

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, SEPTEMBER 01, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1

Ordinance No. 2022-05 - Open Public Hearing
An Ordinance of the Town of Hilliard, Florida, Rezoning certain property consisting of 1.25 acres, more or less located between Ohio Street, New Front Street, County Road 108 and Bay Road, Hilliard, FL, Parcel # 08-3N-24-2380-0182-0010, from R-2, Single Family District to R-3, Multiple-Family District; Providing for Severability; and providing for an effective date.
Town Attorney Waugh

Call for Public Comment
Close Public Hearing on Ordinance No. 2022-05.

REGULAR MEETING - Town Council Action

Town Council adoption of First Reading Ordinance No. 2022-05 Amending Zoning and Land Development Regulations and Set Public Hearing & Final Reading for Thursday, October 20, 2022, at 7:00 p.m.

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council approval of the Final Plat Application #20220609 for the Tracks Subdivision. Property Owner – Mason & Magnolia LLC & Agent - Ben Buchanan Parcel ID No. 08-3N-24-2380-0051-0030
Janis K. Fleet, AICP – Land Use Administrator

ITEM-4 Town Council to discuss Site Work/Site Clearing Application Permit Fee Refund(s).
John P. Beasley - Council President

ITEM-5 Town Council approval to set Budget Workshops for September 6th or 8th at 6:00 p.m. to discuss Department Revenues and Operating & Capital Expenditures. To establish a Budget for the 2022-2023 Fiscal Year and Five Capital Improvement Plan.
Lisa Purvis, MMC - Town Clerk

ITEM-6 Town Council to set additional Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations.
Janis K. Fleet, AICP - Land Use Administrator

ITEM-7 Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard.
Christian Waugh - Town Attorney
Janis K. Fleet, AICP - Land Use Administrator

ITEM-8 Town Council approval of the Minutes from the August 18, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

ITEM-9 Town Council approval of AECOM, Payable through July 29, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark, in the amount of \$5,785.50.
FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$86,388.00

ITEM-10 Town Council approval of Chad Brock Enterprises, Inc., Final Payable through July 19, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$3,500.00.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$90,800.00

ITEM-11 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 6 through August 22, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

ITEM-12

Town Council approval of Office Resources-Jax, LLC, Payable for 50% down,
Project Name: Town Hall Office Renovations in the amount of \$14,246.71.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

ITEM-13

Town Council approval of TCA Electrical Contractors, Inc., Payable for Pay No. 2
through June 10, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs,
REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount of
\$12,160.00.
**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$307,025.00**

ADDED ITEMS**ADDITIONAL COMMENTS**

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

| | |
|----------------------------------|-----------------------------|
| 1. Martin Luther King, Jr. Day | Monday, January 17, 2022 |
| 2. Memorial Day | Monday, May 30, 2022 |
| 3. Independence Day Monday | Monday, July 4, 2022 |
| 4. Labor Day | Monday, September 5, 2022 |
| 5. Veterans Day | Friday, November 11, 2022 |
| 6. Thanksgiving Day | Thursday, November 24, 2022 |
| 7. Friday after Thanksgiving Day | Friday, November 25, 2022 |
| 8. Christmas Eve | Friday, December 23, 2022 |
| 9. Christmas Day | Monday, December 26, 2022 |
| 10. New Year's Eve | Friday, December 30, 2022 |
| 11. New Year's Day | Monday, January 2, 2023 |

ORDINANCE NO. 2022-05

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, REZONING CERTAIN PROPERTY CONSISTING OF 1.25 ACRES, MORE OR LESS LOCATED BETWEEN OHIO STREET, NEW FRONT STREET, COUNTY ROAD 108 AND BAY ROAD, HILLIARD, FL, PARCEL # 08-3N-24-2380-0182-0010, FROM R-2, SINGLE FAMILY DISTRICT TO R-3, MULTIPLE-FAMILY DISTRICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the requested zoning change requires a change from the Town zoning designation of from R-2, Single Family District to R-3, Multiple Family District; and

WHEREAS, the requested zoning change is consistent with the Comprehensive Plan future land use for Medium Density Residential designation for the property; and

WHEREAS, the Planning and Zoning Board approved the zoning change request at their August 9, 2022, regular meeting;

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE TOWN OF HILLIARD, FLORIDA, as follows:

SECTION 1. PROPERTY INVOLVED. The property in question for this zoning district change consists of 1.25 acres more or less and is located between Ohio Street, New Front Street, County Road 108 and Bay Road, Hilliard, Florida, with Parcel # 08-3N-24-2380-0182-0010.

SECTION 2. ZONING CHANGE. For the property in question the zoning district change is from R-2, Single Family District to R-3, Multiple Family District.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect immediately upon its final adoption.

ADOPTED this ___ day of _____, _____, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd Vanzant
Mayor

Planning & Zoning Board Publication:
Planning & Zoning Board Public Hearing:
Town Council First Reading:
Town Council Publication:
Town Council Public Hearing:
Town Council Final Reading:



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: September 1, 2022

FROM: ***Janis K. Fleet, AICP, Land Use Administrator***

SUBJECT: First Reading of Ordinance No. 2022-05
Rezoning from R-2 to R-3
Property Owner – Conner Development Group, Inc
Applicant Tracey Connor
Parcel ID No. 08-3N-24-2380-0182-0010

BACKGROUND: Ms. Tracey Connor has submitted application for rezoning for the property with the Parcel ID # 08-3N-24-2380-0182-0010 from R-2 to R-3. The parcel is 1.25 acres and is located between New Front Street, Ohio Street, CR 108, and Bay Road.

Attached is the analysis of the requested amendment.

FINANCIAL IMPACT: None

RECOMMENDATION: Staff recommends the adoption of Ordinance 2022-05 to rezone from R-2 to R-3 for the property with the Parcel ID # 08-3N-24-2380-0182-0010.

The Planning and Zoning Board at their meeting of August 9, 2022, voted to recommend to the Town Council the adoption of Ordinance 2022-05 to rezone from R-2 to R-3 for the property with the Parcel ID # 08-3N-24-2380-0182-0010. The vote was 3-0.



AGENDA ITEM REPORT

STAFF REPORT AND RECOMMENDATIONS FOR REZONING 20220608

1. Owner / Applicant Information:
 Applicant – Tracey Conner
 Owner – Conner Development Group, Inc.
 171641 Hodges Road
 Hilliard, Florida 32046

2. Property Information
 Parcel ID # 08-3N-24-2380-0182-0010
 Address: 17590 Bay Road
 Current Future Land Use Map Designation: Medium Density Residential (MDR)
 Current Zoning: R-2
 Proposed Zoning: R-3
 Acres: approximately 1.25 acres

3. Description: The parcel contains portions of 17 lots and is split by a 25 ft. alley/right of way. The property is zoned R-2 and a single family dwelling unit is located on 3 lots that front on Bay Road. The table below summarizes the Future Land Use Map Designation, zoning and existing use for the adjacent parcels.

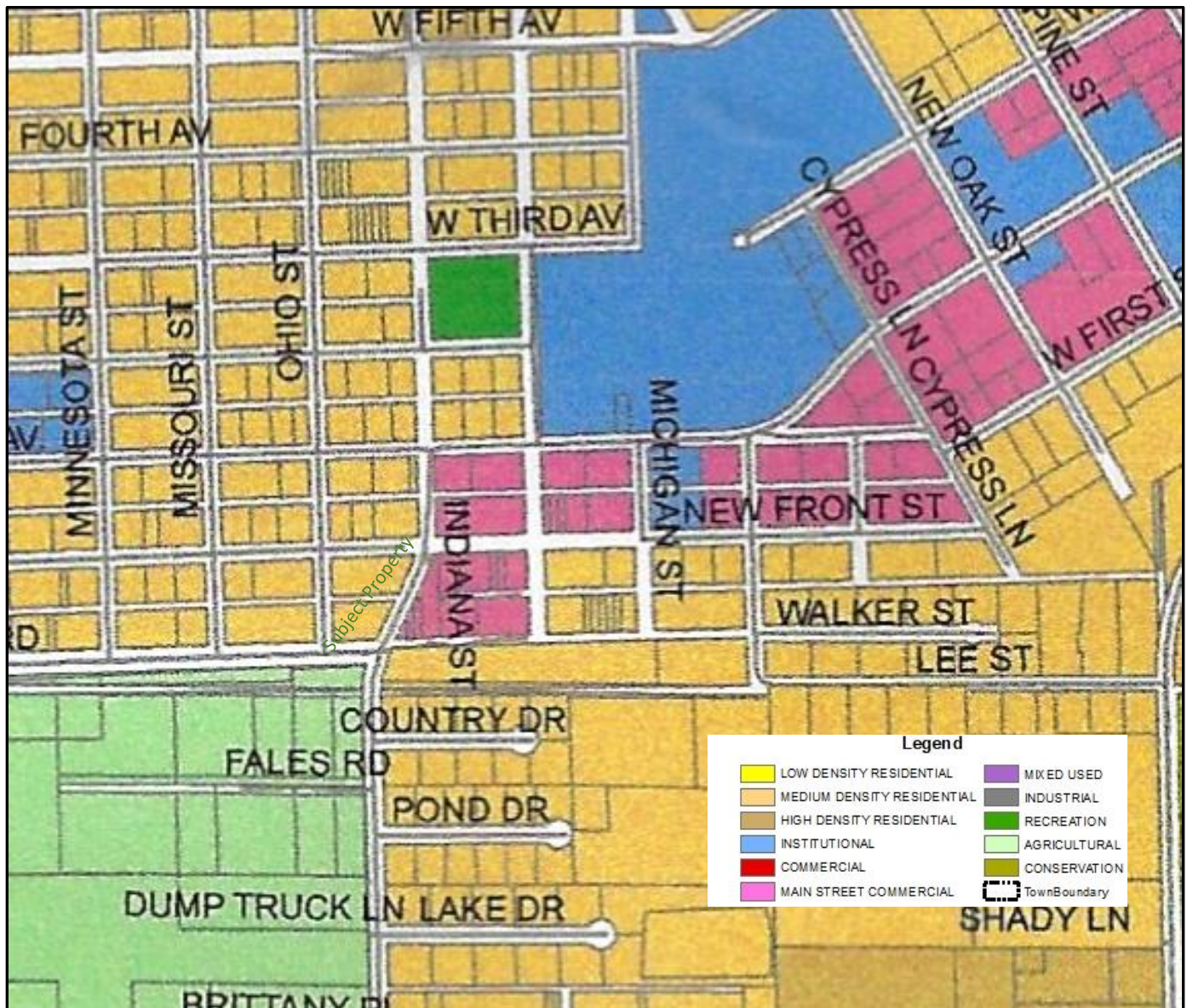
| | Current FLUM | Current Zoning | Existing Use |
|-------|----------------------------------|-----------------|--------------------------------------|
| North | Medium Density Residential (MDR) | R-Single Family | Single Family Residential and Vacant |
| South | Agricultural | A-1 | Single Family Residential and Vacant |
| East | MainStreet Commercial | R-2 and C-N | Single Family Residential and Vacant |
| West | Medium Density Residential (MDR) | R-3 | Duplex |

Parcel Map

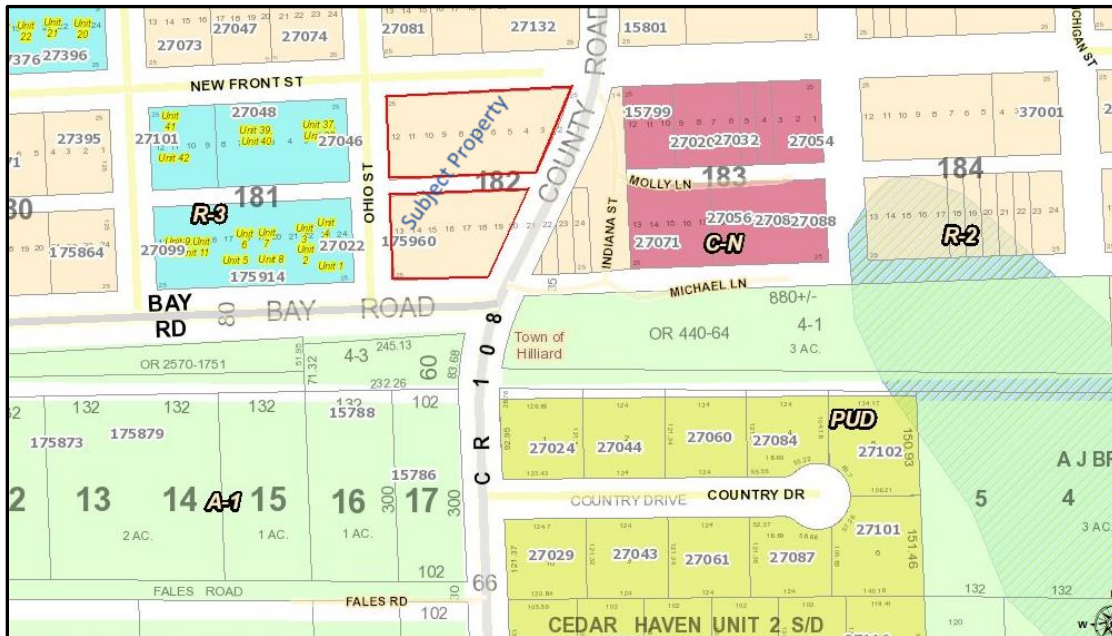
08-3N-24-2380-0182-0010



Future Land Use Map



Existing Zoning



Consistent with Comprehensive Plan Policies – The proposed Future Land Use Map amendment is consistent with the Goals, Objectives, and Policies of the Hilliard Comprehensive Plan. The proposed zoning is consistent with the Future Land Use Map and is compatible with the surrounding development. It will create a buffer from the commercial development to the east of the subject property and the residential development in the area.

Availability of Services – Water and sewer service have capacity to serve this development. New Front Street, Ohio Street, Bay Road and County Road 108 provide access to the property,

Land Suitability – The soils for the property are suitable for development. There are no wetlands located on the site. The property is not in the 100 year flood zone.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: September 1, 2022

FROM: ***Janis K. Fleet, AICP – Land Use Administrator***

SUBJECT: Town Council approval of the Final Plat Application #20220609 for the Tracks Subdivision.
Property Owner – Mason & Magnolia LLC & Agent - Ben Buchanan
Parcel ID No. 08-3N-24-2380-0051-0030

BACKGROUND:

Mr. Ben Buchanan has applied for a Preliminary Plat/Replat to create the Tracks Subdivision, with 4 lots from 2 lots. The development will add 2 lots, and therefore is subject to all the State requirements for a subdivision and Chapter 46, of the Town Code.

FINANCIAL IMPACT:

None to the Town. The applicant is required to pay for all costs for reviews by the Town's consultants and any permitting costs.

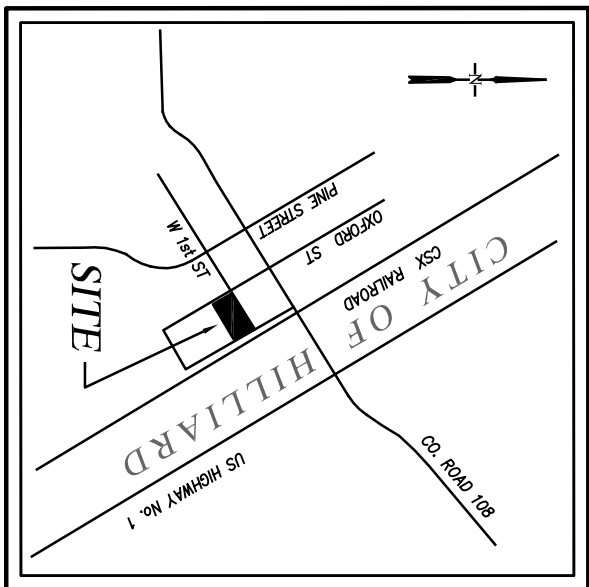
RECOMMENDATION:

Approve the final plat to create the Tracks Subdivision for the property with the Parcel ID No. 08-3N-24-2380-0051-0030 and compliance with the following conditions:

1. Pay all consultant review fees to the Town of Hilliard.
2. The applicant shall pay for all improvements for the water, sewer, and drainage to serve lots in the subdivision.

PROPERTY DEVELOPED BY:

MASON & MANOLIA, LLC
37242 LEE STREET
HILLIARD, FLORIDA 32046
(O.R.A. 2480, PAGE 13)
(PARCEL NO. 08-3N-24-2380-0051-0020)



VICINITY MAP
(NOT TO SCALE)

ADOPTION AND DEDICATION

THIS IS TO CERTIFY THAT MASON & MANOLIA, LLC IS THE LAWFUL OWNER AND DEVELOPER OF THE LANDS DESCRIBED IN THE CAPTION HEREON KNOWN AS TRACKS SUBDIVISION AND HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED. THIS PLAT BEING MADE IN ACCORDANCE WITH SAID SURVEY AND IS HERE BY ADOPTED AS A TRUE AND CORRECT PLAT OF THOSE LANDS.

IN WITNESS WHEREOF, _____ (THE DEVELOPER)
HAS CAUSED THESE PRESENTS TO BE SIGNED THIS _____ DAY OF _____, 2022.

STATE OF FLORIDA

COUNTY OF DUVAL OR NASSAU
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2022 A.D. BY
MASON & MANOLIA, LLC

NOTARY PUBLIC, STATE OF FLORIDA AT LARGE _____ MY COMMISSION EXPIRES _____

CLOSURE STATEMENT:

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 19,450 FEET AND AN ANGULAR ERROR OF 10.0 SECONDS PER ANGLE POINT AND WAS ADJUSTED USING THE COMPARSS RULE. THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 103,733 FEET.

EQUIPMENT USED FOR FIELD MEASUREMENTS:
LINEAR: SOKKIA IX ANGULAR: SOKKIA IX

TOWN COUNCIL CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAT IS APPROVED BY TOWN OF HILLIARD THIS DAY _____ OF _____, A.D. 2022.

MAYOR _____

TOWN CLERK _____

COUNTY HEALTH CERTIFICATE

THIS IS TO CERTIFY THAT I HAVE REVIEWED THE ABOVE PLAT THIS _____ DAY OF _____, A.D. 2022, AND THESE LOTS ARE APPROVED TO BE PLACED ON APPROVED PUBLIC WATER AND APPROVED PRIVATE SEWAGE SYSTEMS.

COUNTY HEALTH DEPARTMENT: _____

CLERKS CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAT IS RECORDED IN OFFICIAL RECORDS BOOK _____ PAGE _____ IN THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

CLERK OF COURTS NASSAU COUNTY, FLORIDA _____

CERTIFICATE OF TOWN ATTORNEY

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN APPROVED BY THE TOWN ATTORNEY FOR HILLIARD, FLORIDA. THIS _____ DAY OF _____, A.D. 2022.

TOWN ATTORNEY _____

F.B. BSA2, PG. 22.
SURVEY DATE: 12-22-22
DRAWN BY: M. J. BSA2
DWG. No. B-2-228-11-20.
\\853-871\users\Public\BSA2\08-3N24-2380\Hilliard\The Tracks\Tracks Subdivision.dwg

MAP TO SHOW SUBDIVISION PLAT OF

TRACKS SUBDIVISION

TOWN OF HILLIARD, SECTION 9, TOWNSHIP 3 NORTH, RANGE 24 EAST, NASSAU COUNTY, FLORIDA
(BEING A RE-PLAT OF LOTS 3 & 4, BLOCK 51, TOWN OF HILLIARD, NASSAU COUNTY FLORIDA, AS RECORDED IN PLAT BOOK 1, PAGE 28, PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA)



CAPTION:

ALL THAT CERTAIN TRACT OR PARCEL OF LAND BEING LOTS 3 AND 4, BLOCK 51, TOWN OF HILLIARD, ACCORDING TO PLAT RECORDED IN PLAT BOOK 1, PAGE 28, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.
THE LAND THIS DESCRIBED CONTAINS 2.05 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS OF RECORDS WHICH MAY LIE WITHIN.

NOTES:

- 1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF S62°-30'-00"E FOR THE SOUTHWESTERLY R/W LINE OF RAILROAD STREET, ACCORDING TO PLAT RECORDED IN PLAT BOOK 1, PG. 28.
- 2.) THERE MAY EXIST ADDITIONAL RESTRICTIONS LYING OVER THE SUBJECT PROPERTY THAT ARE NOT SHOWN HEREON WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF NASSAU COUNTY.
- 3.) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A FORMAL TITLE REVIEW.
- 4.) ALL INTERIOR LOT CORNERS ARE TO BE SET 1/2" IRON PIPES CAPPED "PSN 6232".
- 5.) SUBJECT PROPERTY IS CURRENTLY ZONED: R-2
- 6.) MAXIMUM LOT COVERAGE: MAXIMUM LOT COVERAGE BY ALL BUILDINGS AND ACCESSORY STRUCTURES SHALL NOT EXCEED 30 PERCENT OF LOT AREA.
- MINIMUM YARD REQUIREMENTS: FRONT: 30 FEET; SIDE: THE SUM OF BOTH SIDE YARDS SHALL BE 25 FEET; HOWEVER, NO SIDE YARD SHALL BE LESS THAN TEN FEET IN WIDTH; REAR: 30 FEET;
- MAXIMUM HEIGHT OF STRUCTURES: THIRTY FEET IN HEIGHT ABOVE ESTABLISHED GRADE.
- 7.) THERE EXISTS A 15'-FOOT IN WIDTH UTILITY EASEMENT, BY THIS PLAT, ALONG ALL RIGHTS-OF-WAY SHOWN HEREON FOR THE USE OF THE CITY OF HILLIARD.
- 8.) SUBJECT PROPERTY TO BE SERVICED BY PUBLIC WATER AND SEWER.
- 9.) SUBJECT PROPERTY LIES IN THE "UNSHADED" FLOOD HAZARD ZONE AS PER F.I.R. MAP NO. 12089 0135F & 12089 0145F COMM. NO. 120573, PANEL NO. 159 & 145, SUFFIX F, DATED: 12-17-2010, FROM: TOWN OF HILLIARD, FLORIDA.
- 10.) EASEMENTS REFERENCED FOR CABLE TELEVISION USE, 177,091 (28) "ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES. PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY." IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A MAINTENANCE EMPLOYEE OF THE PUBLIC UTILITY. SUCH EASEMENTS SHALL BE SOLELY RESPONSIBLE FOR A MAINTENANCE EMPLOYEE OF THE PUBLIC UTILITY. SUCH EASEMENTS SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICES COMMISSION.
- 11.) "NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREON AND WILL, IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY." 177,091(27)
- 12.) PERMANENT REFERENCE MONUMENTS ESTABLISHED ARE 1/2" REBARs WITH CAPS STAMPED "P.R.M. L.B. 7815" AND ARE SHOWN THUS: ●

SURVEYORS CERTIFICATE:

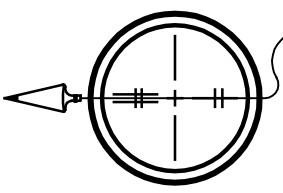
THIS IS TO CERTIFY THAT THIS PLAT IS A CORRECT REPRESENTATION OF THE LANDS SURVEYED, PLATTED AND DESCRIBED IN THE CAPTION, THAT THE SURVEY WAS MADE UNDER THE UNDERSIGNED'S RESPONSIBLE DIRECTION AND SUPERVISION, THAT THE SURVEY DATA COMPLES WITH ALL THE REQUIREMENTS OF FLORIDA STATUTE 177, AS AMENDED, THAT THE PERMANENT REFERENCE MONUMENTS, PERMANENT CONTROL POINTS AND LOT CORNERS HAVE BEEN OR WILL BE MONUMENTED IN ACCORDANCE WITH CHAPTER 177.091, F.S., & CHAPTER 177.091, F.A.C., AND COMPLES WITH THE LAWS OF NASSAU COUNTY, FLORIDA.

SIGNED THIS _____ DAY OF _____, A.D. 2022.

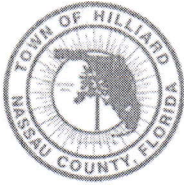
ERNEST R. BENNETT, PROFESSIONAL SURVEYOR & MAPPER
FLORIDA REGISTRATION NO. 6232
BENNETT SURVEYING, INC.
102 MARSH HARBOR PARKWAY, UNIT 103
KINGSLAND, GEORGIA 31548
(912)673-8940 LB #915

DATE

SHEET 1 OF 1
SCALE: 1" = 50'



BENNETT SURVEYING, INC.
Surveyors and Land Planners
102 MARSH HARBOR PARKWAY, UNIT 103
KINGSLAND, GEORGIA 31548
(912) 256-8899
(912) 673-8940
ERNEST R. BENNETT, R.
FLORIDA PROFESSIONAL SURVEYOR & MAPPER No. 6232
LICENSED BUSINESS No. 7915



FOR OFFICE USE ONLY

File #

20220504

Application Fee:

\$120⁰⁰

Filing Date:

Acceptance Date:

Paid Check # 6449

Town of Hilliard

Site Clearing/Site Work Application

A. PROJECT

1. Project Name: The Tracks Subdivision
2. Address of Subject Property: 37127 OXFORD ST.
3. Parcel ID Number(s): 08-3N-24-2380-0051-0030
4. Existing Use of Property: VACANT
5. Zoning Designation: R-2 RESIDENTIAL
6. Description of Work: DEVELOPMENT OF 4 (FOUR) CONFORMING RESIDENTIAL LOTS
7. Acreage of Parcel: 2.02

B. Owner

1. Name of Owner(s) or Contact Person(s): SARAH BUCHANAN Title: MG. MEMBER
Company (if applicable): MASON & MAGNOLIA LLC
Mailing address: 37242 LEE ST.
City: HILLIARD State: FL ZIP: 32046
Telephone: (904) 321-7597 FAX: () e-mail: sarahrobertson51@gmail.com

* Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

D. ATTACHMENTS (One copy plus one copy in PDF format)

1. Site Plan and Survey including but not limited to:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Vicinity map - indicating general location of the site and all abutting streets and properties.
 - e. Statement of Proposed Work.
2. Legal description with tax parcel number.
3. Warranty Deed or other proof of ownership.
4. Permit or Letter of Exemption from the St. Johns River Water Management District.

5. Fee.

- a. \$100 plus \$20 per acre:

No application shall be accepted for processing until the required application fee is paid in full by the applicant. Any fees necessary for technical review or additional reviews of the application by a consultant will be billed to the applicant at the rate of the reviewing entity. The invoice shall be paid in full prior to any action of any kind on the development application.

All 5 attachments are required for a complete application. A completeness review of the application will be conducted within fourteen (14) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant.

I/We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge:

Sarah Buchanan
Signature of Applicant

Signature of Co-applicant

SARAH BUCHANAN
Typed or printed name and title of applicant

Typed or printed name of co-applicant

5-4-22
Date

Date

State of FL County of NASSAU

The foregoing application is acknowledged before me this 4th day of May, 2022 by _____

Sarah Buchanan who is/are personally known to me, or who has/have produced FLID
as identification.

NOTARY SEAL

[Signature]

Signature of Notary Public, State of FL





TRIM Notice

08-3N-24-2380-0051-0030 (.././NassauDetails
/ParcelSearchResults.html?PIN=08-3N-24-2380-0051-0030)

2.02

0

MISC RESID

MASON & MAGNOLIA LLC

37242 LEE ST

HILLIARD, FL 32046
37127 OXFORD ST

37127 OXFORD ST

STATEMENT OF PROPOSED WORK
37127 OXFORD STREET HILLIARD, FL 32046
PIN: 08-3N-24-2380-0051-0030
"THE TRACKS" SUBDIVISION

As communicated in the parcel split application file last September, our intention is to develop conforming building lots on this 2-acre parcel.

Our original application was for 6(six) lots, all of which fronted existing streets, met size requirements of the R2 zoning, and conformed in every way. In the months following our application, the standards to which our "subdivision" was being held seemed to change with every workshop, P and Z Board meeting, and Council meeting.

Most recently, we were advised that the water and sewer extension was not something the town would handle, so we needed to provide engineered design for that, and to plan on installing it privately as part of our development. From scratch, the design was completed and provided to the town as well as the town engineer in 3 weeks. The very next morning, Mr. Rowe called and stated that he felt comfortable with the design as proposed and that if anything, he felt it may have been "overdone".

A full month later, we received notes from Mittauer and Associates, your engineer. Their comments and recommended changes to the proposed design (which was prepared by a professional engineer AND the director of your utility had a comfort level with) would have tripled the cost of that installation.

Since the water and sewer already exists, on the north/south roads (Oxford and Railroad), it can be connected to with taps, which we understand the city crews are still allowed to do. The original proposal had lots that would have fronted W. First St., requiring the extensions. That said, the amendment to the original application is to only subdivide into 4(four) lots, 2 fronting Oxford, and 2 fronting Railroad St.

So, back to the statement of proposed work... We want to start SOMETHING! We were told that if we would submit a site clearing/site work application (and pay more fees), we would be able to make progress at our site while the subdivision review is finished up. We would like to remove fencing, clear necessary trees, and bring in fill dirt to create building pads so we are ready for vertical construction when the plat is approved and recorded.

Sincerely,

Sarah Buchanan
Mason & Magnolia LLC

TOWN OF HILLIARD
A Florida Municipality

April 5, 2017

Town of Hilliard, Florida
Mayor and Town Council

Re: Rezoning for Harold and James Goodwin

Planning and Zoning Board Members Present:

Charles A. Reed, Etta Faye Burnham, Josetta Lawson, Wendy Prather & Skip Frey.

The Hilliard Planning and Zoning Board held a public hearing on April 4, 2017 to hear Rezoning Application 20170209, an application to rezone 2 parcels, 08-3N-24-2380-0051-011 and 08-3N-24-2380-0051-0030, to R-2 Residential. The parcels are currently zoned C-1 Commercial. The first parcel lies on the South side of West First Street between Oxford Street and Railroad Street. The second parcel lies on the West side of Railroad Street adjacent to the South of the first parcel.

At their regular meeting, immediately following the public hearing the board members voted 5 to 0 to recommend that the Hilliard Town Council Rezone the two parcels as requested.

Respectfully submitted,

Glenn Higginbotham
Land Use Administrator
Town of Hilliard

Cc: Lisa Purvis, Town Clerk

ORDINANCE NO. 2017-09

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING R-2, SINGLE-FAMILY DISTRICT; FOR THE 2.89 ACRES MORE OR LESS; LOCATED ON THE SOUTH SIDE OF WEST FIRST STREET AND THE WEST SIDE OF RAILROAD STREET, BETWEEN OXFORD STREET AND RAILROAD STREET; KNOWN AS PART OF LOT 1 AND LOTS 3 & 4 OF BLOCK 51; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the requested zoning change requires a change from the Town zoning designation of C-1, General Commercial District to the Town Zoning designation of R-2, Single-family District; and

WHEREAS, the existing Comprehensive Plan future land use designation is medium density; and

WHEREAS, the requested zoning change is consistent with the Comprehensive Plan, and the public interest; and

WHEREAS, the Planning and Zoning Board approved the zoning change request at the April 4, 2017, regular meeting; and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE TOWN OF HILLIARD, FLORIDA, as follows:

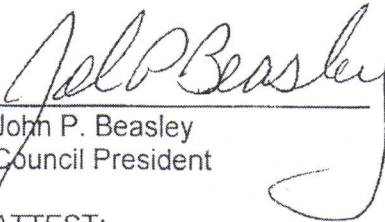
SECTION 1. PROPERTY INVOLVED. The property in question for this zoning district change consists of 2.89 acres more or less and is located on the south side of West First Street and the west side of Railroad Street, between Oxford Street and Railroad Street, known as part of Lot 1 and Lots 3 & 4 of Block 51, Hilliard, Florida, parcel numbers:

Part of Lot 1, Block 51, Parcel ID Number 08-3N-24-2380-0051-0011
 Lots 3 & 4, Block 51, Parcel ID Number 08-3N-24-2380-0051-0030


SECTION 2. ZONING CHANGE. For the property in question the zoning district change is from C-1, General Commercial District to R-2, Single-family District.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect immediately upon its final adoption.

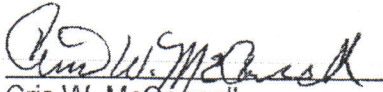
ADOPTED this 15th day of June, 2017, by the Hilliard Town Council, Hilliard, Florida.


John P. Beasley
Council President

ATTEST:


Lisa Purvis
Town Clerk

APPROVED:


Cris W. McConnell
Mayor

| | |
|---|---------------|
| Planning & Zoning Board Publication: | March 9, 2017 |
| Planning & Zoning Board Public Hearing: | April 4, 2017 |
| Town Council First Reading: | May 4, 2017 |
| Town Council Publication: | May 11, 2017 |
| Town Council Public Hearing: | June 15, 2017 |
| Town Council Final Reading: | June 15, 2017 |

Prepared by:
Andrea F. Lennon, P.A.
3391 South Fletcher Avenue
Fernandina Beach, Florida 32034

File Number: 21-116

General Warranty Deed

Made this July 15, 2021 A.D. By **James W. Goodwin and Harold A. Goodwin, Jr.**, whose respective post office address is: **371058 Poole Road, Hilliard, Florida 32046**, hereinafter called the grantor, to **Mason & Magnolia, LLC, a Florida limited liability company**, whose post office address is: **37242 Lee Street, Hilliard, Florida 32046**, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Nassau County, Florida, viz:

Parcel 1:

Part of Lot 1, Block 51, Town of Hilliard, according to plat recorded in Plat Book 1, Page 28, of the Public Records of Nassau County, Florida.

Parcel 2:

Lots 3 and 4, Block 51, Town of Hilliard, according to plat recorded in Plat Book 1, Page 28, of the Public Records of Nassau County, Florida.

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: **08-3N-24-2380-0051-0011 and**
08-3N-24-2380-0051-0030

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2020.

Prepared by:
Andrea F. Lennon, P.A.
3391 South Fletcher Avenue
Fernandina Beach, Florida 32034

File Number: 21-116

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:

Witness

Printed Name: Andrea F. Lennon

Witness

Printed Name: Joe Michaels

James W. Goodwin (Seal)

Address: 371058 Poole Road, Hilliard, Florida 32046

Harold A. Goodwin, Jr. (Seal)

Address: 241905 County Road 121, Hilliard, Florida 32046

State of Florida

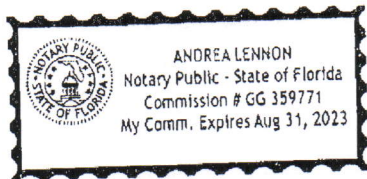
County of Nassau

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 15th day of July, 2021, by James W. Goodwin and Harold A. Goodwin, Jr., who is/are personally known to me or who has produced a driver's license as identification.

Notary Public

Print Name: Andrea F. Lennon

My Commission Expires:



Mr. Buchanan,

Contrary to the information you received from others, the St. Johns River Water Management District does not have regulatory criteria or involvement for zoning and platting of property. The District or DEP may have permitting involvement developing a property or properties, such as building roads, houses, commercial buildings, schools, golf courses, etc, But it's development activities that our permitting thresholds are based on, not platting and zoning property. Platting and zoning is typically handled at the local govt level in Florida.

Thank you for reaching out to us. If you have future development plans for property, then I suggest you reach out to me at that time so that I may offer permitting advice on the development of such property.

Take care.

Sincerely,

Everett M. Frye, P.E.

Supervising Professional Engineer

Bureau of Environmental Resource Regulation

Division of Regulatory Services

St. Johns River Water Management District

Jacksonville Service Center

7775 Baymeadows Way, Suite 102 / Jacksonville, FL 32256

Office: (904) 448-7913 / Cell: (904) 502-0321

Email: efrye@sjrwmd.com

Website: www.sjrwmd.com

Connect with us: [Newsletter](#), [Facebook](#), [Twitter](#), [YouTube](#), Instagram, Pinterest



www.sjrwmd.com/ePermit

Lisa Purvis

From: Janis Fleet
Sent: Friday, May 13, 2022 11:31 AM
To: Richie Rowe
Cc: Hannah Martinez; Myra Cockerham; Lisa Purvis
Subject: Site Clearing/Site Work Application #20220504 - The Tracks Subdivision - Submitted by Ben Buchanan
Attachments: Application.pdf

Richie-

Attached is Site Clearing/Site Work Application #20220504 for The Tracks Subdivision submitted by Ben Buchanan. Please coordinate with the Town's Engineers that the design for the infrastructure is approved. If this has been previously been approved, please sign off on the application.

If you have any questions, please let me know.

Thanks-

Janis

Janis K. Fleet, AICP
Land Use Administrator
Town of Hilliard
PO Box 249
15859 West CR 108
Hilliard, FL 32046
904.845.3555 Phone
904.845.1221 Fax
www.townofhilliard.com

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Janis Fleet

From: Richie Rowe
Sent: Friday, May 20, 2022 3:06 PM
To: Hannah Martinez
Cc: Janis Fleet; Myra Cockerham
Subject: RE: Application Needs Review

Hannah,

Yes, this looks good.

From: Hannah Martinez <hmartinez@townofhilliard.com>
Sent: Thursday, May 19, 2022 2:49 PM
To: Richie Rowe <rrowe@townofhilliard.com>
Cc: Janis Fleet <jfleet@townofhilliard.com>; Myra Cockerham <mcockerham@townofhilliard.com>
Subject: Application Needs Review

Hey Richie,

I have attached an application for Ben Buchanan's Tracks Subdivision. If you have already received an email from Janis' about Ben's application, feel free to disregard this message.

We need your comments on his proposed water and sewer plans. Please let me know what you think.

Thanks!

Regards,
Hannah Martinez
Administrative Assistant
Town of Hilliard
PO Box 249
15859 West CR 108
Hilliard, FL 32046
904.845.3555 Phone
904.845.1221 Fax
www.townofhilliard.com



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Lisa Purvis

From: Richie Rowe
Sent: Tuesday, June 14, 2022 3:50 PM
To: Janis Fleet
Cc: Lisa Purvis; Hannah Martinez
Subject: RE: The Tracks - 4 lots
Attachments: 2022.6.14 Tracks.pdf

Janis,

Yes, I can confirm there is water and sewer connections per the detailed research completed on 2/10/22. Please see attached.

From: Janis Fleet <jfleet@townofhilliard.com>
Sent: Tuesday, June 14, 2022 3:03 PM
To: Richie Rowe <rrowe@townofhilliard.com>
Cc: Lisa Purvis <lpurvis@townofhilliard.com>; Hannah Martinez <hmartinez@townofhilliard.com>
Subject: The Tracks - 4 lots

Richie-

Ben has submitted the attached plat. He has reduced the number of lots to 4 and says that that all the lots can directly connect to existing water and sewer lines. Can confirm that?

If you have any questions, please let me know.

Thanks-

Janis

Janis K. Fleet, AICP
 Land Use Administrator
 Town of Hilliard
 PO Box 249
 15859 West CR 108
 Hilliard, FL 32046
 904.845.3555 Phone
 904.845.1221 Fax
www.townofhilliard.com

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OFFICIAL RECORDS BOOK PAGE



IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the County of _____, State of _____, this _____ day of _____, 20____.

COUNTY OF DEWEE, OR WAUSAU
THE FOREGOING INSTRUMENT BEING OF THIS _____ DAY OF _____, 2007 A.D. BY
SIGNED WITH MY HAND AND SEAL.

THE FIELD DATA WHICH THIS MAP OR PLAN IS BASED HAS A CLOSURE PERCENTAGE OF ONE FOOT IN 13,400 FEET AND AN ANNUAL DEPTH OF 0.1 SECONDS PER ANGLE POINT AND WAS ADJUSTED USING THE COMBES RULE.

THIS MAP OR PLAN HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 10,170 FEET.

EQUIPMENT USED FOR FIELD MEASUREMENTS:

LABOR: SPOON & ANGLE: SPOON &

THIS IS TO CERTIFY THAT THIS PLAT IS APPROVED BY TOWN OF HILLIARD THIS DAY
OF 1998

THIS IS TO CERTIFY THAT I HAVE RECEIVED THE ABOVE PLAT THIS _____ DAY OF _____, A.D. 2022, AND THESE LOTS ARE APPROVED TO BE PLACED ON APPROVED PUBLIC WATER AND APPROVED PRIVATE SEWAGE SYSTEMS.

THIS IS TO CERTIFY THAT THIS PLAT IS RECORDED IN OFFICIAL RECORDS BOOK _____ PAGE _____ IN THE PUBLIC RECORDS OF MASSACHUSETTS COUNTY, FLORIDA.

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN APPROVED BY THE TOWN ATTORNEY
FOR HILLDALE, FLORIDA. THIS _____ DAY OF _____, A.D. 2022.

I HEREBY CERTIFY THAT I HAVE REVIEWED THIS PLAN FOR CONFORMANCE TO CHAPTER 177, FLORIDA STATUTES, AND THAT I AM EMPLOYED BY OR UNDER CONTRACT TO THE APPROPRIATE LOCAL GOVERNMENT BODY AND ACTING HERETO AS AN AGENT THEREOF. THIS LIMITED CERTIFICATION A FISCAL COMPARITY WITH REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, IS NOT INTENDED BE, AND SHOULD NOT BE CONSIDERED AS A CERTIFICATION OF ACCURACY OR QUALITY OF THE SPENDING/MAPPING REFLECTED ON THIS PLAN.

PANEL IDENTIFICATION NUMBERS: 00-30-24-2300-0001-0030
AD-VALOREM TAXES ARE PAID IN FULL ON ALL PANELS DISCLOSED ON THIS PLAT FOR THE YEARS PRECEDING THE RECORDING DATE OF THIS PLAT.
SIGNED THIS _____ DAY OF _____, A.D. 2022.

[illegible]

DAVE
LONGSTAFFE, PHOTOGRAPHY, SLINGERS & BROTHERS
FLORIDA RECREATION AND COUNTRY
BENNETT SLINGERS, INC. O.R.D.A.
1022 MANOR HARBOR, P.O. BOX 100
KINGSLAND, GEORGIA 31558
(912) 873-8840 L.B. #1815

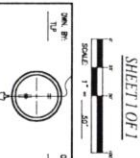
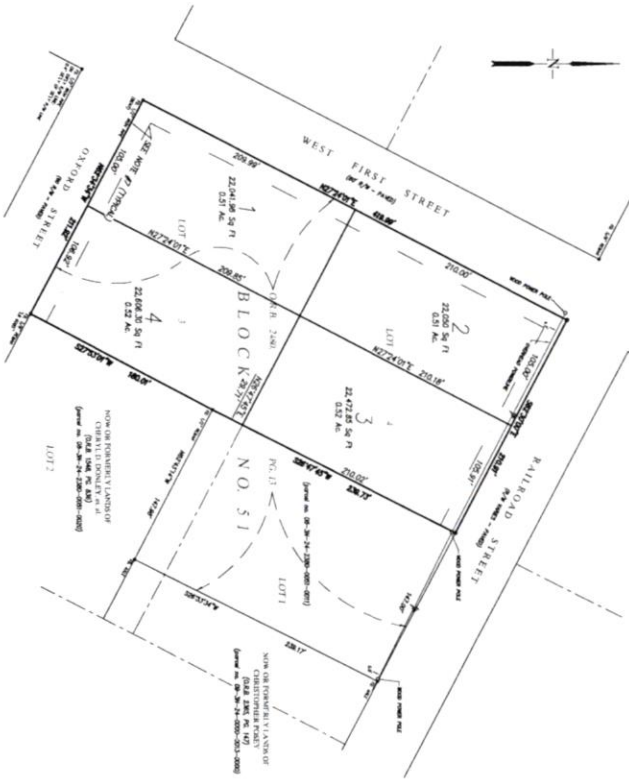
6/14/22
A. D. D. D.

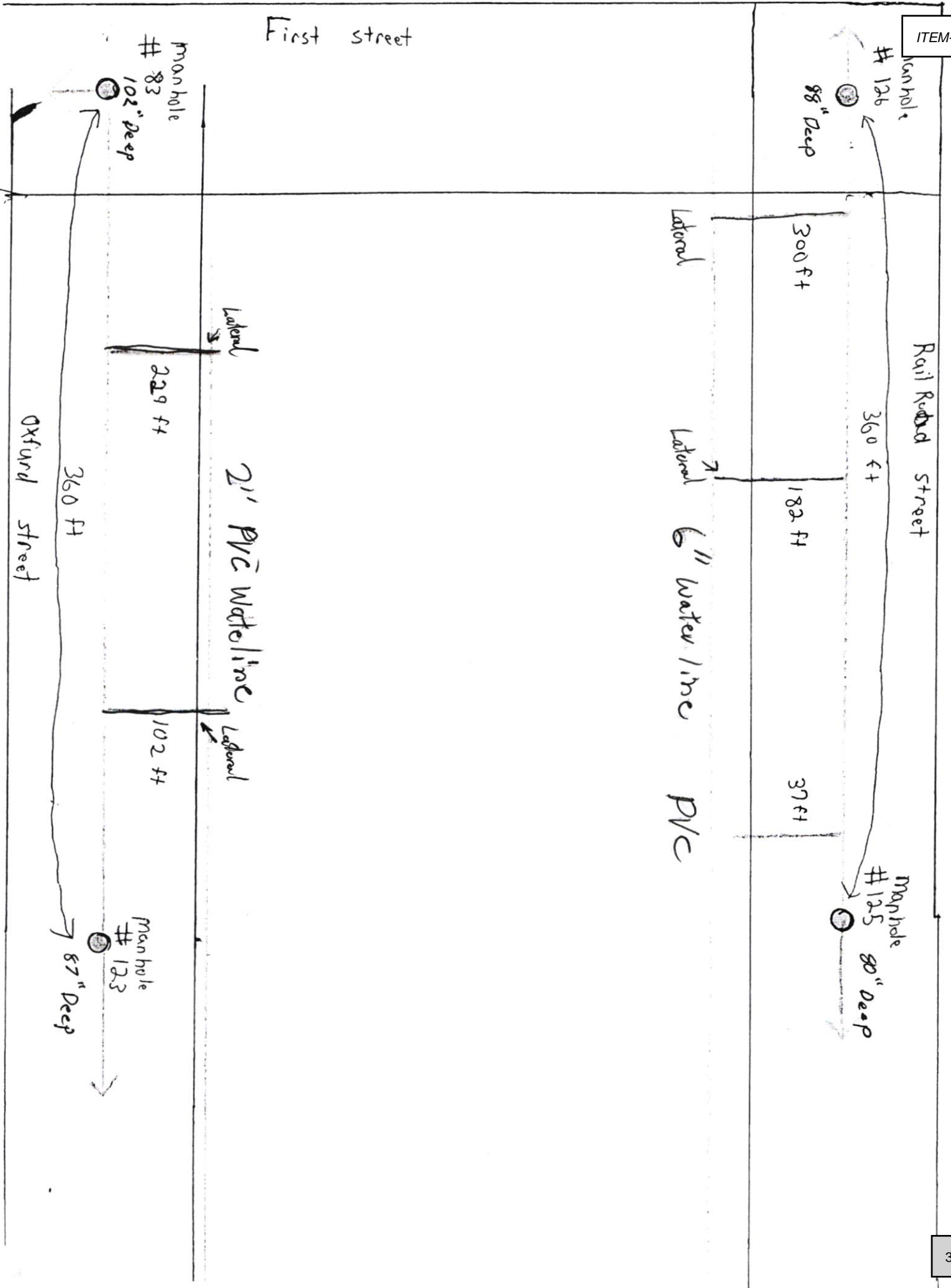
CAPTION:

- ALL THAT CERTAIN TRACT OR PARCEL OF LAND BEING LOTS 3 AND 4, BLOCK 51, TOWN OF HILLMAN, ACCORDING TO PLAT RECORDED IN PLAT BOOK 1, PAGE 26, OF THE PUBLIC RECORDS OF WASSAU COUNTY, FLORIDA.
- THE LAND THIS DEED DESCRIBES CONTAINS 2.05 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS OF RECORDS WHICH MAY EXIST HEREIN.

NOTES

- [illegible]







AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting

Meeting Date: August 18, 2022

FROM: ***John P. Beasley – Council President***

SUBJECT: Town Council to discuss Permit Refund(s)

BACKGROUND:

Homeowners are being subject to applying for a permit and paying a \$100 fee to basically bring in 4 or less loads of dirt to take care of some low spots or holes on their property.

FINANCIAL IMPACT:

Depends on the number of homeowners that have applied for and received a permit and paid the \$100 permit fee since adoption of the most recent ordinance.

RECOMMENDATION:

Gather information on the number of homeowners affected and determine if it would be in the best interest of the Town to refund their permit fee as this was not my intent and don't think the rest of the council's intent to punish residents with paying the fee for trying to take care of their property.

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, AUGUST 18, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Tawana and Kevin Webb, 361896 Pine Street, states they are concerned because the North Oxford Street Ball Park has not been upkeep and the Concession stand is gone.

Council President Beasley states the Town will need to budget for the Ball Park and Concession stand.

Town Clerk Purvis states the Town will be applying for a FRDAP grant. The Town is looking into street resurfacing.

Alzeda Harrell, 371064 Oxford Street, states that not everyone on Oxford

Street is a drug addict. She also asks if the Town has considered the lack of Fire Rescue and asks what affordable housing means, because there are not a lot of affordable housing options in Hilliard.

Councilman Wollitz states the Nassau County Commissioners are responsible for Fire Rescue. States Ms. Harrell will need to talk to them because there are no new Fire Rescue Stations currently planned for this side of the County.

Council Pro Tem Sims agrees about not having enough affordable housing.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-13 Motion to add Resolution No. 2022-11 authorizing the submission of FRDAP Application

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-14 Motion to add Swim Meet at Town Swimming Pool with Facility Agreement.

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Resolution No. 2022-10 - FDOT Public Transport Grant Agreement for Design and Construction of a New Box Hangar.

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; accepting a Florida Department of Transportation offer of a Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.

Hilliard Airpark Engineer Bill Prange states the agreement is 100% grant funding in the amount of \$340,000 and the new Hangar will fit at the North Gate.

Town Council to adopt Resolution No. 2022-10, accepting the Florida Department of Transportation, Public Transportation Grant Agreement for the Design and Construction of a New Box Hangar at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$340,000.00 related to eligible project costs.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-3 Town Council decision regarding Mr. Ralph Bennett's requests concerning his development known as Pine Street Estates.
Lisa Purvis, MMC – Town Clerk
Ritchie Rowe – Public Works Director
- Town Attorney Waugh** explains the Agreement was finalized late today and asks that the Council approve the Agreement concerning the water and sewer infrastructure.
- Motion made to approve agreement between the Town of Hilliard and Ralph Bennett for the Pine Street Estates Subdivision.
- Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
 Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-4 Town Council to accept updated Contract for Building Official/Inspection Services from the Town's current Building Official/Inspector Bryan Higginbotham.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
 Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-5 Town Council to appoint Lee Anne Wollitz to the Planning & Zoning Board for the remainder of Dallis Hunter's term which ends December 2023.
Janis K. Fleet, AICP - Land Use Administrator
- Temporary Planning and Zoning Board Chair Skip Frey** states Lee Anne Wollitz is the best person for the Board.
Lee Anne Wollitz, 37240 South Oak Street, states she will do her best possible if accepted for the position.
Councilman Wollitz clarifies that Lee Anne is his sister-in-law and not his wife. He asks the Town Attorney if he will need to abstain from voting.
Town Attorney Waugh states that Councilman Wollitz must vote per Florida State Statute.
- Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
 Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-6 Town Council to discuss Site Work/Site Clearing Application Permit Fee Refund(s).
John P. Beasley – Council President
- Council President Beasley** states he has been speaking with Town Staff and has been doing research with Code Enforcement Officer Del Miley to see how many others have had to go through this process for just a few loads of dirt to fill in low areas.
Michael Franklin, 151012 CR 108, Hilliard, states he feels the Town should do away with this requirement and further states the requirement is bureaucracy.

Motion is made to table item until the September 1, 2022, Town Council meeting to allow time for the research to be finished.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council approval of Capital Budgeted ADAPCO Mosquito Larvicide Sprayer purchase in the amount of \$5,480.00.
Richie Rowe - Public Works Director

Town Employee Charles Chavarria states this purchase is not a replacement for the Fogger that the Town currently has and both can be used. He states this purchase is to kill the larvae in areas that flood or hold water. He also states the shipping is free as well as equipment training.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of the Minutes from the August 1, 2022, Workshop and Special Meeting and the August 4, 2022, Joint Workshop and Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Town Council approval of Chad Brock Enterprises, Inc., Payable through August 4, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$4,100.00.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$90,800.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-10 Town Council approval of Florida Roads Trucking, LLC, Payable through July 22, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$260.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-11 Town Council approval of Masters Road Clean Concrete Recycling Center, Payable through July 22, 2022, Project Name: Walker Street Drainage and

Paving in the amount of \$755.63.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-12 Town Council approval of D.B. Civil Construction, Payable through June 25, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$30,595.48.

DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT MATCH LUMP SUM CONTRACT \$708,969.42 (\$95,669.42 TOWN MATCH)

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

- ITEM-13 Resolution No. 2022-11 – FRDAP Grant North Oxford Street Ball Park Phase II

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024.

Town Council to adopt Resolution No. 2022-11 authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024 for which the deadline is August 31, 2022, and the Town is requesting \$200,000.00 in grant funds.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-14 Town Council to approve Facility Agreement for Swim Meet at the Town of Hilliard Oxford Street Swimming Pool Facility.

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Michael Franklin, 151012 CR 108, Hilliard, states, regarding development, there is a breakdown between the Town's engineer and the Town's Public Works Department. He

states that because information was missed, it is now going to cost the Town and the taxpayers money. Mr. Franklin asks that the Council look into the breakdown so it can be fixed and does not continue to happen.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

August Meetings:

Monday, 08-29-2022 @ 6PM Joint Workshop (LDR'S & Alleyways)

September Meetings:

Thursday, 09-01-2022 @ 7PM Regular Meeting

Thursday, 09-15-2022 @ 7PM Public Hearing & Regular Meeting (TRIM & BUD)

Council President Beasley recognizes Town Employee, Alicia Head, for working diligently and spearheading a special project.

Town Employee Alicia Head states she had been working with Council President Beasley, Pine Castle, Inc., and the Public Works Department to get 100 wooden crosses made and painted white. She explains the process and states that for holidays like Veterans Day, Memorial Day, Fourth of July, and others, the crosses will be placed outside to honor veterans. She also states there will be a process coming soon so the residents can adopt a cross, but that process has not been finalized yet.

Councilman Wollitz states CSX responded to his calls and agreed to not cut off all four railroad crossings at one time.

Council Pro Tem Sims states CSX told him they do not close streets; they only close railroad crossings. He states he is glad the Town received an answer.

Council President Beasley congratulates Dallis Hunter and Joe Michaels to the Council seats they will have in January and looks forward to serving with them when their terms begin in January.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

Town Clerk Lisa Purvis states the SOE Office will advise by Monday hopefully if they can close their Election Campaign Accounts and submit the Termination Reports.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 8:03 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this _____ day of _____, _____ by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

Check Payment to:
AECOM Technical Services, Inc.
An AECOM Company
1178 Paysphere Circle
Chicago, IL 60674

ACH Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
Account Number 5800937020
ABA Number 071000039

Wire Transfer Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
New York, NY 10001
Account Number 5800937020
ABA Number 026009593
SWIFT CODE BOFAUS3N



7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462
Tel: 813-286-1711
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis
TOWN OF HILLIARD
15859 West County Road 108
Hilliard, FL 32046
United States

Invoice Date: 11-AUG-22
Invoice Number: 2000656157

Agreement Number: 60664394
Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60664394

Project Name : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark

Bill Through Date : 28-MAY-22 - 29-JUL-22
Bill Prange

Phase Lump Sum

| Task Number | Description | Percent | | Earned | Previous | Current |
|-------------|-------------|-----------|----------|-----------|-----------|----------|
| | | Fee | Complete | | | |
| 01 | AECOM Lbr | 57,066.00 | 55.00% | 31,386.30 | 28,533.00 | 2,853.30 |
| 02 | RPR Lbr | 24,336.00 | 80.00% | 19,468.80 | 17,035.20 | 2,433.60 |
| 03 | Expenses | 4,986.00 | 80.00% | 3,988.80 | 3,490.20 | 498.60 |

Total Phase Lump Sum:

5,785.50

Project Total : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark

5,785.50

Invoice Summaries

| | |
|------------------------|----------|
| Total Current Amount : | 5,785.50 |
| Retention Amount : | 0.00 |
| Pre-Tax Amount : | 5,785.50 |
| Tax Amount : | 0.00 |

Total Invoice Amount :

5,785.50

Billing Summaries


| Billing Summary | Current | Prior | Total | Total Fee | Percent Complete |
|-----------------|----------|-----------|-----------|-----------|------------------|
| Billings | 5,785.50 | 49,058.40 | 54,843.90 | 86,388.00 | 63.49 |
| Tax | 0.00 | 0.00 | 0.00 | | |
| Billing Total : | 5,785.50 | 49,058.40 | 54,843.90 | | |

Chad Brock Enterprises, Inc.
P.O. Box 1325
Hilliard, FL 32046
P: 904-507-3299
Fax: 904-845-1296
cbrocklandscape@windstream.net

| | |
|-----------|-----------|
| ITEM-10 | |
| Date | Invoice # |
| 7/19/2022 | 12109 |

Town Of Hilliard
P.O. Box 249
15859 C.R. 108
Hilliard, FL 32046

| |
|----------|
| P.O. No. |
| |

| Item | Quantity | Description | Rate | Amount |
|--------|----------|---|----------|------------|
| Turf | 1 | Turf runway improvements. Project NO 60611457. Drum roll the runway between lights. Completed 7-19-2022. Approved 8-17-2022 by Michael R. Arnold  | 3,500.00 | 3,500.00 |
| August | | | Total | \$3,500.00 |



Dixon Tree and Lawn Service
 55071 Mount Olive Rd
 Callahan, FL 32011 US
 904-879-6709
 dixontreeandlawnservice@comcast.net

INVOICE

BILL TO

Town Of Hilliard
 15859 West County Road
 108
 Hilliard, FL 32011

INVOICE # 3989

DATE 08/16/2022

DUE DATE 09/15/2022

TERMS Net 30

| DESCRIPTION | QTY | RATE | AMOUNT |
|-----------------------|-----|----------|----------|
| August Service | 1 | 8,750.00 | 8,750.00 |
| City Roadside Mowing | | | |
| 6th Cycle | | | |

Thank you for your business!

BALANCE DUE

\$8,750.00

MOW 6

8/22/22

Office Resource-Jax, LLC

12338 Trailblazer Dr

Jacksonville, FL 32220

+1 9045454058

mchappell@or-jax.com

Invoice

ITEM-12

**Office Resource-Jax****BILL TO**

Town of Hilliard

15859 County Road 108

Hilliard, FL 32046-6712 USA

SHIP TO

Town of Hilliard

15859 County Road 108

Hilliard, FL 32046-6712 USA

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|-------------|------------|----------------|----------|
| 1271 | 08/23/2022 | \$14,246.71 | 08/23/2022 | Due on receipt | |

| DESCRIPTION | QTY | UNIT COST | AMOUNT |
|---|-----|--------------|-----------|
| Office Furniture and Fixtures including Installation 50% Deposit | 1 | 14,246.71 | 14,246.71 |

Office Furniture and Fixtures including Installation
50% Deposit

SUBTOTAL 14,246.71

TAX 0.00

TOTAL 14,246.71

BALANCE DUE **\$14,246.71**

Make all checks payable to:

Office Resource-Jax, LLC

12338 Trailblazer Dr

Jacksonville FL 32220

If you have any questions concerning this invoice Please contact Mark Chappell (904) 545-4058 mchappell@or-Jax.com

Thanks you for your business

OWNER:

Town of Hilliard
15859 West CR 108
Hilliard, FL 32046

APPLICATION FOR PAYMENT

CONTRACTOR & ADDRESS:

TCA Electrical Contractors, Inc.
PO. Box 345
Omega, GA 31775

CONTRACT NO. AND DESCRIPTION:

Hilliard Airpark
Hilliard, FL
Replace RW 18-36 Edge Lighting, Signs, Reils, Wind Cone & PAPI's

PERIOD COVERED
BY THIS ESTIMATE

From:
To:

06/10/22
08/15/22

APPLICATION NO: Two(2)
DATE: 8/15/22

PAGE NO: 1 OF 1

NOTICE TO PROCEED DATE

CONTRACTOR'S CERTIFICATION

COMPLETION DATE

PROPOSED TIME (calendar days)

CALENDAR DAYS USED TO DATE

TIME EXTENDED

CONTRACT AWARD PRICE

\$ 307,025.00

APPROVED CHANGE ORDERS
& SUPPLEMENTAL AGREEMENTS

\$ 11,650.00

TOTAL AMOUNT INCL. CO'S
& SUPPLEMENTAL AGREEMENTS

\$ 318,675.00

The undersigned Contractor certifies that to the best of his knowledge, information and belief, that (1) the work covered by this application for payment has been completed in accordance with the Contract Documents, (2) all previous progress payment received from Owner on account of work done under the Contract referred to above have been applied to discharge in full all obligations of Contractor incurred in connection with work covered by prior Applications for Payment and (3) title to all materials and equipment and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as covered by Bond acceptable to Owner).

CONTRACTOR: T.C.A. ELECTRICAL CONTRACTORS, INC.

BY:  DATE: 8/15/22

TOTAL WORK COMPLETE
TO DATE

\$ 293,823.00

LESS: DIRECT MATERIAL PAYMENTS
THIS ESTIMATE

\$ -

SUBTOTAL

\$ 293,823.00

RETAINAGE (5%)

\$ 14,691.15

LESS PAYMENTS RECEIVED

\$ 266,971.85

TOTAL PAYABLE TO DATE

\$ 12,160.00

ENGINEER'S CERTIFICATION

We have examined this application for payment and certify to the best of our knowledge and belief that the materials used and the constructions accomplished meet the requirements of the Plans and Specifications, and payment of the amount due this Application is recommended.

Digitally signed by Prange, Bill
DN: cn=Prange, Bill, ou=USTPA1,
email=bill.prange@aecom.com
Date: 2022.08.15 16:54:39 -04'00'

BY: _____ TITLE: Project Representative

DATE: August 15, 2022

Payment Amount

Construction incl. previous Eng./Insp.
during suspension _____ \$0.00

BY: William R. Prange TITLE: Project Engineer

DAYS LIQUIDATED DAMAGES
@ _____ PER DAY

DATE: August 15, 2022

INSPECTIONS THIS PERIOD
(see attached)

OWNER'S APPROVAL FOR PAYMENT

AMOUNT PAYABLE
THIS ESTIMATE

\$ 12,160.00

BY: _____ TITLE: _____

DATE: _____

Attach bill of materials and affidavit if
amount is requested for materials stored.

APPLICATION FOR PAYMENT

Page 1 of 4

ITEM-13

OWNER:

Town of Hilliard
15859 West CR 108
Hilliard, FL 32046

Hilliard Airpark

Replace RW 18-36 Edge Lighting, Signs, Reils, Wind Cone, & Papi's

CONTRACTOR & ADDRESS:

TCA Electrical Contractors, Inc.
PO. Box 345
Omega, GA 31775

Hilliard, FL

APPROVED C.O.'s THROUGH
ESTIMATE #Two (2)

PERIOD COVERED BY THIS ESTIMATE: FROM: 6/10/2022 TO: 8/15/2022 ESTIMATE # Two(2)

| | | | | CONTRACT | | PREVIOUS WORK TO DATE | | WORK COMPLETED THIS ESTIMATE | | WORK COMPLETED TO DATE | | COMP |
|-----------|--|------|--------------|---------------|-------------------|--------------------------|-------------|---------------------------------|-------------|---------------------------|-------------|------|
| SPEC NO. | ITEM DESCRIPTION | UNIT | EST. QTY. | UNIT PRICE | CONTRACT PRICE | QTY. | AMT. | QTY. | AMT. | QTY. | AMT. | |
| C-105-6.1 | Mobilization | LS | 1 | 10,000.00 | \$10,000.00 | 1 | \$10,000.00 | | \$0.00 | 1 | \$10,000.00 | 100% |
| P-610-6.1 | Existing Concrete Maintenance Apron Widening at Displaced Threshold Lights | SY | 45 | 80.00 | \$3,600.00 | 45 | \$3,600.00 | | \$0.00 | 45 | \$3,600.00 | 100% |
| P-610-6.2 | New concrete Maintenance Apron at Runway End Lights | SY | 73 | 65.00 | \$4,745.00 | 73 | \$4,745.00 | | \$0.00 | 73 | \$4,745.00 | 100% |
| T-904-5.1 | Deliver and Install Tifway 419 Bermuda Sod, Including Fertilizer and Rolling | SY | 2700 | 8.00 | \$21,600.00 | 1100 | \$8,800.00 | 1600 | \$12,800.00 | 2700 | \$21,600.00 | 100% |
| L-107-5.1 | L-806(L), Style I-B, Size 1, LED, Internally- Lighted, 8-foot Supplemental Wind Cone Mounted on New foundation with New Base Can and L-810(L) Obstruction Light, with Segmented Circle | EA | 1 | 16,000.00 | \$16,000.00 | 1 | \$16,000.00 | | \$0.00 | 1 | \$16,000.00 | 100% |
| L-108-5.1 | L-824, 1/C, No. 8 Type C Stranded Copper, 5 KV Cable, Including L-823 Connectors Installed in Duct or Conduit | LF | 10700 | 1.50 | \$16,050.00 | 10700 | \$16,050.00 | | \$0.00 | 10700 | \$16,050.00 | 100% |
| L-108-5.2 | No. 6 Bare Counterpoise Wire, Installed in Duct or Trench, Including Ground Rods and Ground Connectors | LF | 2500 | 1.50 | \$3,750.00 | 938 | \$1,407.00 | | \$0.00 | 938 | \$1,407.00 | 38% |
| L-108-5.3 | 2/C, No. 8 Copper, 1/C No. 8 Copper Equipment Ground Installed in Duct or Trench | LF | 4100 | 3.00 | \$12,300.00 | 2100 | \$6,300.00 | | \$0.00 | 2100 | \$6,300.00 | 51% |
| L-109-7.1 | Furnish and Install 10KW, 6.6 Amp, 3-Step, L- 828 Air Cooled Regulator with 240V Input, Complete in Place | EA | 1 | 9,800.00 | \$9,800.00 | 1 | \$9,800.00 | | \$0.00 | 1 | \$9,800.00 | 100% |
| L-109-7.2 | Vault Modifications | LS | 1 | 500.00 | \$500.00 | 1 | \$500.00 | | \$0.00 | 1 | \$500.00 | 100% |
| L-110-5.1 | 1W2" Underground Electrical Duct, Schedule 40 PVC, Non-Concrete Encased, Including Trenching | LF | 2500 | 7.00 | \$17,500.00 | 1463 | \$10,241.00 | | \$0.00 | 1463 | \$10,241.00 | 59% |
| L-110-5.2 | 2W4" Underground Electrical Duct, Schedule 40 PVC, Non-Concrete Encased, Including Trenching | LF | 130 | 10.00 | \$1,300.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | 0% |
| L-115-5.1 | Electrical Junction Can, L-867D, with Galvanized Steel Cover | EA | 8 | 700.00 | \$5,600.00 | 8 | \$5,600.00 | | \$0.00 | 8 | \$5,600.00 | 100% |

APPLICATION FOR PAYMENT

Page 2 of 4

PERIOD COVERED BY THIS ESTIMATE:

FROM: 6/10/2022

TO: 8/15/2022

ESTIMATE # Two(2)

ITEM-13

| | | | | CONTRACT | | PREVIOUS WORK TO DATE | | WORK COMPLETED THIS ESTIMATE | | WORK COMPLETED TO DATE | | COMP |
|------------|---|------|--------------|---------------|-------------------|--------------------------|-------------|---------------------------------|--------|---------------------------|-------------|------|
| SPEC NO. | ITEM DESCRIPTION | UNIT | EST. QTY. | UNIT PRICE | CONTRACT PRICE | QTY. | AMT. | QTY. | AMT. | QTY. | AMT. | |
| L-115-5.2 | L-867B Base Can to Replace Damaged Existing Base Can | EA | 8 | 600.00 | \$4,800.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | 0% |
| L-125-5.1 | L-861(L), Medium Intensity, Bi-Directional or Omnidirectional, Elevated, LED, R/W Edge Light Fixture and New Transformer, on Existing L-867B Base Can, with New Base Plate in Turf | EA | 32 | 525.00 | \$16,800.00 | 32 | \$16,800.00 | | \$0.00 | 32 | \$16,800.00 | 100% |
| L-125-5.2 | L-861E(L), Medium Intensity, Bi-Directional or Unidirectional, Elevated, LED, R/W Threshold Light Fixture and New Transformer, on Existing L-867B Base an, with New Base Plate in Turf | EA | 18 | 655.00 | \$11,790.00 | 18 | \$11,790.00 | | \$0.00 | 18 | \$11,790.00 | 100% |
| L-125-5.3 | L-861E(L), Medium Intensity, Bi-Directional or Unidirectional, Elevated, LED, R/W Threshold Light Fixture and New Transformer, on Existing Relocated L-867B Base Can, with New Base Plate in Turf | EA | 6 | 725.00 | \$4,350.00 | 6 | \$4,350.00 | | \$0.00 | 6 | \$4,350.00 | 100% |
| L-125-5.4 | L-861T(L), Medium Intensity, Omnidirectional, Elevated, LED, T/W Edge Light Fixture and New Transformer, on Existing L-867B Base Can, with New Base Plate in Turf | EA | 4 | 435.00 | \$1,740.00 | 4 | \$1,740.00 | | \$0.00 | 4 | \$1,740.00 | 100% |
| L-125-5.5 | L-861T(L), Medium Intensity, Omnidirectional, Elevated, LED, T/W Edge Light Fixture and New Transformer, on New L-867B Base Can | EA | 4 | 700.00 | \$2,800.00 | 4 | \$2,800.00 | | \$0.00 | 4 | \$2,800.00 | 100% |
| L-125-5.8 | New L-858(L), 1 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and All Appurtenances Necessary | EA | 2 | 3,800.00 | \$7,600.00 | 2 | \$7,600.00 | | \$0.00 | 2 | \$7,600.00 | 100% |
| L-125-5.9 | New L-858(L), 2 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and All appurtenances Necessary | EA | 2 | 4,500.00 | \$9,000.00 | 2 | \$9,000.00 | | \$0.00 | 2 | \$9,000.00 | 100% |
| L-125-5.10 | L-881(L), Style A, Class I, Precision Approach Path Indicator (PAPI) 2-Unit System Mounted on New Foundations with New Base Cans, Including Concrete Maintenance Apron, Hardware, Conduits, Cables, Installation Grading, Runway 18 End | LS | 1 | 28,000.00 | \$28,000.00 | 1 | \$28,000.00 | | \$0.00 | 1 | \$28,000.00 | 100% |

APPLICATION FOR PAYMENT

Page 3 of 4

ITEM-13

PERIOD COVERED BY THIS ESTIMATE:

FROM: 6/10/2022

TO: 8/15/2022

ESTIMATE # Two(2)

| | | | | CONTRACT | | PREVIOUS WORK TO DATE | | WORK COMPLETED THIS ESTIMATE | | WORK COMPLETED TO DATE | | COMP |
|------------|---|------|--------------|---------------|-------------------|--------------------------|--------------|---------------------------------|-------------|---------------------------|--------------|------|
| SPEC NO. | ITEM DESCRIPTION | UNIT | EST. QTY. | UNIT PRICE | CONTRACT PRICE | QTY. | AMT. | QTY. | AMT. | QTY. | AMT. | |
| L-125-5.11 | L-881(L), Style A, Class I, Precision Approach Path Indicator (PAPI) 2-Unit System Mounted on New Foundations with New Base Cans, Including Concrete Maintenance Apron, Hardware, Conduits, Cables, Installation Grading, Runway 36 End | LS | 1 | 28,000.00 | \$28,000.00 | 1 | \$28,000.00 | | \$0.00 | 1 | \$28,000.00 | 100% |
| L-125-5.12 | Airfield Lighting Demolition | LS | 1 | 5,400.00 | \$5,400.00 | 1 | \$5,400.00 | | \$0.00 | 1 | \$5,400.00 | 100% |
| | Total Base Bid | | | | \$243,025.00 | | \$208,523.00 | | \$12,800.00 | | \$221,323.00 | |
| | Additive Alternate 1 - REILS | | | | | | | | | | | |
| L-125-5.6 | L-849(L), Style E, R/W End Identification Light (REIL), Current Powered, with Current Sensing, Mounted with Enclosure, Steel (Painted Aviation Orange), with Baffle Kit, to be Installed on New concrete Pad and Base Can Tied into the New R/W Edge Light Circuit, Runway 18 End | LS | 1 | 20,000.00 | \$20,000.00 | \$1.00 | \$20,000.00 | | \$0.00 | 1 | \$20,000.00 | 100% |
| L-125-5.7 | L-849(L), Style E, R/W End Identification Light (REIL), Current Powered, with Current Sensing, Mounted with Enclosure, Steel (Painted Aviation Orange), with Baffle Kit, to be Installed on New concrete Pad and Base Can Tied into the New R/W Edge Light Circuit, Runway 36 End | LS | 1 | 20,000.00 | \$20,000.00 | \$1.00 | \$20,000.00 | | \$0.00 | 1 | \$20,000.00 | 100% |
| | Total Additive Alternate 1 - REILS | | | | \$40,000.00 | | \$40,000.00 | | \$0.00 | | \$40,000.00 | |
| | Additive Alternate 2 - Runway Exit Signs | | | | | | | | | | | |
| L-125-5.9 | New L-858(L), 2 Module, Size 1, Style 2 Internally Lighted Taxiway Guidance Sign, Installed on New Foundation, L-867 Base Can, L-830-1 Transformer and all Appurtenances Necessary | EA | 6 | 4,000.00 | \$24,000.00 | 6 | \$24,000.00 | | \$0.00 | 6 | \$24,000.00 | 100% |
| | Total Additive Alternate 2 - Runway Exit Signs | | | | \$24,000.00 | | \$24,000.00 | | \$0.00 | | \$24,000.00 | 100% |
| | Change Order #1 - May 20, 2022 | LS | 1 | 11,650.00 | \$11,650.00 | 0.729614 | \$8,500.00 | | \$0.00 | 0.729614 | \$8,500.00 | 73% |
| | Total Bid | | | | \$318,675.00 | | \$281,023.00 | | \$12,800.00 | | \$293,823.00 | |

APPLICATION FOR PAYMENT

Page 4 of 4

PERIOD COVERED BY THIS ESTIMATE:

FROM: 6/10/2022

TO: 8/15/2022

ESTIMATE # Two(2)

ITEM-13

| | | | | CONTRACT | | PREVIOUS WORK TO DATE | | WORK COMPLETED THIS ESTIMATE | | WORK COMPLETED TO DATE | | COMP |
|----------|--------------------------------|------|--------------|---------------|-------------------|--------------------------|------|--|------|---------------------------|------|------|
| SPEC NO. | ITEM DESCRIPTION | UNIT | EST. QTY. | UNIT PRICE | CONTRACT PRICE | QTY. | AMT. | QTY. | AMT. | QTY. | AMT. | |
| | TOTAL COMPLETED TO DATE | | | | \$ | 293,823.00 | | <div>← approved amount, WRPrange</div> | | | | |
| | | | | | | | | | | | | |
| | WORK COMPLETED THIS ESTIMATE | | | | \$ | 12,800.00 | | | | | | |
| | RETAINAGE (5%) | | | | \$ | 640.00 | | | | | | |
| | LESS PAYMENTS RECEIVED | | | | \$ | - | | | | | | |
| | TOTAL AMOUNT DUE THIS ESTIMATE | | | | \$ | 12,160.00 | | | | | | |

← approved amount, WRPrange