

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Cory Hobbs, Interim Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, SEPTEMBER 19, 2024, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Dallis Hunter  
Councilman Joe Michaels

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or deletions from the Agenda.

ITEM-2 Town Council to approve the Grant Administration Services Contract from Fred Fox Enterprises, Inc. for the FDEM Hurricane/Community Shelter Grant # F0122 Project in the amount of \$189,900.00.

***Lisa Purvis, MMC – Town Clerk***

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-3 Town Council approval to adopt Resolution No. 2024-15, authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida Fiscal Year 2025-2026. For the Oxford Street Park Phase V.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-4 Town Council approval to adopt Resolution No. 2024-16, authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida Fiscal Year 2025-2026. For the Town Hall Park Phase II.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-5 Town Council approval of the capital expenditure for the Old Town Hall & Volunteer Fire Department Generator Project, from Miller Electric Company in the amount of \$35,694.03.  
**Cory Hobbs – Interim Public Works Director**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council approval of a 3% increase to Mr. Bryan Higginbotham's agreement with the Town of Hilliard for Building Official, Building Inspection, and Plan Review Services.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council approval of the Minutes for the August 26, 2024, Workshop, the September 5, 2024, Public Hearing & Regular Meeting, and the September 10, 2024, Workshop.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Michaels, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of AECOM Technical Services, Inc., Payable through August 30, 2024, Project Name: Environmental Assessment in the amount of \$8,250.00.  
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$55,000**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

#### **ADDITIONAL COMMENTS**

##### **PUBLIC**

**Robin Smith with North Florida Professional Services, Inc.**, states that his company has submitted a Request for Proposal and Request for Qualifications on the Hurricane Shelter grant. Although they did not rank the highest, he wanted to still come up and introduce himself to the Council to let everyone know if in the future they can be of service they would be grateful for the opportunity.

##### **MAYOR & TOWN COUNCIL**

**Councilman Wollitz** congratulates Myra Cockerham on her retirement from the Town. He continues stating he had the opportunity to work with Mr. and Mrs. Cockerham in 1999, as they ran the Hilliard Volunteer Fire Department, and it created a friendship that has lasted.

**Council Pro Tem Pickett** adds that the Town will miss her and that he too served on the Hilliard Volunteer Fire Department with Myra and her husband Jerry.

**Council President Sims** also states the Town will miss her.

**Mayor Beasley** emphasizes that Mrs. Cockerham will be missed at Town Hall.

He invites everyone to join us at the Hilliard Harvest Festival, which is Saturday, September 28, 2024.

On September 26, 2024, there is a Prayer Breakfast that was planned by the Westside Business Leaders, and he urges all who were invited to attend.

##### **ADMINISTRATIVE STAFF**

###### **PRESENT:**

Town Clerk, Lisa Purvis  
Interim Public Works Director, Cory Hobbs  
Parks & Recreation Director, Gabe Whittenburg

No comments.

##### **TOWN ATTORNEY**

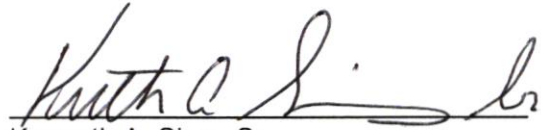
**Town Attorney Waugh**, states that it has always been a pleasure working with Mrs. Cockerham.

#### **ADJOURNMENT**

Motion to adjourn at 7:18 p.m.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman  
Hunter, Councilman Michaels

Approved this 3<sup>RD</sup> day of October, 2024 by the Hilliard Town Council,  
Hilliard, Florida.



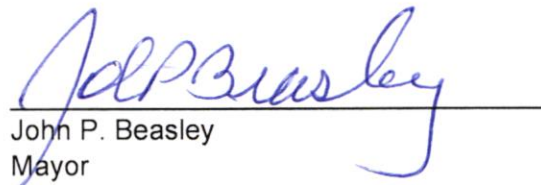
Kenneth A. Sims, Sr.  
Council President

ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:



John P. Beasley  
Mayor