

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, MAY 19, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2 Town Council approval to make application for remaining American Rescue Plan Funds for the Sixth Street Paving Project to serve the proposed Dayspring Commons Development.
Douglas Adkins - CEO of Dayspring Health, LLC

ITEM-3 Town Council approval to grant Septic Tank Exception for David Bishop, property located on West Twelfth Avenue, Parcel ID 08-3N-24-2380-0210-0210.
Richie Rowe - Public Works Director

ITEM-4 Resolution No. 2022-08 - Amending Water and Sewer Usage Rates.
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; amending Resolution No. 2021-23, amending Water and Sewer

Usage Rates; amending Water and Sewer Tap-In Fees; Adding a Fee for Septic Tank Exception Applications; Adding a Fee for Right of Way Permit Applications; for the Town of Hilliard; and providing for an effective date.

Lisa Purvis, MMC - Town Clerk

Town Council to adopt Resolution No. 2022-08, amending Water and Sewer Usage Rates, Water and Sewer Tap-In Fees, adding a Septic Tank Application Permit Fee, and adding a Right of Way Applications Permit Fee.

Lisa Purvis, MMC - Town Clerk

ITEM-5

Town Council approval of the Minutes from the May 5, 2022, Regular Meeting.

Lisa Purvis, MMC - Town Clerk

ITEM-6

Town Council approval of AECOM, Payable through April 29, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$11,571.00

**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$86,388.00**

ITEM-7

Town Council approval of Kynex Inc., Payable through May 10, 2022, Project Name: 2022 Fireworks Display in the amount of \$7,500.00

**SPECIAL EVENTS PROJECT HILLIARD'S HALF LUMP SUM CONTRACT
\$15,000.00**

ITEM-8

Town Council approval of Strength Depot, Payable through May 12, 2022, Project Name: Fitness Center Exercise Equipment in the amount of \$9,461.00

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,461.00

ITEM-9

Town Council approval of American Precast Structures, LLC, Payable through March 4, 2022, Project Name: Culvert Bundle in the amount of \$2,532.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$22,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022
8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 19, 2022

FROM: ***Douglas Adkins – CEO of Dayspring Health, LLC***

SUBJECT: Town Council approval to make application for remaining American Rescue Plan Funds for the Sixth Street Paving Project to serve the proposed Dayspring Commons Development.

BACKGROUND:

Dayspring Health has been a significant healthcare employer and partner with the community since we opened Dayspring Village in 1987. Dayspring Health seeks to continue to support and be a resource to the community through the development of “Dayspring Commons”. Dayspring Commons is a 5.82-acre development that will offer senior adult units, a state licensed residential treatment facility (level 2) and supportive housing units for persons with disabilities. This project will be an integrated campus that will serve a public interest in that it will provide affordable housing for persons with disabilities and adults who struggle with conditions related to aging. There is a shortage of housing for adults with psychiatric disabilities in Florida that is located in safe and affordable housing and Dayspring Health is working to offer solutions. Additionally, the growing numbers of aging Floridians who are becoming homeless due to rising rents and fixed incomes is an emerging crisis for communities throughout Florida. A robust healthcare system not only contributes to a stable economy but offers local residents jobs and housing solutions to meet their needs.

FINANCIAL IMPACT:

The estimated cost to pave Sixth Street is \$225,000. We seek to apply for remaining American Rescue Plan money to fund the project from the Department of Economic Opportunity. There will be no fiscal impact to the Town of Hilliard.

RECOMMENDATION:

The paving of Sixth Street will be a step closing critical gaps in the housing resource market for affected populations. This proposed paving project will run from US Highway 1 to a roundabout which will be a distance of 350 feet in length by 60 feet wide and will include sidewalks for pedestrian use that meet municipal standards.

Dayspring Health proposes that the Town of Hilliard apply to the Department of Economic Opportunity for funding to pave Sixth Street as part of an overall economic development plan.

The funding would be provided to the Town of Hilliard for paving Sixth Street and making necessary improvements to allow for economic development in this area of the Town aimed at creating jobs and affordable housing solutions.

April 23, 2022

PROPOSAL – REQUEST FOR ASSISTANCE – ECONOMIC DEVELOPMENT

TOWN OF HILLIARD

Background:

The Town of Hilliard is a small town in rural West Nassau. It was named after Guyler Walter Hilliard who was a co founder of the Hilliard and Bailey Lumber Company in 1881.

The town is composed of 3157 residents with an average cost of living of \$37,578 for a single adult. The median home value was \$112,100. It is estimated that 47.7% of occupied homes are renters which is above national averages. It is estimated that 90% of residents must commute outside the Town of Hilliard for employment. <https://247wallst.com/city/cost-of-living-in-hilliard-florida/>

Under FS 288.0656(2)(c) the Town of Hilliard would meet the definition of “economic distress” in various ways due to the long term effects of depressed economic growth and development of the area. The Town of Hilliard also meets the definition of a “rural community” as described in FS 288.0656. Nassau County has an estimated total population of 88,625. It is estimated that 22.8% are over the age of 65 yrs old. Approximately 11.6% are adults with disabilities under the age of 65 yrs old which is above the Florida average of 8.6%.

The DEO data shows there is a 2.2% unemployment rate in Nassau County with 41,994 in the workforce. It is expected that the demand for the jobs created by this project will grow by 17.8% between now and 2029 according to the DEO. This will be largely to the aging of Floridians living in Northeast Florida and the inability to care for adult children with disabilities. It is estimated that 65% of residents work outside the county. https://lmsresources.labormarketinfo.com/library/labor_shed/nassau.pdf

Project Description:

It is proposed that the Florida Department of Economic Opportunity provide assistance with the construction of a paved road on the platted sixth street location located inside the Town limits.

This road is estimated to cost \$175,000 and will run from US Highway #1 to a roundabout which will be a distance of 180 feet in length by 60 feet wide and should include sidewalks for pedestrian use.

The construction of this street in the Town of Hilliard will serve to assist with the development of a planned unit development called “Dayspring Commons”.

Dayspring Commons will be an integrated campus that will serve a public interest in that it will provide affordable housing for persons with psychiatric disabilities and adults who struggle with conditions related to aging.

Dayspring Commons is a 5.82 acre development that will offer senior adult units, a state licensed residential treatment facility (level 2) and supportive housing units for persons with psychiatric disabilities.

The project is expected to create new direct and indirect employment opportunities by adding 28 new direct positions and it is estimated that approximately 32 indirect positions would be created as a result of the necessary ancillary services that would be provided to support the medical and behavioral health needs of these Floridians.

The development of frontline healthcare workers serves a broad public interest in cultivating greater numbers of workers who can progress to other more technical health care positions such as nursing. Employees from state licensed RTFs and senior living programs often migrate into other parts of the healthcare continuum over time and help provide hands on experience that plays an important role in allowing these workers to pass the needed exams and certifications required for more complex, technical work in the healthcare continuum.

There is a shortage of housing for adults with psychiatric disabilities in Florida that is located in safe and decent communities. Additionally the growing numbers of aging Floridians who are becoming homeless due to rising rents and fixed incomes is an emerging crisis for the agencies charged with responding to homelessness in Florida.

Assistance Requested:

This request seeks to allocate \$175,000 to the Town of Hilliard from the American Rescue Plan funding that has been allocated to the Department for infrastructure and economic development.

Additionally, we would like to ask the DEO to consider other funding support to help reduce the costs of the construction so that the project can remain viable and affordable for the targeted population who are low income and dependent upon Medicaid and Medicare.

The economic impact of tax credits, grants and other resources aimed at reducing the costs will help create a more affordable project and allow for rents to remain within reach for the low income elders and adults with psychiatric disabilities.

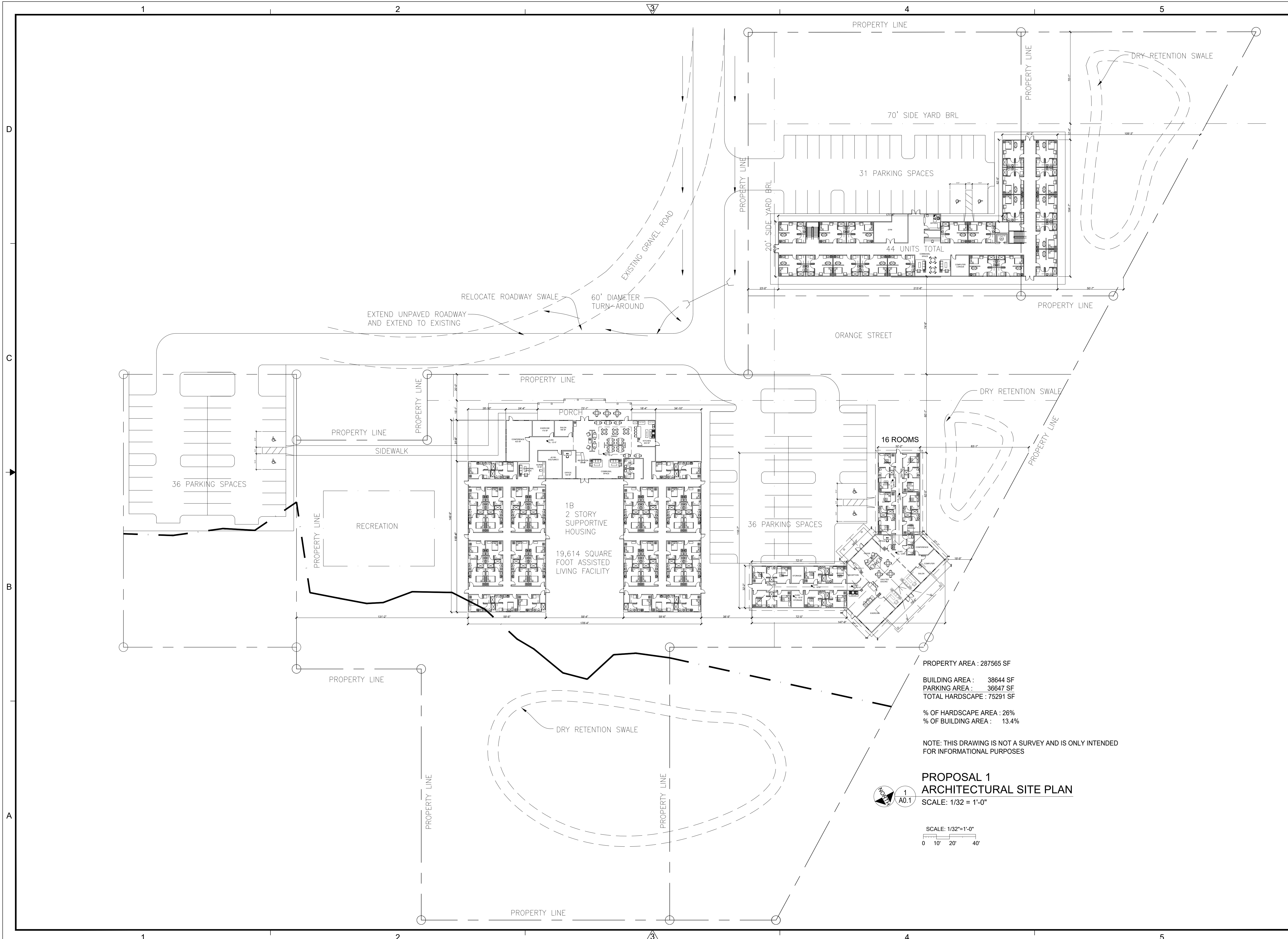
We would request whatever assistance that the Department believes would be appropriate for a project aimed at closing gaps in this critical sector of the housing resource market for the adversely affected subgroups that require safe, decent housing that is affordable and within reach.





Contacts:

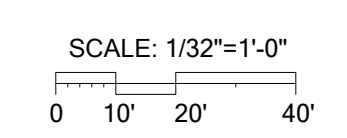
Douglas D. Adkins
CEO
Dayspring Health
PO Box 1080
Hilliard, Florida 32046
904-675-9181
904-583-0134-cell



PROPERTY AREA : 287565 SF
 BUILDING AREA : 38644 SF
 PARKING AREA : 36647 SF
 TOTAL HARDSCAPE : 75291 SF
 % OF HARDSCAPE AREA : 26%
 % OF BUILDING AREA : 13.4%

NOTE: THIS DRAWING IS NOT A SURVEY AND IS ONLY INTENDED FOR INFORMATIONAL PURPOSES

PROPOSAL 1
ARCHITECTURAL SITE PLAN
 SCALE: 1/32"=1'-0"



JASON CANNING ARCHITECT INC
 ARCHITECTURE PLANNING INTERIORS
 1812 Atlantic Blvd.
 Jacksonville, Florida 32207
 O: 904.647.8690
 C: 904.755.5589
 F: 904.406.7227
 jason@canningarch.com

PROJECT ARCHITECT
 JASON T. CANNING
 FLORIDA LICENSE NO. AR95310

PROJECT TEAM
 ARCHITECT
 JASON T. CANNING
 904.647.8690

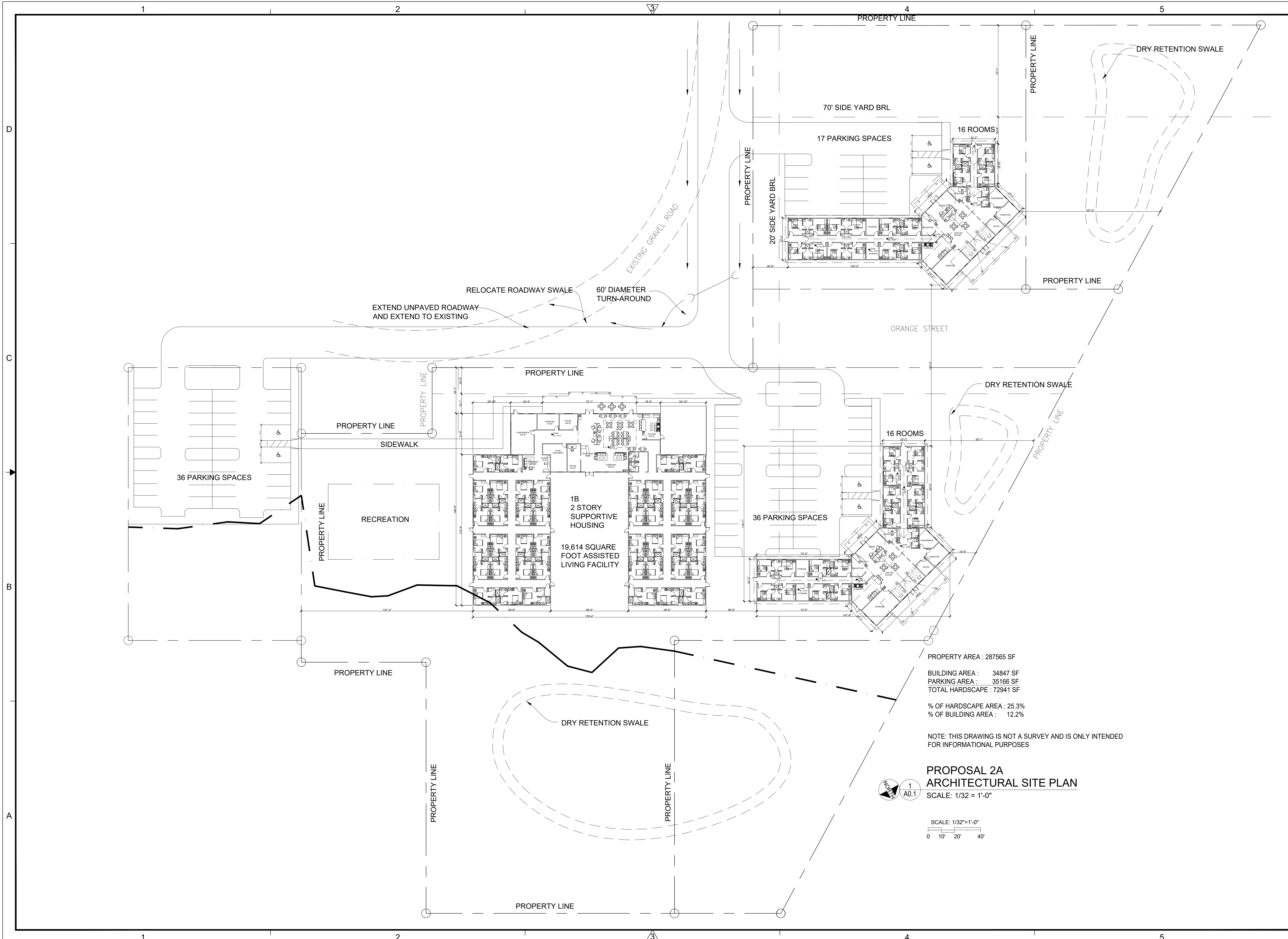
DATE	ISSUE
19 NOV 2020	SD
09 JUL 2021	SD
20 JUL 2021	SD

NEW BUILDINGS FOR
DAYSPRING HEALTH
 HILLARD, FLORIDA
 ARCHITECTURAL
 SITE PLAN
 PROPOSAL 1

PROJECT NO: 2047
 DRAWN BY: JTC
 CHECKED BY: JTC
 SHEET NO:

A0.3
 SHEET XX

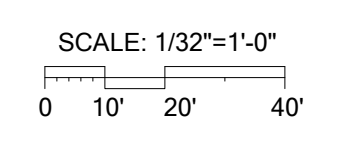
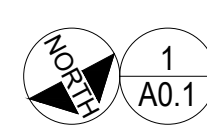
Jason Canning hereby expressly reserves the rights to this drawing and it is not to be reproduced or copied in any format or manner whatsoever without first obtaining permission and consent.



PROPERTY AREA : 287565 SF
 BUILDING AREA : 34847 SF
 PARKING AREA : 35166 SF
 TOTAL HARDSCAPE : 72941 SF
 % OF HARDSCAPE AREA : 25.3%
 % OF BUILDING AREA : 12.2%

NOTE: THIS DRAWING IS NOT A SURVEY AND IS ONLY INTENDED FOR INFORMATIONAL PURPOSES

PROPOSAL 2A
ARCHITECTURAL SITE PLAN
 SCALE: 1/32" = 1'-0"



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 904.647.8690

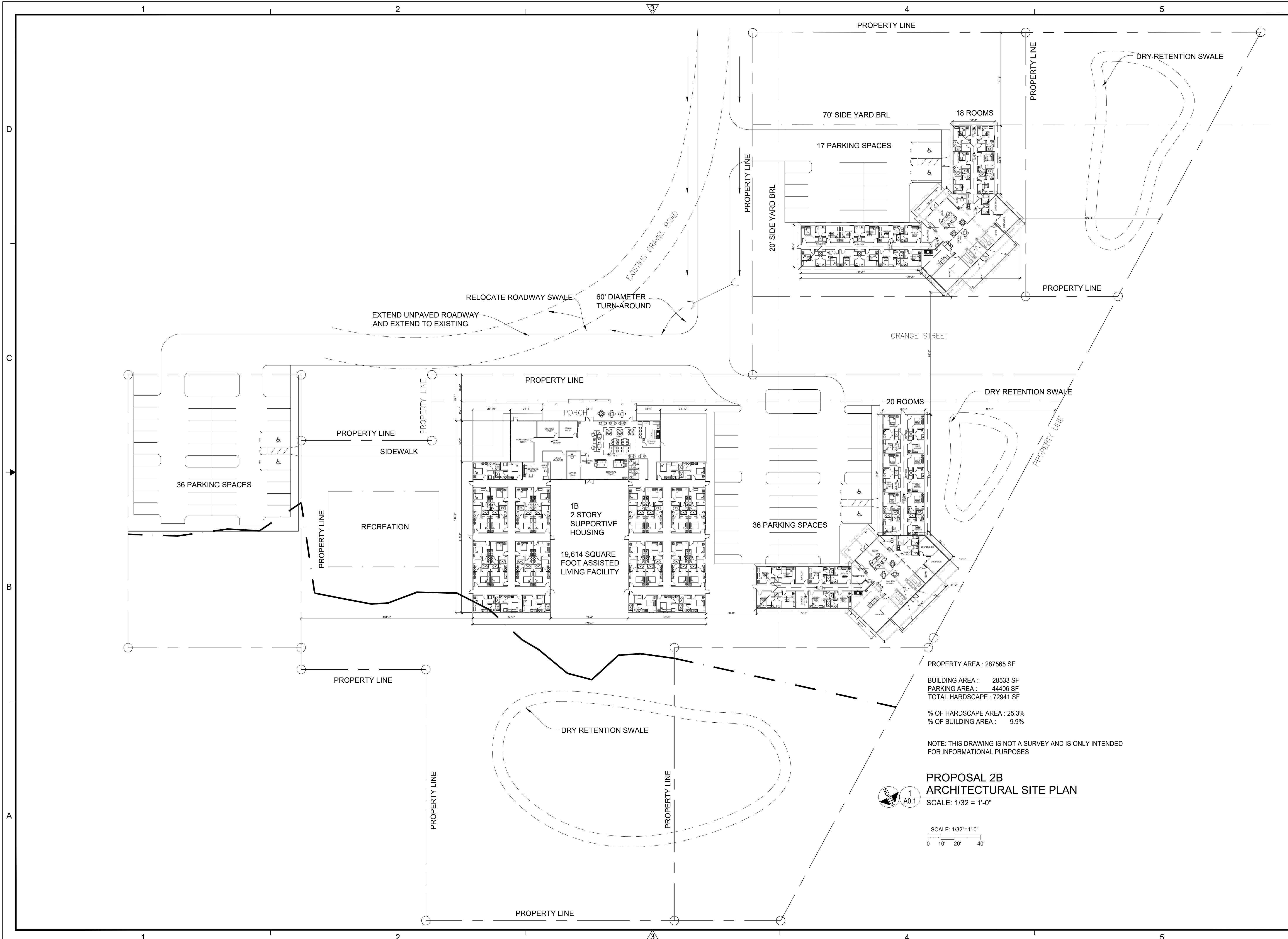
DATE	ISSUE
19 NOV 2020	SD
09 JUL 2021	SD
20 JUL 2021	SD

NEW BUILDINGS FOR
DAYSRING HEALTH
 HILLIARD, FLORIDA
 ARCHITECTURAL
 SITE PLAN
 PROPOSAL 2A

PROJECT NO: 2047
 DRAWN BY: JTC
 CHECKED BY: JTC
 SHEET NO:

A0.3
 SHEET XX

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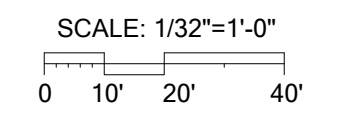
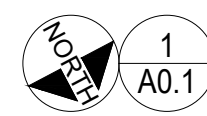


PROPERTY AREA : 287565 SF
 BUILDING AREA : 28533 SF
 PARKING AREA : 44406 SF
 TOTAL HARDSCAPE : 72941 SF

% OF HARDSCAPE AREA : 25.3%
 % OF BUILDING AREA : 9.9%

NOTE: THIS DRAWING IS NOT A SURVEY AND IS ONLY INTENDED FOR INFORMATIONAL PURPOSES

PROPOSAL 2B
ARCHITECTURAL SITE PLAN
 SCALE: 1/32" = 1'-0"



JASON CANNING ARCHITECT INC
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 jason@canningarch.com

PROJECT ARCHITECT
 JASON T. CANNING
 FLORIDA LICENSE NO. AR95310

PROJECT TEAM
 ARCHITECT
 JASON T. CANNING
 904.647.8690

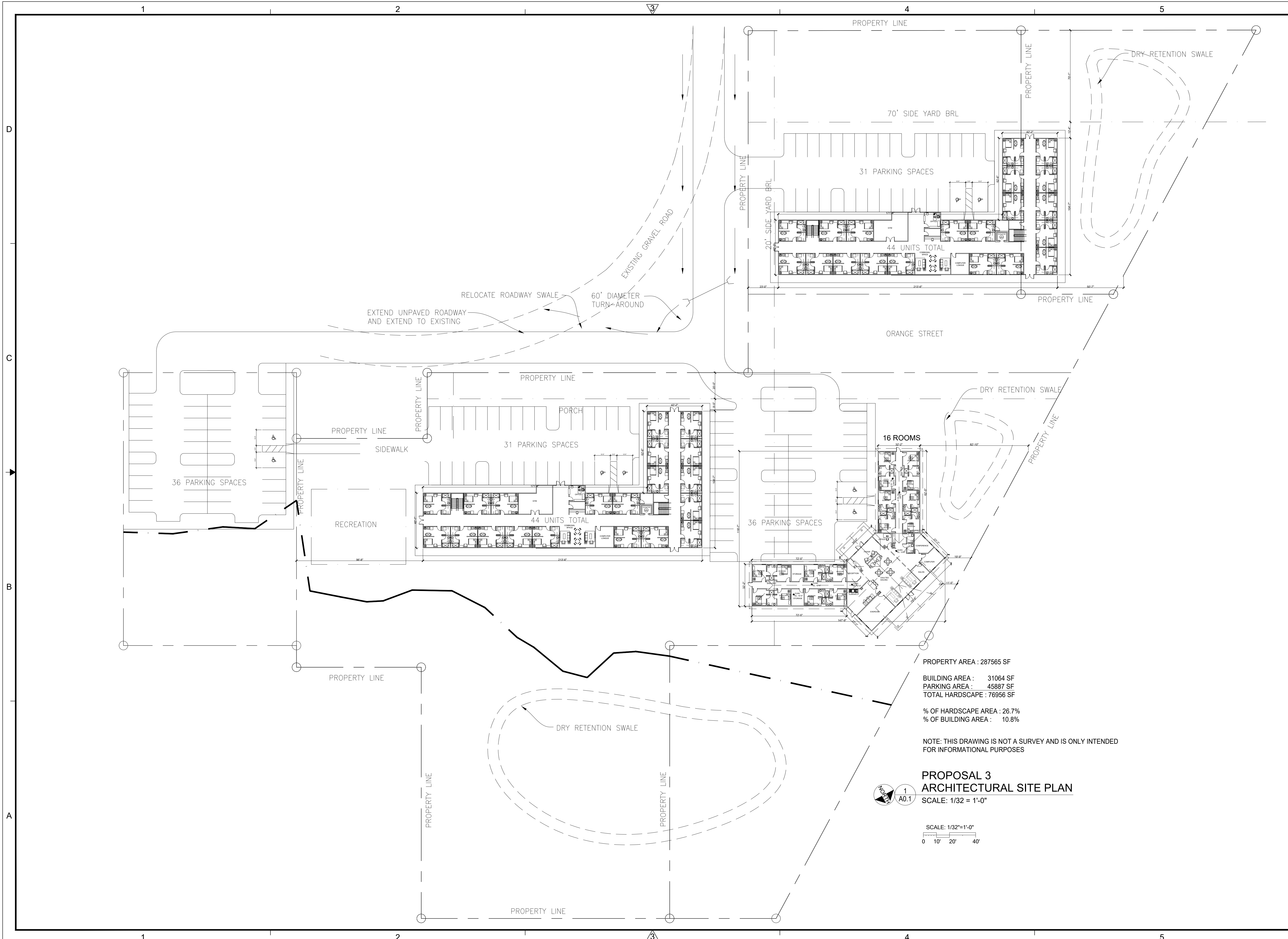
DATE	ISSUE
19 NOV 2020	SD
09 JUL 2021	SD
20 JUL 2021	SD

NEW BUILDINGS FOR
DAYSPRING HEALTH
 HILLIARD, FLORIDA
 ARCHITECTURAL
 SITE PLAN
 PROPOSAL 2B

PROJECT NO: 2047
 DRAWN BY: JTC
 CHECKED BY: JTC
 SHEET NO:

A0.3
 SHEET XX

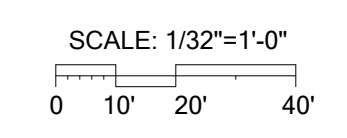
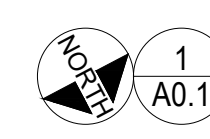
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PROPERTY AREA : 287565 SF
 BUILDING AREA : 31064 SF
 PARKING AREA : 45887 SF
 TOTAL HARDSCAPE : 76956 SF
 % OF HARDSCAPE AREA : 26.7%
 % OF BUILDING AREA : 10.8%

NOTE: THIS DRAWING IS NOT A SURVEY AND IS ONLY INTENDED FOR INFORMATIONAL PURPOSES

PROPOSAL 3
ARCHITECTURAL SITE PLAN
 SCALE: 1/32"=1'-0"



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 jason@canningarch.com

PROJECT ARCHITECT
 JASON T. CANNING

FLORIDA LICENSE NO. AR95310

PROJECT TEAM

ARCHITECT
 JASON T. CANNING
 904.647.8690

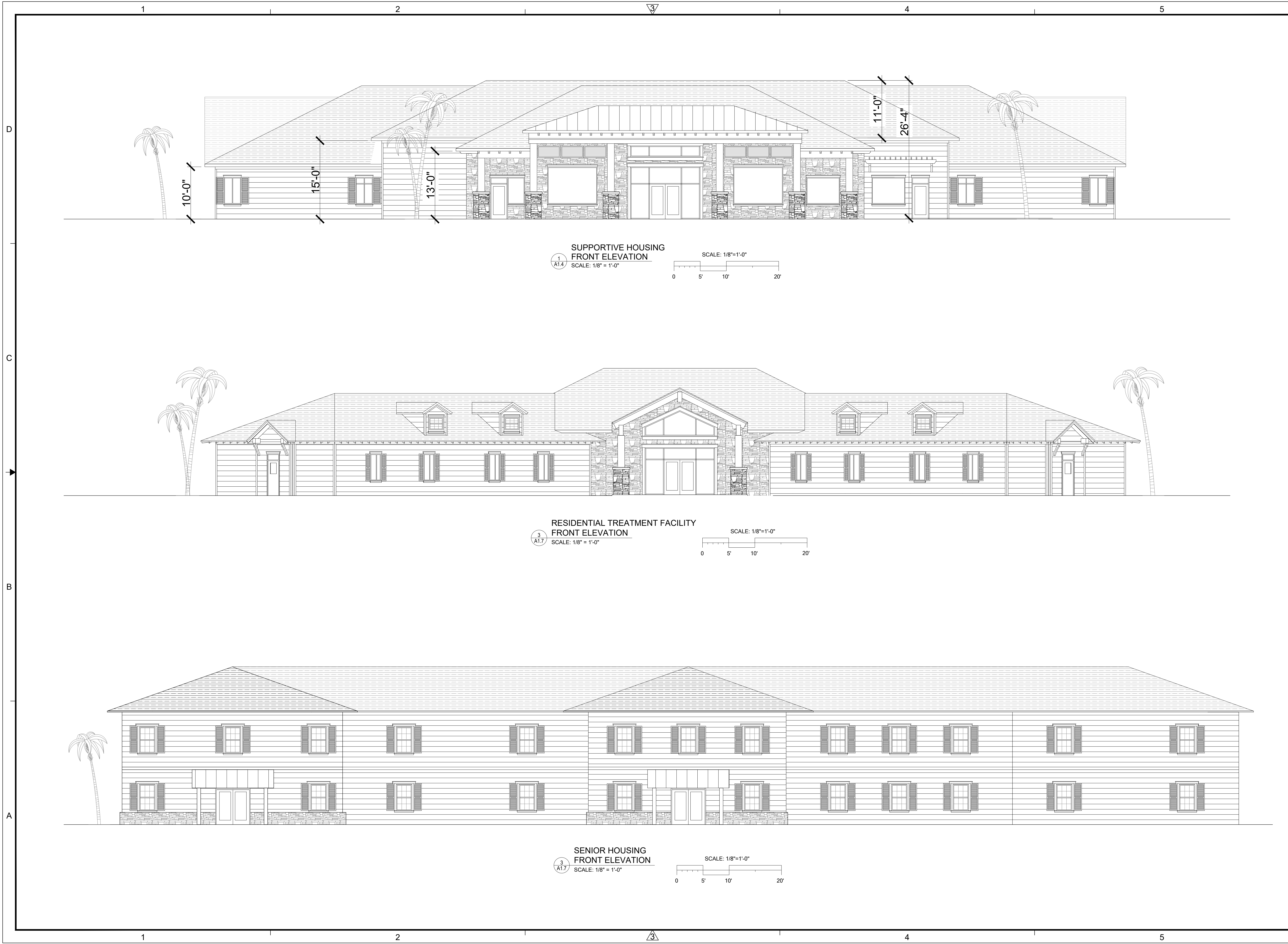
DATE	ISSUE
19 NOV 2020	SD
09 JUL 2021	SD
20 JUL 2021	SD

NEW BUILDINGS FOR
DAYSPRING HEALTH
 HILLARD, FLORIDA
ARCHITECTURAL SITE PLAN
PROPOSAL 3

PROJECT NO: 2047
 DRAWN BY: JTC
 CHECKED BY: JTC
 SHEET NO:

A0.3
 SHEET XX

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1
A1.4
**SUPPORTIVE HOUSING
FRONT ELEVATION**
SCALE: 1/8" = 1'-0"

SCALE: 1/8"=1'-0"

0 5' 10' 20'

3
A1.7
**RESIDENTIAL TREATMENT FACILITY
FRONT ELEVATION**
SCALE: 1/8" = 1'-0"

SCALE: 1/8"=1'-0"

0 5' 10' 20'

3
A1.7
**SENIOR HOUSING
FRONT ELEVATION**
SCALE: 1/8" = 1'-0"

SCALE: 1/8"=1'-0"

0 5' 10' 20'

**JASON CANNING
ARCHITECT INC**
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jason@canningarch.com

PROJECT ARCHITECT
JASON T. CANNING

FLORIDA LICENSE NO. AR95310

PROJECT TEAM

ARCHITECT
JASON T. CANNING
904.647.8690

DATE	ISSUE
19 NOV 2020	SD
09 JUL 2021	SD
20 JUL 2021	SD

NEW BUILDINGS FOR
DAYSRING HEALTH
HILLARD, FLORIDA
ELEVATIONS

PROJECT NO: 2047
DRAWN BY: JTC
CHECKED BY: JTC
SHEET NO:

A0.3
SHEET XX

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AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 19, 2022

FROM: ***Richie Rowe - Public Works Director***

SUBJECT: Town Council approval to grant Septic Tank Exception for David Bishop, property located on West Twelfth Avenue, Parcel ID 08-3N-24-2380-0210-0210.

BACKGROUND:

David Bishop is requesting a septic tank exception for his property. The property Parcel ID is 08-3N-24-2380-0210-0210. The nearest sewer connection would be Ohio Street and West Sixth Avenue at MH 220 which is 2,615 feet.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Grant request for a septic tank exception for David Bishop.



Town of Hilliard Septic Tank Exception Application

FOR OFFICE USE ONLY

File # 20220511STE

Application Fee: \$ ✓

Filing Date: 4/24/2022 Acceptance Date: 5/11/2022

A. PROJECT

1. Project Name: _____
2. Address of Subject Property: 12TH Ave
3. Parcel ID Number(s): 08-3N-24-2380-0210-0210
4. Existing Use of Property: Vacant
5. Future Land Use Map Designation: _____
6. Zoning Designation: R-2
7. Acreage: 0.28

B. APPLICANT/CONTRACTOR*

1. Applicant's Status Owner (title holder) Agent
2. Name of Applicant(s) or Contact Person(s): David Bishop Title: Property Owner
 Company (if applicable): 45102 Bismark Rd
 Mailing address: 45102 Bismark Rd
 City: Callahan State: FL ZIP: 32011
 Telephone: (904) 233-8786 FAX: () e-mail: _____
904-483-6440
3. Contractor:
 Name of Contractor: Wayne Bishop
 Company (if applicable): Wayne Bishop Construction, Inc.
 Mailing address: 15977 CR108
 City: Hilliard State: FL ZIP: 32046
 Telephone: (904) 483-6440 FAX: () e-mail: _____

* Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

D. ATTACHMENTS (One copy plus one copy in PDF format)

- 1. ~~Site Plan and Survey including but not limited to:~~
 - a. Name, location, owner, and designer of the proposed development.
 - b. Vicinity map - indicating general location of the site and all abutting streets and properties.
 - e. Statement of Proposed Uses.
 - f. Location of the site in relation to adjacent properties, including the means of ingress and egress to such properties and any screening or buffers along adjacent properties.
 - g. Date, north arrow, and graphic scale (not to exceed one (1) inch equal to fifty (50) feet).
 - h. Area and dimensions of site.
 - j. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - k. Access and points of connection to utilities (electric, potable water, sanitary sewer, gas, etc.).
 - m. Structures and major features – fully dimensioned – including setbacks, distances between structures, floor area, width of driveways and lot coverage.
 - n. Required buffers.
 - o. Location of existing trees, identifying any trees to be removed.
- 2. Legal description with tax parcel number.
- 3. Warranty Deed or other proof of ownership.

4. Fee - \$250

No application shall be accepted for processing until the required application fee is paid in full. Any fees necessary for technical review or additional reviews of the application by a consultant will be billed to the applicant at the rate of the reviewing entity. The invoice shall be paid in full prior to any action of any kind on the development application.

All 4 attachments are required for a complete application. A completeness review of the application will be conducted within fourteen (14) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant. Once the application is determined complete, it will be place on the next Town Council for action.

I/We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge:

David W. Bishop
Signature of Applicant

Signature of Co-applicant

David W. Bishop
Typed or printed name and title of applicant

Typed or printed name of co-applicant

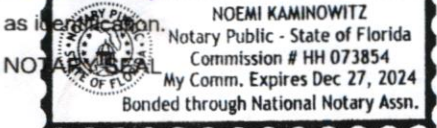
5/2/2022
Date

Date

State of Florida County of Nassau

The foregoing application is acknowledged before me this 2 day of May, 2022 by David

Bishop who is/are personally known to me, or who has/have produced _____



Noemi Kaminowitz
Signature of Notary Public, State of Florida

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 1st day of August, 2014.

Notary Public for the State of Texas

My Commission Expires 08/01/15

My Office is located at 1234 Main Street, Suite 500, Houston, Texas 77001

My Telephone Number is 713-555-1234

My E-mail Address is notary@notary.com

My State of Texas Notary Public License Number is 123456789

My State of Texas Notary Public License Commission Expires on 08/01/15

My State of Texas Notary Public License Commission Expires on 08/01/15

My State of Texas Notary Public License Commission Expires on 08/01/15

My State of Texas Notary Public License Commission Expires on 08/01/15

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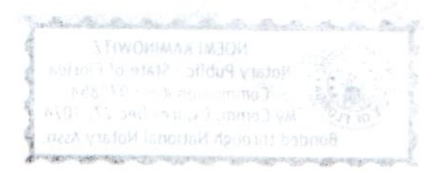
My State of Texas Notary Public License Commission Expires on 08/01/15

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My State of Texas Notary Public License Commission Expires on 08/01/15

My State of Texas Notary Public License Commission Expires on 08/01/15

My State of Texas Notary Public License Commission Expires on 08/01/15



Quitclaim Deed

The Quit Claim Deed executed this 14th day of JANUARY, 2022, by first party,
Grantor, David W Bishop Jr and Callie Kay Bishop
whose post office address is 15977 CR 109 Hilliard, FL 32046
to second party, Grantee David Bishop
whose post office address is 4502 Biomek Rd. Callahan, FL 32011

Witnesseth, that the said first party, for the sum of \$ 10.00, and other good and valuable
consideration paid by the second party, the receipt whereof is hereby acknowledged, does hereby remise, release and
quitclaim unto the said second party forever, all the right, title, interest and claim which the said first party has in and to the
following described parcel of land, and improvements, and appurtenance thereto in ^{NASSAU} ~~Clay~~ County, Florida to wit:
09-3N-24-2300-0210-0210 Block 210 Lots 21-24 TOWN OF Hilliard

In witness whereof, the said first party has signed and sealed these presents the day and year first above written, sealed
and delivered in presence of:

[Signature] Witness: [Signature] [Signature]
Witness Signature Kinsey Lambert Grantor Signature

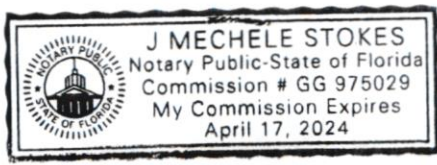
Charles M. Flickinger David W. Bishop Jr.
Printed Name Printed Name

[Signature] Witness: [Signature] [Signature]
Witness Signature Kinsey Lambert Grantor Signature

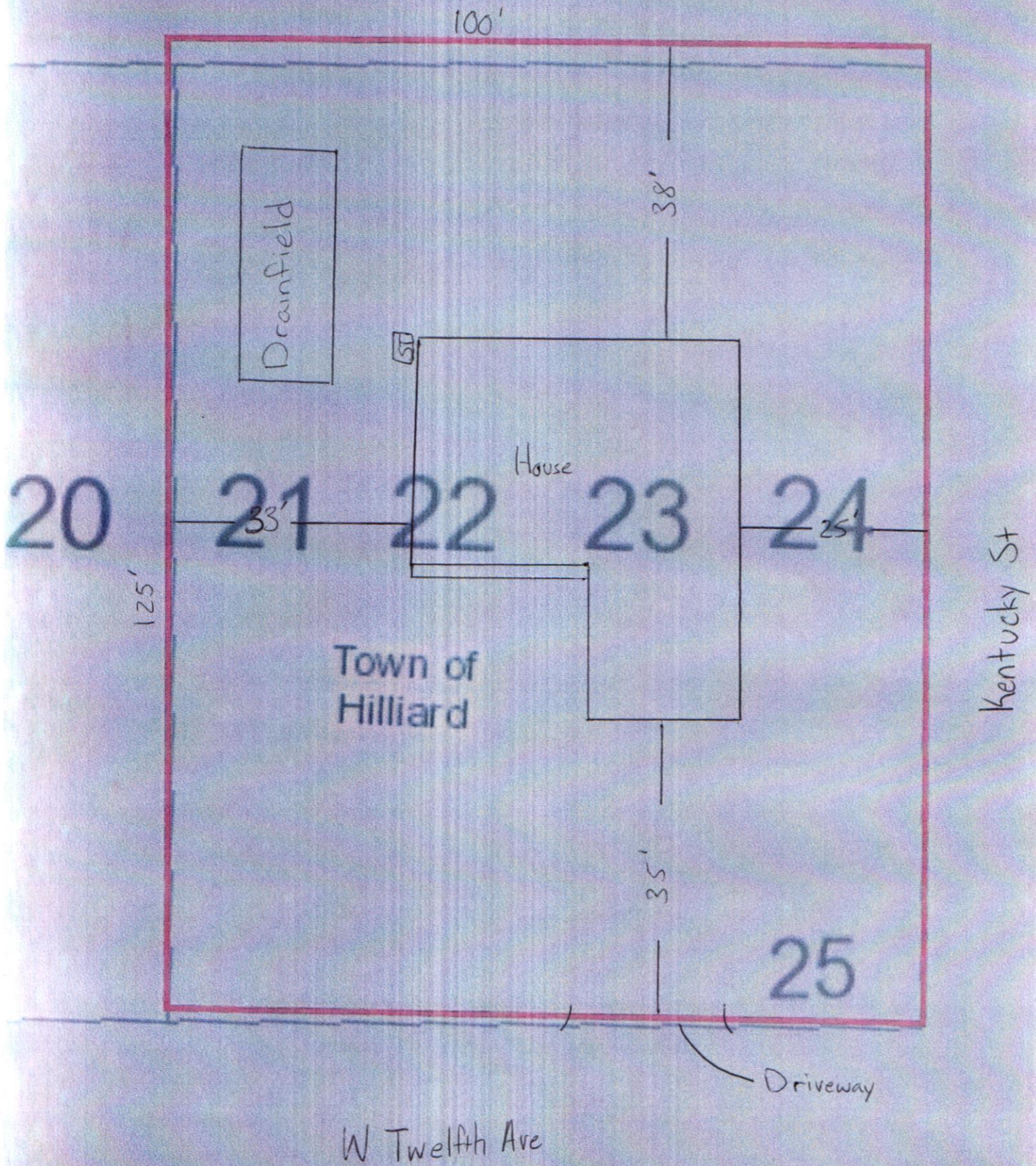
Charles M. Flickinger Callie Kay Bishop
Printed Name Printed Name

County of: NASSAU State of: FLORIDA

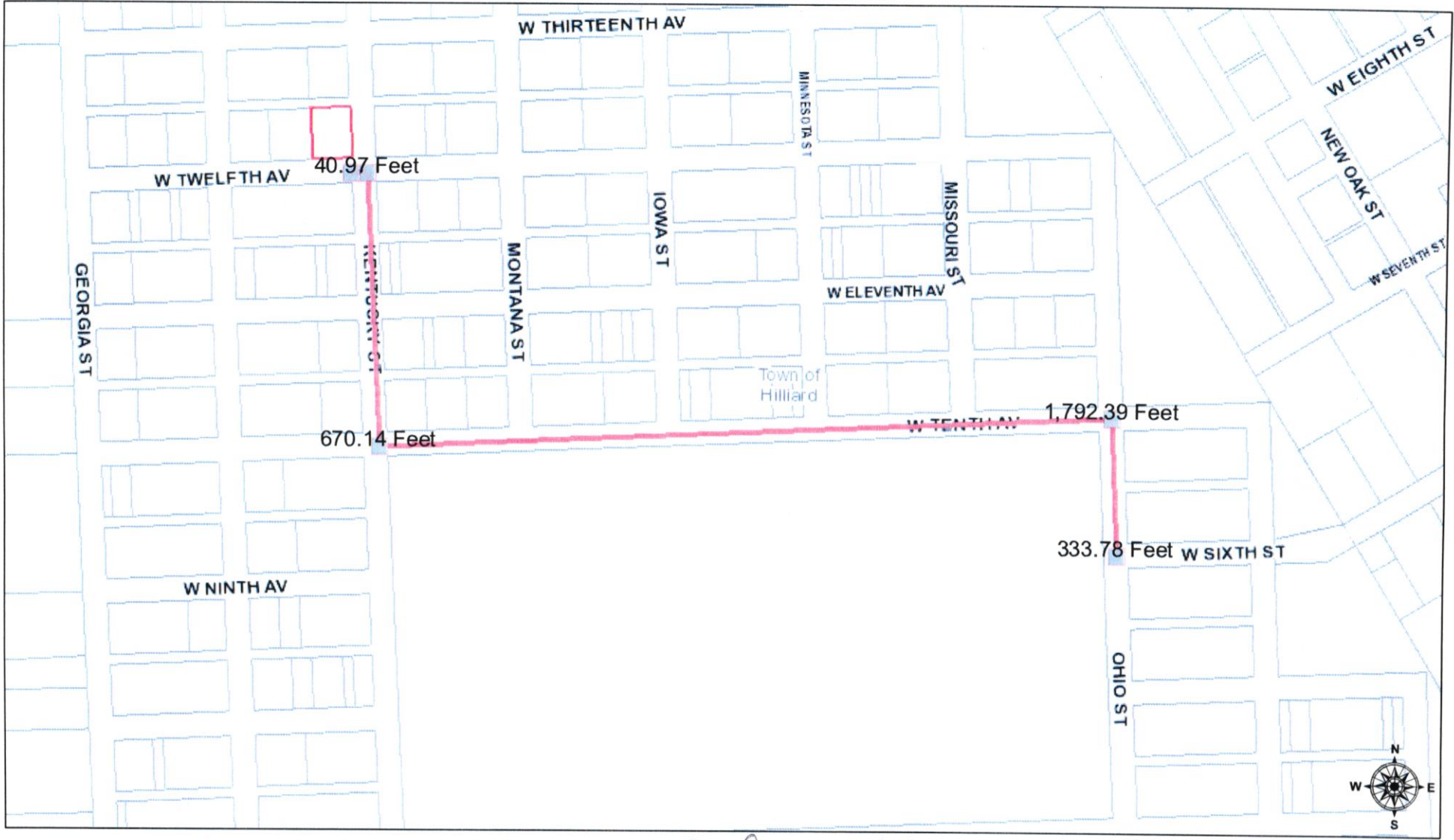
Sworn to and subscribed before me this 14th day of JANUARY 2022 The Party of the first part
appeared, personally known to me/produced a valid ID, and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s) upon behalf of
which the person(s) acted, executed the instrument. Witness my hand an official seal.



[Signature]
Notary signature

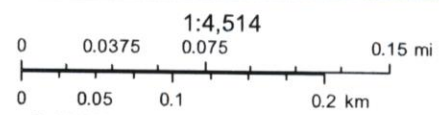


GoMaps



April 28, 2022

The nearest sewer is 2,837 Ft from property.



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



A. Michael Hickox, CFA
 Cert. Res. RD1941



- Change of Address
-
-
-
-
- FAQ**
-
-

PROPERTY INFORMATION	
Parcel Number 08-3N-24-2380-0210-0210	
Owner Name	BISHOP DAVID
Mailing Address	45102 BISMOARK RD
	CALLAHAN, FL 32011
Location Address	TWELFTH AVE W
	HILLIARD 32046
Tax District	HILLIARD
Millage	16.1525
Homestead	No
Property Usage	VACANT 000000
Deed Acres	0
Short Legal	BLOCK 210 LOTS 21 THRU 24 TOWN OF HILLIARD

2021 Certified Values	
Land Value	\$
(+) Improved Value	\$
(=) Market Value	
(-) Agricultural Classification	\$
(-) SOH or Non-Hx* Capped Savings	\$
(=) Assessed Value	
(-) Homestead	\$
(-) Additional Exemptions	\$
(=) School Taxable Value	\$
(-) Non-School HX & Other Exempt Value	\$
(=) County Taxable Value	

Property Search

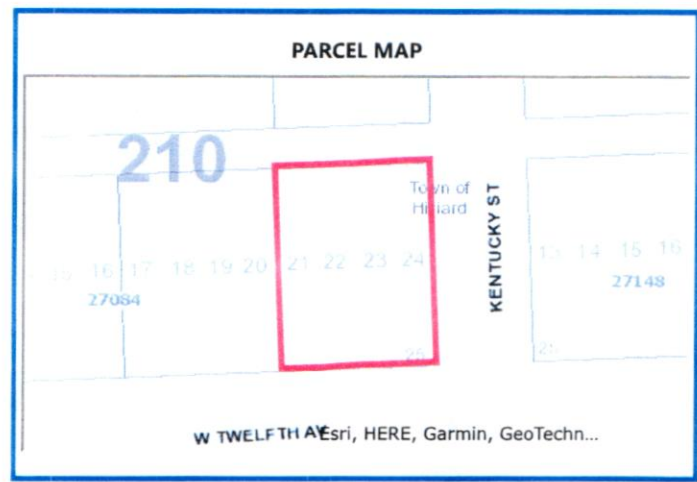
Map This Parcel

GIS Report

Property Record Card

Print Friendly Page

Note - *10% Cap does not apply to School Taxable Value



RESOLUTION NO. 2022-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION AMENDING RESOLUTION NO. 2021-23, AMENDING WATER AND SEWER USAGE RATES; AMENDING WATER AND SEWER TAP-IN FEES; ADDING A FEE FOR SEPTIC TANK EXCEPTION APPLICATIONS; ADDING A FEE FOR RIGHT OF WAY PERMIT APPLICATIONS; FOR THE TOWN OF HILLIARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hilliard has found it necessary to amend Resolution No. 2021-23 to ensure adequate funds to pay for the annual debt service and annual operating and maintenance costs for the water and wastewater treatment plants and in an effort to meet the goals of USDA Rural Development with respect to sufficient revenue to fund the municipal bond payments and the goals of the St. John's River Water Management District with respect to encouraging conservation; and

WHEREAS, Chapter 58 of the Hilliard Utilities Code, Section 58-81 states that the Town Council shall conduct, annually a review of charges and fees for water and sewer services, and it shall set such fees and charges as are necessary to adequately maintain, repair and replace the system by resolution. Water and sewer usage rates shall increase annually using the Municipal Cost Index as set forth in this chapter; and

WHEREAS, the Town of Hilliard in providing services has found it necessary to establish a process with an application fee associated for providing the service of determining a recommendation to the Town Council for septic tank exceptions; and

WHEREAS, the Town of Hilliard in providing the service of obtaining a Nassau County Right of Way Permit to applicants requiring water and sewer service to cross County right of ways has found it necessary to establish a process with an application fee associated for providing this service which requires an engineered drawing of the proposed location of said service;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hilliard, has established that the following fees shall apply as the water and sewer rates and usage and fees schedule under Chapter 58 of the Hilliard Utilities Code as an attachment to this Resolution.

THIS RESOLUTION adopted this _____ day of _____, _____, by the Town Council of the Town of Hilliard, Florida, and shall become effective based on fees charged and rates billed that are payable on or thereafter, _____.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk
APPROVED:

Floyd L. Vanzant
Mayor

**ATTACHMENT
TOWN OF HILLIARD
RESOLUTION NO. 2022-08
WATER & SEWER RATES**

SECTION 1. WATER & SEWER USAGE RATES AND TAXES
11.40% INCREASE (October 2021 Municipal Cost Index)

The monthly water and sewer use rates for residential property are established as follows:

BASE CHARGE	WATER	SEWER
	\$15.61	\$19.52

The Base Charge shall be prorated for the portion of the month in which service was in use.

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

FIRST INCREMENT (0-6,000 gallons)	SECOND INCREMENT (over-6,000 gallons)
WATER	WATER
\$2.93	\$5.20
per whole thousand	per whole thousand
SEWER	SEWER
\$3.67	\$5.20
per whole thousand	per whole thousand

The monthly water and sewer use rates for commercial property are established as follows:

BASE CHARGE	WATER	SEWER
	\$36.43	\$45.21

The Base Charge shall be prorated for the portion of the month in which service was in use.

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

FIRST INCREMENT (0-2,000 gallons)	SECOND INCREMENT (2,001-10,000 gallons)	THIRD INCREMENT (over-10,000 gallons)
WATER	WATER	WATER
\$1.29	\$3.90	\$5.20
per whole thousand	per whole thousand	per whole thousand
SEWER	SEWER	SEWER
\$2.60	\$5.20	\$6.49
per whole thousand	per whole thousand	per whole thousand

TAXES

A public service tax of 5% shall be added to the water service rates.

SECTION 2. DEPOSITS

A new user shall provide a deposit to guarantee payment of delinquent bills, according to the following schedule:

\$70.00		Residential Water
\$80.00		Residential Sewer
Under 10,000	Over 10,000	Gallons
\$100.00	\$150.00	Commercial Water
\$150.00	\$200.00	Commercial Sewer

SECTION 3. TAP-IN, TURN-ON/OFF AND TRANSFER FEES

WATER TAP-IN FEES

\$1,700.00 **Single Short (existing water main on same side of the road)** - Tap-in fee includes the following: locating and excavating existing water main to be tapped; furnishing and installing tapping saddle, corporation stop, 1' poly service tubing, angle yoke valve, meter yoke, radio read water meter, gate valve, and meter box; and associated restoration.

\$2,500.00 **Single Long (existing water main on opposite side of the road)** - Tap-in fee includes the following: locating and excavating existing water main to be tapped; furnishing and installing tapping saddle, corporation stop, punching or directional drilling 1' poly service tubing under existing roadway, angle yoke valve, meter yoke, radio read water meter, gate valve, and meter box; and associated restoration.

SEWER TAP-IN FEES

\$3,500.00 **Single Service** - Tap-in fee includes the following: locating and excavating existing sewer main to be tapped; tapping existing sewer main; installing 6" PVC service pipe and fittings; installing cleanout; and associated restoration (including asphalt pavement patch).

\$3,800.00 **Double Service** - Tap-in fee includes the following: locating and excavating existing sewer main to be tapped; tapping existing sewer main; installing 6" PVC service pipe and fittings; installing cleanout; and associated restoration (including asphalt pavement patch).

Additional charges shall apply for any items not included in a standard water and/or sewer tap-in fees listed above.

TURN-ON/OFF FEES

- \$45.00 Turn-on/off fee for all new water and/or sewer service, in addition to the deposits.
- \$25.00 Turn-on/off fee for emergency maintenance and repairs.
- \$45.00 Turn-on/off fee for emergency maintenance and repairs required outside of normal working hours.

TRANSFER FEES

- \$30.00 Turn-on/off fee for all new water and/or sewer service, in addition to the deposits.

SECTION 4. PENALTIES

Penalties shall be added to the amount of the bill if not paid by 5 pm on the 15th day of the month following the reading date, if the bill remains unpaid at 5 pm on the 25th day of the month a second penalty shall be added, which shall be payable as if a part of the amount originally billed. If the 15th or 25th day of the month falls on a weekend or a holiday, penalties shall be assessed on the next working day at 5 pm. Hilliard Town Code Chapter 58, Section 58-85(e).

- \$15.00 A penalty shall be added to monthly bill if not paid by 5 pm on the 15th day of the month following the reading date.
- \$25.00 An additional penalty shall be added to monthly bill if not paid by 5 pm on the 25th day of the month following the reading date.
- 3% Contracts entered into with large and/or out of town commercial and/or residential users of water and/or sewer service shall be assessed percentage penalties based on the unpaid bill amount.

SECTION 5. RESTORATION CHARGES

Charges for restoration of services shall be collected as follows:

- \$50.00 Restoration after termination for non-payment (meter still in place) requested outside of normal working hours.
- \$50.00-\$500.00 Restoration fee as a result of meter tampering and based upon any damages to meter tap including installation of removed meter.

SECTION 6. TERMINATION OF SERVICE

Termination of services due to non payment.

If services are terminated, the user shall have two business days prior to the end of the month in which services were terminated to have services restored. If services are not paid the deposit on the account shall be applied toward payment of the delinquent amount, including late penalties. A new deposit will have to be paid to restore services and reopen the account. Hilliard Town Code Chapter 58, Section 58-7(a).

Any customer whose water and/or sewer service is terminated a second time due to non payment or a returned check or draft shall have his water and/or sewer deposit increased to the current deposit fee plus an additional 50 percent, prior to the water and/or sewer service being restored. Hilliard Town Code Chapter 58, Section 58-84.

SECTION 7. RETURN CHECK OR DRAFT SERVICE CHARGE

\$25.00	If face value of check is \$0.01 to \$50.00.
\$30.00	If face value of check is \$50.01 to \$300.00.
\$40.00	If face value of check is over \$300.00.

Upon receipt of two return checks or drafts within a period of one year, the customer shall be required to pay by certified funds (cash or money order) for a period of three years from the date of the redemption of the second returned check or draft.

SECTION 8. APPLICATION FEES

\$250.00	<u>Septic Tank Exception Application Fee</u> - Request for information and recommendation to Town Council.
\$2,000.00	<u>Right-of-Way Permit Application Fee</u> - Request for Town Engineer to prepare necessary documents and obtain Nassau County Right-of-Way Permit for Town Utilities to cross Nassau County Roads.



ITEM-4

FOR OFFICE USE ONLY

File # _____

Application Fee: _____

Filing Date: _____ by: _____

Acceptance Date: _____ by: _____

Town of Hilliard Septic Tank Exception Application

A. PROJECT

- 1. Project Name: _____
- 2. Address of Subject Property: _____
- 3. Parcel ID Number(s): _____
- 4. Existing Use of Property: _____
- 5. Future Land Use Map Designation: _____
- 6. Zoning Designation: _____
- 7. Acreage: _____

B. APPLICANT/CONTRACTOR*

- 1. Applicant's Status Owner (title holder) Agent
- 2. Name of Applicant(s) or Contact Person(s): _____ Title: _____
 Company (if applicable): _____
 Mailing address: _____
 City: _____ State: _____ ZIP: _____
 Telephone: (____) _____ FAX: (____) _____ e-mail: _____

- 3. Contractor:
 Name of Contractor: _____
 Company (if applicable): _____
 Mailing address: _____
 City: _____ State: _____ ZIP: _____
 Telephone: (____) _____ FAX: (____) _____ e-mail: _____

* Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

C. ATTACHMENTS (One copy plus one copy in PDF format)

1. Site Plan including but not limited to:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Vicinity map - indicating general location of the site and all abutting streets and properties.
 - c. Statement of Proposed Uses.
 - d. Location of the site in relation to adjacent properties, including the means of ingress and egress to such properties and any screening or buffers along adjacent properties.
 - e. Date, north arrow, and graphic scale (not to exceed one (1) inch equal to fifty (50) feet).
 - f. Area and dimensions of site.
 - g. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - h. Access and points of connection to utilities (electric, potable water, sanitary sewer, gas, etc.).
 - i. Structures and major features – fully dimensioned – including setbacks, distances between structures, floor area, width of driveways and lot coverage.
 - j. Required buffers.
 - k. Location of existing trees, identifying any trees to be removed.
2. Legal description with tax parcel number.
3. Warranty Deed or other proof of ownership.

D. FEE

1. \$250.00

No application shall be accepted for processing until the required application fee is paid in full. Any fees necessary for technical review or additional reviews of the application by a consultant will be billed to the applicant at the rate of the reviewing entity. The invoice shall be paid in full prior to any action of any kind on the development application.

All 3 attachments are required for a complete application. A completeness review of the application will be conducted within fourteen (14) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant.

I/We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge:

Signature of Applicant

Signature of Co-applicant

Typed or printed name and title of applicant

Typed or printed name of co-applicant

Date

Date

State of _____ County of _____

The foregoing application is acknowledged before me this _____ day of _____, 20____, by _____, who is/are personally known to me, or who has/have produced _____ as identification.

NOTARY SEAL

Signature of Notary Public, State of _____



Town of Hilliard Right-of-Way Permit for Utilities Application

ITEM-4

FOR OFFICE USE ONLY

File # _____

Application Fee: _____

Filing Date: _____ Acceptance Date: _____

A. PROJECT

- 1. Project Name: _____
- 2. Address of Subject Property: _____
- 3. Parcel ID Number(s): _____
- 4. Existing Use of Property: _____
- 5. Future Land Use Map Designation : _____
- 6. Zoning Designation: _____
- 7. Acreage: _____

B. APPLICANT/CONTRACTOR*

- 1. Applicant's Status Owner (title holder) Agent
- 2. Name of Applicant(s) or Contact Person(s): _____ Title: _____
 Company (if applicable): _____
 Mailing address: _____
 City: _____ State: _____ ZIP: _____
 Telephone: (____) _____ FAX: (____) _____ e-mail: _____
- 3. Contractor:
 Name of Contractor: _____
 Company (if applicable): _____
 Mailing address: _____
 City: _____ State: _____ ZIP: _____
 Telephone: (____) _____ FAX: (____) _____ e-mail: _____

* Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

C. ATTACHMENTS (One copy plus one copy in PDF format)

ITEM-4

1. Site Plan, Survey, and Nature of Work including but not limited to:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Vicinity map - indicating general location of the site and all abutting streets and properties.
 - c. Statement of Proposed Uses.
 - d. Location of the site in relation to adjacent properties, including the means of ingress and egress to such properties and any screening or buffers along adjacent properties.
 - e. Date, north arrow, and graphic scale (not to exceed one (1) inch equal to fifty (50) feet).
 - f. Area and dimensions of site.
 - g. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - h. Access and points of connection to utilities (electric, potable water, sanitary sewer, gas, etc.).
 - i. Structures and major features – fully dimensioned – including setbacks, distances between structures, floor area, width of driveways and lot coverage.
 - j. Type of Road.
 - k. Utilities – Number of feet (Water, sewer, or force main)
 - l. Other
2. Legal description with tax parcel number.
3. Warranty Deed or other proof of ownership.

D. FEE

1. \$2,000.00

No application shall be accepted for processing until the required application fee is paid in full.

All 3 attachments are required for a complete application. A completeness review of the application will be conducted within fourteen (14) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant.

I/We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge:

Signature of Applicant

Signature of Co-applicant

Typed or printed name and title of applicant

Typed or printed name of co-applicant

Date

Date

State of _____ County of _____

The foregoing application is acknowledged before me this _____ day of _____, 20__, by _____, who is/are personally known to me, or who has/have produced _____ as identification.

NOTARY SEAL

Signature of Notary Public, State of _____

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MAY 05, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

PRESENTATIONS

ITEM-1 Transportation Improvement Program (TIP) for Fiscal Year 2022/2023 through 2026/2027.
Milton Locklear - North Florida TPO

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

Item-16 Motion to add Class B Biosolid Disposal Contract approval.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council to set a Joint Workshop for Tuesday, May 24, 2022, at 6:00 p.m. to review and discuss the proposed amendments to the Zoning and Land Development Regulations.

Janis K. Fleet, AICP - Land Use Administrator

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-4 Town Council Direction on Installation of Culverts Without Construction of a Building.

Janis K. Fleet, AICP - Land Use Administrator

Following discussion, Town Council advises that Culvert Permits can be issued for the installation of a culvert without having to construct a building.

ITEM-5 Town Council Update on Requiring Paved Streets in Previously Platted Subdivisions.

Janis K. Fleet, AICP - Land Use Administrator

Land Use Administrator Fleet advises the Council that Chapter 62 Zoning & Land Development Regulations, Article X Proportionate Fair-Share Program, Section 62-562, addresses specific requirements for transportation concurrency to require paved roads for development. Since the SJRWMD is not clear on its definition this section of the Town Code defines a Common Plan of Development as a development larger than one single-family dwelling unit, duplex, triplex, or quadruplex.

ITEM-6 Town Council Input and Approval of the Process for Approving the Infrastructure Improvements for Development in the Right of Way for Platted Subdivision or New Subdivision Prior to Final Plat.

Janis K. Fleet, AICP - Land Use Administrator

Land Use Administrator Fleet advises the Council that she is trying to come up with a process for development and provides a Site Clearing/Site Work Application, that is to be used for the processing of the infrastructure that requires engineering review and approval. Following a lengthy discussion regarding including the infrastructure review and approval to the platting application, in between the preliminary and final plat process.

Motion is made to table this item to the next meeting so that the Town Attorney and the Land Use Administrator can work together to resolve this process.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Parks & Recreation Director presents an update to the Town Council regarding the progress of the Parks & Recreation Department through March of 2022.
Gabe Whittenburg - Parks & Recreation Director

ITEM-8 Town Council approval of Parks & Recreation Department Seasonal Summer Temporary Staffing Request.
Gabe Whittenburg - Parks & Recreation Director

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-9 Town Council approval of Parks & Recreation Capital Budgeted Fitness Center Exercise Equipment from Strength Depot, total cost \$9,461.00.
Gabe Whittenburg - Parks & Recreation Director

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-10 Town Council approval of the Minutes from the April 21, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-11 Town Council approval of AEC Electrical Contractors Inc., Payable for Pay Request No.7 - Final through March 25, 2022, Project Name: Security & Lighting at the Hilliard Airpark in the amount of \$8,412.50.
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$168,250.00**

Town Clerk Lisa Purvis states that this is the final payment, and this project is now complete.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-12 Town Council approval of AECOM, Payable through April 8, 2022, Project Name: Security Improvements at the Hilliard Airpark in the amount of \$2,568.50.
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$51,370.00**

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-13 Town Council approval of Dixon Tree and Lawn Service, Payable for pay request No. 2 through May 15, 2022, Project Name: Mowing of Towing Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

Council President Beasley states he has received several comments on what a good job is being done.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-14 Town Council approval of McInnis Services, LLC dba LCM Steel, Payable for Pay Request No. 9 - Final through April 30, 2022, Project Name: New Box Hanger & Hanger Repair & New Equipment Storage Building at the Hilliard Airpark in the amount of \$25,792.25.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$544,157.00

Town Clerk Lisa Purvis states that this is the final payment, and this project is now complete.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-15 Town Council approval of Superior Design Pools and Spas, Inc., Payable through April 13, 2022, Project Name: Swimming Pool Marcite in the amount of \$26,528.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$88,429.00

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

- ITEM-16 Town Council approval of H&H Biosolids Hauling and Disposal, 12 Month Agreement in the amount of \$1,600.00 per 30-cubic-yard load, FDEP permit requires contract.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

LeeAnn Wollitz 37024 South Oak St. Hilliard, states she does Administrative Services for several LLCs, and she loves having a checklist. She suggested the Town should have an internal checklist as well as a checklist for citizens to follow.

Erick Aguilar states he is the only candidate currently running for Congress in new district for Nassau County and North Jacksonville.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

May Meetings:

Monday, 05-09-2022	@6PM	Workshop (AT THE FAIRGROUNDS)
Thursday, 05-19-2022	@7PM	Regular Meeting
Tuesday, 05-24-2022	@6PM	Joint Workshop (LDR'S)

Council President Beasley reminds everyone about the Workshop on May 9, 2022, that will be held at the Fairgrounds.

Councilwoman Bishop asks when the LDR Joint Workshop information will be available to the Council.

Town Clerk Lisa Purvis advises the agenda will be published on May 6, 2022.

Councilman Wollitz states he attended the CDBG meeting on May 3, 2022, and they are working to complete the project by the end of the month.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe
Parks & Recreation Director, Gabe Whittenburg

Parks & Recreation Director Gabe Whittenburg states the Splash Pad is currently being painted.

Public Works Director Ritchie Rowe thanks Councilman Wollitz for coming to the CDBG meeting on May 3, 2022.

Town Clerk Lisa Purvis states the CDBG funding applications are due June 23, 2022, and if the current grant can be closed out by end of month, the Town is eligible for funding in this next cycle.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 9:02 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

IMPORTANT REMITTANCE INFORMATION

Please include the AECOM invoice number when sending payment

INVOICE NUMBER: 2000621880
Invoice Date: 10-MAY-22
Invoice Due Date: 09-JUN-22
Amount Due: \$11,571.00 USD
Project Number: 60664394

To process your payment timely and ensure credit is given, please include the AECOM invoice number when sending payment. Including this invoice number will allow AECOM to promptly apply your payment without delay or additional information requests placed upon your organization.

Failure to reference the AECOM invoice number when sending payment may result in delay of your account being credited.

To expedite payment processing, AECOM is asking its clients to submit payments electronically by ACH (Automated Clearing House) if possible.

ACH payments provide an alternative to paper checks, affording you the following advantages:

- Certainty of delivery
- Reduced operating costs through the elimination of paper check mailing

Regards,

AECOM Cash Application Department
CashAppsRemittance@aecom.com

Check Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 1178 Paysphere Circle
 Chicago, IL 60674

ACH Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 Bank of America
 Account Number 5800937020
 ABA Number 071000039

Wire Transfer Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 Bank of America
 New York, NY 10001
 Account Number 5800937020
 ABA Number 026009593
 SWIFT CODE BOFAUS3N



7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462
 Tel: 813-286-1711
 Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis
TOWN OF HILLIARD
15859 West County Road 108
Hilliard, FL 32046
United States

Invoice Date: 10-MAY-22
Invoice Number: 2000621880

Agreement Number: 60664394
Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60664394

Project Name : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark

Bill Through Date : 27-NOV-21 - 29-APR-22
Bill Prange

Phase Lump Sum

<u>Task Number</u>	<u>Description</u>	<u>Percent</u>		<u>Earned</u>	<u>Previous</u>	<u>Current</u>
		<u>Fee</u>	<u>Complete</u>			
01	AECOM Lbr	57,066.00	25.00%	14,266.50	8,559.90	5,706.60
02	RPR Lbr	24,336.00	20.00%	4,867.20	0.00	4,867.20
03	Expenses	4,986.00	20.00%	997.20	0.00	997.20

Total Phase Lump Sum: 11,571.00

Project Total : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark 11,571.00

Invoice Summaries

Total Current Amount :	11,571.00
Retention Amount :	0.00
Pre-Tax Amount :	11,571.00
Tax Amount :	0.00
Total Invoice Amount :	11,571.00

Billing Summaries

<u>Billing Summary</u>	<u>Current</u>	<u>Prior</u>	<u>Total</u>	<u>Total Fee</u>	<u>Percent Complete</u>
Billings	11,571.00	8,559.90	20,130.90	86,388.00	23.30
Tax	0.00	0.00	0.00		
Billing Total :	11,571.00	8,559.90	20,130.90		

Kynex, Inc.
 4160 Elizabeth Lane
 Middleburg, FL 32068 US
 (352) 275-9135
 james@kynexplosives.com
 www.kynexplosives.com



INVOICE

BILL TO
 Town of Hilliard

INVOICE # 1065
DATE 05/10/2022
DUE DATE 05/10/2022
TERMS Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
Deposit Fireworks Display	1	7,500.00	7,500.00

Please make checks payable to Kynex, Inc.

BALANCE DUE

\$7,500.00

4160 Elizabeth Lane
 Middleburg FL 32068

Strength Depot
4266 Eldridge Loop
Orange Park, FL 32073
(904) 747-0789

Order Date:5/11/2022
Order Number #:SD-22916
Sales Person:Kevin D'Amico

BILLING ADDRESS

Gabe Whittenburg
The Town Of Hilliard Parks and Rec
15859 West CR 108
Hilliard , FL 32046 - United States
904-314-3566
gwhittenburg@townofhilliard.com

SHIPPING ADDRESS

In-Store Pickup Strength Depot
4266 Eldridge Loop
Orange Park, FL 32073 - United States

Shipping Method:In-store pickup: StrengthDepot
Payment Type:Purchase Order

Total Items:8

Item ID	Descriptions and Options	Price	Qty	Total
SD-SS3-GARAGE-PACKAGE-20KG	SS3 Performance Garage Package Barbell Size: 20KG Barbell Bench: Flat - Included	\$1,299.00	2	\$2,598.00
76554	Half rack extention	\$425.00	2	\$850.00
BS-GLGS100P4	Corner Leverage Gym Package	\$1,450.00	1	\$1,450.00
ASSAULT-AIRRUNNER	AssaultRunner Pro	\$2,999.00	1	\$2,999.00
C2-ROWERG-STD	Concept2 RowErg Quantity: 1	\$955.00	1	\$955.00
USA-CB-350-SET	USA Made Crumb Bumper Sets Set: 350LB - \$779.99	\$609.00	1	\$609.00
			SubTotal:	\$9,461.00
			Discount:	\$0.00
			Tax:	\$0.00
			Shipping:	\$0.00
			Total:	\$9,461.00

American Precast Structures, LLC

10483 General Avenue
Jacksonville, FL 32220 US
+1 9044677700
louellen@american-ps.com



INVOICE

BILL TO
Town of Hilliard

SHIP TO
WALKER STREET
NASSAU COUNTY, FL 32046

SHIP DATE 03/03/2022
SHIP VIA YPU

INVOICE 2867
DATE 03/03/2022
TERMS Net 30
DUE DATE 04/02/2022

JOB NUMBER
278

DELIVERY TICKET NUMBER
1969

	DESCRIPTION	QTY	RATE	AMOUNT
CATCH BASIN	1' 6" BOX 4' 0" X 4' 0" (PC 1 OF 2) 8" TOP SLAB 5' 0" X 5' 0" (PC 2 OF 2)	1	2,532.00	2,532.00T
6212	C-GRATE	1	0.00	0.00T
EBC	EYEBOLT & CHAIN	1	0.00	0.00T

SUBTOTAL	2,532.00
TAX	0.00
TOTAL	2,532.00
BALANCE DUE	\$2,532.00

WALKER Streets
STREET
CUL-DE-SAC
[Signature]
3/4/22