

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, MAY 04, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1

2022 Small Cities Community Development Block Grant (CDBG)
Open Second Public Hearing
Explanation of Small Cities CDBG Program - Melissa Fox, Fred Fox Enterprises, Inc.

Call for Public Comment
Close Second Public Hearing

TOWN COUNCIL ACTION

Town Council action regarding staff recommendation of continuing water line replacement.

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council adoption of Resolution No. 2023-08, Authorizing the Implementation of the Long-Term and Short-Term Objectives of the Town of Hilliard Community Development Plan.
Lisa Purvis, MMC – Town Clerk

ITEM-4 Town Council adoption of Resolution No. 2023-09, Authorizing the use of \$50,000.00 of the Town of Hilliard funding as leverage for the Small Cities Neighborhood Revitalization Community Development Block Grant Application.
Lisa Purvis, MMC – Town Clerk

ITEM-5 Town Council adoption of Resolution No. 2023-10, Authorizing the submission of an application for the Small Cities Community Development Block Grant to the Florida Department of Economic Opportunity for Federal Fiscal Year 2022.
Lisa Purvis, MMC – Town Clerk

ITEM-6 Town Council discussion regarding the Food Sovereignty Proposal submitted by Ms. Mary Godwin.
Lisa Purvis, MMC – Town Clerk

ITEM-7 Town Council approval to contract with Kynex, Inc. in the amount of \$15,000.00 each, for the Joint Fireworks Display with the Town of Callahan to be held at the Northeast Florida Fairgrounds on Saturday, July 1, 2023.
John P. Beasley - Mayor

ITEM-8 Town Council approval to set workshop for the Annual Financial Statements, September 30, 2022, Preliminary & Tentative Review.
Lisa Purvis, MMC – Town Clerk

ITEM-9 Town Council approval of the Minutes from the April 20, 2023, Workshop and April 20, 2023, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

ITEM-10 Town Council approval of Ag-Pro Companies, Payable through April 25, 2023, Project Name: John Deer Tractor in the amount of \$66,548.87.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$66,548.87.

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding

a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2023 HOLIDAYS

TOWN HALL OFFICES CLOSED

- | | |
|----------------------------------|-----------------------------|
| 1. Martin Luther King, Jr. Day | Monday, January 16, 2023 |
| 2. Memorial Day | Monday, May 29, 2023 |
| 3. Independence Day Monday | Tuesday, July 4, 2023 |
| 4. Labor Day | Monday, September 4, 2023 |
| 5. Veterans Day | Friday, November 10, 2023 |
| 6. Thanksgiving Day | Thursday, November 23, 2023 |
| 7. Friday after Thanksgiving Day | Friday, November 24, 2023 |
| 8. Christmas Eve | Monday, December 25, 2023 |
| 9. Christmas Day | Tuesday, December 26, 2023 |
| 10. New Year's Eve | Monday, January 1, 2024 |
| 11. New Year's Day | Tuesday, January 2, 2024 |

DATE: April 20, 2023
 TO: Nassau County Record
 FROM: Hannah Martinez, Town of Hilliard
 RE: CDBG – Run Date April 26, 2023, Edition

ONE TIME ONLY - BLOCK/DISPLAY ADVERTISEMENT – (AS SMALL AS POSSIBLE)

PLEASE SEND AFFIDAVITS AS PROOF OF PUBLICATION ASAP TO:

Fred Fox Enterprises, Inc. & Town of Hilliard
 P. O. Box 840338 P.O. Box 249
 St. Augustine, FL 32080-0338 Hilliard, FL 32046

Any questions regarding this ad, please contact Melissa Fox at Fred Fox Enterprises, Inc. at (904) 810-5183.

SECOND PUBLIC HEARING NOTICE

The Town of Hilliard plans to apply to the Florida Department of Economic Opportunity (DEO) for a FFY 2022 Small Cities Community Development Block Grant (CDBG) in the amount of \$700,000.00 in the Neighborhood Revitalization category. If not funded under the FFY 2022 application cycle, this notice and public hearing will be used for a subsequent FFY 2023 application cycle. For each activity that is proposed, at least 70% of the funds must benefit low- and moderate-income persons. The activities, dollar amounts and estimated percentage benefit to low- and moderate-income persons for which the Town of Hilliard is applying are:

Service Area #1 – West 4th Avenue/Michigan Street Water Line Replacement Service Area:

03J – Water Line Replacement – The Town of Hilliard proposes to utilize CDBG assistance for water line replacement. The activity proposed in Service Area #1 is the replacement of approximately 4,000 LF of existing potable water lines in the service area with new six-inch (6”) PVC Water lines. The installation of the proposed new water lines will include all components, including fire hydrants and shut off valves required for a complete installation. The scope of work to be carried out in Service Area #1 are as follows:

- The replacement of the existing water line along West 4th Avenue between Georgia Street on the west and Michigan Street on the east;
- The replacement of the existing water line along Michigan Street between 4th Avenue on the north and 3rd Avenue on the south.

The activity, dollar amounts and estimated percentage benefit to low- and moderate-income persons in Service Area #1 are as follows:

Activity Number & Name	CDBG Budget	Local Match	
		For Points	LMI% Benefit
03J – Water Line Replacement	\$543,700.00	\$ 50,000.00	At Least 51%
03J – Engineering for Water Line Replacement	\$100,300.00	\$ 0.00	N/A
21A – Administration	\$ 56,000.00	\$ 0.00	N/A
Total:	\$700,000.00	\$ 50,000.00	

The Town of Hilliard does not anticipate that anyone will be displaced as a result of CDBG-funded activities. If any persons are displaced as a result of these planned activities, the Town of Hilliard will assist as described in the Town’s anti-displacement and relocation policy, which is available for review at Town Hall.

A public hearing to provide citizens an opportunity to comment on the application will be held on Thursday, May 4, 2023, at 7:00 p.m. or as soon thereafter as possible at the Town of Hilliard Town Hall Council Meeting Room located at 15859 West CR 108, Hilliard, Florida 32046. A draft copy of the application will also be available for review during normal business hours at the Town

of Hilliard Town Hall located at 15859 West CR 108, Hilliard, Florida 32046 by noon on April 26, 2023. Persons wanting to submit written comments on the application should send them to Ms. Lisa Purvis, Town Clerk, Town of Hilliard, by e-mail at lpurvis@townofhilliard.com or by mail to Town of Hilliard, 15859 West CR 108, Hilliard, FL 32046 no later than Wednesday, May 3, 2023.

A copy of the final application will be available for review at the Town of Hilliard Town Hall, no later than Friday, May 5, 2023. The application will be submitted to DEO on or before May 5, 2023. To obtain additional information concerning the application and the public hearing, contact Ms. Lisa Purvis, Town Clerk, Town of Hilliard, 15859 West CR 108, Hilliard, Florida 32046, (904) 845-3555.

The public hearing is being conducted in a handicapped accessible location. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop is asked to advise the agency at least 48 hours-before the workshop by contacting: Ms. Purvis at (904) 845-3555 or by e-mail at lpurvis@townofhilliard.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice). Any non-English speaking person wishing to attend the public hearing should contact Ms. Purvis at (904) 845-3555 or by email at lpurvis@townofhilliard.com at least five calendar days prior to the meeting and a language interpreter will be provided.

The Town of Hilliard Is A Fair Housing/Equal Opportunity/Handicap Accessible Jurisdiction.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: 2022 Small Cities Community Development Block Grant (CDBG)
Town Council action regarding staff recommendation of continuing Water Main Extension and Replacement.

BACKGROUND:

Staff recommend Service Area #1 West Fourth Avenue/Michigan Street Water Line Replacement. The replacement of approximately 4,000 LF of existing potable water lines in the service area with new six-inch (6") PVC Water lines. The installation of the proposed new water lines will include all components, including fire hydrants and shut off valves required for a complete installation.

The replacement of the existing water line along West 4th Avenue between Georgia Street on the west and Michigan Street on the east.

The replacement of the existing water line along Michigan Street between 4th Avenue on the north and 3rd Avenue on the south.

FINANCIAL IMPACT:

The Town would need to commit matching funds of at least \$50,000.00.

Water Line Replacement	\$543,700.00 plus \$50,000.00 Match
Engineering	\$100,300.00
Administration	<u>\$ 56,000.00</u>
Total:	<u>\$750,000.00</u>

RECOMMENDATION:

The Town Council approve the application for 2022 Small Cities Community Development Block Grant (CDBG) and if not funded under the initial 2022 cycle, to apply in the subsequent 2023 cycle and for the Town to approve committing matching funds, in the amount of \$50,000.00.



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: *Lisa Purvis, MMC – Town Clerk*

SUBJECT: Town Council adoption of Resolution No. 2023-08, Authorizing the Implementation of the Long-Term and Short-Term Objectives of the Town of Hilliard Community Development Plan.

BACKGROUND:

The Town is required to adopt by Resolution a Community Development Plan as part of the application process for the 2022 Small Cities Community Development Block Grant (CDBG).

FINANCIAL IMPACT:

The Town's matching funds of \$50,000.00.

RECOMMENDATION:

The Town Council to adopt Resolution No. 2023-08, Authorizing the Implementation of the Long-term and Short-Term Objectives of the Town of Hilliard Community Development Plan.

RESOLUTION NO. 2023-08

A RESOLUTION OF THE TOWN OF HILLIARD AUTHORIZING THE IMPLEMENTATION OF THE LONG-TERM AND SHORT-TERM OBJECTIVES OF THE TOWN OF HILLIARD COMMUNITY DEVELOPMENT PLAN.

WHEREAS, the Town of Hilliard is located in Nassau County, Florida, based on the 2020 United States Census, the Town’s population is 2,967. Of the 2,967 residents, 380 or 12.8% are below the poverty level.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF HILLIARD, FLORIDA, THAT: the Town shall implement the following objectives:

LONG TERM OBJECTIVES:

1. To improve the physical environment of the community to make it more functional, safe, and efficient and to preserve the integrity of the neighborhood.
2. To promote the public interest.
3. To inject long-range considerations into the determination of short-range decisions.
4. To bring professional and technical knowledge to bear on issues concerning social, economical, or physical development.
5. To facilitate effective cooperation and coordination between all concerned with community development.
6. To identify all available resources for major opportunities and to improve the way of life for all in the community.

SHORT TERM OBJECTIVES:

1. To apply for FFY 2022 Community Development Block Grant funds in the Neighborhood Revitalization category to replace water lines along certain streets within the Town of Hilliard.
2. To explore other possible resources for the purpose of improving the way of life for all citizens, especially those who live in deteriorated housing and neighborhoods.

DULY PASSED AND ADOPTED by the Town Council of the Town of Hilliard, Florida at a regular meeting on this ____ day of _____ 2023.

Kenneth A. Sims, Council President

ATTEST:

Lisa Purvis, Town Clerk

APPROVED:

John P. Beasley, Mayor



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council adoption of Resolution No. 2023-09, Authorizing the use of \$50,000.00 of the Town of Hilliard funding as leverage for the Small Cities Neighborhood Revitalization Community Development Block Grant Application.

BACKGROUND:

The Town received 2015 CDBG Funding for Water Main Extension and Force Main Replacement totaling \$700,000.

Total Grant	\$ 697,084.19
Total Town	\$ 355,793.24
Total Project	\$1,052,877.43

The Town received 2018 CDBG Funding for Water Main Extension and Lift Station Generator totaling \$700,000.

Total Grant	\$ 699,999.69
Total Town	\$ 182,564.70
Total Project	\$ 882,564.39

Staff recommend continuing the Water Main Extension from West Fourth Avenue between Ohio Street and Georgia Street as far North as funding will permit.

FINANCIAL IMPACT:

The Town to commit matching funds of \$50,000.00.

RECOMMENDATION:

The Town Council to adopt Resolution No. 2023-09, Authorizing the use of \$50,000.00 of the Town of Hilliard funding as leverage for the Small Cities Neighborhood Revitalization Community Development Block Grant Application.

RESOLUTION NO. 2023-09

A RESOLUTION AUTHORIZING THE USE OF FIFTY THOUSAND DOLLARS (\$50,000.00) OF TOWN OF HILLIARD FUNDING AS LEVERAGE FOR THE SMALL CITIES NEIGHBORHOOD REVITALIZATION COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION THE TOWN IS SUBMITTING TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR FEDERAL FISCAL YEAR 2022.

WHEREAS, the Town of Hilliard (the “Town”) desires to show evidence of its commitment to provide a specific amount of leverage funding to be used in carrying out the Small Cities Neighborhood Revitalization Community Development Block Grant Application.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA:

1. That the Town hereby commits to providing a minimum of fifty thousand dollars (\$50,000.00) as leverage for a Community Development Block Grant application in the Neighborhood Revitalization category being submitted for the FFY 2022 Application cycle; and
2. That \$50,000.00 of the leverage funding shall come from the Town’s General Revenue Fund for the water line replacement line-item activity in the application.
3. That the Town understands these funds will be expended, following approval of the Community Development Block Grant, after the Department of Economic Opportunity site visit for the project, but prior to the Town submitting the administrative closeout for the project to the Florida Department of Economic Opportunity.
4. This Resolution shall take effect immediately upon its adoption.

DULY PASSED AND ADOPTED by the Town Council of the Town of Hilliard, Florida at a regular meeting on this ____ day of _____, 2023.

Kenneth A. Sims, Council President

ATTEST:

Lisa Purvis, Town Clerk

APPROVED:

John P. Beasley, Mayor



AGENDA ITEM REPORT TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: *Lisa Purvis, MMC – Town Clerk*

SUBJECT: Town Council adoption of Resolution No. 2023-10, Authorizing the submission of an application for the Small Cities Community Development Block Grant to the Florida Department of Economic Opportunity for Federal Fiscal Year 2022.

BACKGROUND:

The Town held a First Public Hearing to discuss and recommend the submission of the 2022 Small Cities Community Development Block Grant (CDBG) on April 6, 2023. The Second Public Hearing to approve the submission of the grant was held at the beginning of the meeting.

FINANCIAL IMPACT:

The Town's matching funds of \$50,000.00.

RECOMMENDATION:

The Town Council to adopt Resolution No. 2023-10, Authorizing the submission of an application for the Small Cities Community Development Block Grant to the Florida Department of Economic Opportunity for Federal Fiscal Year 2022.

RESOLUTION NO. 2023-10

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR FEDERAL FISCAL YEAR 2022.

WHEREAS, the Town of Hilliard desires to submit an application to the Florida Department of Economic Opportunity for a Small Cities Community Development Block Grant to benefit persons of low and moderate income.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Hilliard as follows:

1. That the Town of Hilliard hereby authorizes the filing of an application for a Neighborhood Revitalization Community Development Block Grant, and
2. That the Mayor of the Town of Hilliard is hereby authorized to execute all documents required in connection with the filing of said application to be submitted on May 5, 2023.

DULY PASSED AND ADOPTED by the Town Council of the Town of Hilliard, Florida at a regular meeting on this _____ day of _____, 2023.

Kenneth A. Sims, Council President

ATTEST:

Lisa Purvis, Town Clerk

APPROVED:

John P. Beasley, Mayor



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: *Lisa Purvis, MMC – Town Clerk*

SUBJECT: Town Council discussion regarding the Food Sovereignty Proposal submitted by Ms. Mary Godwin.

BACKGROUND:

At the April 6, 2023, Regular Meeting, Ms. Mary Godwin spoke to the Council regarding Food Sovereignty. See attached proposal submitted by Ms. Godwin for discussion.

FINANCIAL IMPACT:

None

RECOMMENDATION:

None; discussion item only.

Tiffany Bowden

From: E Godwin <fourlifejesus@gmail.com>
Sent: Friday, April 14, 2023 4:37 PM
To: Tiffany Bowden
Subject: Re: Food Sovereignty Proposal

You don't often get email from fourlifejesus@gmail.com. [Learn why this is important](#)

Hello Tiffany.

Thank you so much for your response and invitation. I would be glad to attend and answer any questions that the council or town clerk may have. I look forward to seeing you there.

Mary

On Fri, Apr 14, 2023 at 4:15 PM Tiffany Bowden <tbowden@townofhilliard.com> wrote:

Mary,

I have spoke to our Town Clerk and if you can make it, we would love to invite you to attend our May 4, 2023 7:00 p.m. regular meeting. We will place you on the agenda and you will have more time to talk to the Council about food sovereignty. I look forward to hearing from you 😊

Have a wonderful weekend!!

Tiffany Bowden, CMC

Deputy Clerk

Town of Hilliard

PO Box 249

15859 West CR 108

Hilliard, FL 32046

904.845.3555 Phone

904.845.1221 Fax

www.townofhilliard.com



From: E Godwin <fourlifejesus@gmail.com>
Sent: Wednesday, April 12, 2023 10:17 AM
To: Tiffany Bowden <tbowden@townofhilliard.com>
Subject: Food Sovereignty Proposal

You don't often get email from fourlifejesus@gmail.com. [Learn why this is important](#)

Good morning Mrs. Bowden.

I apologize for taking so long to get this to you. Please let me know if you need any additional information or edits to this proposal.

Blessings,

Mary Godwin

"Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing." This email and any files transmitted with it may contain privileged or confidential information and may be read or used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, dissemination, distribution, forwarding, printing or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately purge it and all attachments and notify the sender by reply mail. "This institution is an equal opportunity provider and employer" If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, [1400 Independence Avenue, S.W., Washington, D.C. 20250-9410](http://www.usda.gov), by fax (202) 690-7442 or email at program.intake@usda.gov."

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Elisabeth Godwin



Town of Hilliard – Town Council Requested Information

Food Sovereignty Proposal

Report by Mary Godwin

Town Council Proposal: Food Sovereignty

Introduction: Food sovereignty is a fundamental principle that recognizes the right of communities and individuals to define their own food and agricultural systems, and to have access to healthy, culturally appropriate, and sustainably produced food. It emphasizes local food production, distribution, and consumption, and empowers communities to have control over their food system. This proposal outlines a plan to promote food sovereignty in our town and create a more resilient and sustainable food system for our community.

All Indigenous tribes across America have Food Sovereignty, along with the entire State of Maine – which can pass Food Sovereignty ordinances. At the current time, over 70 counties in Maine are food sovereign. Other states are currently in the process of pursuing or in conversation of, following the path back to our roots or food security. Promoting healthy consumption of foods reduces illness and secures our future generations.

Objectives:

1. Promote Local Food Production: We aim to support and promote local food production in our town by prioritizing locally grown and produced food. This includes supporting

local farmers (including meats), growers, and food artisans, and encouraging the use of local food in public institutions such as schools, hospitals, restaurants, and government facilities.

2. **Increase Access to Healthy Food:** We propose measures to increase access to healthy, fresh, and culturally appropriate food for all residents of our town, regardless of income level or background. This may include initiatives such as community gardens, farmers markets, food cooperatives, and nutritional education programs.

3. **Foster Sustainable Agriculture Practices:** We aim to promote sustainable agriculture practices that prioritize soil health, biodiversity, and water conservation. This includes supporting regenerative farming methods, agroecology, and organic farming practices that minimize the use of synthetic chemicals and promote biodiversity conservation.

4. **Build Food Resilience:** We aim to enhance our town's food resilience by promoting local food production, distribution, and consumption. This includes encouraging food preservation, reducing food waste, and establishing mechanisms for emergency food supply in times of crisis.

5. **Support Food Justice:** We aim to address issues of food justice and equity in our community by ensuring that all residents have access to affordable, healthy, and culturally appropriate food. This includes engaging with marginalized and vulnerable communities to understand their food needs and developing inclusive policies and programs to address them.

Implementation Plan:

1. **Policy Development:** The town council will work with relevant stakeholders, such as local farmers, food producers, community organizations, and residents, to develop policies that promote food sovereignty. This may include creating a food sovereignty committee comprised of "local town citizens" which will create local food procurement policies, establishing

community gardens, and promoting sustainable agriculture practices through education and outreach.

2. Community Engagement: The town council will engage with the community through public meetings, workshops, and other outreach efforts to raise awareness about food sovereignty and gather input from residents. This will help ensure that the policies and programs developed align with the needs and desires of the community.

3. Collaborations and Partnerships: The town council will collaborate with local organizations, businesses, and institutions to implement initiatives that promote food sovereignty. This may include partnering with local farmers and food producers to establish farmers markets or food cooperatives, collaborating with schools to integrate nutrition education into the curriculum, and working with community organizations to establish community gardens and food preservation programs.

4. Funding and Resources: The town council will seek funding and resources from various sources, such as grants, donations, volunteers, and partnerships with local businesses and organizations, to support the implementation of food sovereignty initiatives. This may include funding for community gardens, nutrition education programs, and other food-related initiatives that promote food sovereignty and build food resilience in our town.

5. Evaluation: The town council will establish mechanisms for bi-quarter or annual evaluating the impact of food sovereignty initiatives in our town. This may include reporting on progress, gathering feedback from the community, gathering new ideas for food independence education, and conducting evaluations to assess the effectiveness of policies and programs in achieving food sovereignty goals.

Conclusion

Promoting food sovereignty in our town is a crucial step towards building a resilient, sustainable, and just food system that benefits all residents. By prioritizing local food production, increasing access to healthy food, fostering sustainable agriculture practices, building food resilience, and promoting food justice, we can create a more equitable, healthy, and resilient community for generations to come, regardless of national economic decline.

Information regarding Food Sovereignty

“Food Sovereignty.” *The Farmworker Association of Florida, Inc.*, floridafarmworkers.org/our-impact/agroecology/food-sovereignty/. Accessed 7 Apr. 2023.

“Food Sovereignty: Food Sustainability and the Balance to Feed the World.” *Www.corteva.com*, www.corteva.com/who-we-are/outlook/food-sovereignty.html. Accessed 7 Apr. 2023.

“Maine Town Becomes First in US to Declare Food Sovereignty | Smart Cities Dive.”

Www.smartcitiesdive.com, www.smartcitiesdive.com/ex/sustainablecitiescollective/maine-town-passes-local-food-and-community-self-governance-ordinance-becomes-fi/22295/. Accessed 7 Apr. 2023.

Mapping Food Sovereignty – Localfoodrules.org. www.localfoodrules.org/mapping-food-sovereignty/. Accessed 7 Apr. 2023.

Reyna, L. (n.d.). *How tribes, local organizations are bolstering food sovereignty | Crosscut*.

Crosscut.com. Retrieved April 10, 2023, from <https://crosscut.com/news/2022/10/how-tribes-local-organizations-are-bolstering-food-sovereignty>

U.S. Food Sovereignty Alliance. “Food Sovereignty | USFSA.” *Usfoodsovereigntyalliance.org*, 2019, usfoodsovereigntyalliance.org/what-is-food-sovereignty/.

USDA. (n.d.). *USDA Indigenous Food Sovereignty Initiative*. *Www.usda.gov*.

<https://www.usda.gov/tribalrelations/usda-programs-and-services/usda-indigenous-food-sovereignty-initiative>

“Why Food Sovereignty Matters | Indian Affairs.” *Www.bia.gov*, www.bia.gov/service/indigenous-tourism/why-food-sovereignty-matters.

www.browsermedia.com, B. M. (2018). *Tribal Food Sovereignty Advancement Initiative | NCAI*.

Ncai.org. <https://www.ncai.org/initiatives/partnerships-initiatives/food-sovereignty>



AGENDA ITEM REPORT

TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: **John P. Beasley - Mayor**

SUBJECT: Town Council approval to contract with Kynex, Inc. in the amount of \$15,000.00 each, for the Joint Fireworks Display with the Town of Callahan to be held at the Northeast Florida Fairgrounds on Saturday, July 1, 2023.

BACKGROUND:

The Town of Hilliard and the Town of Callahan contracted in 2021 and 2022 with Kynex, Inc. to host a Joint Fireworks Display. Both Towns are interested in hosting this event jointly for the 2023 year.

FINANCIAL IMPACT:

Show Total Amount - \$30,000.00

Distribution of Cost – Town of Hilliard and Town of Callahan split the total show cost paying \$15,000.00 each.

\$15,000.00 will be expended from the budgeted Special Events General Fund expense account with a deposit that will need to be paid in advance totaling \$7,500.00.

RECOMMENDATION:

Town Council approval to contract with Kynex, Inc. in the amount of \$15,000.00 for the Joint Fireworks Display with the Town of Callahan at the Northeast Florida Fairgrounds on Saturday, July 1, 2023.





HILLIARD & CALLAHAN

INTRO

KYNEX inc is a pyrotechnic art and entertainment company whose purpose is to bring world-class fireworks displays and pyrotechnics to North Florida and South Georgia. Built by pyrotechnicians with decades of experience, we specialize in fireworks displays including Independence Day and New Year's Eve celebrations, weddings, corporate events, and special occasions of every kind. We can also provide water-based and choreographed displays. We can build a custom display that meets your vision, budget, and venue.



HILLIARD & CALLAHAN

TEAM

James Kyne

President and Head Pyrotechnician

James Kyne, brings over 16 years of pyrotechnic experience to KYNEX inc. He served 4 years in the U.S. Marine Corps where he served as a demolition and explosives expert. James is also an artist in many of the other arts and brings his artistic eye to fireworks as the creative mind behind the show design.

Marty Brown

Director of Sales and Logistics

A U.S. Army veteran, Marty brings decades of sales and pyrotechnics experience to the company.

Leonard Mowry

Pyrotechnician

A retired firefighter, Leonard Mowry has over 30 years of experience in the pyrotechnic industry including roles as a fire inspector and trainer. He is also the former President of Mowry Explosives, Inc. and has directed numerous fireworks displays and pyrotechnic effects for movies. In addition, Leonard is our safety and training instructor.



HILLIARD & CALLAHAN

PHILOSOPHY

Pyrotechnics are an art form, and fireworks are much more than just pretty explosions in the sky. We view fireworks as our paint and the night sky as our canvas. Our trained pyrotechnicians share in this vision and know how to utilize this artistic medium to achieve desired pyrotechnic effects to engage and impress any audience.

We also value our small company size and remain focused not on growing as large as we can but on delivering the best quality fireworks and shows to the North Florida and Southern Georgia region. This makes each and every show from the largest to the smallest extremely important, and keeps our talent level very high. Each of our technicians are experts in the field of pyrotechnics and are personally trained by company owner James Kyne and training instructor Leonard Mowry.



HILLIARD & CALLAHAN

OUR SHOWS

Our show begins with an opening of medium to large shells, multiple cakes, and loud reports to bring the attention to the audience that the show has begun. The opening barrage gracefully transitions into the main body which is the majority of the show.

Our main body has medium to large shells, with emphasis on symmetry and being able to let each firework display itself and its beauty. We use varying sizes and types of color shells to layer both horizontally and vertically to paint the picture with fire in the sky.

Finally our show will end with a very intense finale of small to medium shells, cakes, and reports. Depending on the option chosen we will utilize three to five firing positions on the finale, all with identical shells for symmetry and to spread the effects across a wider part of the sky. Our finales use half of the total shows display shells and lasts a fraction of the entire show duration. This produces some of the best finales in the industry and the lasting impression that the audience will never forget. The finale will fill the night sky with color shells and reports with an intense pace without being repetitive and keeping the audience on the edge of their seat.

Our display price includes everything needed for a show, a trained technician to provide the display, liability insurance with the sponsor and city as named insureds and certificate holders, workman's compensation insurance, professional delivery of pyrotechnics, and all permitting needed. Each of our shows are electronically fired with the latest state of the art firing systems.

HILLIARD & CALLAHAN

JULY 1, 2023 INDEPENDENCE DAY FIREWORKS DISPLAY

Towns of Hilliard & Callahan

25 Minutes

\$30,000

MINIMUM SHELL COUNT

Opening

3" | 30

4" | 36

5" | 24

6" | 9

Main Body

3" | 30

4" | 252

5" | 180

6" | 18

Finale

3" | 720

4" | 72

5" | 60

6" | 9

Total Display Shells | 1440

EFFECTS



Peony	The base of all fireworks, a spherical break of colored stars, or points of light. Can have multiple pedal layers on larger shells.
Chrysanthemum	A spherical break of stars with a small trail of color behind them, can also have a smaller inner pedal break called a pistil.
Brocade	A chrysanthemum with a thick glittering tail.
Dahlia	A spherical break of fewer but larger colored stars.
Palm	Large tailed stars, with a rising effect trunk, can also have reports making it a coconut tree.
Crossette	A peony shell that the stars break and cross each other.
Salute	Loud report that can also have a titanium flash
Willow	A chrysanthemum like shell that have tailed stars that glow until almost reaching the ground.
Horse Tail	Similar to a willow that has a weaker break to make the stars form a long horse tail shape, also called a waterfall.
Pattern Shells	Shells that break into shapes, smiley faces, hearts, saturn, rings, and others.
Cakes	A box of preloaded shells fused together to be shot in rapid succession.
Aquatic Cakes	Cakes that first fire shells into a body of water and then the main effect erupts out of the water, or glows on the surface.
Single Shot Proximate Audience	A tube with a single effect loaded into it to be used for choreography, similar to a sinngle tube in a cake or a candle with one effect.

SHELL HEIGHT DIAGRAM





AGENDA ITEM REPORT TOWN OF HILLIARD, FLORIDA

TO: Town Council Regular Meeting Meeting Date: May 4, 2023

FROM: ***Lisa Purvis, MMC – Town Clerk***

SUBJECT: Town Council approval to set workshop for the Annual Financial Statements, September 30, 2022, Preliminary & Tentative Review.

BACKGROUND:

Richard Powell of Powell & Jones, CPA's will present the Preliminary & Tentative Review of the Town's Annual Financial Statements which is a complete review with questions and answers. This review takes place during a workshop held prior to the delivery of the Annual Financial Statements each year at a regular meeting of the Town Council.

FINANCIAL IMPACT:

The Town's Audit and Accounting Services for the September 30, 2022, Annual Financial Statements is in the third year of the current three-year contract with Powell & Jones, CPA's. The total contract for 2022 is \$36,000 plus an additional \$2,500 for Federal & State Single Audits. The Town re-entered into contract with Powel & Jones CPAs for an additional three-year contract on March 2, 2023. The fiscal years ending 2023 - \$37,000; 2024 - \$38,000; and 2025 - \$39,000.

RECOMMENDATION:

Approval to set the Preliminary & Tentative Review of Town's Annual Financial Statements for Monday, May 15, 2023, or Tuesday, May 16, 2023, at 6:00 p.m.

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 20, 2023, 6:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

WORKSHOP

ITEM-1 Town Council to review and discuss the Florida Retirement System Audit/Findings.

Tiffany Bowden, CMC – Deputy Town Clerk

Planning & Zoning Board Attorney Mary Norberg states she spoke with Town Attorney Waugh and asks if the Council would like a brief update regarding the phone call Mr. Waugh had with Florida Retirement System.

Council state yes.

Planning & Zoning Board Attorney Mary Norberg states Mr. Waugh let her know the Department is willing to do a payment plan with the Town moving forward to address the penalties. Further states she and Mr. Waugh feel this is the best option because it would allow the Town to budget accordingly and allow the Town to delay the first payment date. States she and Mr. Waugh are looking for guidance from the Council on how to move forward, either doing a payment plan or, if not a payment plan, how to communicate with the Department moving forward.

Council President Sims asks if the Department waived any penalties.

Tiffany Bowden, Deputy Town Clerk advises no, they did not.

Planning & Zoning Board Attorney Mary Norberg states Mr. Waugh said they are not willing to waive anything at this point, but are willing to make a payment plan.

Tiffany Bowden, Deputy Town Clerk advises that the Retirement Compliance Audit has been completed. However, the Retirement Compliance Auditor noted in the findings & recommendations that the Town review its records to identify any current or former employees filling or have filled a part-time regularly establish position who have not been reported for retirement and if any additional employees are identified, the Town should make the appropriate adjustments by month to the Florida Retirement System. Deputy Town Clerk Bowden advises that following an internal audit of the Town’s employee payrolls she has identified multiple past and present employees that need to be reported.

- ITEM-2 FRS - Employee Retirement List
- ITEM-3 FRS - Annual Leave Findings with Answer
- ITEM-4 FRS - Unreported Employee Finding with Answer
- ITEM-5 FRS - Workers Comp Finding with Answer
- ITEM-6 FRS - Waiver of Delinquency Fees
- ITEM-7 FRS - Email Correspondence Questions 09.27.2022
- ITEM-8 FRS - Email Correspondence Questions 12.08.2022

ADJOURNMENT

Motion to adjourn at 6:42 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

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John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 20, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Timothy Fisk, 27146 West First Avenue, Hilliard, states that Golf Carts on streets are not at all legal and the Town needs to make sure the law is being followed. Further states the appointments of the new Council should not vote if the people did not elect them. States he will pay someone to run the next time.

Mayor Beasley explains that the three, including himself, qualified and went into office unopposed.

Town Clerk Lisa Purvis advises that is the law.

Council President Sims states if only one person qualifies for President, then they automatically are President.

REGULAR MEETING

- ITEM-1 Additions/Deletions to Agenda
- Item-14 Town Council discussion about Fleet & Associates Payables.
- Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-2 Town Council adoption on First Reading, Ordinance No. 2023-01, Enacting a process for the Vacation of Public Right-of-Ways within the Town Limits and set a Public Hearing for Second/Final Reading on Thursday, May 18, 2023.
Lisa Purvis, MMC - Town Clerk
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-3 Town Council adoption on First Reading, Ordinance No. 2023-02, Amending Chapter 58 Utilities Code and set a Public Hearing for Second/Final Reading on Thursday, May 18, 2023.
Lisa Purvis, MMC – Town Clerk
- Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-4 Town Council adoption on First Reading, Ordinance No. 2023-03, Regulating the Water & Sewer Rates; in accordance with the Town Charter Section 4.11(5) Action Requiring an Ordinance and set a Public Hearing for Second/Final Reading on Thursday, May 18, 2023.
Lisa Purvis, MMC - Town Clerk
- Motion made by Councilman Michaels, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council adoption of Resolution No. 2023-07, Amending the Town of Hilliard's Cross-Connection Control Program & Back-Flow Prevention Devices Policy.
Lisa Purvis, MMC - Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council to approve decision moving forward regarding the Florida Retirement System audit findings contribution and penalties.
Tiffany Bowden, CMC - Deputy Town Clerk
- Motion made to table item.
Motion made by Councilman Michaels.
Councilman Michaels withdraws his motion.
- Motion made to file and pay contribution only and bring back before the Council prior to paying any penalties if assessed.
- Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-7 Town Council discussion and approval to purchase a Christmas Tree to be used at the Town of Hilliard's annual Christmas events.
Alicia Head – Administrative Assistant
- Councilman Hunter** states he has a good relationship with the Christmas Tree Company and would like the item tabled.
- Motion to table item for Councilman Hunter to reach out to his contact for a Christmas Tree quote.
- Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council approval to surplus the Public Works Department's 2001 Ford F250 Pick-up Truck.
Cory Hobbs - Assistant Public Works Director
- Motion made to surplus the Public Works Department Truck and to list with GovDeals.
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council to discuss adjusting the date for a Joint Workshop concerning the Cosmos Trail Project.
Lee Anne Wollitz - Land Use Administrator
- Discussion to not move date from May 4, 2023, due to there not being enough time to notify other Property Owners of the Workshop.
- ITEM-10 Town Council to review and accept the Land Use Administrator's Quarterly Report for January 1, 2023, through March 31, 2023.
Lee Anne Wollitz - Land Use Administrator

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council to review and accept the Building Official's Quarterly Report for January 1, 2023, through March 31, 2023.

Bryan Higginbotham - Building Official

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council to review and accept the Code Enforcement Officer's Quarterly Report for January 1, 2023, through March 31, 2023.

Del Miley - Code Enforcement Officer

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-13 Town Council approval of the Minutes from the April 6, 2023, Public Hearing & Regular Meeting, April 6, 2023, Workshop, April 6, 2023, Special Meeting, and April 11, 2023, Joint Workshop.

Lisa Purvis, MMC - Town Clerk

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

- ITEM-14 Town Council discussion of Fleet & Associates Payable.

Councilman Wollitz states that he had asked for Janis to provide a breakdown on her invoicing, and what was provided is still not what he was looking to see. Further states he wants a better breakdown, similar to the Land Use Administrator and the Town Attorney provide.

ADDITIONAL COMMENTS

PUBLIC

Marcus Gates, 27306 West Fifth Avenue, Hilliard, asks why the playgrounds are not ADA complaint, and why Buck Park equipment is not maintained.

MAYOR & TOWN COUNCIL

Councilman Wollitz states there were three from the Hilliard Volunteer Fire Department at the fire in Bryceville.

Councilman Michaels states he will talk to Parks & Recreation Director Whittenburg about the parks.

Council Pro Tem Pickett Asks if the North Oxford Ball Park sign has been put back up at the park and states that he will find out when the sign will be back up.

Mayor Beasley asks Town Clerk Lisa Purvis to take a Tally on the Tallahassee Trip. Further states he will be painting at the VFW Post 10095 for their Painting with the Stars event.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg (at Soccer practice)

Town Clerk Lisa Purvis explains the trip to Tallahassee to Assistant Public Works Director Cory Hobbs.

ATTORNEY NORBERG

No comment.

ADJOURNMENT

Motion made to adjourn at 7:48 p.m.

Motion made by Councilman Michaels, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor



AG-PRO COMPANIES

2520 CR 220
Middleburg, FL 32068
Phone: (904) 272-2272
Fax: (904) 272-2275



ITEM-10

JOHN DEERE

Ship to: IN STORE PICKUP

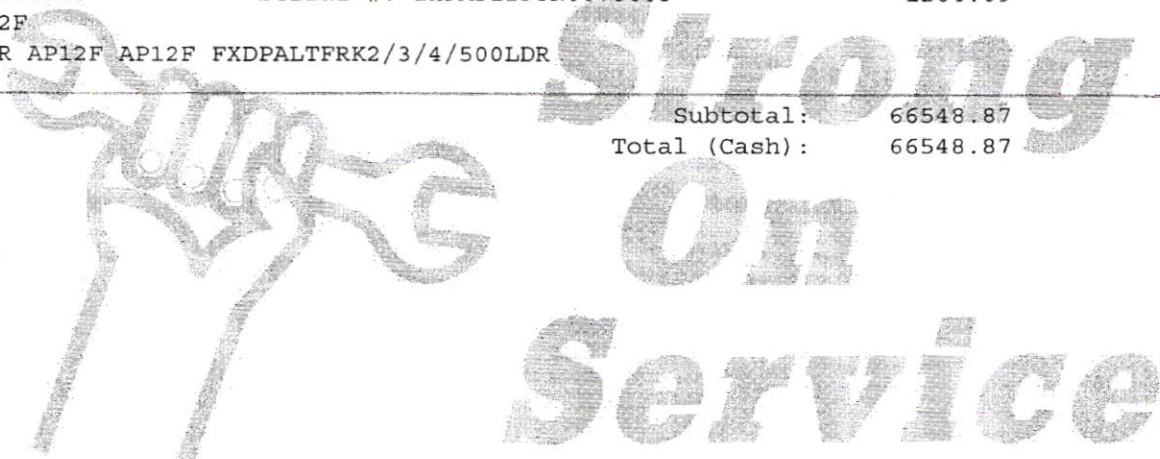
Invoice to: TOWN OF HILLIARD
P.O. BOX 249
HILLIARD FL
HILLIARD FL 32046

Branch		
08 - MIDDLEBURG, FL		
Date	Time	Page
04/25/2023	12:38:54 (O)	1
Account No.	Phone No.	Invoice No.
HILLI0005	9048453555	E25228
Ship Via	Purchase Order	
	20221104-02CH	
59-6018372		
COREY A HYSKELL	Salesperson	
	80B	

EQUIPMENT INVOICE / PURCHASE ORDER

Description	Amount
Thank you for your business. Please like us on Facebook! @ Ag-Pro Middleburg	
Stock #: 08039019 Serial #: 1LV4052RKPN406859 48192.59	
New JD 4052R 4052R CAB TRACTOR	
Stock #: 08038322 Serial #: 1XFSW21XPN0220002 12439.21	
New JD SW21 New JOHN DEERE SW21 SW2172 HYD BROOM	
Stock #: 08038632 Serial #: 1XFAV20HKP0006530 2030.18	
New FR AV20H New FRONTIER AV20H AV20H-60" ROOTGRPL 300CX/400	
Stock #: 08038367 Serial #: 1XFLP21XJN0000623 2622.80	
New JD LP1207 New JOHN DEERE LP1207 LP2184 LAND PLANES	
Stock #: 08038263 Serial #: 1XFAP12FJN0078603 1264.09	
New FR AP12F New FRONTIER AP12F AP12F FXDPALTRK2/3/4/500LDR	

Subtotal: 66548.87
Total (Cash): 66548.87



Net due 10th of month following purchase if charged to in-house account. In the event of non-payment of all or any part of the amount due on this invoice, purchaser must pay all collection costs, including but not limited to legal fees and costs incurred by seller in any applicable proceedings.

Return Policy: All returns must be returned within 30 days from the date of the invoice in new, saleable condition and in the unopened original packaging. Proof of purchase is required. Returns are only eligible for an in-store credit and are subject to a 20% restocking fee. All electrical parts, paints, chemicals, and special ordered items with associated freight are nonreturnable.

ACCEPTED BY CUSTOMER [Signature]

DATE 4/25/2023