

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

MONDAY, DECEMBER 05, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

SPECIAL MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2 Town Council approval of the Pavilion Installation Expenditure in the amount of \$44,010.00 using MAE Contracting, LLC.
Gabe Whittenburg - Parks & Recreation Director

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022
8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023

**BARN PROPOSAL**

ITEM-2

Number: 2022-

Page: 1

<https://www.facebook.com/maecontracting20>

From: M.A.E CONTRACTING, LLC
542749 US HWY 1
Callahan, FL 32011
904-507-2632

Date: 12/2/2022
Attn: Gabe Whittenburg

PROPOSAL SUBMITTED TO:

Name: Town Of Hilliard Job: _____
Phone: 904-314-3566 Email: gwhittenburg@townhilliard.com
Street: _____ City: Hilliard
State: FL Zip: 32046

M.A.E Contracting, LLC proposes to furnish all materials and perform all labor necessary to complete the following:

POLE BARN SIZE	
WIDTH	24
LENGTH	48
EAVE HEIGHT	16
POSTS	8x8
Double Rebar, and 560lbs of	
Concrete per 8x8 post	
Concrete Slab includes forming	
and pouring	

JOB TOTAL	
TOTAL	\$44,010.00
50% DEPOSIT	
BALANCE	

METAL		
	ROOF	TRIM
GALVALUME	X	X
COLOR		
UPGRADE OPTIONS		
Lean-To Size	(2) 15' with 12' Eve Height	
Enclosed Gable		
Enclosure		
Doors		
Windows		
Concrete Slab	2592Sq Feet with Light Broom Finish	
Plans Permits	MAE provide Plans	

All the work is to be completed in a substantial and workmanlike manner for the sum of **FORTY-FOUR THOUSAND TEN DOLLARS AND 0/100 CENTS (\$44,010.00)**.

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

Authorized Signature Michael Ethridge
Michael Ethridge/904-866-8477

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which **(SIGNED)** agrees to pay the amount mentioned in said proposal and according to the terms thereof.

SIGNATURE _____ DATE _____

By the execution of this document, Buyer acknowledges that he/she has read and understands the terms and conditions set forth. Seller shall not be responsible for, and Buyer shall hold harmless M.A.E Contracting, LLC from any and all damages or liabilities resulting from any cut or damaged lines including, but not limited to, gas, water, sprinkler, electric, telephone, fiber optic, cable. Buyer shall comply with all applicable statutes and codes relating to the location of utility lines.

_____ (Customer Initial)

Unless otherwise agreed upon by the Seller and Buyer, the buyer acknowledges that he/she is responsible for any and all Plans, Surveys, Permits, and any other necessary services outside of the scope of work that is described and agreed upon in this document. _____ (Customer Initial)

BARN PROPOSAL

Number: 2022-

Page: 2



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
03/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
INSURED M.A.E CONTRACTING, LLC 542749 US HIGHWAY 1 CALLAHAN, FL 32011-6490		INSURER(S) AFFORDING COVERAGE INSURER A: FEDERATED MUTUAL INSURANCE COMPANY NAIC # 13935 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 2

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	1827637	02/24/2022	02/24/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1827638	02/24/2022	02/24/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

20	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 	

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ACORD 25 (2016/03)

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121 Industrial Blvd.,
Thomasville, Georgia 31792
Office Number: (888) 276-7976

LD BUILDINGS

Name Town of Hilliard
City Hilliard
Phone 904 314 3566
Cell

Address 11/23/2022
State FL Dealer ID
ZIP Code 32046 Initials:
e-mail

Preferred Installation date
Approx. 8 weeks from purchase

Order Received & Verified by MMB

HOW DID YOU HEAR ABOUT MATADOR?

CHOOSE YOUR BARN			PROJECT TOTAL REVIEW	
Width (12' Min)	10' or 12' Increments only	40	Barn Sub Total (Bring Approved Upgrade totals over)	\$ 15,929.41
Length (20' Min)	10' or 12' Increments only	40	Upgrade Sub Total	\$0.00
Eave Height	10' - 16'11"	15	A. Sales Total	\$ 15,929.41
MPH Rating		145	Sales Tax Rate	0.00%
STANDARD OPTIONS			County Sales Tax (FLA ONLY)	\$0.00
26 gauge Commercial grade PBR Panel 11047-002 (145 mph)			B. Sales Tax (A X % Sales Tax Rate)	\$
25 year warranty Galvalume Panels and Trim			Engineering Wet Stamp	\$0.00
8" x 8" Ground Treated Rough Cut Poles			Barn Subtotal (A + B)	\$ 15,929.41
Powder Coated Truss			C. Barn Erection Total	\$ 5,600.00
20' Bays Standard			Upgrade Erection	\$0.00
16 gauge metal Zee Purlins			Erection Total	\$5,600.00
4:12 Roof Pitch			Mileage from Thomasville 31792	150
UPGRADE OPTIONS (ADD TO UPGRADE SUB TOTAL)			D. Delivery Total \$350 minimum	\$600.00
0	26 gauge Galvalume (\$0.15 per Square Ft)		TOTAL	
0	29 gauge Color Panel (\$0.20 per Square Ft)		E. GRAND TOTAL (B + C)	\$22,129.41
0	26 gauge Color Panel (\$0.40 per Square Ft)		F. Deposit (if total)	\$15,929.41
0	Enclosed Gable		Balance Due at time of erection (E-F)	\$6,200.00
0	Enclosed Gable Installation		Lean to width	
0	Lean-to - Materials		Lean to length	
0	Lean-to - Installation		Lean-to eave height	
0	Engineering Wet Stamp		Roof Color	

GOOGLE EARTH IMAGES OF LOCATION FOR POLE BARN MUST BE PROVIDED AT TIME OF ORDER

SPECIAL INSTRUCTIONS:

If an additional trip is required due to permitting, hole inspections, etc., there will be a change order issued resulting in additional charges.

Notice to Buyer: This contract includes cost of installation at the address of buyer stated above. Balance is due at time of install. A 10% Collection fee will be assessed if final payment is not provided to installation team.

Please note: deposits are non-refundable after 72 hours

The buyer is responsible for properly preparing the site and obtaining any and all permits for installation, obtaining any required permits and all other Terms and Conditions.

Buyer Signature _____

Date _____

Dealer Signature _____

Date _____

Matador Metal Buildings
accepts the following for
payment:
Visa, Discover, Master Card,
Check & Cash

8/2020

40x40 Foundation
ADD \$13,600
Total \$35,729.41