

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator
TOWN ATTORNEY
Christian Waugh

AGENDA

THURSDAY, JULY 16, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2

Town Council to consider Ordinance No. 2026-05, an ordinance of the Town of Hilliard, Nassau County, Florida, imposing a temporary moratorium on the acceptance, review, or approval of applications for development permits, development orders, rezoning, or site plans related to data centers, data processing facilities, data mining or cryptocurrency mining operations (referenced herein collectively as data center facilities) within town limits of the Town of Hilliard; adopting findings; providing for the study and development of appropriate land use regulations addressing such data center uses; providing for conflict, severability, administrative correction of scrivener's errors, publication, and effective date.

Adopting on First Reading and Set Public Hearing & Final Reading for August 6, 2026.

Lisa Purvis, MMC – Town Clerk

- ITEM-3** Town Council to consider Resolution 2026-08 – Procedures for Ex-Parte Communications in Quasi-Judicial Proceedings: This resolution establishes a formal process allowing Town Council and Planning & Zoning Board Members to communicate with the public regarding pending quasi-judicial matters while ensuring transparency and compliance with Florida Law.
Lee Anne Wollitz – Land Use Administrator
- ITEM-4** Town Council to review and discuss participating in the NEFEC Community Visioning Program.
Lee Anne Wollitz – Land Use Administrator
- ITEM-5** Town Council to set the Proposed Millage Rate, Rolled-Back Rate, and date, time and meeting place of the Tentative Budget Hearing and advise the Nassau County Property Appraiser prior to August 4, 2026.
Lisa Purvis, MMC – Town Clerk
- ITEM-6** Town Council approval of the Minutes for the March 19, 2026, April 2, 2026, April 16, 2026, May 7, 2026, May 21, 2026, Regular Meetings and the June 11, 2026, Workshop.
Lisa Purvis, MMC – Town Clerk
- ITEM-7** Town Council approval of Peters & Yaffee Engineering, now owned by LJA Engineering, Inc., Payable through June 26, 2026, Project Name: Design West Sixth Street in the amount of \$1,736.22
DAYSPRING COMMONS DEVELOPER FUNDED PROJECT IN THE AMOUNT OF \$116,672.26; LUMP SUM CONTRACT \$116,672.26
- ITEM-8** Town Council approval of Tropic Aire, Payable through July 7, 2026, Project Name: Hilliard Parks & Recreation Emergency Annex Roof Replacement, in the amount of \$36,885.00.
CAPITAL FUNDED PROJECT; EMERGENCY LUMP SUM CONTRACT \$36,885

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the fourth Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2026 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 19, 2026
2. Memorial Day	Monday, May 25, 2026
3. Independence Day	Friday, July 3, 2026
4. Labor Day	Monday, September 7, 2026
5. Veterans Day	Wednesday, November 11, 2026
6. Thanksgiving Day	Thursday, November 26, 2026
7. Friday after Thanksgiving Day	Friday, November 28, 2026
8. Christmas Eve	Thursday, December 24, 2026
9. Christmas Day	Friday, December 25, 2026
10. New Year's Eve	Thursday, December 31, 2026
11. New Year's Day	Friday, January 1, 2027



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Workshop

Meeting Date: July 16, 2026

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council to consider Ordinance No. 2026-05, an ordinance of the Town of Hilliard, Nassau County, Florida, imposing a temporary moratorium on the acceptance, review, or approval of applications for development permits, development orders, rezoning, or site plans related to data centers, data processing facilities, data mining or cryptocurrency mining operations (referenced herein collectively as data center facilities) within town limits of the Town of Hilliard; adopting findings; providing for the study and development of appropriate land use regulations addressing such data center uses; providing for conflict, severability, administrative correction of scrivener's errors, publication, and effective date. Adopting on First Reading and Set Public Hearing & Final Reading for August 6, 2026.

BACKGROUND:

The proposed temporary moratorium on data centers was discussed during the Town Council's monthly workshop on June 11, 2026. The discussion included Nassau County's ongoing Data Center Fact-Finding Meetings and the County's proposed temporary moratorium, which would remain in effect until those meetings are completed. Following the discussion, the Council expressed its desire for the Town to align with the County's approach by placing a temporary data center moratorium on the agenda for first reading and consideration.

FINANCIAL IMPACT:

Advertising costs.

RECOMMENDATION:

Town Council adoption of Ordinance No. 2026-05, on First Reading and Set Public Hearing & Final Reading for August 6, 2026.

ORDINANCE 2026-05

AN ORDINANCE OF THE TOWN OF HILLIARD, NASSAU COUNTY, FLORIDA, IMPOSING A TEMPORARY MORATORIUM ON THE ACCEPTANCE, REVIEW, OR APPROVAL OF APPLICATIONS FOR DEVELOPMENT PERMITS, DEVELOPMENT ORDERS, REZONING, OR SITE PLANS RELATED TO DATA CENTERS, DATA PROCESSING FACILITIES, DATA MINING OR CRYPTOCURRENCY MINING OPERATIONS (REFERENCED HEREIN COLLECTIVELY AS DATA CENTER FACILITIES) WITHIN TOWN LIMITS OF THE TOWN OF HILLIARD; ADOPTING FINDINGS; PROVIDING FOR THE STUDY AND DEVELOPMENT OF APPROPRIATE LAND USE REGULATIONS ADDRESSING SUCH DATA CENTER USES; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS, PUBLICATION, AND EFFECTIVE DATE.

WHEREAS, the Town Council has the authority pursuant to Chapter 166 of the Florida Statutes, and Article VIII of the Florida Constitution to protect the public health, safety, and general welfare of its residents and to enact ordinances for valid governmental purposes; and

WHEREAS, on May 15, 2026, the Town Council directed the Town Attorney to prepare an ordinance instituting a temporary moratorium on the acceptance, review, or approval of applications for data center facilities; and

WHEREAS, the Town of Hilliard is located within Nassau County, Florida, a county with coastal areas and regional groundwater resources supplied by the Floridan Aquifer system, which has been the subject of management and conservation efforts due to long-term water supply sustainability concerns and saltwater intrusion risks in portions of the region; and

WHEREAS, data center facilities are known to require substantial water resources for cooling systems and substantial electrical power to support continuous computing operations, which in some cases require infrastructure demands comparable to those of small municipalities; and

WHEREAS, such facilities have the potential to place significant demands on regional groundwater supplies, water treatment infrastructure, and electrical grid capacity, particularly in rapidly growing areas; and

WHEREAS, the Town Council finds that the Town of Hilliard currently lacks specific zoning provisions or development regulations addressing the unique operational characteristics, infrastructure requirements, and environmental considerations associated with data center facilities; and

WHEREAS, the Town Council further finds that allowing such facilities to proceed without appropriate regulatory standards could create risks to the Town of Hilliard's water resources, electrical infrastructure capacity, land use planning objectives, and long-term community development strategy; and

WHEREAS, the Town of Hilliard's proximity to sensitive coastal ecosystems, wetlands, estuarine systems, and maritime forests further underscores the importance of ensuring that new forms of industrial-scale development are evaluated carefully and responsibly; and

WHEREAS, local governments may enact moratoria if the moratorium is intended to preserve the status quo and is rationally related to the government's attempt to enact changes to development regulations; and

WHEREAS, Florida courts have held that permissible basis for land use restrictions include concern about the effect of the proposed development on traffic, congestion, surrounding property values, demands for public services, and on other aspects of the general welfare; and

WHEREAS, local governments are entitled to enact moratoria as a land-use tool to promote effective planning and preserve the status quo during this change; and

WHEREAS, a temporary moratorium on the acceptance, review, or approval of applications for development permits, development orders, rezoning, or site plans related to data center facilities within town limits will allow time to review, study, hold public hearing, and prepare and adopt an amendment or amendments to the Town of Hilliard's Comprehensive Plan, Zoning and Land Development Regulations, and Hilliard Town Code, as may be required, to address such uses; and

WHEREAS, the Town Council wishes to establish a temporary moratorium of up six (6) months on the acceptance, review, or approval of applications for development permits, development orders, rezoning, or site plans related to data center facilities within unincorporated areas and such moratorium is reasonable and necessary to accomplish the goal of revising its regulations to ensure the community welfare is well-balanced and the public health, safety and general welfare are preserved; and

WHEREAS, public notice of all hearings required by law has been provided in accordance with Chapters 166 and 163 of the Florida Statutes and the Town of Hilliard's Zoning and Land Development Regulations; and

WHEREAS, the Town Council finds this ordinance imposing a temporary moratorium of six (6) months on the acceptance, review, or approval of applications for data center facilities serves the health, safety, and welfare of the residents of and visitors to the Town of Hilliard.

SECTION 1: AUTHORITY

The Town Council of the Town of Hilliard has the authority to adopt this Ordinance pursuant to Article VIII of the Florida Constitution of the State of Florida and Chapter 166 of the Florida Statutes.

SECTION 2: PURPOSE

The purpose of this Ordinance is to allow the Town of Hilliard sufficient time to review, study, hold public hearings, and prepare and adopt an amendment or amendments to the Town of Hilliard's Comprehensive Plan, Zoning and Land Development Regulations, and/or Hilliard Town Code, relating to Data Center Facilities.

SECTION 3: TEMPORARY MORATORIUM ESTABLISHED

A temporary moratorium is hereby established on the acceptance, review, processing, or approval of any:

- rezoning applications;
- conditional use permits;

- development permits;
- site plan approvals;
- building permits;
- special exceptions; or
- other development approvals

for the construction, expansion, or operation of Data Center Facilities within the town limits of the Town of Hilliard.

SECTION 4: DEFINITION

For the purposes of this moratorium, Data Center Facilities is a building, a dedicated space within a building, or group of buildings housing computer systems and associated components, such as telecommunication and data processing systems, to be used for remote storage, processing, or distribution of large amounts of data. Examples of such data, include but are not limited to, computationally intensive applications such as cryptocurrency mining, artificial intelligence (A.I.) computing, weather modeling, genome sequencing, application hosting, cloud storage, video and technical streaming services, etc. Such facilities may include air handlers, power generators, water cooling and storage facilities, utility substations, and other infrastructure to support operations.

SECTION 5: STUDY AND EVALUATION

During the moratorium period, Town staff shall conduct a comprehensive review of the potential impacts associated with data center facilities, including but not limited to:

1. Groundwater withdrawal impacts, particularly as they relate to the Floridan Aquifer and coastal aquifer management policies;
2. Water supply and wastewater treatment capacity, including potential impacts on municipal and regional water systems;
3. Electrical grid capacity and infrastructure requirements, including consultation with regional electric utilities regarding potential long-term demand impacts;
4. Land use compatibility, including appropriate zoning classifications and development standards for such facilities;
5. Environmental considerations, including impacts on wetlands, coastal ecosystems, noise, lighting, and surrounding land uses; and
6. Best practices adopted by other jurisdictions in Florida and throughout the United States for the regulation of data center development.

SECTION 6: DEVELOPMENT AND REGULATORY FRAMEWORK

Following the completion of and during the review process, Town staff shall present best practices, hold public workshops, and make final recommendations to the Town Council regarding the adoption of appropriate zoning regulations, permitting requirements, infrastructure standards, and environmental safeguards governing data center facilities within the Town of Hilliard.

SECTION 7: DURATION

This temporary moratorium shall remain in effect for a period of six (6) months from and including the effective date of this Ordinance or until the effective date of an ordinance(s) amending the Town of Hilliard's Comprehensive Plan, Zoning and Land Development Regulations, and/or the

Hilliard Town Code relating to Data Center Facilities. This Ordinance may be extended by resolution for additional periods of six (6) months.

SECTION 8: CONFLICT

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 9: SEVERABILITY

If any portion of this Ordinance is declared invalid, the invalidated portion shall be severed from the remainder of the Ordinance, and the remainder of the Ordinance shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Ordinance as a whole.

SECTION 10: NONCODIFICATION

The provisions of this Ordinance establishing the temporary moratorium shall not be codified in the Town of Hilliard's Code of Ordinances, as the Agreement is a separate and distinct document from the general laws of the Town.

SECTION 11: ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS

Sections of the Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the Town Clerk or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the Town Clerk.

SECTION 12: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be effective upon its second reading and passage and shall take effect in accordance with the sections herein.

PASSED AND ADOPTED by the Town of Hilliard, Nassau County, Florida on this _____ day of _____, 2026

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

Town Council First Reading:	July 16, 2026
Town Council Publication:	July 22, 2026
Town Council Public Hearing:	August 6, 2026
Town Council Second & Final Reading:	August 6, 2026



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: July 16, 2026

FROM: ***Lee Anne Wollitz – Land Use Administrator***

SUBJECT: Town Council to consider Resolution 2026-08 – Procedures for Ex-Parte Communications in Quasi-Judicial Proceedings: This resolution establishes a formal process allowing Town Council and Planning & Zoning Board members to communicate with the public regarding pending quasi-judicial matters while ensuring transparency and compliance with Florida law.

BACKGROUND:

Resolution 2026-08 is presented for the Town Council's consideration to implement the procedures authorized under Section 286.0115, Florida Statutes, regarding ex-parte communications in quasi-judicial proceedings. Florida law permits municipalities to adopt a resolution removing the presumption that communication between elected officials, appointed board members, and members of the public are inherently prejudicial, provided specific disclosure requirements are followed. The Planning and Zoning Board has expressed its support for adopting these procedures, and staff recommend their implementation to provide additional flexibility while maintaining the integrity of the Town's quasi-judicial decision-making process.

Under Resolution 2026-08, members of the Town Council and Planning and Zoning Board may discuss quasi-judicial matters with members of the public, review written communications, conduct site visits, and seek expert opinions, provided these activities are disclosed and entered into the official record before final action is taken. The resolution also requires that the identity of individuals participating in ex-parte communications and the substance of those communications be disclosed during the public hearing, ensuring that all interested parties have a reasonable opportunity to respond. Adoption of this resolution aligns the Town's procedures with Florida Statutes, promotes transparency, and provides a clear framework for conducting quasi-judicial proceedings.

FINANCIAL IMPACT:

No Anticipated Cost.

RECOMMENDATION:

Staff recommends adoption of Resolution 2026-08.

RESOLUTION NO. 2026-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, NASSAU COUNTY, FLORIDA, ADOPTING PROCEDURES FOR EX-PARTE INVESTIGATIONS BY TOWN COUNCIL AND PLANNING AND ZONING BOARD MEMBERS FOR QUASI-JUDICIAL MATTERS AND ELIMINATING PER SE PREJUDICE ARISING FROM SUCH INVESTIGATIONS PURSUANT TO SECTION 286.0115, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Section 286.0115, Florida Statutes, authorizes municipalities to adopt resolutions that remove the per se prejudice arising from communications between local public officials and members of the public regarding matters subject to pending quasi-judicial hearings; and

WHEREAS, Section 286.0115, Florida Statutes, provides the statutory requirements for such resolutions to authorize such communications and remove their per se prejudicial effect; and

WHEREAS, the Town of Hilliard's Planning and Zoning Board has indicated a consensus to the Town Council that it desires such procedures; and

WHEREAS, the Town Council of the Town of Hilliard finds it necessary and desirable to adopt the procedures described in Section 286.0115, Florida Statutes, to authorize its members, and the board members of the Planning and Zoning Board, to communicate with members of the public regarding pending matters subject to quasi-judicial hearings, including performing site visits and soliciting expert opinions, as may be permitted by the statute and subject to its requirements, including disclosure.

NOW, THEREFORE, be it resolved by the Town of Hilliard, Nassau County, Florida, that:

SECTION 1: DEFINITIONS

For the purposes of this Resolution, the following definitions shall apply:

1. **Ex Parte Communication** refers to any communication by one party to a quasi-judicial proceeding, either in person or in writing, with a member of the board that will preside over the proceeding.
2. **Quasi-Judicial Decision** is an action resulting from judicial inquiries that investigate, declare, and enforce rights and liabilities based on specific facts and existing laws, and, while these decisions enforce or apply the law to a specific situation, they do not create new law.

SECTION 2: ACCESS PERMITTED

Any person not otherwise prohibited by statute, charter provision, or ordinance may discuss with members of the Town Council or Planning and Zoning Board (together, hereinafter, the "Boards") the merits of any matter on which quasi-judicial decisions may be taken by either Board, so long as the following process is observed:

(1) The substance of any ex parte communication with a member of the applicable Board making the quasi-judicial decision which relates to quasi-judicial action pending before the member shall not be presumed prejudicial to the action if the subject of the communication and the identity of the person, group or entity with whom the communication took place is disclosed and made a part of the record before final action on the matter.

(2) The members of the applicable Board may read a written communication from any person. However, a written communication that relates to quasi-judicial decisions pending before the local public official shall not be presumed prejudicial to the action and such written communication shall be made a part of the record before final action on the matter.

(3) Board members may conduct investigations and site visits and may receive expert opinions regarding quasi-judicial decisions pending before them. Such activities shall not be presumed prejudicial to the action if the existence of the investigation, site visit or expert opinion is made a part of the record before final action on the matter.

(4) Disclosure made pursuant to paragraphs (1), (2) and (3) must be made before or during the public meeting at which a vote is taken on such matters, so that persons who have opinions contrary to those expressed in the ex parte communication are given a reasonable opportunity to refute or respond to the communication.

SECTION 3: CONFLICT

All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 4: SEVERABILITY

If any portion of this Resolution is declared invalid, the invalidated portion shall be severed from the remainder of the Resolution, and the remainder of the Resolution shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Resolution as a whole.

SECTION 5: ADMINISTRATIVE CORRECTION

This Resolution may be re-numbered or re-lettered, and/or corrected for typographical and/or scrivener's errors which do not affect the intent of said resolution, as authorized by the Land Use Administrator or designee, without need of public hearing, by filing a corrected copy with the Town Clerk.

SECTION 6: PUBLICATION AND EFFECTIVE DATE

This Resolution shall be effective on _____ day of _____, _____.

Adopted this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: July 16, 2026

FROM: ***Lee Anne Wollitz – Land Use Administrator***

SUBJECT: Town Council to Review and Discussion of Participating in the NEFEC Community Visioning Program.

BACKGROUND:

NEFEC has established the Community Visioning Program, funded by the Economic Development Administration, to assist smaller communities in envisioning and planning for a vibrant, resilient, and community-driven future.

This nine-month process consists of five phases, beginning with initial planning and culminating in the development of a finalized Vision Plan.

The County recently completed its 2050 Vision Plan and is encouraging the City and Towns within the County to participate in a similar planning process. This effort is intended to help align future planning goals and needs for areas surrounding the boundaries of each jurisdiction.

FINANCIAL IMPACT:

Funding requirements are not expected to exceed \$15,000.00.

There may be opportunities for cost-sharing or other donation options to assist in meeting the funding requirement. Additionally, the County Manager has offered to request that the Board of County Commissioners (BOCC) cover these fees for the Town of Hilliard.

RECOMMENDATION:

Town Council consideration of participation in the NEFEC Community Visioning Program.



Contract Number: _____

CONTRACT
Between
Town of Hilliard
And
Northeast Florida Regional Council

This CONTRACT is entered into by and between Town of Hilliard hereinafter referred to as "Town", and the Northeast Florida Regional Council, hereinafter referred to as the "NEFRC."

THIS CONTRACT IS ENTERED INTO BASED ON THE FOLLOWING:

- A. WHEREAS, the NEFRC represents that it is fully qualified, possesses the required skills, knowledge, qualifications, and experience to provide the services identified herein, and does offer to perform such services, and;
- B. WHEREAS, the Town has a need to undertake certain community planning activities related to Town-wide visioning and joint planning with Nassau County "County", and;
- C. WHEREAS, the County's Vision 2050 Plan established Character Areas including Rural Town Character Areas identifying lands likely to be annexed by municipalities within the County by 2050, and;
- D. WHEREAS, County staff and their contracted consultant worked with the Town to establish a Town of Hilliard Rural Town Character Area, and;
- E. WHEREAS, the Town of Hilliard Rural Town Character Area establishes a mutually agreed to Joint Planning Area "JPA", and;
- F. WHEREAS, the Town and County have expressed a desire to:
 - 1. Jointly undertake high-level joint mobility, utility, open space, stormwater, annexation, land use and similar community planning concentrations within the JPA.
 - 2. Create a framework for an Interlocal Agreement related to annexations.



3. Create a framework for adoption of an Interlocal Service Boundary Area (ISBA) or similar mechanism to ensure a collaborative, mutually beneficial, and orderly expansion of the Town, infrastructure, and services, and;

G. WHEREAS, in February of 2026, the BOCC expressed consensus direction to the County Manager to proactively explore joint planning with the Town, and;

I. WHEREAS, the Town has a need for professional services to assist in community visioning and joint planning activities with the County and does hereby accept the offer of the NEFRC upon the terms and conditions hereinafter set forth, and;

NOW, THEREFORE, the Town and the NEFRC do mutually agree as follows:

1. PERIOD OF CONTRACT.

This contract shall begin upon execution by both parties and shall end upon acceptance of a final deliverable, as included in the Scope of Work.

2. SCOPE OF WORK.

The NEFRC shall fully perform the obligations in accordance with the Scope of Work, Attachment A of this Contract.

3. COMPENSATION AND PAYMENT.

A. The compensation of the Contract for the performance of the activities described in the Scope of Work, Attachment A.

B. Invoices properly submitted to the Town and County simultaneously shall be paid within thirty (30) days.

C. Consistent with the June 4, 2026, correspondence between Nassau County Manager Taco Pope and NEFRC CEO Elizabeth Pyane, the County will provide the \$5,000 cost for services to the NEFRC for the Hillard Visioning work. The cost of creating a framework for adoption of an Interlocal Service Boundary Area (ISBA) or similar mechanism to ensure a collaborative, mutually beneficial, and orderly expansion of the Town, infrastructure, and services will be a incur a cost of \$10,000 to be paid by the County. While unexpected, additional costs will be negotiated by NEFRC, County and Town if determined necessary.

D. Should the NEFRC fail to perform as outlined in Attachment "A" Deliverables and Deadlines the Town or County may:

- i. Withhold or delay payment allowing the NEFRC reasonable time to complete all work in a satisfactory manner.



- ii. Withholding up to 25% of payment, if failure to perform, results in a diminished scope of work performed by the NEFRC under this agreement.
- iii. Notify the NEFRC they are in default and/or terminate this agreement without further compensation.

4. MODIFICATION OF CONTRACT.

Either party may request a modification of the provisions of this Contract. Changes that are mutually agreed upon shall be valid only when reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Contract.

5. INCORPORATION OF LAWS, RULES, REGULATIONS, AND POLICIES.

- A. Both the NEFRC and the Town shall be governed by applicable State and Federal laws, rules, and regulations.
- B. NEFRC shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, created or received by the NEFRC in conjunction with this Contract. The NEFRC shall notify the Town of any public record request related to this contract.
- C. NEFRC shall comply with all federal, state, and local laws and ordinances applicable to the work or payment for work; and shall not discriminate on the grounds of race, color, religion, sex, national origin, age, or disability in the performance of work under this Contract.

6. LIABILITY.

The Town will hold harmless the NEFRC against all claims of whatever nature arising out of the NEFRC's performance of work under this Contract to the extent allowed and required by law. The NEFRC shall hold harmless the Town against all claims of whatever nature arising out of the performance of work under this Contract to the extent allowed and required by law.

7. DISPUTE OR TERMINATION.

Each party has obligations pursuant to the Scope of Work and the Budget and Method of Compensation. If either party believes that there has been default under the Contract, they shall inform the other by written notice of the perceived dispute and recommend a cure. If the default is not corrected to the satisfaction of both parties within 30 days, the contract may be terminated upon receipt of written notice. If the Contract is terminated before performance is completed, NEFRC shall be paid for work satisfactorily performed for which costs can be substantiated, as of the date of termination.



8. RECORDKEEPING & CONTRACT.

A. All original records pertinent to this Contract shall be retained by the NEFRC for the period mandated by the State of Florida, or three (3) years following the date of completion or termination of this Contract, whichever is later, with the following exception:

(I) if any litigation, claim, or audit is started before the expiration of the State mandated or three (3) year period and extends beyond the State mandated or three (3) year period, the records will be maintained until all litigation, claims, or audit findings involving the records have been resolved.

B. All records, including supporting documentation shall be sufficient to determine compliance with the Contract Scope of Work, Attachment A, and all other applicable laws and regulations.

C. The NEFRC, its employees including all subcontractors or consultants and agents to be paid from the approved budget provided under this Contract, shall allow access to its records at reasonable times to the Town, its employees, and agents. "Reasonable" shall be construed according to the circumstances but ordinarily shall mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, Monday through Friday. "Agents" shall include but not be limited to auditors retained by the Town.

9. MONITORING PERFORMANCE.

NEFRC, Town, and County shall consistently monitor performance under this Contract to ensure time schedules are being met, the Scope of Work is being accomplished within specified time periods, and performance goals are being achieved. Such review shall be made for each function or activity set forth in Attachment A of this Contract. The Town and County shall timely review reports and deliverables as included in the Scope of Work, and payment for invoices shall indicate final acceptance of work.

10. STATUTORY CERTIFICATION.

By executing this Contract, the NEFRC certifies, under penalty of perjury, that it does not use coercion for labor or services, as those terms are defined in Section 787.06, Florida Statutes.

11. ASSIGNMENT AND SUBCONTRACTS.

The NEFRC shall not assign or transfer any work under this Contract without the prior consent of the Town. If the NEFRC subcontracts any or all of the work required under this Contract, a copy of the executed subcontract must be forwarded to the Town within thirty (30) days after the execution of the subcontract. The NEFRC agrees to include on



the subcontract that (i) the subcontractor is bound by all applicable state and federal laws and regulations, and (ii) the subcontract shall hold the Town harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Contract, to the extent allowed and required by law.

12. NOTICES AND CONTRACT REPRESENTATIVES.

A. Any notices provided under this Contract shall be in writing and shall be delivered to the following:

1. The Town of Hillard representative that is responsible for the administration of this Contract is:

Lee Anne Wollitz
Land Use Administrator
Town of Hillard
PO Box 249
Hillard, Florida. 32046
904.675.6171

2. The Representative of the NEFRC responsible for the administration of this Contract is:

Jenni Bryla, Community Development Manager
40 East Adams Street, Suite 320
Jacksonville, Florida. 32202
904-537-8554

13. ATTACHMENTS.

- A. All Attachments to this Contract are incorporated as if set out fully herein.
- B. In the event of any inconsistencies or conflict between the language of this Contract and the Attachments hereto, the language of such Attachments shall be controlling, but only to the extent of such conflict or inconsistency.
- C. This Contract has the following Attachments:

Attachment A – Scope of Work and Budget

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

For Town of Hillard:

Signature

Name/Title

Date

For Northeast Florida Regional Council:

Signature

Elizabeth Payne/ Chief Executive Officer
Name/ Title

Date

Schedule A: Scope of Work and Budget

Project Description

The NEFRC will develop a Community Driven Economic Development Vision Plan for the Town that is inclusive of both the currently incorporated boundary of the Town and JPA. The collaborative joint planning effort between the Town and County as facilitated by the NEFRC will result in a 25-year community-wide vision (2050) for the Town and provide a framework for the future direction of the Town.

The Northeast Florida Regional Council will conduct a community engagement program to inform the Vision Plan, and specifically, within the JPA, the County has a goal to:

1. Jointly undertake high-level joint mobility, utility, open space, stormwater, annexation, land use and similar community planning concentrations.
2. Create a framework for an Interlocal Agreement related to annexation.
3. Create a framework for adoption of an Interlocal Service Boundary Area (ISBA) or similar mechanism.

The NEFRC will conduct a community engagement program, data and analysis, research, and other professional acts to inform and produce the Town Vision Plan and a JPA framework.

Basic Services

The NEFRC will provide the following services to the Town . Services include:

1. Conducting the necessary data and analysis, research
2. Review of existing plans and studies
3. Public presentations, staff coordination and meetings
4. Public engagement and outreach
5. Report and framework development

Presentations

- Town Council Presentation - Introduction - A NEFRC representative will deliver a presentation to the Council to introduce the project, its scope, and the proposed timeframe.
- Town Council Presentation – Final Report - A NEFRC representative will provide a presentation to the Town Council to submit the final Community Driven Economic Development Vision Plan.
- Additional Presentations, Within reason and upon mutual agreement between NEFRC and the Town/County, NEFRC will make additional presentations as needed. If additional fees are required, the party requesting the presentations shall be responsible for the cost
-

Public Outreach

- Online Survey – The NEFRC will create a visual preference survey for community members to provide feedback. The NEFRC will collaborate with the Town to disseminate the survey through relevant media and websites. Results from the online survey will be submitted to the Town and County.
- Identification of Community Stakeholders – The Town and County will develop a list of stakeholders. NEFRC will invite them through a customized email address to attend the public engagement meetings.
- Intergovernmental Coordination – The NEFRC will coordinate throughout the process with County staff, Inspire Placemaking staff and representatives of the Town to ensure the vision and framework established as part of this initiative are consistent with both the Town's and County's initiatives, to the extent possible.
 1. This task will focus on the interrelatedness of the Joint Planning Area of the County and the Town, specifically reviewing joint mobility, utility, open space, stormwater, annexation, land use and similar community planning concentrations within the JPA.
 2. This task will create a framework for an Interlocal Agreement related to annexations.
 3. This task will include a joint meeting with the County and Town regarding the Interlocal Service Boundary Area (ISBA). It will create a framework for adoption of the ISBA or similar mechanism to ensure a collaborative, mutually beneficial, and orderly expansion of the Town, infrastructure, and services, and.
 4. This task will also include a community meeting for those stakeholders within the ISBA.
- Community Meetings - The NEFRC will hold a series of community engagement meetings (three) to create consensus on the community's economic development vision as well as goals, objectives, and strategies. The Town will determine the meeting venues and reserve all meeting spaces. The NEFRC will develop outreach flyers for all meetings. The Town will advertise every meeting at least one week in advance of the meeting date. Notes and outcomes from every meeting will be submitted to Town and County staff.
 - Community Meeting 1 – Kick-off meeting where NEFRC will introduce the project, scope, and timeframe. A visual preference survey will be conducted to gain further insight into the community's preferences, which will ultimately inform the drafting of the Vision Plan.
 - Community Meeting 2 – NEFRC will issue a visual preference to gain further insight into the community's preferences, which will ultimately inform the drafting of the Community Driven Vision Plan.
 - Community Meeting 3 - The NEFRC will present the draft Community Driven Vision Plan. NEFRC will ask the community, "Did we get it right?"

- Community Meeting as outlined in Intergovernmental Coordination.

Report Development

- Draft Report Development - The NEFRC will present to Town staff a draft Community Driven Vision Plan.
- Alignment - This report will integrate a review of existing Town and County plans to identify areas of alignment and ensure coherence and integration with ongoing Town and County initiatives.
- Town Council Presentation and Final Report - Upon receipt of comments and suggested edits on the draft report, the NEFRC will develop a final report. Appendices will be included as necessary. The NEFRC will also present it to the Town Council.
- Publication – NEFRC shall not publish the report, or any draft thereof, without prior written approval by the Town and County. This provision shall not be construed as to impede NEFRC’s responsibility to follow the public record law of Florida.

Adoption and Future Agreements

- It is the intent and desire of NEFRC, County, and Town that the vision plan created as part of this initiative will be jointly adopted as a planning tool by the Town and County. However, nothing within this agreement requires either the Town or the County to adopt the vision plan created from this initiative in any capacity.
- Further, while it is the intent of all parties that the frameworks for annexation planning and establishment of an ISBA will serve as a catalyst for the Town Council and the Board of County Commissioners to execute the correlating agreements, nothing herein shall obligate either party to enter into any future agreements.

Staff Meetings

- Kickoff Meeting – NEFRC representatives will conduct a kickoff meeting with the Town and County at the project's outset to conduct a Town tour.
- Weekly Meeting – NEFRC County, and Town will meet virtually weekly, or as needed, to coordinate community meetings and presentations, present meeting or survey results, and discuss other project components.

Project Schedule and Compensation

This project is expected to be completed in nine (9) months. -The compensation for all services will be \$15,000, subject to modification for additional services requested.

Conditions and Assumptions

The project schedule will be based on the availability of information, complexity of required data and analysis, research, securing of venues provided by the Town and similar variables. If schedule delays are anticipated based on weather, and/or other encountered conditions, the Town and NEFRC will address changes in the schedule.

The Town will notify NEFRC project personnel, prior to mobilization, of any restrictions or special site access requirements.

The Town and County will jointly compile a list of community stakeholders (including email addresses) which the NEFRC will leverage for public outreach meetings.

The Town and County will provide relevant existing plans and data for review.

Additional services that may be required during the life of the project shall be performed, as mutually agreed upon by the Town and NEFRC, and as approved, in writing, by the parties, prior to such services being rendered or performed.

The Town and County are responsible for providing complete and thorough data in a timely fashion as requested by the NEFRC, including all necessary data from Town archives. The NEFRC shall have the right to rely on this data and is not responsible for data not made available through this Agreement or during the project.

The NEFRC, in accordance with the Contract Documents, is solely responsible for the completion of the Project in a quality and timely manner. This means that the NEFRC's work tasks for the Project are limited to those specified in this Scope of Work. Should additional services be desired, the NEFRC will inform the Town and County of potential scope and budget modifications.

Lee Anne Wollitz

From: Jennifer Bryla <jbryla@nefrc.org>
Sent: Tuesday, April 28, 2026 11:51 AM
To: Shawna Gugliuzza; Lee Anne Wollitz
Cc: Taco Pope; Payne, Elizabeth
Subject: RE: Nassau County 2050 Vision

Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from jbryla@nefrc.org. [Learn why this is important](#)

Ladies,

Good morning. My name is Jenni Bryla and I am the Community Development Manager, here at the council. The Visioning exercise Mr. Pope is referring to is a program that the council is facilitating in order to get first hand feedback from local residents. The Council's website feature same can be found [here](#). In light of the County Manager's gracious offer, would either of you like to set up a call to discuss this effort? I would be happy to work with your jurisdictions individually or collectively. Please advise when you get a moment.

Take care,
 Respectfully,

Jenni Bryla, AICP, CFM
Community Development Manager
 Northeast Florida Regional Council
 Jessie Ball Dupont Center
 40 East Adams Street, Suite 320
 Jacksonville, Florida 32202
 Cell 904.537.8554 Main Office: (904) 279-0880
JBryla@nefrc.org

[Click here to receive our Newsletter!](#)



From: Taco Pope <tpope@nassaucountyfl.com>
Sent: Tuesday, April 28, 2026 10:10 AM
To: Tyler Nolen <tnolen@nefrc.org>; Jennifer Bryla <jbryla@nefrc.org>
Cc: Payne, Elizabeth <epayne@nefrc.org>; Elizabeth Backe <ebacke@nassaucountyfl.com>; Shawna Gugliuzza

<clerk@townofcallahan-fl.gov>; Lee Anne Wollitz <lwollitz@townofhilliard.com>; Amy L. Bell <abell@nassaucountyfl.com>; Robert Companion <rcompanion@nassaucountyfl.com>; William Righter <wrighter@nassaucountyfl.com>; Marshall D. Eyerman <meyerman@nassaucountyfl.com>

Subject: Nassau County 2050 Vision

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Friends,

At RCI we talked about community visioning, and I mentioned that Nassau recently adopted their 2050 Vision. Below are a couple of links to the 2050 Vision/Comp Plan website. The 2050 Vision was adopted June 23, 2025. We have a target to adopt the 2050 Comp Plan in December of 2026.

- The general website link:
 - <https://www.nassaufl2050.com/>
- A pdf of the adopted 2050 Vision Plan itself:
 - <https://www.nassaucountyfl.com/DocumentCenter/View/30077/Nassau-2050-Vision-Plan-FINAL>
 - The adopted 'Growth Plan Map'/'Preferred Growth Scenerio' is Figure 4.10. It is on pdf page 81/document page 74
 - On the Growth Plan Map, pay attention to the areas around Hilliard and Callahan. Those areas are designated as 'Rural Town' Character Area. Page 63 of the document [pdf page 70] includes the description and considerations of the Rural Town Character Area. The Considerations states, in part,

Development Considerations Rural Town character areas should support the expansion of municipal boundaries to seamlessly promote compatible growth around existing town sites. General considerations for these areas include:

- *Review and update land uses allowed within the rural town delineation to align with how each town envisions the growth around their municipal limits and allow for seamless annexations consistent with the desired growth character.*
- *Create annexation/joint planning policies for growth within the Rural Town boundary.*
- *Ensure transitions from lower density to higher density and mixed-use areas within the rural town.*
- *Evaluate development regulations to allow for a mixture of housing types, non-residential land uses, and diverse lot sizes to promote compatible infill development.*

As part of the County's 2050 Comp Plan update, we will be creating a new FLUM based on the Growth Plan Map.

To my point, if Callahan and Hilliard have a desire to go through a 2050 visioning exercise, which they may not, I would suggest including the areas identified as Rural Town on the County's adopted Growth Plan Map. My team would be 100% on board with working with the Towns and NEFRC to start more detailed planning in the Rural Town character areas with the intent of adopting a FLUM compatible, to the extent there is agreement, with each Town's annexation plan. Also, any data collected as part of the BOCC's 24-month visioning exercise would be available to support the Towns' visioning effort. The

county has a desire to create annexation plans with each Town and participate in joint utility and m planning. The County has a desire to create "urban service boundaries" or similar mechanisms that direct investment into the town limits as opposed to greenfield development in agricultural areas of unincorporated county on the fringes of the town limits.

I have no idea if the Towns are interested in pursuing 2050 vision plans at this time. I just wanted to make sure that **if** one or both Towns decide to go that route, we look beyond the four corners of the current jurisdictional boundaries. If one or both of the Towns are interested in pursuing a 2050 visioning exercise, I feel confident the BOCC would cover their \$5,000 local match.

Thx again for your help,
-taco

Taco E. Pope, AICP, ICMA-CM | County Manager

Nassau County, FL | Board of County Commissioners
96135 Nassau Place | Yulee, FL 32097
P: (904) 530-6010 E: tpope@nassaucountyfl.com

Please Note: Florida has a very broad Public Records Law. Unless specifically exempt by state law, written communications to county officials or staff regarding official government business are public records available to the public and media upon request—including email addresses. If your email communication is related to official government business, it may therefore be subject to public disclosure. Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Workshop Meeting Date: July 16, 2026

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council to set the Proposed Millage Rate, Rolled-Back Rate, and date, time and meeting place of the Tentative Budget Hearing and advise the Nassau County Property Appraiser prior to August 4, 2026.

BACKGROUND:

To comply with the TRIM timetable, the Town of Hilliard must establish the proposed tentative millage rate and schedule the first public hearing at its regular meeting on **July 16, 2026**, or at a special meeting held no later than **August 4, 2026** (see TRIM Timetable).

The first public hearing to consider the proposed tentative millage rate may be scheduled for either **September 3, 2026**, or **September 17, 2026**. Following the first public hearing, the Town may reduce the proposed millage rate before adopting the final millage rate at the final public hearing; however, the proposed millage rate may not be increased above the rate initially established.

FINANCIAL IMPACT:

Advertising costs.

RECOMMENDATION:

Town Council to set the Proposed Millage Rate, Rolled-Back Rate, and date, time and meeting place of the Tentative Budget Hearing and advise the Nassau County Property Appraiser prior to August 4, 2026.



CERTIFICATION OF TAXABLE VALUE

ITEM-5

Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2026	County : Nassau
Principal Authority : Town of Hilliard	Taxing Authority : Town of Hilliard - Operating

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	197,931,109	(1)
2.	Current year taxable value of personal property for operating purposes	\$	14,485,129	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	2,005,924	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	214,422,162	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	5,069,816	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	209,352,346	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	198,391,361	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES ☒ NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	☐ YES ☒ NO	Number 0	(9)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser: Electronically Certified by Property Appraiser		Date : 6/26/2026 2:29:59 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		3.5000 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	694,370	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	-0-	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	694,370	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	-0-	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	209,352,346	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		3.3168 per \$1000	(16)
17.	Current year proposed operating millage rate		per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$		(18)

19.	TYPE of principal authority (check one)		☐ County	☐ Independent Special District	(19)
			☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)		☒ Principal Authority	☐ Dependent Special District	(20)
			☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs				STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 694,370	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			3.3168 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 711,195	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ -0-	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			-0- per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>			-100.00 %	(27)
First public budget hearing		Date :	Time :	Place :	
		9/2/2026	12:00 AM EST		
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	Mailing Address :		Physical Address :		
	City, State, Zip :		Phone Number :		Fax Number :

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.

TRIM FY 2026-2027				
DR-420	DR-420 INFORMATION CURRENT YEAR	FINAL 2025/2026	2026 CERTIFIED 3.3168 ROLL BACK RATE	2026 CERTIFIED 3.5000 SAME AS 2025/2026
	SECTION 1: COMPLETED BY PROPERTY APPRAISER			
1	Current year taxable value of real property for operating purposes	\$ 183,438,617	\$ 197,931,109	\$ 197,931,109
2	Current year taxable value of personal property for operating purposes	\$ 14,124,970	\$ 14,485,129	\$ 14,485,129
3	Current year taxable value of centrally assessed property for operating purposes	\$ 1,990,105	\$ 2,005,924	\$ 2,005,924
4	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$ 199,553,692	\$ 214,422,162	\$ 214,422,162
5	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$ 11,044,046	\$ 5,069,816	\$ 5,069,816
6	Current year adjusted taxable value	\$ 188,509,646	\$ 209,352,346	\$ 209,352,346
7	Prior Year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 175,380,195	\$ 198,391,361	\$ 198,391,361
	SECTION II: COMPLETED BY TAXING AUTHORITY (TOWN OF HILLIARD)			
10	PRIOR YEAR OPERATING MILLAGE LEVY	3.2500	3.5000	3.5000
13	ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 569,986	\$ 694,370	\$ 694,370
15	ADJUSTED CURRENT YEAR TAXABLE VALUE	\$ 188,509,646	\$ 209,352,346	\$ 209,352,346
16	CURRENT YEAR ROLLED-BACK RATE	3.0236	3.3168	3.3168
17	CURRENT YEAR PROPOSED OPERATING MILLAGE RATE	3.5000	3.3168	3.5000
18	TOTAL TAXES TO BE LEVIED AT PROPOSED MILLAGE RATE	\$ 698,438	\$ 711,195	\$ 750,478
22	ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 569,986	\$ 694,370	\$ 694,370
23	CURRENT YEAR AGGREGATE ROLLED-BACK RATE	3.0236	3.3168	3.3168
24	CURRENT YEAR AGGREGATE ROLLED-BACK TAXES	\$ 603,371	\$ 711,195	\$ 711,195
25	TOTAL OPERATING AD VALOREM TAXES PROPOSED TO BE LEVIED	\$ 698,438	\$ 711,195	\$ 750,478
26	CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE	3.5000	3.3168	3.5000
27	CURRENT YEAR PROPOSED RATE AS A PERCENT CHANGE OF ROLLED-BACK RATE	15.7600%	-100.00%	5.5234%
	REVENUE OVER PRIOR YEAR REVENUE (PROPOSED RATE)	\$ 128,452	\$ 16,825	\$ 56,108
	PROPOSED MILLAGE RATES:			
	MAJORITY VOTE OF THE GOVERNING BODY: 3.3168			
	TWO-THIRDS VOTE OF THE GOVERNING BODY: 3.6485			
	UNANIMOUS VOTE OF THE GOVERNING BODY: 3.6486 OR GREATER			

TRIM FY 2026-2027				
DR-420 INFORMATION CURRENT YEAR	2026 CERTIFIED 3.3000	2026 CERTIFIED 3.3500	2026 CERTIFIED 3.4000	2026 CERTIFIED 3.4500
SECTION 1: COMPLETED BY PROPERTY APPRAISER				
Current year taxable value of real property for operating purposes				
Current year taxable value of personal property for operating purposes				
Current year taxable value of centrally assessed property for operating purposes				
Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162
Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)				
Current year adjusted taxable value				
Prior Year FINAL gross taxable value from prior year applicable Form DR-403 series				
SECTION II: COMPLETED BY TAXING AUTHORITY (TOWN OF HILLIARD)				
PRIOR YEAR OPERATING MILLAGE LEVY	3.5000	3.5000	3.5000	3.5000
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 694,370	\$ 694,370	\$ 694,370	\$ 694,370
ADJUSTED CURRENT YEAR TAXABLE VALUE	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346
CURRENT YEAR ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR PROPOSED OPERATING MILLAGE RATE	3.3000	3.3500	3.4000	3.4500
TOTAL TAXES TO BE LEVIED AT PROPOSED MILLAGE RATE				
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS				
CURRENT YEAR AGGREGATE ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR AGGREGATE ROLLED-BACK TAXES	\$ 711,195	\$ 711,195	\$ 711,195	\$ 711,195
TOTAL OPERATING AD VALOREM TAXES PROPOSED TO BE LEVIED	\$ 707,593	\$ 718,314	\$ 729,035	\$ 739,756
CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE	3.3000	3.3500	3.4000	3.4500
CURRENT YEAR PROPOSED RATE AS A PERCENT CHANGE OF ROLLED-BACK RATE	-0.5065%	1.0010%	2.5084%	4.0159%
REVENUE OVER PRIOR YEAR REVENUE (PROPOSED RATE)	\$ 13,223	\$ 23,944	\$ 34,665	\$ 45,386
PROPOSED MILLAGE RATES:				
MAJORITY VOTE OF THE GOVERNING BODY: 3.3168				
TWO-THIRDS VOTE OF THE GOVERNING BODY: 3.6485				
UNANIMOUS VOTE OF THE GOVERNING BODY: 3.6486 OR GREATER				

TRIM FY 2026-2027				
DR-420 INFORMATION CURRENT YEAR	2026 CERTIFIED 3.5000	2026 CERTIFIED 3.5500	2026 CERTIFIED 3.6000	2026 CERTIFIED 3.6500
SECTION 1: COMPLETED BY PROPERTY APPRAISER				
Current year taxable value of real property for operating purposes				
Current year taxable value of personal property for operating purposes				
Current year taxable value of centrally assessed property for operating purposes				
Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162
Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)				
Current year adjusted taxable value				
Prior Year FINAL gross taxable value from prior year applicable Form DR-403 series				
SECTION II: COMPLETED BY TAXING AUTHORITY (TOWN OF HILLIARD)				
PRIOR YEAR OPERATING MILLAGE LEVY	3.5000	3.5000	3.5000	3.5000
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 694,370	\$ 694,370	\$ 694,370	\$ 694,370
ADJUSTED CURRENT YEAR TAXABLE VALUE	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346
CURRENT YEAR ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR PROPOSED OPERATING MILLAGE RATE	3.5000	3.5500	3.6000	3.6500
TOTAL TAXES TO BE LEVIED AT PROPOSED MILLAGE RATE				
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS				
CURRENT YEAR AGGREGATE ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR AGGREGATE ROLLED-BACK TAXES	\$ 711,195	\$ 711,195	\$ 711,195	\$ 711,195
TOTAL OPERATING AD VALOREM TAXES PROPOSED TO BE LEVIED	\$ 750,478	\$ 761,199	\$ 771,920	\$ 782,641
CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE	3.5000	3.5500	3.6000	3.6500
CURRENT YEAR PROPOSED RATE AS A PERCENT CHANGE OF ROLLED-BACK RATE	5.5234%	7.0309%	8.5384%	10.0458%
REVENUE OVER PRIOR YEAR REVENUE (PROPOSED RATE)	\$ 56,108	\$ 66,829	\$ 77,550	\$ 88,271
PROPOSED MILLAGE RATES:			TWO-THIRDS	UNANIMOUS
MAJORITY VOTE OF THE GOVERNING BODY: 3.3168			VOTE	VOTE
TWO-THIRDS VOTE OF THE GOVERNING BODY: 3.6485				
UNANIMOUS VOTE OF THE GOVERNING BODY: 3.6486 OR GREATER				

TRIM FY 2026-2027				
DR-420 INFORMATION CURRENT YEAR	2026 CERTIFIED 3.7000	2026 CERTIFIED 3.7500	2026 CERTIFIED 3.8000	2026 CERTIFIED 3.8500
SECTION 1: COMPLETED BY PROPERTY APPRAISER				
Current year taxable value of real property for operating purposes				
Current year taxable value of personal property for operating purposes				
Current year taxable value of centrally assessed property for operating purposes				
Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162
Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)				
Current year adjusted taxable value				
Prior Year FINAL gross taxable value from prior year applicable Form DR-403 series				
SECTION II: COMPLETED BY TAXING AUTHORITY (TOWN OF HILLIARD)				
PRIOR YEAR OPERATING MILLAGE LEVY	3.5000	3.5000	3.5000	3.5000
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 694,370	\$ 694,370	\$ 694,370	\$ 694,370
ADJUSTED CURRENT YEAR TAXABLE VALUE	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346
CURRENT YEAR ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR PROPOSED OPERATING MILLAGE RATE	3.7000	3.7500	3.8000	3.8500
TOTAL TAXES TO BE LEVIED AT PROPOSED MILLAGE RATE				
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS				
CURRENT YEAR AGGREGATE ROLLED-BACK RATE	3.3168	3.3168	3.3168	3.3168
CURRENT YEAR AGGREGATE ROLLED-BACK TAXES	\$ 711,195	\$ 711,195	\$ 711,195	\$ 711,195
TOTAL OPERATING AD VALOREM TAXES PROPOSED TO BE LEVIED	\$ 793,362	\$ 804,083	\$ 814,804	\$ 825,525
CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE	3.7000	3.7500	3.8000	3.8500
CURRENT YEAR PROPOSED RATE AS A PERCENT CHANGE OF ROLLED-BACK RATE	11.5533%	13.0608%	14.5683%	16.0757%
REVENUE OVER PRIOR YEAR REVENUE (PROPOSED RATE)	\$ 98,992	\$ 109,713	\$ 120,434	\$ 131,155
PROPOSED MILLAGE RATES:				
MAJORITY VOTE OF THE GOVERNING BODY: 3.3168				
TWO-THIRDS VOTE OF THE GOVERNING BODY: 3.6485				
UNANIMOUS VOTE OF THE GOVERNING BODY: 3.6486 OR GREATER				

TRIM FY 2026-2027			
DR-420 INFORMATION CURRENT YEAR	2026 CERTIFIED 3.9000	2026 CERTIFIED 3.9500	2026 CERTIFIED 4.0000
SECTION 1: COMPLETED BY PROPERTY APPRAISER			
Current year taxable value of real property for operating purposes			
Current year taxable value of personal property for operating purposes			
Current year taxable value of centrally assessed property for operating purposes			
Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$ 214,422,162	\$ 214,422,162	\$ 214,422,162
Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)			
Current year adjusted taxable value			
Prior Year FINAL gross taxable value from prior year applicable Form DR-403 series			
SECTION II: COMPLETED BY TAXING AUTHORITY (TOWN OF HILLIARD)			
PRIOR YEAR OPERATING MILLAGE LEVY	3.5000	3.5000	3.5000
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	\$ 694,370	\$ 694,370	\$ 694,370
ADJUSTED CURRENT YEAR TAXABLE VALUE	\$ 209,352,346	\$ 209,352,346	\$ 209,352,346
CURRENT YEAR ROLLED-BACK RATE	3.3168	3.3168	3.3168
CURRENT YEAR PROPOSED OPERATING MILLAGE RATE	3.9000	3.9500	4.0000
TOTAL TAXES TO BE LEVIED AT PROPOSED MILLAGE RATE			
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS			
CURRENT YEAR AGGREGATE ROLLED-BACK RATE	3.3168	3.3168	3.3168
CURRENT YEAR AGGREGATE ROLLED-BACK TAXES	\$ 711,195	\$ 711,195	\$ 711,195
TOTAL OPERATING AD VALOREM TAXES PROPOSED TO BE LEVIED	\$ 836,246	\$ 846,968	\$ 857,689
CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE	3.9000	3.9500	4.0000
CURRENT YEAR PROPOSED RATE AS A PERCENT CHANGE OF ROLLED-BACK RATE	17.5832%	19.0907%	20.5982%
REVENUE OVER PRIOR YEAR REVENUE (PROPOSED RATE)	\$ 141,876	\$ 152,598	\$ 163,319
PROPOSED MILLAGE RATES:			
MAJORITY VOTE OF THE GOVERNING BODY: 3.3168			
TWO-THIRDS VOTE OF THE GOVERNING BODY: 3.6485			
UNANIMOUS VOTE OF THE GOVERNING BODY: 3.6486 OR GREATER			

TRIM TIMETABLE FY 2026/2027	
TUESDAY	PROPERTY APPRAISER CERTIFY TAX ROLL
7/1/2026	The timetable starts on 07-01-2026.
	Certification of the tax roll must be done on or prior to 07-01-2026.
	The Property Appraiser certified the tax roll on 06-26-2026 and the OASYS website has the Form DR-420 available to the Town of Hilliard.
THURSDAY	
7/16/2026	TOWN COUNCIL DECIDE ON MILLAGE RATE
	Within 35 days of 07-01-2026, is 08-04-2026.
	Council to decide on proposed tentative millage rate at meeting 07-16-2026.
	Certify the Form DR-420 and the Form DR-420MM-P to Property Appraiser thru the OASYS Etrim website of the proposed millage, rolled-back rate, and date, time and meeting place of tentative budget hearing.
DAY	
DATE	PROPERTY APPRAISER MAILS TRIM NOTICE
	Within 55 days of 07-01-2026, is 08-22-2026.
	The Property Appraiser mails out to the Town property owners the notice of Proposed Property Taxes Form DR-474, Trim Notice.
	This mail out Form DR-474 is the advertisement for the 1 st TRIM public hearing.
THURSDAY	
9/3/2026	1st PH & RM ADOPT TENTATIVE MILLAGE & BUDGET
9/17/2026	Hold tentative millage and budget public hearings no sooner than 10 days following the mailed TRIM Notice, Form DR-474.
	Which is no earlier than 65 days and no later than 80 days from 07-01-2026, which is 09-03-2026 through 09-18-2026.
	Council to adopt the tentative millage and budget following the tentative millage and budget hearings at the regular meeting, 09-03-2025 OR 09-17-2026.
FRIDAY	
DATE	SEND TO NCR ADVERTISE FINAL MILLAGE & BUDGET
	Send to NCR on 09-XX-2026, no later than noon, to advertise in 09-XX-2026, edition.
WEDNESDAY	
DATE	RUN DATE NCR ADVERTISE FINAL MILLAGE & BUDGET
	Within 15 days after adopting tentative millage and budget (09-03-2026 OR 09-17-2026). Set the date and advertise in the body of the newspaper the final millage and budget public hearings.
	Which is 09-XX-2026 through 09-XX-2026 from 09-03-2026 OR 09-17-2026, first public hearing date.
FRIDAY	
DATE	2nd PH & SM ADOPT FINAL MILLAGE & BUDGET
	Hold final millage and budget public hearings no sooner than 2 days or later than 5 days after advertisement in the newspaper.
	If advertisement is in 09-XX-2026, edition the final public hearings and special meeting shall be held on Friday, 09-XX-2026 or Monday, 09-XX-2026. Final public hearing and special meeting date cannot be on date that NCBOCC or NCSB will be holding their public hearing.
	Council to adopt final millage and budget following the final millage and budget public hearings at the special meeting.
DAY	
DATE	SEND NCPA FINAL ADOPTED ORDINANCES
	Forward ordinances adopting final millage and budget to the Property Appraiser and Tax Collector, within 3 days but not later than 3 days.
DAY	
DATE	PROPERTY APPRAISER CERTIFIED FINAL TAX VALUES
	Property Appraiser will then certify within 3 days.
	Certify the Form DR-420MM and Form DR-422 to Property Appraiser thru the E-TRIM OASYS website of the final millage not later than 5 days after the Property Appraiser certifies.
	Also complete the Form DR-487-V and Form DR-487 and print all forms to send to DOR.
DAY	
DATE	Not later than 30 days following adoption of the final millage and budget forward all information requested on Form DR-487 to the Department of Revenue.

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MARCH 19, 2026, 7:00 PM

NOTICE TO PUBLIC

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PLEDGE OF CIVILITY

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CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-7 Property Use Agreement Hilliard Airpark
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-2 Town Council approval of Septic Exception Application No. 20260304 allowing for a septic system to be placed within the Town Boundaries to serve a new Dwelling Unit, Parcel ID No. 08-3N-24-2380-0210-0130. Wayne Bishop.
Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-3 Town Council to consider moving forward with one of the purchase offers received for the Town of Hilliard's 40 acres vacant parcel known as the Mikkelsen Estate.
Lee Anne Wollitz – Town Clerk

Mayor Beasley asked Town Attorney Waugh whether he had any questions. Attorney Waugh responded that he did and proceeded to explain the process for selling the property.

Council President Sims questions John H Latshaw Jr of New Leaf Communities, LLC regarding the house on the Mikklesen property. It was agreed that the contract would state that the house will be auctioned.

Councilman Hunter would like to move forward with New Leaf Communities, LLC. Councilman Wollitz confirmed that the motion did not need to specify what would be done with the house, as Attorney Waugh would address that matter.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter
Voting Abstaining: Councilman Michaels

- ITEM-4 Town Council to consider the offer for Hilliard Park & Recreation to assume oversight of the Hilliard Youth Tackle Football Program.
Gabe Whittenburg – Parks & Recreation Director

Motion to table item to the April 2, 2026, regular meeting.

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-5 Town Council approval of the Minutes for the March 5, 2026, Regular Meeting and the March 12, 2026, Workshop.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Mayor Beasley presents the annual 2025 State of the Town message.
John P. Beasley – Mayor

Mayor Beasley reads his State of the Town stating that 2025 brought meaningful changes across all departments, along with the addition of a new event at Town Hall Park.

ADDED ITEMS

- ITEM-7 Town Council approval of a Property Use Agreement between the Town of Hilliard and Mr. Freddie Geiger.
Lisa Purvis, MMC – Town Clerk

The agreement would allow Mr. Freddie Geiger to enter the property that he previously owned to remove personal property once he has been notified in writing that the power has been removed from the property.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Mary Anne Jenny 4535 Soppho Jacksonville, FL with American Red Cross here to advise that the Red Cross is here to support in any way.

MAYOR & TOWN COUNCIL

Mayor Beasley wants to remind everyone that next weekend, March 28, 2026, is the Town Clean Up. No Food Truck Friday with the clean-up.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis
 Public Works Director Cory Hobbs
 Assistant Public Works Director Charles Chavarria
 Land Use Administrator Lee Anne Wollitz

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Public Works Director Cory Hobbs, recognizes Charles Chavarria on 10 years of service with the Town.

Land Use Administrator Lee Anne Wollitz, reported that McDonald's is scheduled to break ground, March 20, 2026. Construction is expected to take approximately 12 weeks, from groundbreaking to the issuance of the Certificate of Occupancy. The Red Cross will be recruiting and training volunteers and staff once shelter is complete. Water and sewer extensions are currently being installed on Third Avenue across from the gym. Ten new

AED pads were replaced; all AED units were inspected by the Hilliard Volunteer Fire Department. Chelsea Wingate is currently participating in Building Permit Training. The Lofty project and the RV Park project continue to move forward. The RV Park is currently awaiting a permit from the U.S. Army Corps of Engineers. The Town currently has pressure test kits on loan for hydrant testing.

Mayor John Beasley spoke in the absence of Gabe Whittenburg, providing the Parks and Recreation update. He announced that soccer registration is closing soon and encouraged anyone who has not yet registered to do so. He also reported that adult basketball practice will be held on Sunday to evaluate players and form teams.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 7:30 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

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Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 02, 2026, 7:00 PM

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CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PROCLAMATIONS

ITEM-1 Town Council to designate April 2026 as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley – Mayor

Mayor Beasley proclaims April 2026 as "Water Conservation Month" in the Town of Hilliard.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council consideration of next steps following negotiations with New Leaf Communities, LLC for the purchase of the Mikkelsen Estate Property.

Christian Waugh – Town Attorney

Motion to table item to the April 16, 2026, regular meeting.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council consideration of approval for Capital Budget Purchase in the amount of \$8,196.00 for a 10" Ultra Mag Electromagnetic Flow Meter (Model UM510).

Cory Hobbs – Public Works Director

Public Works Director Cory Hobbs explained that the effluent meter requires replacement because the existing meter is 20 years old and has reached the end of its useful service life.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval for Capital Expenditures in the amount totaling \$53,626.16 for Emergency Repairs and Relocation of a 6-Inch Water Line under West Third Avenue.

Cory Hobbs. – Public Works Director

Public Works Director Cory Hobbs explained that an emergency repair required the relocation and repair of a 6-inch water line beneath West Third Avenue. In accordance with the Town's Procurement Policy, Council President Sims approved the emergency repair.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of the Capital Budgeted Project totaling \$21,514.41 for required updates made to the Old Town Hall Facility in preparation for new office opening.

Lee Anne Wollitz, Land Use Administrator

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council approval of Position Process for Carrie Mullis transition from Introductory/Probationary status to Regular Full-Time.
Lisa Purvis, MMC – Town Clerk
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council approval to promote Travis Pasters from Public Works Technician to Public Works Technician (Heavy Equipment Operator).
Cory Hobbs – Public Works Director & Charles Chavarria – Assistant Director
- Assistant Public Works Director Charles Chavarria advised that the position was advertised, and internal interviews were conducted. Travis Pasters has been tested on all required equipment, has performed well throughout the evaluation process, and is ready to assume the position. The position would move from a Grade 3 Step 7 to a Grade 4 Step 7.
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council to approve Parks & Recreation offering Youth Tackle Football Programming.
Gabe Whittenburg – Parks & Recreation Director
- Parks and Recreation Director Gabe Whittenburg stated that formal approval is needed. He noted that the proposal has the support of the current league president and the Hilliard Middle-Senior High School coach.
- Councilman Wollitz asked for an update on the Nassau County School Board agreement. Mr. Whittenburg advised that he has been working with Jay from the County on the agreement for the use of the field and that Town Attorney Waugh will review the agreement before it is finalized.
- Council President Beasley asked when the high school and middle school teams would play, when Hilliard Parks programs would use the field, and whether Attorney Waugh was comfortable with the agreement.
- Councilman Pickett expressed his support for the proposal.
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-10 Town Council to approve Myron Saunders from Part-Time Position (Gym Attendant) to Full-Time Gym Attendant – Programs Coordinator.
Gabe Whittenburg – Parks & Recreation Director

Parks and Recreation Director Gabe Whittenburg provided his recommendation and explained how the position would be updated, including the responsibilities and how the role would operate moving forward.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council to approve Shelby Turner from Part-Time Position (Kid Attendant) to Full-Time Event Coordinator – Social Media Coordinator.
Gabe Whittenburg – Parks & Recreation Director

Parks and Recreation Director Gabe Whittenburg provided his recommendation and explained how the position would operate, including the responsibilities associated with the role and the incorporation of game day duties.

Motion made by Councilman Michaels, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of the Town Clerk's recommendation to fill the Town Hall Grant & Capital Projects Administrator newly titled position.
Lee Anne Wollitz - Land Use Administrator

Council President Sims stated that the position cannot be performed from home. He noted that the job description includes cross-training and serving as a backup for other staff members. He stated that he supports the individual being hired but does not support the employee being out of the office for 16 hours each week.

Councilman Wollitz stated that he is not opposed to a four 10-hour work schedule.

A motion was made to hire Hannah without allowing 16 hours of out-of-office work. The motion provides that the position may be worked on a four 10-hour day schedule.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-13 Town Council approval of the Supplemental Agreement for the Design for the construction of West Sixth Street with Peters Yaffee Transportation now LJA & Traffic Engineering; with Mr. Doug Adkin's of Dayspring Commons LLC, paying the additional cost in the amount of \$15,000.00.
Lisa Purvis, MMC – Town Clerk

Land Use Administrator Lee Anne Wollitz explained that an amendment to the original design contract is required. Mr. Adkins has agreed to deposit the additional funds to cover the increased contract cost.

Motion: Approve the amendment upon receipt of payment.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-14 Town Council approval of Barrett Supply Services, LLC, Payable through February 26, 2026, Project Name: WTP Master Meter Replacement in the amount of \$7,129.51.

CAPITAL FUNDED PROJECT BUDGETED \$8,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-15 Town Council approval of CPH Engineering, Payable through March 20, 2026, Project Name: MH 167 and MH 170 Repairs in the amount of \$1,440.00.

CAPITAL FUNDED PROJECT BUDGETED \$300,000; CPH ENGINEERING LUMP SUM CONTRACT \$18,400.00

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-16 Town Council approval of Lylam, LLC dba Facility's Constructors, Payable through March 25, 2026, Project Name: Construct Box Hangar Building at the Hilliard Airpark in the amount of \$26,462.20.

FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; LYLAM, LLC DBA FACILITY'S CONSTRUCTORS LUMP SUM CONTRACT \$269,989.60

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-17 Town Council approval of Peters & Yaffee Engineering, now owned by LJA Engineering, Inc., Payable through February 27, 2026, Project Name: Design West Sixth Street in the amount of \$9,661.17.

DAYSPRING COMMONS DEVELOPER FUNDED PROJECT LUMP SUM CONTRACT \$101,672.26

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-18 Town Council approval of TB Landmark Construction, Payable through March 30, 2026, Project Name: MH 167 and MH 170 Repairs in the amount of \$78,036.80.

CAPITAL FUNDED PROJECT BUDGETED \$300,000; TB LANDMARK CONSTRUCTION LUMP SUM CONTRACT \$323,267.52

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz thanks to the departments and the volunteers for the Town Clean Up. Prayers for Town Clerk Lisa Purvis.

Councilman Michaels please remember Jacob Hagen.

Council President Sims boil water notice is not about water quality. It is a state requirement. It was from the infrastructure we were working on.

Mayor Beasley thank you to the cleanup workers, 202 signed in. Thank you to those who gave gifts for the giveaway. Thank you to the staff for all your help. Sports in town-soccer April 11th, adult basketball April 12th, Food Truck Friday is April 24th. Coke Tour for mayors, commissioners and elected officials.

ADMINISTRATIVE STAFF

PRESENT:

Public Works Director Cory Hobbs

Land Use Administrator Lee Anne Wollitz

Parks and Recreation Director Gabe Whittenburg

ABSENT:

Town Clerk Lisa Purvis

Parks and Recreation Director Gabe Whittenburg Nassau County Sherrif Office Unit looking for places to train. I showed them the annex building. They may want to take the building. They are looking into it.

Land Use Administrator Lee Anne Wollitz Hilliard High Alumni information can be sent to Lee Anne Wollitz or Gabe Whitenburg. Provide name, email and year graduated.

TOWN ATTORNEY

Attorney Christian Waugh while the Clerk cannot sign in person. Do we have an alternate for legal signatures? Can council approve of someone?

Motion for Lee Anne Wollitz to be legal signer. Things that need Clerk authority.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADJOURNMENT

Motion to adjourn at 7:46 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council,
Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 16, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

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"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

None

ITEM-2 Consideration of adopting Resolution No. 2026-05, authorizing submission to the St. Johns River Water Management District (SJRWMD) to allow the Town of Hilliard to qualify for a reduced permit application fee of \$100 per permit for public purpose projects.

Lee Anne Wollitz - Land Use Administrator

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-3 Town Council consideration of next steps following negotiations with New Leaf Communities, LLC for purchase of the Mikkelsen Estate Property

Christian Waugh – Town Attorney

Attorney Chistian Waugh advised that negations have advanced. Presentation at the next meeting.

- ITEM-4 Town Council approval of the Public Works Director's recommendation to fill the vacant Public Works Technician position.

Cory Hobbs - Public Works Director

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-5 Town Council consideration of approval for Phase 1 of a Watermain Replacement Capital Improvement Project, with a total project budget of \$60,000.00.

Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council consideration of approval of a Capital Budget Project in the total amount of **\$20,000.00**. The project includes the replacement of one damaged fire hydrant and the installation of three (3) new fire hydrants along North Oxford Street and Webb Street.

Cory Hobbs – Public Works Director

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council approval of Peters & Yaffee Engineering, now owned by LJA Engineering, Inc., Payable through March 27, 2026, Project Name: Design West Sixth Street in the amount of \$5,980.50.

**DAYSPRING COMMONS DEVELOPER FUNDED PROJECT LUMP SUM
CONTRACT \$116,672.26**

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Timothy Fisk 27146 W First Ave states the New Clerk needs records protection. You can see the computer screens through the window. ADA Parking at North Oxford Park is not up to code, trip hazard. Golf Carts, google says Town is responsibility for enforcement.

Todd Jones 27207 Pond Drive, he has recently moved back and is working to be back in the community for good. New Construction Company to operate out of State Farm building in Callahan. He asks about his offer. Bid is higher than the "other guy". Tells council to figure out who they want to work with.

Heather Gates West Fifth Avenue, ask will the Town let the people know what the property is selling for?

MAYOR & TOWN COUNCIL

Council President Sims clarified that Attorney Christian Waugh is currently negotiating the matter and that the process must be seen through to completion. He further stated that Attorney Waugh will review Todd Jones's offer.

Councilman Michaels reported that 135 participants have registered for the soccer program and 50 participants have registered for the men's basketball program. He also stated that registration is currently open for flag football and volleyball. Additionally, he reported that the North Oxford Park Grant project is nearing completion.

Councilman Wollitz, stated that the Town purchased the property it was not given to the Town. He noted that the offer has been published. He also advised that Nassau County has issued a burn ban. Councilman Wollitz asked everyone to keep Mrs. Purvis in their prayers. He further reported that a player in the men's basketball league suffered cardiac arrest. Fortunately, the Town's automated external defibrillator (AED) was used, and it saved the player's life.

ADMINISTRATIVE STAFF

Land Use Administrator Lee Anne Wollitz reported that the Town is working on obtaining additional automated external defibrillators (AEDs).

She attended the West Nassau Chamber meeting earlier today, where Representative Dean Black was present. She provided him with an update on the Town's sewer rehabilitation project.

Ms. Wollitz also advised that Nassau County has issued a burn ban and noted that information regarding the burn ban has been posted on the Town's website.

TOWN ATTORNEY

Attorney Christian Waugh, reported on information received from the Florida League of Cities regarding recently passed legislation. He also addressed the property offers, noting that the matter was not only listed on the current meeting agenda but was also discussed at the previous Town Council meeting.

ADJOURNMENT

Motion to adjourn at 7:25 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council,
Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

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Hilliard, FL 32046

TOWN COUNCIL MEMBERS

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Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MAY 07, 2026, 7:00 PM

NOTICE TO PUBLIC

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CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Dallis Hunter
Councilman Joe Michaels

ABSENT

Councilman Jared Wollitz

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions or deletions from the agenda.

ITEM-2 Town Council consideration of next steps following negotiations for purchase of the Mikkelsen Estate Property.

Christian Waugh – Town Attorney

Attorney Christian Waugh provided an overview of the terms and offers received for the property.

Mayor Beasley invited the bidders to present their proposals.

Todd Jones, 27207 Pond Drive, Hilliard, Florida, spoke first. He stated that his offer was higher and that he could provide a faster closing. He also indicated that he would use local contractors whenever possible.

Courtney Graver, representing New Leaf, presented the company's offer and terms. John Latshaw, also representing New Leaf, provided additional information regarding the proposed process.

Councilman Sims stated that the decision ultimately came down to the purchase amount, and Council Pro Tem Pickett agreed.

Councilman Hunter expressed that the Town should adhere to the original due date.

Ms. Graver advised that New Leaf would not be prepared to submit a revised offer that evening.

Council President Sims asked Mr. Jones whether he had any additional comments that might influence the Council's decision.

Councilman Hunter stated that he believed New Leaf should be given the opportunity to increase its offer.

Attorney Waugh advised that the Council could proceed with accepting Mr. Jones's offer.

Motion to move forward with Mr. Todd Jones's offer. Council President Sims agreed and stated that Attorney Waugh should be given the authority to negotiate the terms of the agreement.

Motion made by Councilman Michaels, Seconded by Councilman Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Michaels.
Voting Nay: Councilman Hunter

ITEM-3 Town Council to accept the resignation of Hannah Davis, **Grant & Capital Projects Administrator, effective April 23, 2026.**
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of the Veterans Memorial Monument at Town Hall Park.
Gabe Whittenburg – Parks & Recreation Director

Timothy Fisk, 27146 West First Avenue, Hilliard requested to speak. He expressed concern about the cost of the monument and stated that the upkeep of the existing crosses has not been satisfactory. Mr. Fisk asked whether the funding for the monument would come from the Parks and Recreation budget. He also inquired whether the project would include a walkway and benches.

Mayor Beasley responded that the funding for the monument is not coming from the Town's budget. He also stated that the inclusion of walkways and benches has been discussed with Gabe Whittenburg, Parks & Recreation Director.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of Parks & Recreation Seasonal Staffing Request.
Gabe Whittenburg – Parks & Recreation Director

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council consideration of approval of Capital Budgeted Project, Hilliard Volunteer Fire Department "Upstairs Remodel". Budgeted amount of **\$20,000**.
Jerry Johnson - Hilliard Volunteer Fire Chief

Mr. Timothy Fisk, 27146 West First Avenue, Hilliard requested to speak regarding the proposed expenditures. Mr. Fisk expressed concern that a 60-inch television was excessive in size and cost. He also requested additional information regarding the type of appliances being considered. Mr. Fisk asked how many firefighters are typically present at the station and questioned whether the associated costs were justified.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of CPH Engineering, Payable through April 17, 2026, Project Name: MH 167 and MH 170 Repairs in the amount of \$1,440.00
CAPITAL FUNDED PROJECT BUDGETED \$300,000; CPH ENGINEERING LUMPSUM CONTRACT \$18,400.00

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of PQH Group, Payable through April 21, 2026, Project Name: Hurricane Shelter / Community Center Project in the amount of \$1,600.00.
FDEM 100% GRANT FUNDED PROJECT \$5,890,200; PQH GROUP LUMP SUM CONTRACT \$572,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Timothy Fisk, 27146 West First Avenue, Hilliard, Mr. Fisk attempted to play a recording; however, the audio could not be heard. He spoke from a hard copy. Mr. Fisk discussed concerns regarding the proposed handicap spot at North Oxford Park, including golf cart access and basketball activities at the park. He also addressed drainage concerns related to the new building and its potential effects on the park. Mr. Fisk advised that the Town is currently under Phase II water restrictions as established by the St. Johns River Water Management District.

MAYOR & TOWN COUNCIL

Council President Sims reported on the wildland fire response efforts, noting that the provisions initiative was started by County Commissioner Alyson McCullough and Councilman Sims' sister, Tracey Conner. He stated that the community, along with other communities, came together to provide supplies and support. He expressed appreciation to the Hilliard Volunteer Fire Department and stated that the recent remodel was well worth the investment.

Council Pro Tem Pickett regarding Mr. Fisk's comments concerning the Hilliard Volunteer Fire Department, he stated that he was 19 years old when the referenced items were originally put in place. He emphasized that the Town must continue to move forward and that the expenditures are justified. He also noted that County Commissioner Farmer was charged with leading the effort regarding the wildland uniforms.

Councilman Hunter expressed his appreciation for the help and support received following the loss of Hilliard Volunteer Fire Department Member Kevin Crews. He stated that the remodel of the Hilliard Volunteer Fire Department facility is overdue and noted that the volunteers will now have a decent place to stay during emergency situations.

Councilman Wollitz, left a statement that was read by Lee Anne Wollitz. Expressed his appreciation for the help and support received following the loss of Hilliard Volunteer Fire Department Member Kevin Crews.

Mayor Beasley, thanks Councilman Sims for his part to set up to feed fire team at the Wildland fire. Thanks also to Jared Wollitz and Lee Anne Wollitz for help with Hilliard Volunteer Fire Department loss. Mother's Day – hug your moms. O'Reilly's grand opening is May 16, 2026.

ADMINISTRATIVE STAFF

PRESENT:

Parks & Recreation Director, Gabe Whittenburg
Land Use Administrator, Lee Anne Wollitz

ABSENT:

Town Clerk, Lisa Purvis
Public Works Director, Cory Hobbs

Lee Anne Wollitz, Land Use Administrator, spoke in regarding to the opening of the new O'Reilly's store, the water restriction that have been put in place St. Johns River Water Management, and items that will be coming up on next week workshop.

Parks and Recreation Director Gabe Whittenburg, had to leave due to an emergency. Mayor Beasley reminds everyone that the pool opens at the end of the month. We also have soccer, volleyball, football and cheer, and adult basketball currently.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 7:39 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
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Hilliard, FL 32046

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Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator
TOWN ATTORNEY
Christian Waugh

MINUTES

THURSDAY, MAY 21, 2026, 7:00 PM

NOTICE TO PUBLIC

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CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

ABSENT

Council Pro Tem Lee Pickett

PROCLAMATIONS

ITEM-1 The Town of Hilliard to Recognize the Life, Service, and Sacrifice of James Kevin Crews.
John P. Beasley – Mayor

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-3 Town Council approval of the Kynex, Inc. contract with both the Town of Hilliard and the Town of Callahan splitting the cost, to be held at the Northeast Florida Fairgrounds on July 4, 2026, and a Council Member to be appointed as liaison.
John P. Beasley – Mayor

Motion made by Councilman Michaels, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of Amended Capital Budget Expenditure of Belt Press Rehabilitation in the amended amount of \$6,233.28, for a revised total cost of \$72,639.45, from Phoenix Process Equipment Co., a sole source vendor.
Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council consideration and approval of the proposed Capital Expenditure for the Water & Sewer Extension Project on **north side of Block 125**, based on cost estimates received and the recommendation of the Public Works Department.
Cory Hobbs – Public Works Director

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of the closeout and final payments for the Grant Project – North Oxford Street Park Phase II, FRDAP Project No. A24019, including grant reimbursement in the amount of \$200,000.00 and approval of the capital project overage in the amount of \$2,291.65.
Lisa Purvis, MMC – Town Clerk

The project cost shall not exceed **\$4,500.00**. The Clerk advised the Council that the restroom building has been ordered using funds from the Nassau County Municipal Grant. The building is expected to arrive in approximately six months.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of AECOM, Payable through April 24, 2026, Project Name: Design & Construct New Box Hangar at the Hilliard Airpark in the amount of \$4,457.64.
FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT \$111,441

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval of Barrett Supply Services, LLC. Payable through May 6, 2026. Project Name: Flow Meter (WWTP Outfall Meter Upgrade) in the amount of \$7,640.99.
CAPITAL FUNDED PROJECT BUDGETED \$9,000.00

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9 Town Council approval of PSI Technologies, Payable through May 1, 2026, Project Name: Hilliard Wetlands Pond Control Panel (Wetlands Effluent Panel Replacement) in the amount of \$9,572.00.
CAPITAL FUNDED PROJECT BUDGETED \$20,000.00

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of PSI Technologies, Payable through May 1, 2026, Project Name: Hilliard Cedar Haven LS 8 Control Panel (Cedar Haven Lift Station Panel Replacement) in the amount of \$10,572.00.
CAPITAL FUNDED PROJECT BUDGETED \$20,000.00

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz said it was good to have Lisa back and that she is healing well. He thanked Cheryl for her sacrifice and for allowing Mr. Crews to volunteer his time in service to the Town. He also reported that he attended the Nassau County Republican Barbecue, where he had the opportunity to speak with Representative Aaron Bean and his wife. During their conversation, he discussed the Town's current projects and community needs. He noted that Congressman Bean is always looking out for the best interests of the Town.

Councilman Michaels said it's good to have Lisa back and doing well.

Councilman Sims said it was good to have Lisa back and expressed he was sorry he missed the barbecue with Congressman Bean.

Mayor Beasley was able to attend the dinner and was able to talk with Lieutenant Governor Collins. We had a pizza party for the Hilliard Elementary School that assisted in

the Town Clean Up. Reminds everyone that we have Food Truck Friday coming up next Friday.

ADMINISTRATIVE STAFF

Gabe Whittenburg was absent, Mayor Beasley spoke on his behalf. He advised that tonight is the final soccer game and adult basketball has one game remaining.

Lee Anne Wollitz, thank you for allowing me to assist the Hilliard Middle Senior High School AP Human Geography class with their Vision Plan project. It was a pleasure to be part of the experience.

TOWN ATTORNEY

Attorney Christian Waugh advised that the draft Data Center Ordinance is ready for review at the June workshop. The Charter Referendum proposals regarding the Clerk's residency requirement and the Integration of a Town Manager will also be ready for review. As we approach Memorial Day weekend, please take a moment to remember and honor those who made the ultimate sacrifice for our freedom.

ADJOURNMENT

Motion to adjourn at 7:22 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

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Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JUNE 11, 2026, 6:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

WORKSHOP

- ITEM-1 Town Council to review and discuss a draft ordinance for temporary moratorium on construction of certain commercial properties.

Lee Anne Wollitz – Land Use Administrator

The Council discussed Nassau County's Data Center Fact-Finding Meetings and the proposed moratorium on new data centers until the fact-finding process has been completed. The Council expressed its desire for the proposed ordinance to remain on the agenda for first reading and for further consideration to be deferred until the fact-finding meetings have concluded and the findings have been reviewed.

- ITEM-2 Town Council review and discussion regarding Ordinance No. 2026-02, amending the Town Charter to remove the residency requirement for the Town Clerk.

Lisa Purvis, MMC – Town Clerk

Town Attorney Waugh explains that this ordinance only allows for the Town Clerk to no longer reside within the Town limits.

- ITEM-3 Town Council review and discussion regarding Ordinance No. 2026-03, amending the Town Charter to reflect the integration of a Town Manager.

Lisa Purvis, MMC – Town Clerk

Town Attorney Waugh explained that the proposed ordinance would establish a Town Manager form of government. If adopted, the Town Manager would assume the role of the Town's chief administrative officer, a responsibility currently held by the Town Clerk, along with various additional duties, including preparation of the Town's annual budget.

Following further discussion, the Council expressed concerns regarding funding for the additional position and agreed that the effective date should be postponed until January 2029 to allow sufficient time to secure funding.

- ITEM-4 Town Council to review and discuss updates to the unified fee schedule, some changes required based on House Bill 405, effective July 1, 2026.

Lee Anne Wollitz – Land Use Administrator

Land Use Administrator Lee Anne Wollitz explained the changes required to the Unified Fee Schedule, including revisions related to Private Provider services and other necessary updates. Following discussion, the Council agreed that the Unified Fee Schedule should be amended and directed that the proposed amendments be placed on the next meeting agenda for consideration.

- ITEM-5 Town Council to review and discuss the email received from Mr. Todd Jones regarding the purchase offer for the Town of Hilliard's 40 acres vacant parcel known as the Mikkelsen Estate.

Lisa Purvis, MMC – Town Clerk

Following discussion, Land Use Administrator Lee Anne Wollitz advised that she reach out to the New Leaf developers to determine their interest in renegotiating the purchase of the vacant 40-acre parcel.

- ITEM-6 Town Council to review and discuss the position descriptions within the Town Clerk's Office.

Lisa Purvis, MMC – Town Clerk

Town Clerk Lisa Purvis presented a revised position description to fill the vacancy that has existed since October 2025. The proposed position, titled **Account Clerk II**, would assume a significant portion of the Town's financial responsibilities, including daily deposits, accounts payable, bank balancing, and check reconciliation. The purpose of the restructuring is to improve workflow efficiency and allow other office staff more time to complete their assigned duties.

Ms. Purvis also recommended promoting Carrie Mullis, who is currently employed in the front office, to the Account Clerk II position. She proposed placing the position at **Grade 4, Step 7**, consistent with the pay level of the previously vacant position.

Council members also discussed the need for additional accounting services to bring the Town's general ledger up to date, allowing the annual audit to be completed and ensuring accurate financial information is available for the upcoming budget process. Erin West, the Town's former Deputy Clerk, has indicated she is willing to assist with updating the Town's check reconciliation, bank balancing, and related procedures, as well as providing training.

Following discussion, the Council agreed that both the proposed Account Clerk II position and the temporary accounting assistance should be placed on the next meeting agenda for formal consideration.

ADJOURNMENT

Motion to adjourn was made at 7:32 p.m.

Motion made by Councilman Wollitz, Seconded by Council President Sims.

Voting Yea: Mayor Beasley, Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor



4800 Deerwood Campus Pkwy
Building 300, Ste 500
Jacksonville, FL 32246
904.265.0751

ITEM-7

Invoice Questions: py-invoicing@lja.com
Payment Questions: AR@lja.com

www.LJA.com

Attention: Lisa Purvis
Town of Hilliard
PO Box 249
15859 West CR 108
Hilliard, FL 32046
United States

Invoice : 202631216
Invoice Date : 7/7/2026
Project : 7711-25008
Project Name : W 6th Street
PM Name : Eric W Lanning

For Professional Services Rendered Through 6/26/2026

	Fee	% Complete	Billings		
			To Date	Previous	Current
001 - Project General Tasks	20,806.36	100.00	20,806.36	20,390.23	416.13
002 - Roadway/TTCP	35,077.44	100.00	35,077.44	35,077.44	0.00
003 - Drainage	18,858.50	92.00	17,349.82	16,029.73	1,320.09
004 - SAPM	8,379.04	60.00	5,027.42	5,027.42	0.00
005 - ETM- Survey	7,745.00	100.00	7,745.00	7,745.00	0.00
006 - MAE- Geotech	10,805.92	99.97	10,802.92	10,802.92	0.00
007 - Roadway Supplemental	15,000.00	80.00	12,000.00	12,000.00	0.00
			Current Billings		1,736.22
			Amount Due This Bill		<u>1,736.22</u>

Total Fee : 116,672.26
To Date Billings : 108,811.96
Total Remaining : 7,860.30

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	202619887	5/12/2026	15,860.77	15,860.77
	202625111	6/5/2026	4,885.85	<u>4,885.85</u>
				20,746.62



Mail Checks payable to:

LJA Engineering, Inc.
DEPT. 803 PO Box 4346
Houston, TX 77210-4346

Send ACH or Wire Payments to:

Account Name:.....LJA Engineering, Inc
Name of Bank:.....Amegy Bank
ABA Routing Number:.....113011258
Account Number:.....5795329241
Swift Code:.....ZFNBUS55
Please email a remittance advice to: AR@lja.com

ITEM-7



Bill to
Town Of Hilliard
 Po Box 249
 Hilliard, FL 32046

Ship to
Hilliard Parks & Recreation00001
 37516 Oxford St.
 Hilliard, FL 32046

Work Order #: 29593

Transaction Date: 7/7/2026

Terms: Net 30

Assigned Tech:

Invoice #: i27723

Description	Quantity	Price	Amount
Total Cost for Materials and Labor for roof replacement and deck damage repair at main office for Parks & Rec Dept.	1	\$36,885.00	\$36,885.00

Subtotal: \$36,885.00

Tax: \$0.00

Total: \$36,885.00

Payments: \$0.00

Balance Due: \$36,885.00

RECEIVED
 JUL 07 2026
 TOWN OF HILLIARD

Phone: (904) 713-9600
 9969 Old Kings Rd / Jacksonville, FL 32219
 CACO57369 / ER13016159