

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

MONDAY, OCTOBER 04, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

PUBLIC HEARING

ITEM-1

Ordinance No. 2021-07 - Open Public Hearing

An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation concerning the Ad Valorem Tax Millage Rate for the 2021-2022 Year for the Town of Hilliard, Florida; advising the Nassau County Property Appraiser of the "Rolled Back Rate" and of the final adopted millage rate; providing an effective date.

Town Attorney Waugh

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-07

SPECIAL MEETING - Town Council Action

Ordinance No. 2021-07 - Second and Final Reading

ITEM-2

Ordinance No. 2021-08 - Open Public Hearing

An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation estimating income, appropriating funds and adopting a budget for the 2021-2022 Fiscal Year for the Town of Hilliard; providing an effective date.

Town Attorney Waugh

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-08

SPECIAL MEETING - Town Council Action

Ordinance No. 2021-08 - Second and Final Reading

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2021 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 18, 2021
2. Memorial Day	Monday, May 31, 2021
3. Independence Day Monday	Monday, July 5, 2021
4. Labor Day	Monday, September 6, 2021
5. Veterans Day	Thursday, November 11, 2021
6. Thanksgiving Day	Thursday, November 25, 2021
7. Friday after Thanksgiving Day	Friday, November 26, 2021
8. Christmas Eve	Thursday, December 23, 2021
9. Christmas Day	Friday, December 24, 2021
10. New Year's Eve	Thursday, December 30, 2021
11. New Year's Day	Friday, December 31, 2021

ORDINANCE NO. 2021-07

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION CONCERNING THE AD VALOREM TAX MILLAGE RATE FOR THE 2021-2022 YEAR FOR THE TOWN OF HILLIARD, FLORIDA; ADVISING THE NASSAU COUNTY PROPERTY APPRAISER OF THE “ROLLED BACK RATE” AND OF THE FINAL ADOPTED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 200.065, Florida Statutes requires that the Town Council ascertain the “rolled back rate” of millage and propose a millage rate which is necessary to fund the tentative budget for the Town for the 2021-2022 fiscal year; and

WHEREAS, the Nassau County Property Appraiser has certified to the Town Council the preliminary taxable value for the real and personal property situated within the taxing jurisdiction of the Town, which certification was provided on June 25, 2021; and

WHEREAS, Section 200.065, Florida Statutes further requires that the Town Council advise the Property Appraiser of the “rolled back rate”, the final adopted millage rate and public hearing on the rate and the budget within seventy-five (75) days of the certification by the Property Appraiser,

NOW THEREFORE BE IT ORDAINED, by the Hilliard Town Council that this ordinance be passed to include the following:

Section 1. The Nassau County Property Appraiser has duly certified to the Town Council that the preliminary taxable value for the real and personal property in the Town of Hilliard is \$112,918,699. Based upon the above certified taxable values, the Town Council has computed the “rolled back rate”, of millage under Section 200.065 (1), Florida Statutes, at 2.3554 mills.

Section 2. The Town Council has adopted a budget for the Town of Hilliard for the 2020-2021 fiscal year, and a levy of ad valorem taxes sufficient to raise gross receipts of \$290,874., or budgeted receipts of \$290,874. Based upon the certified taxable value stated in Section 1 and upon the budget adopted by the Town Council and as may be amended by the Town Council, the Town Council hereby levies ad valorem taxes upon all taxable real and personal property for the 2021-2022 tax year at the rate of 2.5000 mills, which is a 6.14% increase over the roll back rate of 2.3554.

Section 3. This ordinance shall become effective this _____ day of _____, _____ A.D.

TOWN OF HILLIARD

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

First Public Hearing:	September 16, 2021
First Reading:	September 16, 2021
Publication Date:	September 29, 2021
Final Public Hearing:	October 4, 2021
Second/Final Reading:	October 4, 2021

ORDINANCE NO. 2021-08**BUDGET FISCAL YEAR 2021-2022**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ESTIMATING INCOME, APPROPRIATING FUNDS AND ADOPTING A BUDGET FOR THE 2021-2022 FISCAL YEAR FOR THE TOWN OF HILLIARD; PROVIDING AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED, by the Hilliard Town Council that the following is established as the Budget for the said Town for the fiscal year 2021-2022 (October 1, 2021 through September 30, 2022), and is established as the estimated projected income and the appropriation of funds for said fiscal year.

Adopted this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

TOWN OF HILLIARD

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

First Public Hearing:	September 16, 2021
First Reading:	September 16, 2021
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BUDGET SUMMARY
TOWN OF HILLIARD - FISCAL YEAR 2021-2022

ITEM-2

	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECT FUND	ENTERPRISE FUND	TOTAL BUDGET
ESTIMATED REVENUES:					
CASH CARRIED FORWARD	\$201,272		\$792,225	\$167,920	\$1,161,417
Taxes:					
Ad Valorem Taxes 2.5000	\$290,874				\$290,874
Sales and Use Taxes	\$104,500				\$104,500
Charges for Services	\$220,070			\$967,400	\$1,187,470
State Shared Revenue	\$455,124	\$186,087	\$466,606		\$1,107,817
Licenses & Permits	\$115,000				\$115,000
Fees & Penalties	\$2,000			\$99,800	\$101,800
Franchise Fees	\$200,000				\$200,000
Interest Earned/Other	\$45,860		\$1,000	\$21,990	\$68,850
TOTAL ESTIMATED REVENUE	<u>\$1,634,700</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$1,257,110</u>	<u>\$4,337,728</u>
Grants/Reimbursements	\$1,955,555	\$0	\$0	\$687,050	\$2,642,605
Transfers In:	\$1,181,796	\$0	\$0	\$793,531	\$1,975,327
TOTAL ESTIMATED REVENUES AND FUND TRANSFERS	<u>\$4,772,051</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$2,737,691</u>	<u>\$8,955,660</u>
EXPENDITURES/EXPENSES:					
General Government	\$723,824				\$723,824
Public Safety	\$130,491				\$130,491
Physical Environment				\$2,645,691	\$2,645,691
Transportation	\$2,154,254				\$2,154,254
Debt Services					
Human Services	\$20,000				\$20,000
Culture/Recreation	\$1,017,986				\$1,017,986
TOTAL EXPENDITURES/EXPENSES	<u>\$4,046,555</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,645,691</u>	<u>\$6,692,246</u>
Reserves	\$0	\$186,087	\$0	\$92,000	\$278,087
Transfers Out:	\$725,496	\$0	\$1,259,831	\$0	\$1,985,327
TOTAL APPROPRIATED EXPENDITURES, FUND TRANSFERS AND RESERVES	<u>\$4,772,051</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$2,737,691</u>	<u>\$8,955,660</u>
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.					