$ 2,662.12
Dell Technologies	10732412641	Fixed Hardware Configuration	2	\$ 10.00		\$ 10.00
Office Resource-Jax, LLC	1361	Monitor Mounts, Fixtures, & Installation	1	\$ 2,800.00		\$ 2,800.00
Veytec, Inc.	380350	Router	1	\$ 6,105.39		\$ 6,105.39
CDW Government	QD02353	Ubiquiti UniFi Switch	1	\$ 3,300.00		\$ 3,712.53
CDW Government	PS02357	Canon DR-6010C Document Scanner & Scanner Unit	1	\$ 2,675.05		\$ 2,675.05
-		Printer Recreation Dept.	1	\$ 1,534.00		\$ -
Canon Solutions America	163376658	Purchase of Copier & Attachment (Recreation Dept.)	1	\$ 5,447.84		\$ 5,447.84
Amazon Business	16QQ-KJ39-1DKM	HDMI Adapter	4	\$ 49.59	\$ 49.59	
				Total	\$ 49.59	
SUBSCRIPTIONS:						
Easy Data Access: Docs Vault	92232	DocsVault Annual Subscription	10	\$ 5,100.00		\$ 5,100.00
		Leasing of Printer (Recreation Dept.)		\$ 2,171.04		
Tyler SaaS				\$ 39,061.00		
Current Tyler License Fees				\$ (21,701.00)		
				\$ 24,631.04		
				\$ 22,460.00		
					Total	\$ 43,624.55

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by May 29, 2024

Item subtotal before tax	\$ 39.52
Shipping & handling	\$ 10.07
Promos & discounts	\$ 0.00
<hr/>	
Total before tax	\$ 49.59
Tax	\$ 0.00
<hr/>	
Amount due	\$ 49.59 USD

Account # A2FLMHYTNWBGFV
Payment terms Net 30

Purchase date 29-Apr-2024
Purchased by Guy Riner

Registered business name
 Town of Hilliard

Bill to
 Town of Hilliard
 Myra Cockerham
 15859 CR 108
 Hilliard, FL 32046

Ship to
 Town of Hilliard - Attn: Guy Riner
 15859 COUNTY ROAD 108
 HILLIARD, FL 32046-6712

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410061135946
SWIFT code (wire transfer) WFBIUS6S

Check

Amazon Capital Services
 PO Box 035184
 Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or
 Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	JSAUX 4K DisplayPort to HDMI Adapter 2-Pack, DP PC to HDMI Monitor Converter Video UHD 2K@120Hz,4K@30 DP to HDTV Male to Female Uni-Directional Adapter Compatible for Dell, Lenovo, HP,GPU, AMD -Grey ASIN: BOBBZ3PCPV Sold by: Shenzhen Wuyishi Technology Co.,Ltd Order # 113-6565167-0207415	4	\$9.88	\$39.52	0.000%
2	Shipping & handling			\$10.07	0.000%

Total before tax \$49.59
 Tax \$0.00

Amount due

\$49.59

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodid=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodid=202074670

2023/2024 Town Hall Park Expansion						
Item	Description	Cost Ea	Qty	Cost Total	05/16/2024 Payables	To Date
Fiber Build	Extend fiber from Town Hall to Public Works building at Town Park. Including hand holds for extending fiber onward. 24ct Fiber.	\$ 9,000.00	1	\$ 9,000.00		
Terminations	Fiber Terminations	\$ 100.00	16	\$ 1,600.00		
IT Room Build Out	Build out conditioned room inside building. Walls, door, A/C, Rack, UPS, Power.	\$ 3,700.00	1	\$ 3,700.00		\$ 1,800.00
Router	N/A			\$ -		
Monitoring	Temp / Power monitoring -	\$ 800.00	1	\$ 800.00		
Switch	USW-Pro-24-POE - DEFERRED	\$ 699.00	1	\$ 699.00		
Access Points	U6-Mesh	\$ 179.00	3	\$ 537.00		
Cameras	M2036-LE	\$ 475.00	4	\$ 1,900.00		\$ 2,146.70
Camera	M4317-PLVE (360 for covered area)	\$ 875.00	1	\$ 875.00		\$ 729.80
NVR Licenses	Cameras Licenses	\$ 150.00	5	\$ 750.00		
Pavillion cabinet	poll mount	\$ 500.00	1	\$ 500.00		
Switch	USW-Pro-8-PoE (120W) - OUT OF STOCK	\$ 349.00	1	\$ 349.00		
UPS	Harsh enviroment UPS	\$ 200.00	1	\$ 200.00		\$ 77.15
Parts	Work boxes, patch cables, jumpers	\$ 350.00	1	\$ 350.00		
Misc. Parts	Transreciever, converter, adapter			\$ 97.80	\$ 97.80	
Town Hall Park Sidewalk Expansion	Jordan & Family Construction: Removal & replacement of Town Hall Park sidewalk	\$ 7,600.00		\$ 7,600.00		\$ 7,600.00
	SRM Concrete	\$ 8,400.00		\$ 7,625.00		\$ 7,625.00
	SRM Concrete			\$ 1,543.00	\$ 1,543.00	
				\$ 16,768.00		
Town Hall Park Retention Pond Fencing	Wright Fence Co.	\$ 5,975.00		\$ 5,975.00		\$ 5,975.00
				Total	\$ 1,640.80	
				Total	\$ 21,260.00	
				Contingency (20%)	\$ 4,252.00	
				Total	\$ 25,512.00	

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by May 17, 2024

Item subtotal before tax	\$ 19.98
Shipping & handling	\$ 9.99
Promos & discounts	\$ 0.00
<hr/>	
Total before tax	\$ 29.97
Tax	\$ 0.00
<hr/>	
Amount due	\$ 29.97 USD

Account # A2FLMHYTNWBGFV

Payment terms Net 30

Purchase date 16-Apr-2024

Purchased by Guy Riner

Registered business name

Town of Hilliard

Bill to

Town of Hilliard
Myra Cockerham
15859 CR 108
Hilliard, FL 32046

Ship to

Town of Hilliard - Attn: Guy Riner
15859 COUNTY ROAD 108
HILLIARD, FL 32046-6712

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410061135946
SWIFT code (wire transfer) WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

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Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Gigabit SFP to RJ45 Copper SFP Transceiver, 1.25G SFP-T Copper SFP Module, 1000Base-T Mini GBIC, for Cisco GLC-T, Ubiquiti UniFi UF-RJ45-1G, Mikrotik, Fortinet, Netgear, TP-Link and More(CAT5e/6,100m) ASIN: B01GFN40UQ Sold by: ShenZhen Ai Guang Xian Co.,Ltd Order # 113-0408362-5177820	2	\$9.99	\$19.98	0.000%
2	Shipping & handling			\$9.99	0.000%

Total before tax \$29.97
Tax \$0.00

Amount due

\$29.97

FAQs

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ITEM-16

INVOICE

1010579782

REMIT TO:
1000 Hollingshead Circle
Murfreesboro, TN 37129

SOLD TO:

TOWN OF HILLIARD
PO BOX 249
15859 WEST CR 108
HILLIARD, FL 32046

SHIP TO:

HILLARD CITY HALL
HILLARD
FL
ORDERED BY:
JORDAN
3016590291

Table with 7 columns: CUSTOMER, DATE, ORDER #, TERMS, PO #, LOT, JOB#

Table with 5 columns: DESCRIPTION, QUANTITY, Ticket #, Price, Amount

PRODUCT RECAP

14.00 25000 2500 PSI CONCRETE AIR
2.00 SC-1015 ENVIRONMENTALFUEL SURCHARGE

IF PAYMENT IS MADE BY 05/10/2024, DISCOUNT FOR INVOICE IS 28.00

TOTAL QUANTITY: 14.00 SUB TOTAL 2,418.00
SALES TAX 0.00
AMOUNT DUE 2,418.00

Handwritten number 2390 in a pink circle

RECEIVED
APR 29 2024

TOWN OF HILLIARD

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by May 30, 2024

Item subtotal before tax	\$ 60.84
Shipping & handling	\$ 6.99
Promos & discounts	\$ 0.00
<hr/>	
Total before tax	\$ 67.83
Tax	\$ 0.00
<hr/>	
Amount due	\$ 67.83 USD

Account # A2FLMHYTNWBGFV

Payment terms Net 30

Purchase date 29-Apr-2024

Purchased by Guy Riner

Registered business name

Town of Hilliard

Bill to

Town of Hilliard
Myra Cockerham
15859 CR 108
Hilliard, FL 32046

Ship to

Town of Hilliard - Attn: Guy Riner
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HILLIARD, FL 32046-6712

Pay by

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Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
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1	Ubiquiti Networks Instant 802.3af Indoor Gigabit PoE Converter INS-3AF-I-G ASIN: B06XRMN5SP Sold by: New York Order # 113-2813518-1128202	2	\$23.49	\$46.98	0.000%
2	Ubiquiti PoE Adapter ASIN: B07HDPGH4M Sold by: AYKEYU FIBER HARDWARE LLC Order # 113-4993151-6407441	2	\$6.93	\$13.86	0.000%
3	Shipping & handling			\$6.99	0.000%

Total before tax	\$67.83
Tax	\$0.00
Amount due	\$67.83

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