

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, SEPTEMBER 16, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

PUBLIC HEARING

ITEM-1

Open Public Hearing on Ordinance No. 2021-07

An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation concerning the Ad Valorem Tax Millage Rate for the 2021-2022 Year for the Town of Hilliard, Florida; advising the Nassau County Property Appraiser of the "Rolled Back Rate" and of the final adopted millage rate; providing an effective date.

Town Attorney Waugh

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-07

**Town Council to take action on Ordinance No. 2021-07.
Set Final Public Hearing on Ordinance No. 2021-07 for Monday, October 4,
2021 at 7:00 p.m.**

ITEM-2

**Open Public Hearing on Ordinance No. 2021-08
An Ordinance of the Town Council of the Town of Hilliard, Florida, A
Municipal Corporation estimating income, appropriating funds and
adopting a budget for the 2021-2022 Fiscal Year for the Town of Hilliard;
providing an effective date.
*Town Attorney Waugh***

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-08

**Town Council to take action on Ordinance No. 2021-08.
Set Final Public Hearing on Ordinance No. 2021-08 for Monday, October 4,
2021 at 7:00 p.m.**

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

ITEM-4

**Resolution No. 2021-21 - Town Council to "RESCIND" action taken on August
19, 2021 to adopt Resolution No. 2021-21 approving FDOT Amended PTGA
offer.**

**A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal
Corporation accepting a Florida Department of Transportation offer of a Public
Transportation Amendment to the Public Transportation Grant Agreement and
authorizing and directing the Hilliard Town Council to accept such agreement.
*Town Attorney Waugh***

**Town Council to adopt Resolution No. 2021-21 accepting the Florida Department
of Transportation Amendment to the Public Transportation Grant Agreement for
the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark.
The funding shall be at 100% under the Rural Economic Development Initiative
(REDI) or \$346,441.00 related to eligible project costs.**

Hilliard Airpark Engineer – Bill Prange, AECOM

ITEM-5

**Resolution No. 2021-24
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal
Corporation accepting a Florida Department of Transportation offer of a Public
Transportation Amendment to the Public Transportation Grant Agreement and
authorizing and directing the Hilliard Town Council to accept such agreement.
*Town Attorney Waugh***

Town Council to adopt Resolution No. 2021-24 accepting the Florida Department of Transportation Amendment to the Public Transportation Grant Agreement for the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$252,000.00 related to eligible project costs.

Hilliard Airpark Engineer – Bill Prange, AECOM

ITEM-6

Town Council approval of the Minutes from the September 2, 2021, Regular Meeting.

Town Clerk – Lisa Purvis, MMC

ITEM-7

Town Council approval of Mittauer & Associates, Inc. Payable thru August 27, 2021, Project Name: Oxford Park Drainage Improvements in the amount of \$1,500.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$22,500.00

ITEM-8

Town Council approval of Southeast Pump Specialist. Payable for the Wetland Pump approved at the August 5, 2021, Council Meeting in the amount of \$5,126.38.

CAPITAL FUNDED PURCHASE TOTAL \$5,126.38

ITEM-9

Town Council approval of Sunbelt Rentals Payable for the rental of a By Pass Pump on Fourth Street for a period of 4 weeks in the amount of \$6,345.44. Rental will continue until the Gravity Sewer Pipe Project is in service.

ITEM-10

Town Council approval of AECOM Payable thru September 3, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$2,853.30.

FAA 100% FUNDED PROJECT LUMP SUM AMOUNT \$86,388.00

ITEM-11

Town Council approval of Smart Quality Lawn Care Payable No. 7 thru September 8, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.

MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2021 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 18, 2021
2. Memorial Day	Monday, May 31, 2021
3. Independence Day Monday	Monday, July 5, 2021
4. Labor Day	Monday, September 6, 2021
5. Veterans Day	Thursday, November 11, 2021
6. Thanksgiving Day	Thursday, November 25, 2021
7. Friday after Thanksgiving Day	Friday, November 26, 2021
8. Christmas Eve	Thursday, December 23, 2021
9. Christmas Day	Friday, December 24, 2021
10. New Year's Eve	Thursday, December 30, 2021
11. New Year's Day	Friday, December 31, 2021

ORDINANCE NO. 2021-07

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION CONCERNING THE AD VALOREM TAX MILLAGE RATE FOR THE 2021-2022 YEAR FOR THE TOWN OF HILLIARD, FLORIDA; ADVISING THE NASSAU COUNTY PROPERTY APPRAISER OF THE “ROLLED BACK RATE” AND OF THE FINAL ADOPTED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 200.065, Florida Statutes requires that the Town Council ascertain the “rolled back rate” of millage and propose a millage rate which is necessary to fund the tentative budget for the Town for the 2021-2022 fiscal year; and

WHEREAS, the Nassau County Property Appraiser has certified to the Town Council the preliminary taxable value for the real and personal property situated within the taxing jurisdiction of the Town, which certification was provided on June 25, 2021; and

WHEREAS, Section 200.065, Florida Statutes further requires that the Town Council advise the Property Appraiser of the “rolled back rate”, the final adopted millage rate and public hearing on the rate and the budget within seventy-five (75) days of the certification by the Property Appraiser,

NOW THEREFORE BE IT ORDAINED, by the Hilliard Town Council that this ordinance be passed to include the following:

Section 1. The Nassau County Property Appraiser has duly certified to the Town Council that the preliminary taxable value for the real and personal property in the Town of Hilliard is \$112,918,699. Based upon the above certified taxable values, the Town Council has computed the “rolled back rate”, of millage under Section 200.065 (1), Florida Statutes, at 2.3554 mills.

Section 2. The Town Council has adopted a budget for the Town of Hilliard for the 2020-2021 fiscal year, and a levy of ad valorem taxes sufficient to raise gross receipts of \$290,874., or budgeted receipts of \$290,874. Based upon the certified taxable value stated in Section 1 and upon the budget adopted by the Town Council and as may be amended by the Town Council, the Town Council hereby levies ad valorem taxes upon all taxable real and personal property for the 2021-2022 tax year at the rate of 2.5000 mills, which is a 6.14% increase over the roll back rate of 2.3554.

Section 3. This ordinance shall become effective this _____ day of _____, _____ A.D.

TOWN OF HILLIARD

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

First Public Hearing:	September 16, 2021
First Reading:	September 16, 2021
Publication Date:	September 29, 2021
Final Public Hearing:	October 4, 2021
Second/Final Reading:	October 4, 2021



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

ITEM-1

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : NASSAU
Principal Authority : TOWN OF HILLIARD	Taxing Authority : TOWN OF HILLIARD

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	105,443,677	(1)
2.	Current year taxable value of personal property for operating purposes	\$	9,124,919	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	1,781,000	(3)
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$	116,349,596	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	3,430,897	(5)
6.	Current year adjusted taxable value (Line 4 minus Line 5)	\$	112,918,699	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	106,386,455	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/25/2021 2:23 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy (If prior year millage was adjusted then use adjusted millage from Form DR-422)	2.5000	per \$1,000	(10)
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10, divided by 1,000)	\$	265,966	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value (Sum of either Lines 6c or Line 7a for all DR-420TIF forms)	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)	\$	265,966	(13)
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e for all DR-420TIF forms)	\$	0	(14)
15.	Adjusted current year taxable value (Line 6 minus Line 14)	\$	112,918,699	(15)
16.	Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000)	2.3554	per \$1000	(16)
17.	Current year proposed operating millage rate	2.5000	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000)	\$	290,874	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs**STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms)	\$	265,966	(22)
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)		2.3554 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	\$	274,050	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (The sum of Line 18 from all DR-420 forms)	\$	290,874	(25)
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)		2.5000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, <u>minus 1</u> , multiplied by 100)		6.14 %	(27)

First public budget hearingDate :
9/16/2021Time :
7:00 PM ESTPlace :
TOWN OF HILLIARD, TOWH HALL, COUNCIL CHAMBERS,
15859 W CR 108, HILLIARD, FL 32046

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Electronically Certified by Taxing Authority			7/26/2021 8:16 PM
	Title : LISA PURVIS, TOWN CLERK		Contact Name and Contact Title : LISA PURVIS, TOWN CLERK	
	Mailing Address : 15859 W COUNTY ROAD 108		Physical Address : PO BOX 249	
	City, State, Zip : HILLIARD, FL 32046		Phone Number : 9048453555	Fax Number : 9048451221

Instructions on page 3

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. "Dependent special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

"Independent special district" (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.

ORDINANCE NO. 2021-08**BUDGET FISCAL YEAR 2021-2022**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ESTIMATING INCOME, APPROPRIATING FUNDS AND ADOPTING A BUDGET FOR THE 2021-2022 FISCAL YEAR FOR THE TOWN OF HILLIARD; PROVIDING AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED, by the Hilliard Town Council that the following is established as the Budget for the said Town for the fiscal year 2021-2022 (October 1, 2021 through September 30, 2022), and is established as the estimated projected income and the appropriation of funds for said fiscal year.

Adopted this _____ day of _____, _____ by the Hilliard Town Council, Hilliard, Florida.

TOWN OF HILLIARD

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

First Public Hearing:	September 16, 2021
First Reading:	September 16, 2021
Publication Date:	September 29, 2021
Final Public Hearing:	October 4, 2021
Second/Final Reading:	October 4, 2021

BUDGET SUMMARY
TOWN OF HILLIARD - FISCAL YEAR 2021-2022

ITEM-2

	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECT FUND	ENTERPRISE FUND	TOTAL BUDGET
ESTIMATED REVENUES:					
CASH CARRIED FORWARD	\$201,272		\$792,225	\$167,920	\$1,161,417
Taxes:					
Ad Valorem Taxes 2.5000	\$290,874				\$290,874
Sales and Use Taxes	\$104,500				\$104,500
Charges for Services	\$220,070			\$967,400	\$1,187,470
State Shared Revenue	\$455,124	\$186,087	\$466,606		\$1,107,817
Licenses & Permits	\$115,000				\$115,000
Fees & Penalties	\$2,000			\$99,800	\$101,800
Franchise Fees	\$200,000				\$200,000
Interest Earned/Other	\$45,860		\$1,000	\$21,990	\$68,850
TOTAL ESTIMATED REVENUE	<u>\$1,634,700</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$1,257,110</u>	<u>\$4,337,728</u>
Grants/Reimbursements	\$1,955,555	\$0	\$0	\$687,050	\$2,642,605
Transfers In:	\$1,181,796	\$0	\$0	\$793,531	\$1,975,327
TOTAL ESTIMATED REVENUES AND FUND TRANSFERS	<u>\$4,772,051</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$2,737,691</u>	<u>\$8,955,660</u>
EXPENDITURES/EXPENSES:					
General Government	\$723,824				\$723,824
Public Safety	\$130,491				\$130,491
Physical Environment				\$2,645,691	\$2,645,691
Transportation	\$2,154,254				\$2,154,254
Debt Services					
Human Services	\$20,000				\$20,000
Culture/Recreation	\$1,017,986				\$1,017,986
TOTAL EXPENDITURES/EXPENSES	<u>\$4,046,555</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,645,691</u>	<u>\$6,692,246</u>
Reserves	\$0	\$186,087	\$0	\$92,000	\$278,087
Transfers Out:	\$725,496	\$0	\$1,259,831	\$0	\$1,985,327
TOTAL APPROPRIATED EXPENDITURES, FUND TRANSFERS AND RESERVES	<u>\$4,772,051</u>	<u>\$186,087</u>	<u>\$1,259,831</u>	<u>\$2,737,691</u>	<u>\$8,955,660</u>
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.					

RESOLUTION NO. 2021-21

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ACCEPTING A FLORIDA DEPARTMENT OF TRANSPORTATION OFFER OF A PUBLIC TRANSPORTATION AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT AND AUTHORIZING AND DIRECTING THE HILLIARD TOWN COUNCIL TO ACCEPT SUCH AGREEMENT.

WHEREAS, the Town of Hilliard, and the State of Florida Department of Transportation (FDOT) has determined it to be in their mutual interest to facilitate the development of the herein described project at the Hilliard Airpark, to wit:

**HILLIARD AIRPARK DESIGN & CONSTRUCT HANGAR & HANGAR
REHABILITATION**

FDOT F.P. NUMBER 431303-1-94-21

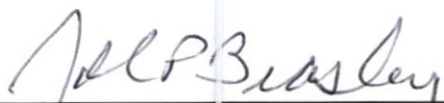
WHEREAS, the State of Florida Department of Transportation and the Town of Hilliard have agreed to joint funding for the project; and the FDOT portion of which shall be at One Hundred Percent (100%) under the Rural Economic Development Initiative (REDI) or \$346,441.00 related to eligible project costs; and

WHEREAS, both parties now wish to formalize the arrangement in the form of An Amendment to the Public Transportation Grant Agreement (PTGA). This amendment replaces the language in Section 17(i) of the Agreement related to Design Services and Construction Engineering and Inspection Services. This amendment also increases the Department's participation by \$165,381.00 in additional funds.

NOW THEREFORE, be it resolved, as follows:

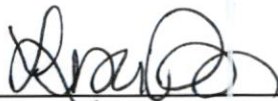
1. The Town of Hilliard confirms its desire to enter into an Amendment to the Public Transportation Grant Agreement with the State of Florida Department of Transportation; and
2. Local project funds will initially be available for the project equating to One Hundred Percent (100%) under the Rural Economic Development initiative (REDI) or \$346,441.00 in facilitating the project; and
3. The Council President John P. Beasley, Town Clerk Lisa Purvis, and Mayor Floyd L. Vanzant, are hereby authorized to execute this Resolution on behalf of the Town of Hilliard; and
4. The Council President, Town Clerk and Mayor, of the Town of Hilliard, John P. Beasley, Lisa Purvis and Floyd L. Vanzant, are herein specifically authorized to enter and sign such documents as may be necessary, including the referenced Public Transportation Grant Agreement, future modifications, time extensions, and project scope changes with the State of Florida Department of Transportation.

ADOPTED this 19th day of August, 2021, by the Hilliard
Town Council, Hilliard, Florida.



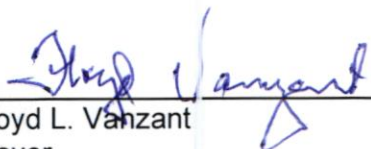
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor

RESOLUTION NO. 2021-24

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ACCEPTING A FLORIDA DEPARTMENT OF TRANSPORTATION OFFER OF A PUBLIC TRANSPORTATION AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT AND AUTHORIZING AND DIRECTING THE HILLIARD TOWN COUNCIL TO ACCEPT SUCH AGREEMENT.

WHEREAS, the Town of Hilliard, and the State of Florida Department of Transportation (FDOT) has determined it to be in their mutual interest to facilitate the development of the herein described project at the Hilliard Airpark, to wit:

**HILLIARD AIRPARK DESIGN & CONSTRUCT HANGAR & HANGAR
REHABILITATION**

FDOT F.P. NUMBER 431303-1-94-21

WHEREAS, the State of Florida Department of Transportation and the Town of Hilliard have agreed to joint funding for the project; and the FDOT portion of which shall be at One Hundred Percent (100%) under the Rural Economic Development Initiative (REDI) or \$252,000.00 related to eligible project costs; and

WHEREAS, both parties now wish to formalize the arrangement in the form of An Amendment to the Public Transportation Grant Agreement (PTGA). This amendment replaces the language in Section 17(i) of the Agreement related to Design Services and Construction Engineering and Inspection Services. This amendment also increases the Department's participation by \$50,000.00 in additional funds.

NOW THEREFORE, be it resolved, as follows:

1. The Town of Hilliard confirms its desire to enter into an Amendment to the Public Transportation Grant Agreement with the State of Florida Department of Transportation; and
2. Local project funds will initially be available for the project equating to One Hundred Percent (100%) under the Rural Economic Development initiative (REDI) or \$252,000.00 in facilitating the project; and
3. The Council President John P. Beasley, Town Clerk Lisa Purvis, and Mayor Floyd L. Vanzant, are hereby authorized to execute this Resolution on behalf of the Town of Hilliard; and
4. The Council President, Town Clerk and Mayor, of the Town of Hilliard, John P. Beasley, Lisa Purvis and Floyd L. Vanzant, are herein specifically authorized to enter and sign such documents as may be necessary, including the referenced Public Transportation Grant Agreement, future modifications, time extensions, and project scope changes with the State of Florida Department of Transportation.

ADOPTED this _____, day of _____, _____, by the Hilliard
Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

Financial Project Number(s): (item-segment-phase-sequence)	Fund(s):	DPTO	FLAIR Category:	088719
431303-1-94-22	Work Activity Code/Function:	215	Object Code:	751000
	Federal Number/Federal Award		Org. Code:	55022020228
	Identification Number (FAIN) – Transit only:		Vendor Number:	VF596018372005
Contract Number: G1V69	Federal Award Date:		Amendment No.:	1
CFDA Number: N/A	Agency DUNS Number:			
CFDA Title: N/A				
CSFA Number: 55.004				
CSFA Title: Aviation Grant Program				

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 725-000-03
 STRATEGIC
 DEVELOPMENT
 OGC 11/19

- ☒ Exhibit B: Schedule of Financial Assistance
 — *Exhibit B1: Deferred Reimbursement Financial Provisions
 — *Exhibit B2: Advance Payment Financial Provisions
 — *Exhibit C: Terms and Conditions of Construction
☒ Exhibit D: Agency Resolution
 — Exhibit E: Program Specific Terms and Conditions
 — Exhibit F: Contract Payment Requirements
☒ *Exhibit G: Financial Assistance (Single Audit Act)
 — *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
 — *Additional Exhibit(s):

4. Project Cost.

The estimated total cost of the Project is ☒ increased/ ☐ decreased by \$50,000 bringing the revised total cost of the project to \$252,000.

The Department's participation is ☒ increased/ ☐ decreased by \$50,000. The Department agrees to participate in the Project cost up to the maximum amount of \$252,000, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Town of Hilliard

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
 Name: John P. Beasley
 Title: Council President

By: _____
 Name: James M. Knight, P.E.
 Title: Urban Planning and Modal Administrator

ATTEST:

 Lisa Purvis, Town Clerk

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: _____

APPROVED:

 Floyd L. Vanzant, Mayor

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-
STRA
DEVELOPMENT
OGC 02/20

ITEM-5

EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Design and construct Box Hangar & Rehabilitate existing hangars & FBO Building

B. Project Location (limits, city, county, map): Hilliard Airpark/Hilliard, FL/Nassau

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): Construct New Box Hangar & Rehab of existing Hangars/FBO Building: As required by 215.971, F.S., this scope of work includes but is not limited to consultant and design fees, survey and geotechnical costs, permitting, construction inspection and material testing costs, mobilization and demobilization, maintenance of traffic, erosion control, demolition, pavement (access roadways, parking lots, and sidewalks), drainage, utilities, primary and back-up power supplies, building (foundation, structure, roof, MEP, drainage, and fire prevention and protection), pavement marking, lighting and signage, fencing and gates, landscaping (including outdoor lighting), and indoor/outdoor security systems, including all materials, equipment, labor, and incidentals required to complete the box hangar project. The Sponsor will comply with Aviation Program Assurances.

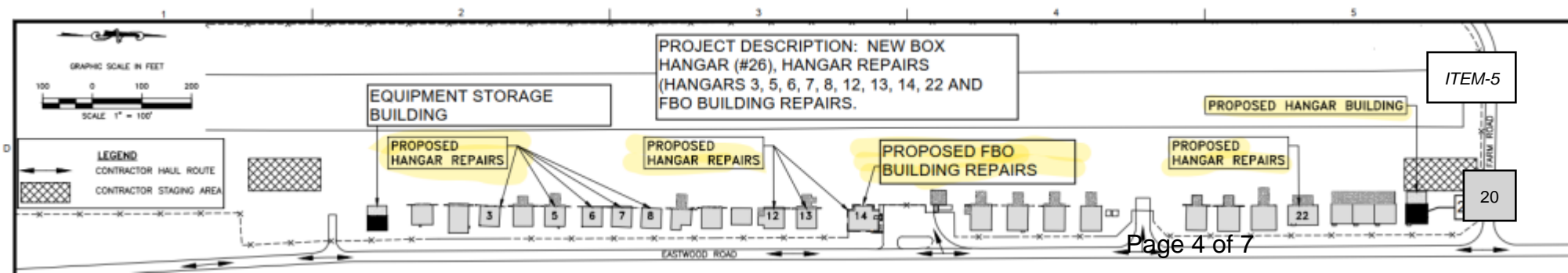
D. Deliverable(s): Design and construct Box Hangar & Rehabilitate existing hangars & FBO Building

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to): Travel

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-
STRA
DEVELOPMENT
OGC 02/20

ITEM-5

EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT
CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
431303-1-94-22	DPTO	088719	2021	751000	55.004	Aviation Grant Program	\$202,000.00
431303-1-94-22	DPTO	088719	2022	751000	55.004	Aviation Grant Program	\$50,000.00
Total Financial Assistance							\$252,000

B. Estimate of Project Costs by Grant Phase:

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Environmental/Design/Construction	\$252,000.00	\$0.00	\$0.00	\$252,000.00	100.00	0.00	0.00
Capital Equipment/ Preventative Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Totals	\$252,000.00	\$0.00	\$0.00	\$252,000.00			

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Donna Whitney

Department Grant Manager Name

Signature

Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-
STRA
DEVELOPMENT
OGC 02/20

ITEM-5

EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-
STRA
DEVELOPMENT
OGC 02/20

ITEM-5

EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation

State Project Title: Aviation Grant Program

CSFA Number: 55.004

***Award Amount:** \$252,000

*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.004 are provided at:
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 02, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Council President John Beasley
Councilman Lee Pickett
Councilman Jared Wollitz

ABSENT

Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

Christina Morgan, 37246 West Third Street, Hilliard, Florida, would like to have the Town Code Section 62.358(b)(3) changed to allow roosters and remove the requirement for permits and surveys. States that she is also interested in becoming a Member of the Planning & Zoning Board and would like to know how she needs to go about doing so.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Town Clerk Lisa Purvis requests to add ITEM-10 Town Council approval to fill vacant Administrative Assistant position in the Town Hall Office.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-2 Town Council to decide if they are interested in purchasing 37059 Pecan Street property consisting of 3,780SF multipurpose venue with adjacent three parcels, being offered by owners Gerald & Daphne Guynn.

Lisa Purvis, MMC – Town Clerk

Jennifer Mezera with Exit Real Estate Gallery, 865 Hibernia Road, Suite 109, Fleming Island, Florida explains the benefit to the Town to own the Pecan Street property consisting of 3,780SF multipurpose venue and 3 added parcels at the reduced price of \$410,000.00. Council President Beasley asks if other builders have been asked about buying the property, Ms. Mezera states no that the Guynn's wanted to offer the property first to the Town. Councilman Pickett does not feel it would be a good fit for the Town at this time. No decision is made.

ITEM-3 Town Council approval to authorize Mayor Floyd L. Vanzant to sign the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Agreement.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Pickett, Seconded by Council President Beasley.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-4 Resolution No. 2021-22

A Resolution of The Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending Resolution No. 2020-10, changing the Schedule of Fees for Streets, Sidewalks and Other Public Places; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-22 amending the Schedule of Fees by increasing the cost of culverts installed by the Town and by the Town and Owner based on increased cost to the Town of Hilliard.

Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-5 Resolution No. 2021-23

A Resolution of The Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending Resolution No. 2020-08, amending Water and Sewer Usage Rates; for the Town of Hilliard; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-23 amending Water and Sewer Usage Rates increasing rates 1.08% based on the Municipal Cost Index ("MCI") published by the American City & County Magazine as stated in the Town Code Chapter 58 Utilities Sec. 58-86 Annual rate increases tied to inflation.

Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-6 Town Council approval of AECOM Payable thru July 30, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$2,853.30.
FAA 100% FUNDED PROJECT LUMP SUM CONTRACT AMOUNT \$86,388.00

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-7 Town Council approval of CPE Coastal Pump & Equipment, Inc. Payable for the Main Lift Station Pump approved at the August 5, 2021, Council Meeting in the amount of \$5,484.74.
CAPITAL FUNDED PURCHASE TOTAL \$5,702.55

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-8 Town Council approval of Smart Quality Lawn Care Payable No. 6 thru August 25, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett
Voting Nay: Councilman Wollitz

- ITEM-9 Town Council approval of the Minutes from the August 19, 2021, Public Hearing & Regular Meeting.
Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ADDED ITEMS

- ITEM-10 Town Council approval to hire Hannah Nicks Bray for an introductory probationary period of employment as Administrative Assistant in the Town Hall Office at \$17.00 per hour.
Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ADDITIONAL COMMENTS

PUBLIC

No public comments.

MAYOR & TOWN COUNCIL

Mayor Vanzant, announces the upcoming September & October Meetings:

September Meeting:

Tuesday, 09/14/2021 @ 6PM	Workshop (ROW)
Thursday, 09/16/2021 @ 6PM	Workshop (Budget)
Thursday, 09/16/2021 @ 7PM	Public Hearing & Regular Meeting

October Meeting:

Thursday, 10/07/2021 @ 7PM	Regular Meeting
Thursday, 10/21/2021 @ 6PM	Regular Meeting

Council President Beasley, comments that the County Commissioners did approve his new appointment with the Amelia Island Tourist Board.

ADMINISTRATIVE STAFF

Present:

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe
Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

Town Attorney, Christian Waugh, advises he will be attending the Planning & Zoning & Town Council Joint Workshop on September 14, 2021, at 6:00 p.m. via Zoom. He also advises that the Hern's counsel is still out with an emergency and hopes to have an update by next meeting.

ADJOURNMENT

Motion to adjourn at 7:40 pm

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

Approved this _____ day of _____, _____ by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor

MITTAUER &
ASSOCIATES, INC.
580-1 WELLS ROAD
ORANGE PARK, FL 32073
904-278-0030



Invoice 21396

ITEM-7

BILL TO

Town of Hilliard
P.O. Box 249
Hilliard, FL 32046
Attn: Lisa Purvis

DATE
08/31/2021

PLEASE PAY
\$1,500.00

DUE DATE
09/20/2021

M&A PROJECT NO.

9610-47-1

DESCRIPTION

AMOUNT

OXFORD PARK DRAINAGE IMPROVEMENTS
TOWN OF HILLIARD, FLORIDA

Engineering services concerning the Oxford Park Drainage Improvements project for the Town of Hilliard including completion of engineering design services during the period June 26, 2021 through August 27, 2021.

LUMP SUM CONTRACT AMOUNT (Items A-D): \$22,500.00

- Item A. Engineering Design Services, \$15,000 (100% complete)
- Item B. Geotechnical Investigation, \$3,000 (100% complete)
- Item C. Permitting, \$3,500 (100% complete)
- Item D. Construction Bidding Services, \$1,000 (100% complete)
- Item E. Construction Administration, \$0 (To be provided by Town)
- Item F. Resident Observation, \$0 (To be provided by Town)

AMOUNT PREVIOUSLY INVOICED: \$21,000.00

Amount Earned This Period

1,500.00

Thank you for your business.

TOTAL DUE

\$1,500.00

THANK YOU.



Invoice

ITEM-8

#INV-019136

8/26/2021

Southeast Pump Specialist Inc
1864 Tobacco Rd.
Augusta GA 30906
United States

Bill To

Town of Hilliard
PO Box 249
Hilliard FL 32046
United States

Ship To

Town of Hilliard
15859 CR108
Hilliard FL 32046
United States

TOTAL

\$5,126.38

Due Date: 9/25/2021

Terms	Due Date	PO #	Ship Date	Sales Rep	Shipping Method & Tracking #
Net 30	9/25/2021	072221-01RR	8/26/2021	John Scott Taylor	

Qty	Back Ordered	Customer Part #	Item	Unit Price	Amount
1	0		SN06SA-103-STD SN06SA-103-STD - Summit SN06A super T rotating assembly, standard materials.	\$2,590.00	\$2,590.00
1	0		SN06A-261-NEO SN06A-261-NEO Summit SN06A Flapper valve assembly	\$139.00	\$139.00
1	0		SN06A-205-STEEL Summit SN06A wear plate. Carbon steel material. p/n SN06A-205-STEEL	\$159.00	\$159.00
1	0		11402G 19370 11402G 19370 GASKET	\$15.38	\$15.38
1	0		25152-453 25152-453 O-Ring LP Pump Gorman-Rupp	\$23.00	\$23.00
1	0		Service Repair Labor - Standard Labor and Materials to Install wear plate, installation, and laser align motor to pump	\$125.00	\$2,200.00
1	0		Service Repair Labor - Standard Labor and Materials to remove rags from behind the impeller on a separate 10" self-priming pump, while onsite for the above pump repair. Price includes removal of the rotating assembly, removal of rags, installation, and laser align motor to pump	\$125.00	\$0.00
20	0		Service Repair Labor - Standard Hours	\$125.00	\$0.00
6	0		Service Repair Labor - Overtime Hours	\$187.50	\$0.00

Phone #
706-772-2030

Fax #
706-772-2037

Website and Email
www.sepump.net
accounting@sepump.net



INV-019136

1 of 2

30



Invoice

ITEM-8

#INV-019136

8/26/2021

Subtotal	\$5,126.38
Shipping Cost	\$0.00
Tax Total (%)	\$0.00
Total	\$5,126.38

Customer Remarks

Phone #
706-772-2030

Fax #
706-772-2037

Website and Email
www.sepump.net
accounting@sepump.net



INV-019136



INVOICE
SEND ALL PAYMENTS TO:
 SUNBELT RENTALS, INC.
 PO BOX 409211
 ATLANTA, GA 30384-9211

INVOICE NO.	116395572	ITEM-9
ACCOUNT NO.	428360	
INVOICE DATE	8/23/21	
PAGE	1 of 1	

INVOICE TO

1oz - 1409 - 1585
 TOWN OF HILLIARD
 PO BOX 249
 HILLIARD FL 32046-0249

JOB ADDRESS

BYPASS JOB
 W 4TH STREET
 HILLIARD, FL 32046

904-813-1296

RECEIVED
 SEP - 2 2021
 TOWN OF HILLIARD

RECEIVED BY	CONTRACT NO.
ROWE, RICHARD	116395572
PURCHASE ORDER NO.	
TBD	
JOB NO.	
1 - BYPASS JOB	
BRANCH	
NORTH FLORIDA PUMP SOLUTIONS 2505 IMESON RD JACKSONVILLE, FL 32220 2459 904-701-5905	

QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	4X4X10 SOLIDS VAC 49HP QF CONTR PUMP 10251751 Make: ATLAS COPC Model: PAS100HFT4FSUNB Ser #: HOP065510 HR OUT: 736.700 HR IN: TOTAL: 736.700	160.00		500.00	1300.00	1300.00
1.00	REMOTE MONITOR XR50 4G 12VDC 1092675 Make: BOOTH Model: XR50EN12 Ser #: 31584	100.00		255.00	300.00	300.00
1.00	4X20 ORANGE/CLEAR SUC BAUER HOSE	26.00		64.00	175.00	175.00
18.00	6X50 LAYFLAT NITRILE DIS BAUER HOSE In lieu of 4" hose. **rates are for 4" hose**	21.00		56.00	160.00	2880.00
1.00	4X6 INCREASER CONC BAUER F X M For discharge side					N/C
1.00	4" STRAINER	5.00	12.00	36.00	36.00	36.00
1.00	FLOAT SWITCH	14.00	36.00	100.00	100.00	100.00
	Rental Sub-total:					4791.00

SALES ITEMS:

Qty	Item number	Unit	Price	
1	DLPKSRCHG	EA	64.000	64.00
1	TRANSPORTATION SURCHARGE			
1	ENVIRONMENTAL	EA	29.850	29.85
1	ENVIRONMENTAL/HAZMAT FEE 2133XXX0000			
1	RENTAL PROTECTION PLAN	EA		718.65

SALES ITEMS:

Qty	Item number	Unit	Price	
	DELIVERY CHARGE			200.00
	PICKUP CHARGE			200.00
	BILLED FOR FOUR WEEKS 8/06/21 THRU 9/02/21.			

Signature 9721

Equipment. Service. Guaranteed.

REMIT TO:

SUNBELT RENTALS, INC.
 PO BOX 409211
 ATLANTA, GA 30384-9211

NET DUE UPON RECEIPT

Invoices not paid within 30 days may be subject
 to a 1-1/2% per month charge.

SUBTOTAL	6,003.50
SALES TAX	341.94
INVOICE TOTAL	6,345.44

4 WEEK BILL

Check Payment to:
AECOM Technical Services, Inc.
An AECOM Company
1178 Paysphere Circle
Chicago, IL 60674

ACH Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
Account Number 5800937020
ABA Number 071000039

Wire Transfer Payment to:
AECOM Technical Services, Inc.
An AECOM Company
Bank of America
New York, NY 10001
Account Number 5800937020
ABA Number 026009593
SWIFT CODE BOFAUS3N



7650 West Courtney Campbell Causeway, Tampa, FL 33607-1462
Tel: 813-286-1711
Fax: 813-287-8591

Federal Tax ID No. 95-2661922

ATTN : Lisa Purvis
TOWN OF HILLIARD
15859 West County Road 108
Hilliard, FL 32046
United States

Invoice Date: 08-SEP-21
Invoice Number: 2000536984

Agreement Number: 60664394
Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60664394 Project Name : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark
Bill Through Date : 31-JUL-21 - 03-SEP-21
Bill Prange

Phase Lump Sum

Task Number	Description	Percent		Earned	Previous	Current
		Fee	Complete			
01	AECOM Lbr	57,066.00	10.00%	5,706.60	2,853.30	2,853.30
02	RPR Lbr	24,336.00	0.00%	0.00	0.00	0.00
03	Expenses	4,986.00	0.00%	0.00	0.00	0.00

Total Phase Lump Sum: 2,853.30

Project Total : O1J - Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone & PAPIs at Hilliard Airpark 2,853.30

Invoice Summaries

Total Current Amount : 2,853.30
Retention Amount : 0.00
Pre-Tax Amount : 2,853.30
Tax Amount : 0.00

Total Invoice Amount : 2,853.30

Billing Summaries

Billing Summary	Current	Prior	Total	Total Fee	Percent Complete
Billings	2,853.30	2,853.30	5,706.60	86,388.00	6.61
Tax	0.00	0.00	0.00		
Billing Total :	2,853.30	2,853.30	5,706.60		

Dawn Carroll

From: Smart Quality Lawn Care <smartlawns0815@yahoo.com>
Sent: Wednesday, September 8, 2021 5:33 PM
To: Dawn Carroll
Subject: Town of Hilliard Mow#7

Smart Quality Lawn Care
2021
Richard (904)428-4130
Wandella (904)924-5257

Invoice #MOW7

September 08,

To: Town of Hilliard, FL 32046

Scope of Work

Mow, weed eat and blow off all right of ways for the Town of Hilliard.


Dates: August 26, 2021- September 08, 2021

Total due \$5,500.00

If you have any questions please call Wandella (904) 924-5257.

Thank You for Your Business

Sincerely,
Richard Smart


9/9/21