

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, JUNE 02, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2 Town Council update and discussion regarding CDBG Water Main & Lift Station Generator Project issues.
Jared Wollitz - Town Councilman

ITEM-3 Town Council approval of the Final Plat Application #20211202 for the Pine Street Estates Subdivision.
Town Council acceptance of Surety Bond for Utility Construction based on approved engineering plans.
Property Owner - Ralph Bennett
Parcel ID No. 08-3N-24-2380-0064-0040
Parcel ID No. 08-3N-24-2380-0064-0030

Parcel ID No. 08-3N-24-2380-0064-0020

Janis K. Fleet, AICP - Land Use Administrator

ITEM-4

Town Council approval of the Process for Approving the Infrastructure Improvements for the Town of Hilliard.

Janis K. Fleet, AICP - Land Use Administrator

ITEM-5

Town Council to set a Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations.

Janis K. Fleet, AICP - Land Use Administrator

ITEM-6

Town Council approval of Capital Budgeted Walker Street Drainage and Paving Project and to request a Capital Budget Amendment to increase from \$30,000 to \$45,000, due to increased cost of materials.

Richie Rowe – Public Works Director

ITEM-7

Town Council approval for Hilliard Airpark FAA Runway Lighting Rehabilitation Project Change Order No. 1. Increase of \$11,650.00 in contractor price and increase contract time by 14 days due to unforeseen conflict of existing drainage piping and swales with the proposed new signage layout.

Lisa Purvis, MMC – Town Clerk

ITEM-8

Town Council approval for Capital Budgeted Pool Re-plaster Project Change Order No. 1. Increase of \$3,122.00, in contractor price to install 8 new light niches; install torque lock staples to repair crack in pool and to request a Capital Budget Amendment to increase from \$90,000 to \$91,551.

Gabe Whittenburg – Parks & Recreation Director

ITEM-9

Town Council approval of the Minutes from the May 9, 2022, Joint Workshop and the May 19, 2022, Regular Meeting.

Lisa Purvis, MMC - Town Clerk

ITEM-10

Town Council approval of AECOM, Payable through May 6, 2022, Final Bill Project Name: New Box Hangar & Hangar Repair at the Hilliard Airpark in the amount of \$2,947.00

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$58,940.00**

ITEM-11

Town Council approval of AECOM, Payable through May 6, 2022, Final Bill Project Name: Security Improvements at the Hilliard Airpark in the amount of \$2,568.50

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$51,370.00**

ITEM-12

Town Council approval of Chad Brock Enterprises, Inc., Payable through May 18, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$4,100.00

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$90,800.00**

ITEM-13 Town Council approval of Dixon Tree and Lawn Service, Payable for pay request No. 3 through May 13, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

ITEM-14 Town Council approval of Superior Design Pools and Spas, Inc., Payable through May 16, 2022, Project Name: Swimming Pool Marcite in the amount of \$8,843.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$90,000.00

ITEM-15 Town Council approval of Superior Design Pools and Spas, Inc., Payable through May 16, 2022, Final Bill Project Name: Swimming Pool Marcite in the amount of \$3,122.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$91,551.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022
8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Jared Wollitz – Town Councilman***

SUBJECT: Town Council update and discussion regarding CDBG Water Main & Lift Station Generator Project issues.

BACKGROUND:

(Please see attached)

Email from Tim Norman, Town Engineer regarding CDBG Project Contractor DB Civil Construction, issues.

Change Order No. 4 extending final completion of project by 60 days to 4/28/2022.

Change Order No. 5 extending project final completion by additional 60 days to 6/27/2022.

FINANCIAL IMPACT:

Inability to apply in the upcoming CDBG Funding Cycle for \$700,000 in funding.

RECOMMENDATION:

For Town Attorney to take under advisement the contractor issues that are outside of breach of contract due to the final completion date not being until June 27, 2022, advising how the Town of Hilliard should proceed based on the facts presented.

Lisa Purvis

From: Timothy Norman <TNorman@mittauer.com>
Sent: Thursday, May 26, 2022 4:09 PM
To: Lisa Purvis; Richie Rowe; Greg Grooms; Jared Wollitz
Subject: FW: CDBG Project Issues M&A Project No. 9610-52-1

I followed up with a phone call to Michael Coble of DB Civil. Of course he claimed he had not read my email. He said he would be providing a response soon. We will see.

TIM NORMAN, P.E.
VICE PRESIDENT
MITTAUER & ASSOCIATES, INC.
 580-1 Wells Road
 Orange Park, FL 32073
 Office: (904) 278-0030
 Direct: (904) 644-0645
 Email: tnorman@mittauer.com



From: Timothy Norman
Sent: Thursday, May 26, 2022 2:42 PM
To: 'Michael Coble' <tcoble@DBcivilconstruction.com>
Cc: 'Lisa Purvis' <lpurvis@townofhilliard.com>; 'Richie Rowe' <rrowe@townofhilliard.com>; Greg Grooms <ggrooms@townofhilliard.com>; Jared Wollitz' <jwollitz@townofhilliard.com>
Subject: FW: CDBG Project Issues M&A Project No. 9610-52-1

Todd,

The Town of Hilliard requests that you and/or appropriate representatives of DB Civil Construction attend their next Council Meeting on June 2, 2022 at 7:00 pm to discuss the numerous issues that continue to occur regarding the Town's CDBG project. Some of the issues to be discussed include the following: inability to finish the project in time for next CDBG application cycle; high chlorine levels entering homes; unsafe road lane crossings; and urinating in public by your crews.

Let me know of DB Civil's availability.

TIM NORMAN, P.E.
VICE PRESIDENT
MITTAUER & ASSOCIATES, INC.
 580-1 Wells Road
 Orange Park, FL 32073
 Office: (904) 278-0030
 Direct: (904) 644-0645
 Email: tnorman@mittauer.com



From: Timothy Norman
Sent: Wednesday, May 25, 2022 11:42 AM
To: Michael Coble <tcoble@DBcivilconstruction.com>
Cc: Lisa Purvis <lpurvis@townofhilliard.com>; Richie Rowe <rrowe@townofhilliard.com>; Timothy Parker <tparker@mittauer.com>
Subject: FW: Excessive Chlorine

Todd,

See email from the Town. Why are we seeing such high chlorine levels in the area of the new water lines? The high chlorinated water should have been flushed from the mains prior to doing the Bact-Ts. I again need to see the Bact-T results ASAP. Recommend you flush the newly installed water main before connecting any more homes.

TIM NORMAN, P.E.
VICE PRESIDENT
MITTAUER & ASSOCIATES, INC.
 580-1 Wells Road
 Orange Park, FL 32073
 Office: (904) 278-0030
 Direct: (904) 644-0645
 Email: tnorman@mittauer.com



From: Richie Rowe <rrowe@townofhilliard.com>

Sent: Wednesday, May 25, 2022 11:28 AM

To: Timothy Norman <TNorman@mittauer.com>

Subject: Excessive Chlorine

Tim,

I have logged a number of high chlorine complaints in the CBDG Water Project area. The Town chlorine levels are normal at the water plant. John is taking readings at the complaint houses and flushing water lines. One person says a load of cloths has been ruined.

Was there any flushing done after the chlorine saturation and BacTs?

One home had a CL2 of 9.8 mg/L before John flushed.

Thank You,

Richie Rowe

Public Works Director
 TOWN OF HILLIARD
 904-813-1296

"Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing." This email and any files transmitted with it may contain privileged or confidential information and may be read or used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, dissemination, distribution, forwarding, printing or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately purge it and all attachments and notify the sender by reply mail. "This institution is an equal opportunity provider and employer" If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: February 3, 2022

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council approval for CDBG Water Main Replacement Change Order No. 4 which is an increase in time by 60 days due to delays in generator delivery.

BACKGROUND:

The Town was awarded a Community Development Block Grant in the amount of \$700,000.00.

On September 19, 2019, Mittauer & Associates, Inc., Engineering Services Agreement in the amount of \$105,700.00 was approved for the CDBG 20 NR Water Main Replacement Project.

On September 19, 2019, Fred Fox Enterprises, Inc. General Administration Contract in the amount of \$52,000.00 was approved for the CDBG 20 NR Water Main Replacement Project.

On April 15, 2021, DB Civil Construction, LLC Construct Bid Contract in the amount of \$669,300.00 was approved for the CDBG 20 NR Water Main Replacement Project.

Change Order No. 1, approved May 24, 2021, Davis Bacon Wage Decision Change.

Change Order No. 2, approved August 5, 2021, increased the contract price \$22,981.03 increase price in materials.

Change Order No. 3, approved January 6, 2022, increased the contract price \$15,088.39 directional drill at road crossing from change in field conditions.

Change Order No. 4, increases the contract days for substantial and final completions by 60 days, making the new days for substantial completion 240 days and for ready for final payment 270 days.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Town Council approval of Change Order No. 4 for the increase of 60 days in contract time for completion. Changing the contract times from 180 days for substantial completions to 240 days and 210 days for ready for final payment to 270 days due to delays in generator delivery. Reviewed and recommended by Town engineer.

CHANGE ORDER NO. 4PROJECT: CDBG 20 NR Water Main ReplacementDATE OF ISSUANCE: January 14, 2022EFFECTIVE DATE: January 14, 2022OWNER: Town of Hilliard, FloridaCDBG CONTRACT NO.: 20DB-OO-04-55-02-N08CONTRACTOR: DB Civil Construction, LLCENGINEER: Mittauer & Associates, Inc.ENGINEER'S PROJECT NO.: 9610-52-1

You are directed to make the following changes in the Contract Documents.

Description: Increase in Contract Times due to delays in generator delivery.Reason for Change Order: Delivery delay.Attachments (list documents supporting change): N/A**CHANGE IN CONTRACT PRICE:**

Original Contract Price

\$ 669,300.00**CHANGE IN CONTRACT TIMES:**

Original Contract Times

Substantial Completion: 180Ready for final payment: 210
daysNet changes from previous Change Orders No. 0 to No. 3\$ 38,069.42Net changes from previous Change Orders No. 0 to No. 30
days

Contract Price prior to this Change Order

\$ 707,369.42

Contract Times prior to this Change Order

Substantial Completion: 180Ready for final payment: 210
days

Net Increase (Decrease) of this Change Order

\$ 0Net Increase (~~Decrease~~) of this Change Order60
days

Contract Price with all approved Change Orders

\$ 707,369.42

Contract Times with all approved Change Orders

Substantial Completion: 240Ready for final payment: 270
days

APPROVED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Mitchell J. Lofgren

Contractor (Authorized Signature)

Date: 1/14/2022



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: February 17, 2022

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council approval for CDBG Water Main Replacement Change Order No. 5. increase of \$1,600.00 in Contractor Price for the addition of Ground Penetrating Radar (GPR) scans to locate Town utilities prior to installation of new service lines. Increase of 60 days in Contractor Times due to equipment delivery delays.

BACKGROUND:

The Town was awarded a Community Development Block Grant in the amount of \$700,000.00.

On September 19, 2019, Mittauer & Associates, Inc., Engineering Services Agreement in the amount of \$105,700.00 was approved for the CDBG 20 NR Water Main Replacement Project.

On September 19, 2019, Fred Fox Enterprises, Inc. General Administration Contract in the amount of \$52,000.00 was approved for the CDBG 20 NR Water Main Replacement Project.

On April 15, 2021, DB Civil Construction, LLC Construct Bid Contract in the amount of \$669,300.00 was approved for the CDBG 20 NR Water Main Replacement Project.

Change Order No. 1, approved May 24, 2021, Davis Bacon Wage Decision Change.

Change Order No. 2, approved August 5, 2021, increased the contract price \$22,981.03 increase price in materials.

Change Order No. 3, approved January 6, 2022, increased the contract price \$15,088.39 directional drill at road crossing from change in field conditions.

Change Order No. 4, approved February 3, 2022, increases the contract days for substantial and final completions by 60 days, making the new days for substantial completion 240 days and for ready for final payment 270 days.

Change Order No. 5, increase the contractor price \$1,600.00 Ground Penetrating Radar (GPR) scans to locate Town utilities prior to installation of new service lines. increases the contract days for substantial and final completions by 60 days, making the new days for substantial completion 300 days and for ready for final payment 330 days.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Town Council approval of Change Order No. 5 increase in contractor price of \$1,600.00 and increase contract time additional 60 days.

CHANGE ORDER NO. 5PROJECT: CDBG 20 NR Water Main ReplacementDATE OF ISSUANCE: February 16, 2022EFFECTIVE DATE: February 16, 2022OWNER: Town of Hilliard, FloridaCDBG CONTRACT NO.: 20DB-OO-04-55-02-N08CONTRACTOR: DB Civil Construction, LLCENGINEER: Mittauer & Associates, Inc.ENGINEER'S PROJECT NO.: 9610-52-1

You are directed to make the following changes in the Contract Documents.

Description: Increase of \$1,600.00 in Contract Price for the addition of Ground Penetrating Radar (GPR) scans to locate Town utilities prior to installation of new service lines. Increase of 60 days in Contract Times due to equipment delivery delays.

Reason for Change Order: Confirmation of location of existing utilities.

Attachments (list documents supporting change): Radar Hawk proposal dated February 4, 2022.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>669,300.00</u>	Original Contract Times Substantial Completion: <u>180</u> Ready for final payment: <u>210</u> days
Net changes from previous Change Orders No. <u>0</u> to No. <u>4</u> \$ <u>38,069.42</u>	Net changes from previous Change Orders No. <u>0</u> to No. <u>4</u> <u>60</u> days
Contract Price prior to this Change Order \$ <u>707,369.42</u>	Contract Times prior to this Change Order Substantial Completion: <u>240</u> Ready for final payment: <u>270</u> days
Net Increase (Decrease) of this Change Order \$ <u>1,600.00</u>	Net Increase (Decrease) of this Change Order <u>60</u> days
Contract Price with all approved Change Orders \$ <u>708,969.42</u>	Contract Times with all approved Change Orders Substantial Completion: <u>300</u> Ready for final payment: <u>330</u> days

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Dalton Boyd
Contractor (Authorized Signature)

Date: 2/16/2022

February 4, 2022

DB Civil

Attn: Michael Coble

Project: Hilliard

Radar Hawk appreciates the opportunity to provide this proposal. Please feel free to contact me if you have any questions, or if you need additional information.

SCOPE OF WORK

- Radar Hawk understands the scope of work to be locating utilities in the town of Hilliard at 25 separate road crossings prior to installation of new service lines.
- We will be utilizing EM Locating and Ground Penetrating Radar to perform scans. Scans will be performed every 5'-6' in a grid pattern to locate utilities. Approximate depths of utilities will be provided where possible. Findings will be marked on the ground.

EQUIPMENT

- **200/600 MHz GPR Antenna.** The antenna is mounted in a stroller frame which rolls over the surface. The surface needs to be reasonably smooth and unobstructed in order to obtain readable scans. Obstructions such as curbs, landscaping, and vegetation will limit the feasibility of GPR. The data is displayed on a screen and marked in the field in real time. GPR works by sending pulses of energy into a material and recording the strength and the time required for the return of the reflected signal. Reflections are produced when the energy pulses enter into a material with different electrical properties from the material it left. The strength of the reflection is determined by the contrast in signal speed between the two materials. The total depth achieved can be as much as 8' or more with this antenna but can vary widely depending on the conductivity of the materials. Depths provided should always be treated as estimates as their accuracy can be affected by multiple factors.
- **Electromagnetic Pipe Locator.** The EM locator can detect the electromagnetic fields from live power or radio frequency signals. It can also be used in conjunction with a transmitter to connect directly to accessible, metallic pipes, risers, or tracer wires. A current is sent through the pipe or tracer wire at a specific frequency and the resulting EM field can then be detected by the receiver. The receiver is moved over the surface without coming in contact with the ground so it is not affected by terrain. Depths provided should always be treated as estimates as their accuracy can be affected by multiple factors. Depths achieved can be as much as 20' depending on the type of signal being traced or methods used.

PROJECT COSTS

SERVICE	SCOPE	PRICE
UTILITY SCAN	Daily rate - \$1600 Estimated 1 day of Labor	\$1600
	Should additional work be required beyond the estimate above the daily rate of \$1600 will apply	
TOTAL		\$1600

Additional Services (Initial if Desired)			
Written Report	A detailed summary of the survey process implemented, obstructions encountered, and detailed results displayed using site photographs and data images collected during the project.		NA
Drawings in AutoCAD	All found lines will be put into drawing and overlaid onto existing plans.		NA
3D Scan Imagery	Site scans are compiled to create a 3D rendering of existing subsurface.		NA
TOTAL	Estimated cost based on above selections	Add together the initialed options above to determine total cost of optional services	

TERMS & CONDITIONS

1. Radar Hawk LLC provides Ground Penetrating Radar (GPR) services in concrete and underground applications, including assisting in the detection of finding electrical conduits and reinforcing steel (including rebar, post tension cables, and wire mesh) in concrete, and location services in accordance with ASCE Standard 38-02, Quality Level "B". GPR is an effective tool for detecting objects embedded in concrete and underground, however, site restrictions and environmental conditions can limit the accuracy and effective depth of GPR. For concrete scanning, these conditions could include, but are not limited to, moisture present in the concrete, amount of reinforcing steel reflection, depth of target being located, etc. Customer also fully understands that the GPR equipment cannot scan the 4" up to any wall/ceiling/corner. With these factors in mind, Radar Hawk CANNOT guarantee it will be able to locate ALL reinforcing steel and conduits on site. Similarly, for underground scanning, depth is completely dependent on the composition of soils in the area being surveyed. Customer fully understands that for every foot in depth penetration with the GPR equipment, the pipe/utility must be at least 1" in diameter to be located. For example, at 4 feet in depth, the pipe/utility must be 4" or larger to be detected. Some types of pipes are very difficult to locate, such as clay or concrete pipes, and empty PVC type pipes. Given these factors, Radar Hawk CANNOT guarantee it will be able to locate ALL utilities on site.
2. Our goal is to provide you with the answers to your questions regarding what lies below the surface, and where it is located. Customer acknowledges it understands that our answers are based upon the quality of the data retrieved and what Radar Hawk believes lies below the surface. The decision to proceed with cutting, coring, drilling, boring, or excavation is left entirely up to the customer.
3. Radar Hawk will not accept liability for an inaccurate interpretation or any other reason, and customer agrees to release and indemnify Radar Hawk and its owners and agents from all losses and damages from all alleged negligence and/or contract claims by customer or any third party. These terms and conditions supersede any other previous terms and conditions either oral or written.
4. If Radar Hawk provides maps or drawings, please note that the map is not survey quality. These are representations of Radar Hawk's utility findings performed on a previous date. The scan performed was of limited scope and utilities outside this scope are not shown.
5. Payment is due upon receipt of invoice.
6. If for some reason the technician arrives on site and the work is cancelled there will be a charge of \$200.00

ACCEPTED AND AGREED:

Billing Company Name: _____

Billing Address: _____

Company Phone/Email: _____ PO#: _____ Job#: _____

Print Name: _____ Signature: _____ Date: _____

CDBG GRANT & CAPITAL EXPENSES

Check	Vendor Name	Description	Account Name	Account No.	Expense	Date	Grant Match	Fiscal Year Totals	
CDBG WM & GENERATOR WATER & SEWER									
42802	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$90.08	4/18/2019	MATCH	2018/2019 FY TOTAL	
42802	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$190.82	4/18/2019	MATCH	\$2,686.63	GRANT
42802	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$90.08	4/18/2019	MATCH	\$653.78	CAPITAL
42967	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$282.80	5/15/2019	MATCH	\$3,340.41	TOTAL
43766	The Florida Times Union	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$1,060.42	9/19/2019			
43766	The Florida Times Union	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$1,626.21	9/19/2019			
		CDBG CK #173 TOH 2018/2019 \$2,686.63 + 2019/2020 \$1,313.06 = \$3,999.69							
		CDBG WM & Lift Station Generator 2018/2019 FY TOTAL			\$3,340.41				
43994	Petty Cash - Postage	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$25.50	11/7/2019		2019/2020 FY TOTAL	
44059	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$376.44	11/21/2019		\$43,513.06	GRANT
44229	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$432.87	12/19/2019		\$23,840.00	CAPITAL
172	Fred Fox Enterprise	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$5,000.00	2/3/2020		\$67,353.06	TOTAL
44229	Nassau County Record	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$478.25	2/6/2020			
173	Town of Hilliard Reimb Ads	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$3,999.69	6/9/2020			
174	Fred Fox Enterprise	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$5,000.00	6/9/2020			
175	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$15,100.00	6/9/2020			
176	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$4,000.00	6/9/2020			
		CDBG CK #173 TOH 2018/2019 \$2,686.63 + 2019/2020 \$1,313.06 = \$3,999.69			(\$3,999.69)				
177	Fred Fox Enterprise	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$1,500.00	12/8/2020			
178	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$2,000.00	12/8/2020			
45975	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$23,840.00	12/3/2020	MATCH		
179	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$9,600.00	12/3/2020			
		CDBG WM & Lift Station Generator 2019/2020 FY TOTAL			\$67,353.06				
46264	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$7,860.00	3/4/2021	MATCH	2020/2021 FY TOTAL	
46294	Florida Times Union	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$671.50	3/4/2021	MATCH	\$268,540.71	GRANT
180	Fred Fox Enterprises	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$6,750.00	8/5/2021		\$18,106.50	CAPITAL
46886	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$3,830.00	10/7/2021	MATCH	\$286,647.21	TOTAL
46887	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$5,745.00	10/7/2021	MATCH		
181	DB Civil Contractors	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$164,049.53	10/13/2021			
182	Fred Fox Enterprises	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$5,500.00				
183	DB Civil Contractors	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$92,241.18				
		CDBG WM & Lift Station Generator 2020/2021 FY TOTAL			\$286,647.21				
47104	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$9,575.00	11/18/2021	MATCH	2021/2022 FY TOTAL	
47104	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$10,660.00	12/13/2021	MATCH	\$197,991.34	GRANT
184	DB Civil Contractors	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$20,489.56	12/20/2021		\$27,895.00	CAPITAL
47191	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$3,830.00	1/20/2022	MATCH	\$225,886.34	TOTAL
47265	Mittauer & Associates, Inc.	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$3,830.00	2/17/2022	MATCH		
185	DB Civil Contractors	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$89,463.28	1/4/2022			
186	Fred Fox Enterprises	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$7,250.00	2/1/2022			
187	DB Civil Contractors	CDBG WM & Lift Station Generator	Infrastructure	401-06-53663	\$80,788.50	2/1/2022			
		CDBG WM & Lift Station Generator 2021/2022 FY TOTAL			\$225,886.34				
		CDBG WM & Lift Station Generator PROJECT TOTAL			\$583,227.02				

CDBG GRANT & CAPITAL EXPENSES						
		GRANT WRITER CONTRACT	\$52,000.00	GRANT	\$700,000.00	
		ENGINEER CONTRACT	\$105,700.00			
		CONSTRUCTION CONTRACT OG	\$669,300.00	MATCH	\$50,000.00	
		CONSTRUCTION CHANGE ORDERS	\$39,669.42	MATCH	\$121,994.39	
		CONSTRUCTION CONTRACT TD	\$708,969.42	MATCH	\$171,994.39	
		MISC EXPENSE ADVERTISE	\$5,324.97			
		TOTAL PROJECT COST	\$871,994.39	TOTAL	\$871,994.39	
		TOTAL PAID TO DATE	\$583,227.02			
		BALANCE TO BE PAID	\$288,767.37			
			TOTAL CAPITAL	TOTAL PAID	BALANCE	
		INFRASTRUCTURE	\$171,994.39	\$70,495.28	\$101,499.11	
		DEO CDBG GRANT RFF #1		\$5,000.00	1/16/2020	2019/2020
		DEO CDBG GRANT RFF #2		\$28,099.69	6/9/2020	2019/2020
		DEO CDBG GRANT RFF #3		\$13,100.00	9/30/2020	2019/2020
		DEO CDBG GRANT RFF #4		\$6,750.00	6/30/2021	2020/2021
		DEO CDBG GRANT RFF #5		\$164,049.53	10/13/2021	2020/2021
		DEO CDBG GRANT RFF #6		\$97,741.18	12/8/2021	2020/2021
		DEO CDBG GRANT RFF #7		\$20,489.56	12/8/2021	2021/2022
		DEO CDBG GRANT RFF #8		\$89,463.28	12/23/2021	2021/2022
		DEO CDBG GRANT RFF #9		\$88,038.50	2/1/2022	2021/2022
		DEO CDBG GRANT RFF #10				2021/2022
		DEO CDBG GRANT FUNDS	\$700,000.00	\$512,731.74	\$187,268.26	
			TOTAL CAPITAL	TOTAL PAID	BALANCE	
			\$171,994.39	\$70,495.28	\$101,499.11	
			TOTAL GRANT	TOTAL PAID	BALANCE	
			\$700,000.00	\$512,731.74	\$187,268.26	
			TOTAL CAPITAL & GRANT	TOTAL PAID	BALANCE	
			\$871,994.39	\$583,227.02	\$288,767.37	



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Janis K. Fleet, AICP – Land Use Administrator***

SUBJECT: Town Council approval of the Final Plat Application #20211202
 Town Council acceptance of Surety Bond for Utility Construction based on
 approved engineering plans
 Pine Street Estates Subdivision
 Property Owner – Ralph Bennett
 Parcel ID No. 08-3N-24-2380-0064-0040
 Parcel ID No. 08-3N-24-2380-0064-0030
 Parcel ID No. 08-3N-24-2380-0064-0020

BACKGROUND: Mr. Ralph Bennett has applied for a Final Plat to create the Pine Street Estates Subdivision, with 9 lots from 3 lots. The development will add 6 lots, and therefore is subject to all the State requirements for a subdivision and Chapter 46, of the Town Code.

The applicant has submitted engineering plans for the utilities to serve the development. The Town's engineer has approved the engineering design and construction estimate for the utility improvements. A surety bond, approved in form by the Town Attorney, was prepared to cover the approved cost of the utility improvements.

Pursuant to the applicable provisions of the Town Code, the Town Engineer and Town Attorney have reviewed and approved the final plat as to form. The Land Use Administrator, upon request of the Town Attorney, has reviewed the final plat for consistency with Chapter 62 and found that it complies. The matter is now provided to the Town Council to decide with a staff recommendation for approval.

FINANCIAL IMPACT: None to the Town. The applicant is required to pay for all costs for reviews by the Town's consultants and any permitting costs.

RECOMMENDATION: Approve the Final plat to create the Pine Street Estates Subdivision and accept the Surety Bond for the utility improvements for the property with the following Parcel ID Numbers:

Parcel ID No. 08-3N-24-2380-0064-0040
 Parcel ID No. 08-3N-24-2380-0064-0030
 Parcel ID No. 08-3N-24-2380-0064-0020

Bond Number: 204484**SITE IMPROVEMENT / SUBDIVISION BOND**

KNOW ALL MEN BY THESE PRESENTS, THAT, Bennett's Property Services, Inc.,

as Principal, and NGM Insurance Company, as Surety, are held and firmly bound unto the

Town of Hilliard, as Oblige, in the full and just sum of Thirty Six Thousand Eight Hundred and 00/100 (\$36,800.00) for the payment of which sum, well and truly to be made, the said Principal and Surety bind themselves, and their respective heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal is the owner of a certain tract of land in Pine Street Estates, more particularly described as follows: Utility Improvements Project Number 9610-23-15 Hilliard

WHEREAS, The Principal has entered into an agreement with the Oblige, wherein the Principal agrees to construct the following: Install Sewer Connects to Mains, Hilliard, Florida in said tract.

NOW, THEREFORE, the condition of this obligation is such that, if the Principal shall faithfully perform the terms of said agreement on its part shall fully indemnify and save harmless the Oblige from all cost and damage which the Oblige may suffer by reason of failure so to do and shall fully reimburse and repay the Oblige all outlay and expense which the Oblige may incur in making good and such default, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this

18th day of May, 2022.

Bennett's Property Services, Inc

BY Reggie W. B. [Signature]

, Principal

NGM Insurance Company

BY [Signature]

Anett Cardinale, Attorney-in-Fact
Florida Licensed Resident Agent



NGM INSURANCE COMPANY
A member of The Main Street America Group

POWER OF ATTORNEY

ITEM-3

06-03089072

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them. "

does hereby make, constitute and appoint **Carey Bryant, Keith Momberg, Michael Sutherland, Richard Lunsford, Staci B Richter, Sandra Burone, Steven A Schaaber, Anett Cardinale** -----

its true and lawful Attorneys-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in nature of a bond subject to the following limitation:

1. No one bond to exceed Five Million Dollars (\$5,000,000)

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of NGM Insurance Company; the acts of said Attorney are hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such office and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 7th day of January, 2020.

NGM INSURANCE COMPANY By:

Kimberly K. Law

Kimberly K. Law
Vice President, General
Counsel and Secretary



State of Florida,
County of Duval.

On this 7th day of January, 2020, before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Kimberly K. Law of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Jacksonville, Florida this 7th day of January, 2020.

Lisa K. Penton



I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this

18 day of May, 2022.

Nancy Giordano-Ramos

WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call 1-800-225-5646.

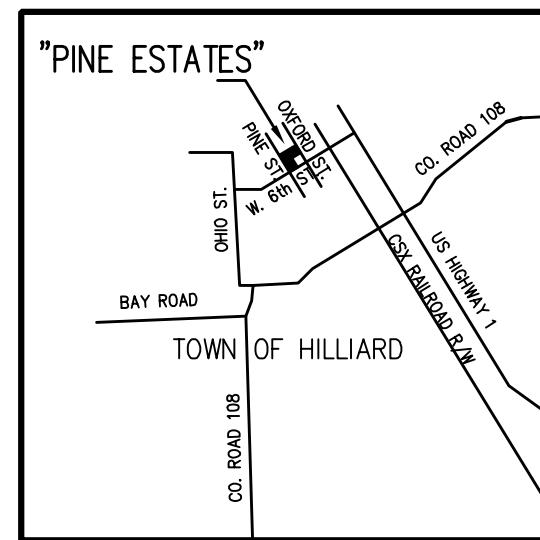
TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claims.



" PINE STREET ESTATES "

A REPLAT OF
LOT'S 2, 3 AND 4 OF BLOCK 64 AS SHOWN ON "MAP OF HILLIARD",
ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 1 ON PAGE 28
OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

SECTION 8 - TOWNSHIP 3 NORTH - RANGE 24 EAST
"TOWN OF HILLIARD"



VACINTY & LOCATION MAP
(NOT TO SCALE)

PROPERTY OWNED AND DEVELOPED BY:
BENNETT'S PROPERTY SERVICES, INC.
542030 US HWY 1
CALLAHAN, FLORIDA 32011
904-759-1487
(ORB 2355, PAGE 189)

STATE PLANE COORDINATES
N=2314426.42
E=364953.96
POINT OF BEGINNING - CAPTION LANDS
NORTHEAST CORNER OF LOT 4 - BLOCK 64 OF
"MAP OF HILLIARD", PLAT BOOK 1 - PAGE 28,
NASSAU COUNTY, FLORIDA

OFFICIAL RECORDS BOOK _____, PAGE _____

SHEET 1 OF 1

INSTRUMENT NUMBER _____

REAL ESTATE PARCEL NUMBERS

Lot 2, Block 64 - RE No: 08-3N-24-2380-0064-0020
Lot 3, Block 64 - RE No: 08-3N-24-2380-0064-0030
Lot 4, Block 64 - RE No: 08-3N-24-2380-0064-0040

TYPICAL ABBREVIATIONS:

(Fm)= Field Measured
(Dd)= Deed
DB= Deed Book
SEC. (Sec)= Section
PRM= Permanent Reference Monument
PCP= Permanent Control Point
Sq. Ft.= Square Foot Area

PSM= Professional Surveyor and Mapper

R/W= Right-of-Way

ORB= Official Records Book

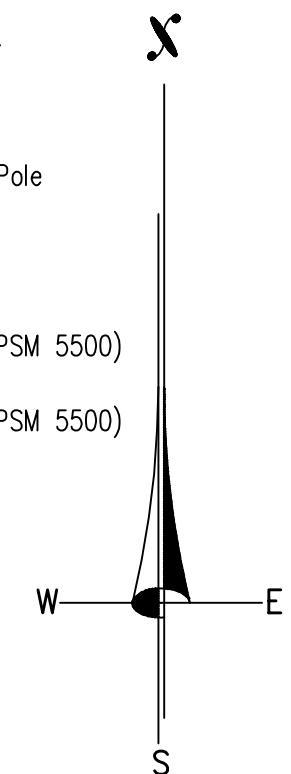
DB= Deed Book

NTS= Not To Scale

ID= Identification Number

Powerline and Pole

- Set PCP 1/2" Iron Rod w/ Cap (PSM 5500)
- Found 3 x 3 Concrete Monument (NO - ID)
Replaced With PRM 4 x 4 Concrete Monument (PSM 5500)
- Found 5/8" Iron Rod (RLS 3145)
Replaced With PRM 4 x 4 Concrete Monument (PSM 5500)



NORTH ARROW
Scale : 1 Inch = 40 Feet
GRAPHIC SCALE IN FEET

CAPTION:

A TRACT OF LAND BEING LOTS 2, 3, AND 4 IN BLOCK 64 OF "MAP OF HILLIARD", ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 1 ON PAGE 28 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT A CONCRETE MONUMENT AT THE NORTHEAST CORNER OF SAID LOT 4, BLOCK 64 AND RUN S 58 DEG 47 MIN 58 SEC W, ALONG THE NORTHERLY LINE OF SAID BLOCK 64, A DISTANCE OF 419.78 FEET TO THE NORTHWEST CORNER THEREOF; THENCE RUN S 30 DEG 52 MIN 14 SEC E, ALONG THE WESTERLY LINE OF SAID BLOCK 64, A DISTANCE OF 209.87 FEET; THENCE RUN S 31 DEG 01 MIN 32 SEC E, ALONG SAID WESTERLY LINE, 210.17 FEET TO THE SOUTHWESTERLY CORNER OF SAID BLOCK 64; THENCE RUN N 58 DEG 52 MIN 42 SEC E, ALONG THE SOUTHERLY LINE OF SAID BLOCK 64, A DISTANCE OF 209.70 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 2, BLOCK 64; THENCE RUN N 30 DEG 54 MIN 45 SEC W, ALONG THE EASTERLY LINE OF SAID LOT 2, A DISTANCE OF 210.20 FEET TO THE SOUTHWESTERLY CORNER OF SAID LOT 4; THENCE RUN N 58 DEG 52 MIN 33 SEC E, ALONG THE SOUTHERLY LINE OF SAID LOT 4, A DISTANCE OF 210.14 FEET TO THE SOUTHEASTERLY CORNER THEREOF; THENCE RUN N 31 DEG 00 MIN 00 SEC W, ALONG THE EASTERLY LINE OF SAID LOT 4 AND THE EASTERLY LINE OF SAID BLOCK 64, A DISTANCE OF 210.41 FEET TO THE POINT OF BEGINNING.

ADOPTION AND DEDICATION:

THIS IS TO CERTIFY THAT THE UNDERSIGNED, BENNETT'S PROPERTY SERVICES, INC., (OWNER) IS THE LAWFUL OWNER OF THE LANDS DESCRIBED IN THE CAPTION HEREON WHICH SHALL HEREAFTER BE KNOWN AS "PINE ESTATES", AND THAT IT HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AND THIS PLAT MADE IN ACCORDANCE WITH SAID SURVEY IS HEREBY ADOPTED AS A TRUE AND CORRECT PLAT OF SAID LANDS.

IN WITNESS THEREOF, THE OWNER HAS CAUSED THIS PLAT AND DEDICATION TO BE EXECUTED BY ITS DULY ELECTED OFFICERS ACTING BY AND WITH THE AUTHORITY OF THE BOARD OF DIRECTORS.

BENNETT'S PROPERTY SERVICES, INC. (OWNER)

BY: _____ WITNESS: _____
RALPH BENNETT - PRESIDENT
PRINTED NAME
WITNESS: _____
PRINTED NAME

STATE OF FLORIDA: COUNTY OF _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, RALPH BENNETT, AS PRESIDENT OF BENNETT'S PROPERTY SERVICES, INC., TO ME WELL KNOWN AND KNOWN TO BE THE PERSON DESCRIBED IN THE AND WHOM EXECUTED THE AFOREGOING ADOPTION AND DEDICATION AND WHO ACKNOWLEDGED BEFORE ME THAT HE EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF FLORIDA, THIS _____ DAY OF _____, 2021.

NOTARY PUBLIC, STATE OF FLORIDA MY COMMISSION EXPIRES: _____
COMMISSION No: _____

HEALTH CERTIFICATION: COUNTY OF NASSAU:

THIS PLAT HAS BEEN EXAMINED AND REVIEWED THIS _____ DAY OF _____, 2021, BY ME AND THE LOTS SHOWN HEREON ARE APPROVED TO BE PLACED ON TOWN OF HILLIARD PUBLIC UTILITIES SYSTEM

NASSAU COUNTY HEALTH OFFICER

ENGINEER APPROVAL: TOWN OF HILLIARD:

THIS PLAT HAS BEEN EXAMINED FOR ENGINEERING REQUIREMENTS AND APPROVED THIS _____ DAY OF _____, 2021.

TOWN ENGINEER - TOWN OF HILLIARD

ATTORNEY'S CERTIFICATION: TOWN OF HILLIARD:

THIS PLAT HAS BEEN EXAMINED FOR LEGAL SUFFICIENCY, COMPLIANCE AND APPROVED THIS _____ DAY OF _____, 2021.

TOWN ATTORNEY - TOWN OF HILLIARD

TOWN COUNCIL CERTIFICATION: TOWN OF HILLIARD:

THIS PLAT HAS BEEN EXAMINED AND APPROVED THIS _____ DAY OF _____, 2021.

TOWN MAYOR - TOWN OF HILLIARD

CLERK'S CERTIFICATION: TOWN OF HILLIARD:

THIS PLAT HAS BEEN EXAMINED AND APPROVED THIS _____ DAY OF _____, 2021.

TOWN ATTORNEY - TOWN OF HILLIARD

CLERK OF CIRCUIT COURT CERTIFICATION: COUNTY OF NASSAU:

THIS PLAT HAS BEEN RECORDED IN OFFICIAL RECORDS BOOK _____ ON PAGE _____ OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA ON THIS _____ DAY OF _____, 2021.

CLERK OF CIRCUIT COURT - NASSAU CO., FLORIDA

SURVEYORS CERTIFICATE OF REVIEW

I HEREBY CERTIFY THAT:

I HAVE REVIEWED THIS PLAT FOR CONFORMITY TO CHAPTER 177, FLORIDA STATUTES AND THAT I AM EMPLOYED BY OR UNDER CONTRACT TO THE APPROPRIATE LOCAL GOVERNMENT BODY AND ACTING HERETO AS AN AGENT THEREOF, THIS LIMITED CERTIFICATION AS TO FACIAL CONFORMITY WITH REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS A CERTIFICATION OF ACCURACY OR QUALITY OF THE SURVEYING/MAPPING REFLECTED ON THIS PLAT.

BY: _____ DATE: _____
MICHAEL A. MANZIE P.L.S. No. 4069
MANZIE AND DRAKE SURVEYING
117 S. 9TH STREET
FERNANDINA BEACH, FL. 32034

NOTES:

- 1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF S 31 DEG 00 MIN 00 SEC E, FOR THE WESTERLY R/W LINE OF OXFORD STREET ADJACENT TO LOT 4 - BLOCK 64. STATE PLANE COORDINATES ARE NAVD 88 FROM FDOT FPRN.
- 2.) THERE MAY BE ADDITIONAL RESTRICTIONS LYING OVER THE SUBJECT PROPERTY THAT ARE NOT SHOWN HEREON WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF NASSAU COUNTY.
- 3.) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A FORMAL TITLE REVIEW.
- 4.) ALL INTERIOR LOT CORNERS ARE SET WITH 1/2" IRON RODS CAPPED "PSM 5500". OUTER BOUNDARY CORNERS TO BE REPLACED WITH 4"x4" CONCRETE MONUMENTS CAPPED "PSM5500"
- 5.) SUBJECT PROPERTY IS CURRENTLY ZONED: R-3
- 6.) MINIMUM LOT REQUIREMENTS PER DWELLING UNIT ARE AS FOLLOWS:
 - (A) MINIMUM LOT WIDTH: 70 FEET.
 - (B) MINIMUM LOT AREA: 7,000 SQUARE FEET.
 - (C) MAXIMUM UNITS PER ACRE: 15.
 - (D) MAXIMUM UNITS PER ONE-HALF ACRE: 7.
 - (E) MAXIMUM LOT COVERAGE BY ALL BUILDINGS AND STRUCTURES 35%
- MINIMUM YARD REQUIREMENTS:
 - (1) FRONT: 25 FEET.
 - (2) SIDE: 12.5 FEET.
 - (3) REAR: 30 FEET.
- MAXIMUM HEIGHT OF STRUCTURES.
 - (1) 30 FEET.
- 7.) ERROR OF CLOSURE = 1 / 11,267.58. COORDINATES SHOWN REFER TO FLA STATE PLAIN EAST ZONE-NAD 83.
- 8.) SUBJECT PROPERTY TO BE SERVICED BY TOWN OF HILLIARD UTILITY AUTHORITY
- 9.) SUBJECT PROPERTY LIES IN THE UN-SHADED "X" FLOOD HAZARD ZONE (OUTSIDE OF 0.20% ANNUAL CHANCE FLOOD HAZARD) ACCORDING TO FIRM No. 12089C0135F, DATED:12-17-2010.
- 10.) LANDS SHOWN HEREON ARE NOT LOCATED IN ANY STORM SURGE ZONE.
- 11.) ANY ADDITIONAL EASEMENTS REFERENCED FOR CABLE TELEVISION USE, 177.091 (28) "ALL PLATTED UTILITY EASEMENTS" SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICES COMMISSION.

STATE PLANE COORDINATES
N=2315849.55
E=364807.60
SOUTHWEST CORNER
OF LOT 2 - BLOCK 64

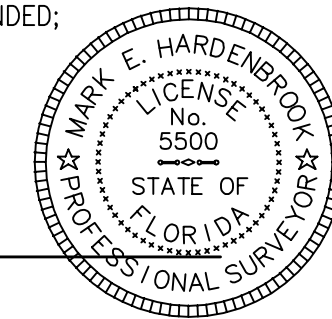
SURVEYORS CERTIFICATE:

I HEREBY CERTIFY:

THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED, PLATTED AND DESCRIBED IN THE CAPTION HEREON; THAT THIS SURVEY WAS MADE UNDER MY DIRECT RESPONSIBLE DIRECTION AND SUPERVISION; THAT THE SURVEY DATA COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, AS AMENDED; THAT PERMANENT REFERENCE MONUMENTS (PRM's), PERMANENT CONTROL POINTS (PCP's) HAVE BEEN OR THAT THEY WILL BE SET IN ACCORDANCE WITH CHAPTER 177.091, F.S. SEC CHAPTER 5J-17 F.A.C.; THAT THIS PLAT COMPLIES WITH THE LAWS OF NASSAU COUNTY, FLORIDA

BY: _____ DATE: DECEMBER 27, 2021

MARK E. HARDENBROOK P.S.M.
Florida Certificate: No. LS5500
1656 NE 161st Street
Starke, Florida 32091
PHONE: 904-964-5777



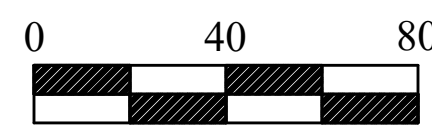
"Map of Hilliard" Recorded in Plat Book 2 Page 38 contains no bearings nor distances. Concrete Monuments Found at Block Corners were accepted as the location of the lands as shown on the plat.



N.T.S.

OVERALL SITE PLAN

OF XX



Z:\General Civil\Pristine Properties\Pine Street Estates\Cadd\xref\XREF-BASE-PINE STREET ESTATES.dwg Apr 29, 2022 - 8:36am

Hannah Martinez

From: Lisa Purvis
Sent: Thursday, May 26, 2022 11:25 PM
To: Janis Fleet
Cc: Hannah Martinez; Christian Waugh; ralph@pristinepropertiesland.com
Subject: Re: Pine Street Estates

Will do.
Thanks,
Lisa

Sent from my iPhone

On May 26, 2022, at 10:18 PM, Janis Fleet <jfleet@townofhilliard.com> wrote:

Lisa-
Please add Ralph's email and the attachments the agenda item and make sure Kellen's email with the engineering approval of the project is in the agenda item.

Christian-

Please confirm you are ok with the bond,

If you have any questions, please let me know.

Thanks-

Janis

Janis K. Fleet, AICP
Land Use Administrator
Town of Hilliard
PO Box 249
15859 West CR 108
Hilliard, FL 32046
904.845.3555 Phone
904.845.1221 Fax
www.townofhilliard.com

From: ralph@pristinepropertiesland.com <ralph@pristinepropertiesland.com>
Sent: Thursday, May 26, 2022 6:08 PM
To: Janis Fleet <jfleet@townofhilliard.com>
Subject: FW: Pine Street Estates

Janis,
Hopefully we can get past this and get this approved. This is my humble suggestion....

Approve my first final plat, which has already been approved and signed by the needed parties, except the Town of Hilliard people. (see attached file H-20-010 plat)

Use my approved engineer drawings as As-builts. These have been approved by the Town's Engineer. (see attached file Pine Street Estates 04 29 22) These are the drawings the bond was figured by.

See attached Surety Bond

I will be delivering these items to the Town of Hilliard tomorrow. Please put me on the agenda for next weeks meeting.

Ralph Bennett

<image001.png>

Ralph@PristinePropertiesLand.com
www.pristinepropertiesland.com

Pristine Properties of Florida, LLC.
 542030 US Highway 1
 Callahan, FL 32011
 904.759.1487

From: ralph@pristinepropertiesland.com <ralph@pristinepropertiesland.com>
Sent: Thursday, May 26, 2022 5:19 PM
To: 'Christian W. Waugh' <cwaugh@waughgrant.com>; 'Janis Fleet' <jfleet@townofhilliard.com>
Cc: 'Lisa Purvis' <lpurvis@townofhilliard.com>; 'Floyd Vanzant' <fvanzant@townofhilliard.com>; 'John Beasley' <jbeasley@townofhilliard.com>; 'Kenny Sims' <ksims@townofhilliard.com>; 'Callie Kay Bishop' <cbishop@townofhilliard.com>; 'Lee Pickett' <lpickett@townofhilliard.com>; 'Jared Wollitz' <jwollitz@townofhilliard.com>
Subject: FW: Pine Street Estates

Janis and Christian,
 Well, what do I do now?

Ralph Bennett

<image001.png>

Ralph@PristinePropertiesLand.com
www.pristinepropertiesland.com

Pristine Properties of Florida, LLC.
 542030 US Highway 1
 Callahan, FL 32011
 904.759.1487

From: Michael Manzie <mikemanzie@gmail.com>
Sent: Thursday, May 26, 2022 2:13 PM
To: Janis Fleet <jfleet@townofhilliard.com>; Ralph Bennett <ralphbennett@bellsouth.net>
Subject: Pine Street Estates

Hi Janis,

I am in receipt of two mylars for Pine Street Estates. One is of the original I signed in January of this year. The other is a completely new version of the original. The second and latest version is not acceptable as a Subdivision Plat ... it is more along the lines of a combination Site Plan and Utility As-Built Survey. I suggest that this later version be aborted and revert back to the original from January, 2022. If the latter is a copy of the Preliminary Plat as approved, it should be held in your files for permitting and compliance purposes.

Regards, Mike

--

Michael A. Manzie, P.L.S.
Manzie & Drake Land Surveying
117 So. 9th Street
Fernandina Beach, FL 32034
904-491-5700 (P)
www.manzieanddrake.com

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<H-20-010_PLAT.pdf>

<PINE STREET ESTATES_04 29 22.pdf>

<Executed Surety Bond.pdf>

"Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing." This email and any files transmitted with it may contain privileged or confidential information and may be read or used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, dissemination, distribution, forwarding, printing or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately purge it and all attachments and notify the sender by reply mail. "This institution is an equal opportunity provider and employer" If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."

Lisa Purvis

From: Kellen Lindsey <KLindsey@mittauer.com>
Sent: Wednesday, May 25, 2022 1:54 PM
To: Janis Fleet
Cc: Timothy Norman; Lisa Purvis; ralph@pristinepropertiesland.com; Christian Waugh
Subject: RE: Pine St Estates MYLAR OF PLAT
Attachments: H-20-010_PLAT-R2.pdf; 9610-23-15 Hilliard - RE: PDF OF PREL PLAT AND PLAT; PINE STREET ESTATES_04 21 22.pdf; PINE STREET ESTATES_04 29 22.pdf

Janis / Lisa,

We have reviewed the Preliminary Plat and indicated our approval via the attached 3-8-22 email to Councilwoman Bishop. We have also approved the Overall Site Plan dated 4-21-22 for the water/sewer utilities, as well as for the updated Overall Site Plan dated 4-29-22.

The proposed utilities/layout shown on Final Plat provided does NOT match the utilities approved on the 4-21-22 or 4-29-22 Overall Site Plans. This will need to be updated by the Owner/Developer to match before the Final Plat is approved. Assuming this is addressed, we do not have any objections signing off for the Engineering Requirements as presently required by the Town's Code of Ordinances – Section 46-35. This should not prevent it from making it on the Town's agenda for next week.

Note the Final Plat does not require the proposed water/sewer utilities to be shown. Per our 3-8-22 email and in accordance with Section 46-111 – it's our understanding that the Town will not approve the Final Plat until all required improvements for the proposed subdivision have either: (a) been constructed/installed in accordance with the approved plans and specifications (which we have not received other than the Overall Site Plan sheet); or (b) the developer files a bond securing the construction of these improvements within a period specified by the Council not the exceed 12 months (will need to confirm this has been completed and filed).

Sincerely,

KELLEN LINDSEY, P.E.
SENIOR PROJECT MANAGER
MITTAUER & ASSOCIATES, INC.
 580-1 Wells Road
 Orange Park, FL 32073
 Office: (904) 278-0030
 Direct: (904) 644-0642
 Email: klindsey@mittauer.com



From: Janis Fleet <jfleet@townofhilliard.com>
Sent: Wednesday, May 25, 2022 9:13 AM
To: Kellen Lindsey <KLindsey@mittauer.com>
Cc: Timothy Norman <TNorman@mittauer.com>; Lisa Purvis <lpurvis@townofhilliard.com>; ralph@pristinepropertiesland.com
Subject: Fwd: Pine St Estates MYLAR OF PLAT

Kellen-

Attached is the plat Lisa talked to you about yesterday. I am pretty sure you reviewed and approved the engineering for this plat. The sign off is for engineering. The applicant would like to get the engineering sign off so he can be on next week's agenda. Agenda items are due tomorrow.

If you have any questions, please call my cell 904-476-3220.

Thanks-

Janis
Sent from my iPad

Begin forwarded message:

From: ralph@pristinepropertiesland.com
Date: May 24, 2022 at 7:57:02 PM EDT
To: Janis Fleet <jfleet@townofhilliard.com>
Subject: Pine St Estates MYLAR OF PLAT

Ralph Bennett

Ralph@PristinePropertiesLand.com
www.pristinepropertiesland.com

Pristine Properties of Florida, LLC.
542030 US Highway 1
Callahan, FL 32011
904.759.1487

From: Mark Hardenbrook <MEH5500@hotmail.com>
Sent: Tuesday, May 24, 2022 4:43 PM
To: ralph@pristinepropertiesland.com
Subject: MYLAR OF PLAT

THANK YOU

Mark E. Hardenbrook, PSM
Fla. Cert. No 5500
1656 NE 161st Street
Starke, Florida 32091

904-964-5777

"Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing." This email and any files transmitted with it may contain privileged or confidential information and may be read or used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, dissemination, distribution, forwarding, printing or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately purge

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AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Janis K. Fleet, AICP - Land Use Administrator***

SUBJECT: Town Council approval of the Process for Approving the Infrastructure Improvements for the Town of Hilliard.

BACKGROUND:

Staff would like the Town Council's approval of the process to review and approve infrastructure improvements for development in the right of way. This process would be after preliminary plat or prior to any construction of improvements in the Town's right of way. The applicant would submit a Site Clearing/Site Development permit with engineering drawings of the improvements. The design drawing will be reviewed and approved by the Town's staff and engineers.

If the project is going through the platting process, the approved drawings will be the basis to allow the final plat and bonding required. If the development is in a right of way, the improvements will be required to be completed prior to obtaining any building permits for development along the right of way. The Site Clearing/Development fee was approved as part of the Resolution approving the Planning and Zoning fees.

FINANCIAL IMPACT:

None to the Town. Developers and/or property owners would be required for design and consultant review fees.

RECOMMENDATION:

Provide approval of the process.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Richie Rowe – Public Works Director***

SUBJECT: Town Council approval of Capital Budgeted Walker Street Drainage and Paving Project and to request a Capital Budget Amendment to increase from \$30,000 to \$45,000, due to increased cost of materials.

BACKGROUND:

The Walker Street cul-de-sac is currently smaller than the platted dimensions and is not paved. This Capital project will design and pave the cul-de-sac to the platted dimensions. To improve the drainage and put in a paved cul-de-sac for the proper vehicle turn around at the end of this street.

FINANCIAL IMPACT:

Capital Budgeted Project in the amount of \$30,000 Amended to \$45,000 (See Attached).

RECOMMENDATION:

Approval to amended and expend Capital Budgeted funds totaling \$45,000 to make the necessary improvements to Walker Street.

2021/2022 - CAPITAL BUDGET PROJECT

WALKER STREET PAVING	BUDGET	ACTUAL
001-03-54163 - INFRASTRUCTURE	\$30,000.00	
 SURVEY	 \$0.00	 \$1,875.00
ENGINEERING	\$736.00	\$736.00
CULVERTS & CATCH BASINS	\$5,368.00	\$5,367.55
ASPHALT PAVING	\$35,000.00	
ESTIMATED SUB TOTAL	\$41,104.00	
CONTINGENCY 10%	\$4,110.40	
TOTAL PROJECT ESTIMATE	\$45,214.40	
 AMENDED CAPITAL BUDGET REQUEST	 \$45,000.00	



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council approval for Hilliard Airpark FAA Runway Lighting Rehabilitation Project Change Order No. 1. Increase of \$11,650.00 in contractor price and increase contract time by 14 days due to unforeseen conflict of existing drainage piping and swales with the proposed new signage layout.

BACKGROUND:

This project was awarded on June 17, 2021, and contracts were signed on August 5, 2021, with a contract calendar of 134 days after Notice-to-Proceed issued, to TCA Electrical Contractors, Inc. in the amount of \$307,025.00. This contract includes design, labor, materials, tools and equipment to Replace Runway 18-36 Edge Lighting, Signs, REILs, Wind Cone, and PAPIs at the Hilliard Airpark. This change order is a result from unforeseen conflict of existing drainage piping and swales with the proposed new signage layout.

FINANCIAL IMPACT:

None to Town of Hilliard this is a 100% FAA Grant Funded Project in the amount of \$489,143.

\$60,943	AECOM SA 18	Engineer Design and Bid phase services
\$86,388	AECOM SA 19	Engineer Construction phase services
\$307,025	TCA Contractors, Inc.	Contractor Replace Runway 18-36 Lighting
\$11,650	TCA Contractors, Inc.	Contractor Change Order No. 1
<u>\$466,006</u>	TOTAL Expenditures	

RECOMMENDATION:

Town Council approval of change order no. 1 in the amount of \$11,680.00, increasing the total contract price to \$318,675.00 and increasing the contract time by 14 days

CHANGE ORDER

HILLIARD AIRPARK, TOWN OF HILLIARD

ITEM-7

PROJECT TITLE:	Replace Runway 18-36 Edge Lighting, Signs, REILs, Wind Cone and PAPIs	CHANGE ORDER NO.:	1
	Hilliard Airpark		
	Town of Hilliard		
	15859 West CR 108		
	Hilliard, FL 32046		
CONTRACTOR:	TCA Electrical Contractors, Inc.	INITIATION DATE:	May 20, 2022
	P.O. Box 345		
	Omega, GA 31775	CONTRACT DATE:	August 5, 2021

You are directed to make the following changes in this Contract dated August 5, 2021 by and between yourself and the Town of Hilliard, in accordance with its conditions. The Work under this Contract shall be changed and the Contract Sum and/or Contract Time adjusted to reflect all additions and/or deletions described and indicated by modifications to the Contract Documents, including any and all drawings and attachments thereto, all of which form a part of this Change Order. The Contract Documents shall apply to this Change Orders.

DESCRIPTION:	Conflict of existing piping and swales with new signage was unforeseen. Replace the existing corrugated drainage piping with new 18" double wall ADS piping per revised drawings CD102 and EL102. Tie new piping into existing piping to maintain existing flow pattern and extend 120 LF northward to create enough flat grade area for the installation of the required signage. Fill swale as needed to the end of the new pipe installation.
FACTS:	Pipe demolition, install new 120 LF 18" ADS Pipe - \$7,800 Backfill piping and fill swale using soil obtained onsite - \$700.00 Procure and install additional soil obtained from offsite (if needed) - \$650.00 per load, estimated 3 loads = \$1,950.00 Remobilization to site (if needed) - \$1200.00 Total Price NTE \$11,650.00 Any unused work items in this change order will be deducted in a final change order at the completion of all work.
ATTACHMENTS:	Revised Demolition and Site Plan drawings

Not valid until signed by the Owner. Signature by the Contractor indicates final agreement herewith, including all adjustments in the Contract Sum and/or Contract Time.

The original Contract Sum was.....	\$307,025.00
Net change by previously authorized Change Orders.....	\$0.00
The Contract Sum prior to this Change Order	\$307,025.00
The Contract Sum will be increased by this Change Order.....	\$11,650.00
The new Contract Sum including this Change Order will be	\$318,675.00
The Contract Time will be increased by	14 days

ISSUED AND APPROVED BY:

AECOM
ENGINEER:
7650 W. Courtney Campbell Cswy
Tampa, FL 33607-1462
ADDRESS:
Digitally signed by Prange, Bill
DN: cn=Prange, Bill, ou=USTPA1,
email=bill.prange@aecom.com
Date: 2022.05.20 11:59:00 -0400
BY: _____ DATE: _____

AGREE TO:

TCA Electrical Contractors, Inc.
CONTRACTOR:
P.O. Box 345
Omega, GA 31775
ADDRESS:

BY: _____ DATE: _____

APPROVED BY:

FEDERAL AVIATION ADMINISTRATION

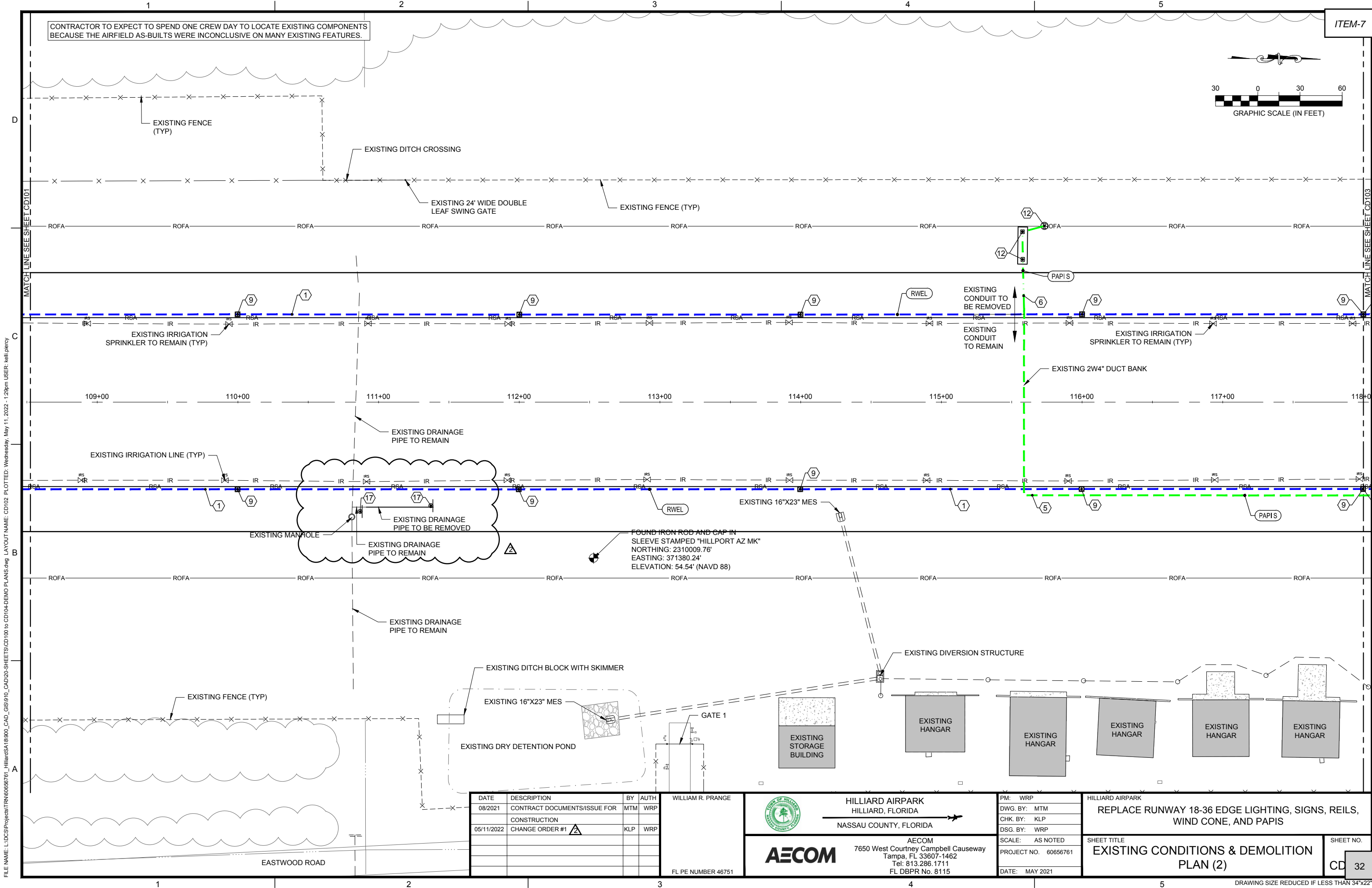
APPROVED BY:

NA
FLORIDA DEPARTMENT OF TRANSPORTATION

AUTHORIZED:

Town of Hilliard
OWNER:
15859 West CR 108
Hilliard, FL 32046
ADDRESS:


BY: _____ DATE: _____




FILE NAME: L:\DCS\Projects\TRN60656761_Hilliard\SA18000_CAD\20-SHEETS\CD100 to CD104-DEMO PLANS.dwg LAYOUT NAME: CD102 PLOTTED: Wednesday, May 11, 2022 - 1:29pm USER: kelli.bery

DATE	DESCRIPTION	BY	AUTH
08/2021	CONTRACT DOCUMENTS/ISSUE FOR	MTM	WRP
05/11/2022	CONSTRUCTION		
	CHANGE ORDER #1	KLP	WRP

WILLIAM R. PRANGE
FL PE NUMBER 46751



HILLIARD AIRPARK
HILLIARD, FLORIDA
NASSAU COUNTY, FLORIDA



AECOM
7650 West Courtney Campbell Causeway
Tampa, FL 33607-1462
Tel: 813.286.1711
FL DBPR No. 8115

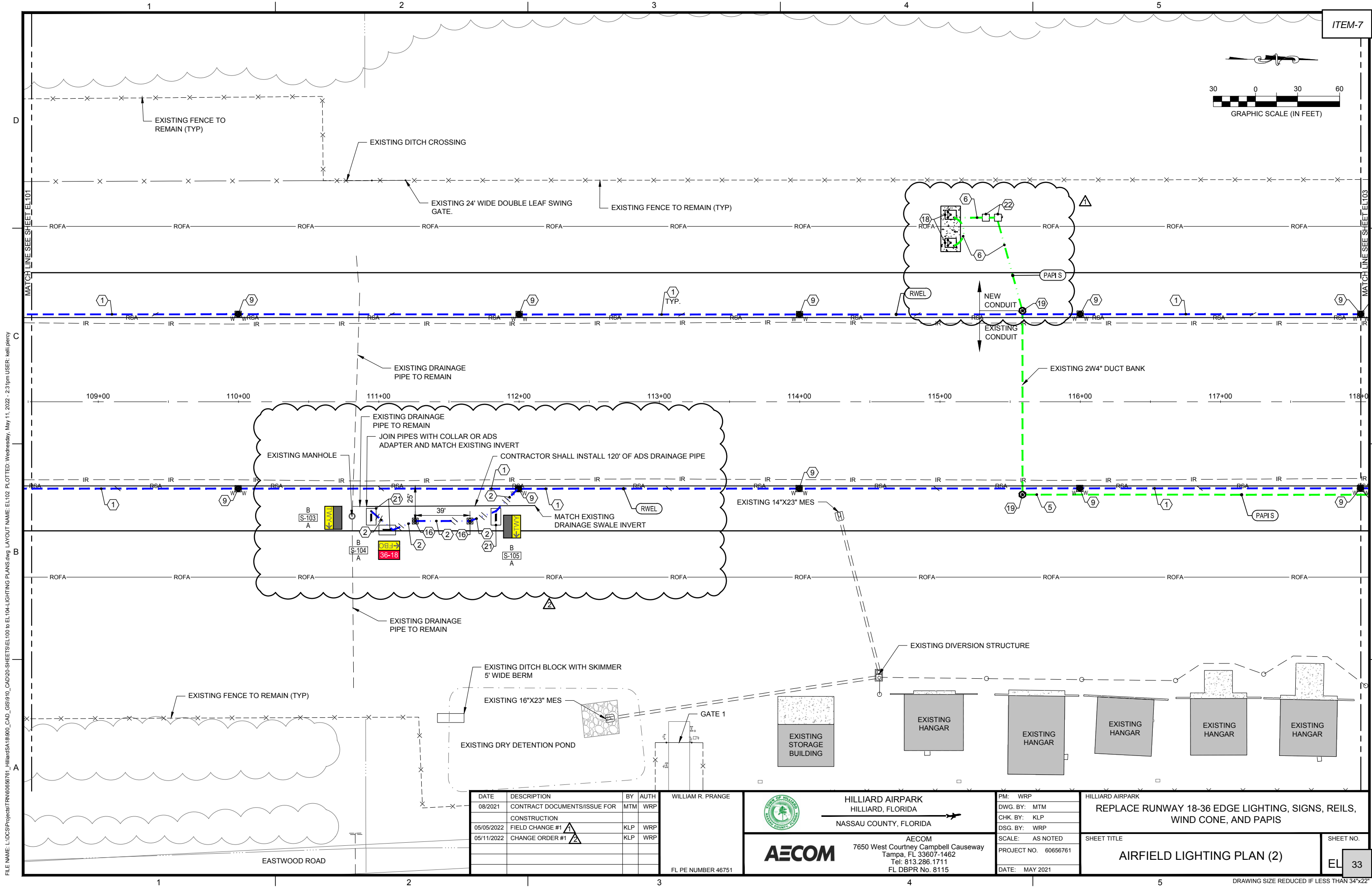
PM: WRP
DWG. BY: MTM
CHK. BY: KLP
DSG. BY: WRP
SCALE: AS NOTED
PROJECT NO. 60656761
DATE: MAY 2021

HILLIARD AIRPARK
REPLACE RUNWAY 18-36 EDGE LIGHTING, SIGNS, REILS,
WIND CONE, AND PAPIS

SHEET TITLE
EXISTING CONDITIONS & DEMOLITION
PLAN (2)

SHEET NO.
CD 32

DRAWING SIZE REDUCED IF LESS THAN 34"x22"



FILE NAME: L:\DCS\Projects\TRN60656761_Hilliard\A18900_CAD\20-SHEETS\EL100 to EL104-LIGHTING PLANS.dwg LAYOUT NAME: EL100 USER: kelli.perry
DATE: 05/11/2022 2:31pm

DATE	DESCRIPTION	BY	AUTH
08/2021	CONTRACT DOCUMENTS/ISSUE FOR	MTM	WRP
05/05/2022	CONSTRUCTION	KLP	WRP
05/11/2022	FIELD CHANGE #1	KLP	WRP
	CHANGE ORDER #1	KLP	WRP

WILLIAM R. PRANGE
FL PE NUMBER 46751



HILLIARD AIRPARK
HILLIARD, FLORIDA
NASSAU COUNTY, FLORIDA



AECOM
7650 West Courtney Campbell Causeway
Tampa, FL 33607-1462
Tel: 813.286.1711
FL DBPR No. 8115

PM: WRP
DWG. BY: MTM
CHK. BY: KLP
DSG. BY: WRP
SCALE: AS NOTED
PROJECT NO. 60656761
DATE: MAY 2021

HILLIARD AIRPARK	REPLACE RUNWAY 18-36 EDGE LIGHTING, SIGNS, REILS, WIND CONE, AND PAPIS
SHEET TITLE	AIRFIELD LIGHTING PLAN (2)
SHEET NO.	EL 33

DRAWING SIZE REDUCED IF LESS THAN 34"x22"



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: June 2, 2022

FROM: ***Gabe Whittenburg – Parks & Recreation Director***

SUBJECT: Town Council approval for Capital Budgeted Pool Replaster Project Change Order No. 1. Increase of \$3,122.00, in contractor price to install 8 new light niches; install torque lock staples to repair crack in pool and to request a Capital Budget Amendment to increase from \$90,000 to \$91,551.

BACKGROUND:

This project was awarded on March 3, 2022, to Pinnacle Pool Plastering, Inc. in the amount of \$88,429 to pool replaster approximately 4366 square feet and replace with new tiles using Stonescapes Aqua Cool. This project calls for three pay request draws as follows: 60% upon start, 30% at completion of prep work and 10% when pool is filling with water. Change Order No. 1 in the amount of \$3,122 is a result of unforeseen crack in pool that was revealed once original plaster was removed as well as light niches that needed to be replaced. NOTE: \$1,400 of the \$3,122 was tied to the crack in pool.

FINANCIAL IMPACT:

Capital Budgeted Project in the amount of \$90,000.

\$88,429	Superior Design Pools and Spas, Inc.	Replaster Swimming Pool
\$3,122	Superior Design Pools and Spas, Inc.	Change Order No. 1
<u>\$91,551</u>	TOTAL Expenditures	

Capital Budget Amendment in the amount of \$1,551.

RECOMMENDATION:

Town Council approval of Change Order No. 1 in the amount of \$3,122, increasing the total contract price to \$91,551 and a Capital Budget Amendment request from \$90,000 to \$91,551.

Superior Design Pools and Spas, Inc.

12489-7 San Jose Blvd.

Jacksonville, FL 32223

Lic.# CPC057252

Invoice

Date	Invoice #
5/17/2022	11252

Bill To
Town of Hilliard 37516 Oxford St. PO BOX 249 Hilliard, FL 32046

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			5/17/2022			
Quantity	Item Code	Description			Price Each	Amount
	Change Order	Install 8 new light niches; Install torque lock staples to repair crack			3,122.00	3,122.00

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

MONDAY, MAY 09, 2022, 6:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

TOWN OF HILLIARD

Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz

ABSENT

Mayor Floyd Vanzant
Councilwoman Callie Kay Bishop

TOWN OF CALLAHAN

Council President Ken Bass
Town Clerk Shawna Gugliuzza
Zoning Board Member Paul Schwend
Zoning Department David Mellecker

ABSENT

Mayor Matthew Davis
Councilwoman Ashton Bishop-Vargas
Councilwoman Janet Shaw
Councilwoman Jacquelyn Fleming

NEFL FAIR ASSOCIATION

Charlie Gressman
Peggy Johnston

OTHERS PRESENT

Lt. Chauncey O. Mason, NCSO
Larry Downry, CVFD
James Kyne, Kynex Inc

WORKSHOP

ITEM-1 Hilliard Town Council to discuss with the Callahan Town Council, the Northeast Florida Fair Association, Kynex Representative, Fire Department, and the Sheriff's Department the Saturday, July 2, 2022, fireworks display.

John P. Beasley - Hilliard Town Council President

Discussion is had between the Town of Hilliard, Town of Callahan, Northeastern Florida Fair Association, Nassau County Sheriff's Office, Callahan Volunteer Fire Department, and Kynex Inc. The following items regarding the 2022 Fireworks Display are discussed:

Firework payment, contracts to be sent.
 Firework area, display will start at 9:15 p.m.
 Fire protection, Councilman Wollitz to contact HVFD to work with CVFD.
 Traffic control, to be handled by NCSD.
 Opening of the midway, on July 2nd parking lot opens at 5:00 p.m.
 Restrooms, Town will order 4 ADA port-o-let.
 Food trucks, Callahan Town Clerk to contact the area food trucks. Trucks to start at 6:00 p.m.
 Music, will be played over Town's sound system.
 Trash collection will be handled the next business day by two public works employees from each Town.

The next meeting to discuss the 2022 Fireworks display will be on June 7, 2022, at 6:00 p.m. at the Fairgrounds

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:00 p.m.

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

 John P. Beasley
 Council President

ATTEST:

 Lisa Purvis
 Town Clerk

APPROVED:

 Floyd L. Vanzant
 Mayor

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

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Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MAY 19, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-2 Town Council approval to make application for remaining American Rescue Plan Funds for the Sixth Street Paving Project to serve the proposed Dayspring Commons Development.

Douglas Adkins - CEO of Dayspring Health, LLC

Motion made to table Mr. Adkins' item until he arrives or until next meeting on June 2, 2022.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council approval to grant Septic Tank Exception for David Bishop, property located on West Twelfth Avenue, Parcel ID 08-3N-24-2380-0210-0210.

Richie Rowe - Public Works Director

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
Voting Abstaining: Councilwoman Bishop

ITEM-4 Resolution No. 2022-08 - Amending Water and Sewer Usage Rates.
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; amending Resolution No. 2021-23, amending Water and Sewer Usage Rates; amending Water and Sewer Tap-In Fees; Adding a Fee for Septic Tank Exception Applications; Adding a Fee for Right of Way Permit Applications; for the Town of Hilliard; and providing for an effective date.

Lisa Purvis, MMC - Town Clerk

Town Council to adopt Resolution No. 2022-08, amending Water and Sewer Usage Rates, Water and Sewer Tap-In Fees, adding a Septic Tank Application Permit Fee, and adding a Right of Way Applications Permit Fee.

Lisa Purvis, MMC - Town Clerk

Debora Mayo, 36151 Pine Street, Hilliard, FL says she has been charged for sewer for 12 years and wants to know what the Town is going to do about refunding her. She also states she received a letter from the Town about Prozac being in her water.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

During discussion, Councilwoman Bishop states that the Septic Tank Exception Application Fee of \$250.00 should only be required if the sewer is less than 1,000 feet from the property.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
Voting Nay: Councilwoman Bishop

- ITEM-2 Town Council approval to make application for remaining American Rescue Plan Funds for the Sixth Street Paving Project to serve the proposed Dayspring Commons Development.

Douglas Adkins - CEO of Dayspring Health, LLC

Motion made with the condition that Mr. Adkins provides plans for paving project separate from development and for Mr. Adkins to provide written guarantee to the Town that he will cover any costs not covered under the ARP funds.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-5 Town Council approval of the Minutes from the May 5, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-6 Town Council approval of AECOM, Payable through April 29, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$11,571.00
FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$86,388.00

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council approval of Kynex Inc., Payable through May 10, 2022, Project Name: 2022 Fireworks Display in the amount of \$7,500.00
SPECIAL EVENTS PROJECT HILLIARD'S HALF LUMP SUM CONTRACT \$15,000.00

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of Strength Depot, Payable through May 12, 2022, Project Name: Fitness Center Exercise Equipment in the amount of \$9,461.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,461.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Town Council approval of American Precast Structures, LLC, Payable through March 4, 2022, Project Name: Culvert Bundle in the amount of \$2,532.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$22,000.00

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

No public comment.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

May Meetings:

Tuesday, 05-24-2022 @6PM Joint Workshop (LDR'S)

June Meetings:

Thursday, 06-02-2022 @7PM Regular Meeting

Tuesday, 06-07-2022 @6PM Workshop (AT FAIR GROUNDS)

Thursday, 06-16-2022 @7PM Regular Meeting

Councilman Wollitz states he has been working with DB Civil, the contractor for CDBG, to close out the project by the end of the month.

Councilman Sims states he is glad the Town Attorney is well after having COVID.

Council President Beasley speaks about the Workshop that was held May 9, 2022, at the Fairgrounds regarding the fireworks display. He states the next meeting will be June 7, 2022, to wrap it up.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

Town Attorney Christian Waugh states he should be back on track by next week.

ADJOURNMENT

Motion to adjourn at 7:41 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor



Check Payment to:
AECOM Technical Services, Inc.
An AECOM Company
1178 Paysphere Circle
Chicago, IL 60674

ACH Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
Account Number 5800937020
ABA Number 071000039

Wire Transfer Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
New York, NY 10001
Account Number 5800937020
ABA Number 026009593
SWIFT CODE BOFAUS3N

7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462
Tel: 813-286-1711
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis
TOWN OF HILLIARD
15859 West County Road 108
Hilliard, FL 32046
United States

Invoice Date: 17-MAY-22
Invoice Number: 2000624679

Agreement Number: 60600917-1
Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60600917
Bill Through Date : 19-MAR-22 - 06-MAY-22
Bill Prange

Project Name : 01J NEW BOX HANGER & HANGER REPAIRS TO-13

Phase Lump Sum					
<u>Project Number</u>	<u>Description</u>	<u>Fee</u>	<u>Percent Complete</u>	<u>Earned</u>	<u>Previous</u>
60600917	01J NEW BOX HANGER & HANGER REPA	58,940.00	100.00%	58,940.00	55,993.00
Total Phase Lump Sum:					2,947.00
Project Total : 01J NEW BOX HANGER & HANGER REPAIRS TO-13					2,947.00

Invoice Summaries

Total Current Amount :	2,947.00
Retention Amount :	0.00
Pre-Tax Amount :	2,947.00
Tax Amount :	0.00
Total Invoice Amount :	2,947.00

Billing Summaries

<u>Billing Summary</u>	<u>Current</u>	<u>Prior</u>	<u>Total</u>	<u>Total Fee</u>	<u>Percent Complete</u>
Billings	2,947.00	55,993.00	58,940.00	58,940.00	100.00
Tax	0.00	0.00	0.00		
Billing Total :	2,947.00	55,993.00	58,940.00		

IMPORTANT REMITTANCE INFORMATION

Please include the AECOM invoice number when sending payment

INVOICE NUMBER: 2000624679

Invoice Date: 17-MAY-22

Invoice Due Date: 16-JUN-22

Amount Due: \$2,947.00 USD

Project Number: 60600917

To process your payment timely and ensure credit is given, please include the AECOM invoice number when sending payment. Including this invoice number will allow AECOM to promptly apply your payment without delay or additional information requests placed upon your organization.

Failure to reference the AECOM invoice number when sending payment may result in delay of your account being credited.

To expedite payment processing, AECOM is asking its clients to submit payments electronically by ACH (Automated Clearing House) if possible.

ACH payments provide an alternative to paper checks, affording you the following advantages:

- Certainty of delivery
- Reduced operating costs through the elimination of paper check mailing

Regards,

AECOM Cash Application Department
CashAppsRemittance@aecom.com

Check Payment to:
AECOM Technical Services, Inc.
An AECOM Company
1178 Paysphere Circle
Chicago, IL 60674

ACH Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
Account Number 5800937020
ABA Number 071000039

Wire Transfer Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
New York, NY 10001
Account Number 5800937020
ABA Number 026009593
SWIFT CODE BOFAUS3N

AECOM

7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462
Tel: 813-286-1711
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis
TOWN OF HILLIARD
15859 West County Road 108
Hilliard, FL 32046
United States

Invoice Date: 18-MAY-22
Invoice Number: 2000625214

Agreement Number: 60600918-1
Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60600918 Project Name : 01J 2019 AIRFIELD SECURITY IMPROVEMENTS TO-14
Bill Through Date : 09-APR-22 - 06-MAY-22
Bill Prange

Phase Lump Sum					
Project Number	Description	Fee	Percent Complete	Earned	Current
60600918	01J 2019 AIRFIELD SECURITY IMPRO	51,370.00	100.00%	51,370.00	2,568.50
Total Phase Lump Sum:					2,568.50
Project Total : 01J 2019 AIRFIELD SECURITY IMPROVEMENTS TO-14					2,568.50

Invoice Summaries

Total Current Amount :	2,568.50
Retention Amount :	0.00
Pre-Tax Amount :	2,568.50
Tax Amount :	0.00
Total Invoice Amount :	2,568.50

Billing Summaries

Billing Summary	Current	Prior	Total	Total Fee	Percent Complete
Billings	2,568.50	48,801.50	51,370.00	51,370.00	100.00
Tax	0.00	0.00	0.00		
Billing Total :	2,568.50	48,801.50	51,370.00		

IMPORTANT REMITTANCE INFORMATION

Please include the AECOM invoice number when sending payment

INVOICE NUMBER: 2000625214

Invoice Date: 18-MAY-22

Invoice Due Date: 17-JUN-22

Amount Due: \$2,568.50 USD

Project Number: 60600918

To process your payment timely and ensure credit is given, please include the AECOM invoice number when sending payment. Including this invoice number will allow AECOM to promptly apply your payment without delay or additional information requests placed upon your organization.

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- Certainty of delivery
- Reduced operating costs through the elimination of paper check mailing

Regards,


AECOM Cash Application Department
CashAppsRemittance@aecom.com

Chad Brock Enterprises, Inc.
P.O. Box 1325
Hilliard, FL 32046
P: 904-507-3299
Fax: 904-845-1296
cbrocklandscape@windstream.net

ITEM-12	
Date	Invoice #
5/19/2022	11702

Town Of Hilliard
P.O. Box 249
15859 C.R. 108
Hilliard, FL 32046

P.O. No.

Item	Quantity	Description	Rate	Amount
Spraying	1	Turf Runway Improvements. Project NO. 60611457. Bimonthly Spraying of Runway. Completed May 18, 2022. Approved 5-22-2022 by Michael R. Arnold 	4,100.00	4,100.00
May Service			Total	\$4,100.00



Dixon Tree and Lawn Service
55071 Mount Olive Rd
Callahan, FL 32011 US
904-879-6709
dixontreeandlawnservice@comcast.net

INVOICE

BILL TO

Town Of Hilliard
15859 West County Road
108
Hilliard, FL 32011

INVOICE # 3859**DATE** 05/13/2022**DUE DATE** 06/12/2022**TERMS** Net 30

DESCRIPTION	QTY	RATE	AMOUNT
May Service City Roadside Mowing 3rd Cycle	1	8,750.00	8,750.00

Thank you for your business!

BALANCE DUE**\$8,750.00**

Completed
Now 3
R. Brown
5/13/22

Superior Design Pools and Spas, Inc.

12489-7 San Jose Blvd.

Jacksonville, FL 32223

Lic.# CPC057252

Invoice

Date	Invoice #
5/16/2022	11251

Bill To
Town of Hilliard 37516 Oxford St. PO BOX 249 Hilliard, FL 32046

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			5/16/2022			
Quantity	Item Code	Description			Price Each	Amount
	Remarcite	DRAW 3 - Re-plaster & replace tile			8,843.00	8,843.00
						</

Superior Design Pools and Spas, Inc.

12489-7 San Jose Blvd.

Jacksonville, FL 32223

Lic.# CPC057252

Invoice

Date	Invoice #
5/17/2022	11252

Bill To
Town of Hilliard 37516 Oxford St. PO BOX 249 Hilliard, FL 32046

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			5/17/2022			
Quantity	Item Code	Description			Price Each	Amount
	Change Order	Install 8 new light niches; Install torque lock staples to repair crack			3,122.00	3,122.00