

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, NOVEMBER 17, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Brittany Newsome, 23796 Family Lane, Hilliard, states she is concerned that there are too many trees being removed for the park next to Town Hall.

Douglas Conkey, Intergovernmental Coordinator for St. Johns River Water Management District, informs the Town of funding opportunities.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-11 Town Council to set a Special Meeting prior to November 30, 2022, to adopt the Amended Budget for Fiscal Year 2021-2022.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-12 Town Council to discuss trees at Town Hall Park.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard. ***Christian Waugh - Town Attorney***

Motion to table item until asked to be put back on the agenda.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council to set additional Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations. ***Janis K. Fleet, AICP - Land Use Administrator***

Motion to table item until the December 1, 2022, Town Council Regular Meeting.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-4 Town Council approval of Capital Budgeted purchase of the turkey replacement of Cloth and Actuator Replacement for One (4) Disk Filter from Aqua-Aerobic Systems. Inc. in the amount of \$25,808.23. ***Cory Hobbs – Assistant Public Works Director***

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council approval of the Minutes from the November 3, 2022, Joint Workshop, the November 3, 2022, Regular Meeting, and the November 8, 2022, Joint Workshop. ***Lisa Purvis, MMC - Town Clerk***

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-6 Town Council approval of AECOM, Payable through October 28, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark, in the amount of \$15,562.20.
FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$86,388.00

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council approval of Nassau County Public Library System Donation for Fiscal Year 2022-2023, to Friends of the Hilliard Branch Library in the amount of \$8,000.00.
BUDGETED DONATION FROM GENERAL FUND TO CULTURE AND RECREATION

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of Nassau County Council on Aging Donation for Fiscal Year 2022-2023, to assist Seniors in Hilliard with their Water and Sewer Bills in the amount of \$10,000.00.
BUDGETED DONATION FROM WATER AND SEWER PENALTY FEES COLLECTED

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Town Council approval of Mittauer & Associates, Inc., Final Payable through October 28, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$3,915.00.
DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT MATCH LUMP SUM CONTRACT \$105,700.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-10 Town Council approval of D.B. Civil Construction, Final Payable through August 25, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$75,643.94.
DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT MATCH LUMP SUM CONTRACT \$719,539.42 (106,239.42 TOWN MATCH)

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman
Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

ITEM-11 Town Council to set a Special Meeting for Tuesday, November 29, 2022, at 6:00 p.m. to adopt the Amended Budget for Fiscal Year 2021-2022

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman
Pickett, Councilman Wollitz, Councilwoman Bishop

Following Discussion, motion is made to change Special Meeting from 6:00 p.m.
to 5:30 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman
Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-12 Town Council to discuss trees at Town Hall Park.

Motion is made to set a Walking Workshop on Tuesday, November 29, 2022, at
5:00 p.m. to look at and discuss the trees.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman
Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Brittany Newsome, 23796 Family Lane, Hilliard, thanks the Town Council for taking what
she said regarding the trees into consideration.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

November Meetings:

Tuesday, 11-29-2022	@ 5PM	Workshop (Town Hall Park Trees)
Tuesday, 11-29-2022	@ 530PM	Special Meeting (Amend Budget FY 2021/22)

December Meetings:

Thursday, 12-01-2022	@ 7PM	Regular Meeting
Thursday, 12-15-2022	@ 7PM	Regular Meeting

Councilwoman Bishop wishes everyone a Happy Thanksgiving.

Council President Beasley reminds everyone that the Hilliard Flashes Football team will be playing Friday, November 18, 2022, at 7:30 p.m.

Councilman Pickett asks everyone to pray for his son since he will be having surgery.

Councilman Wollitz thanks Marcus Holley again for his donation to help fund the tree lighting at the Life Care Center.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Assistant Public Works Director, Cory Hobbs

Parks & Recreation Director, Gabe Whittenburg

Assistant Public Works Director Cory Hobbs asks when the Council would like the Christmas lights on the telephone poles put up.

Town Council respond that it is okay to start installing the lights now.

Town Clerk Lisa Purvis wishes to discuss the Culvert being installed on Ohio and West Tenth Avenue for Developer Doug Lloyd.

Motion is made to add Culvert Decision as an Emergency Item to Agenda.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM -13 Town Council to discuss culvert issue on Ohio and West Tenth Avenue.

Motion is made to install the culvert pipe and developer Doug Lloyd is to pay the cost of the culvert only, not the cost of installation.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

TOWN ATTORNEY

No comment.

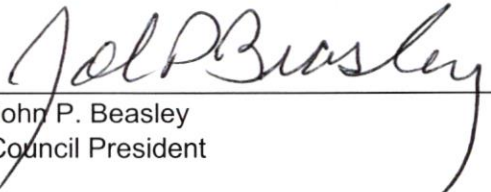
ADJOURNMENT

Motion to adjourn at 7:46 p.m.


Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

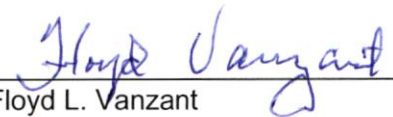
Approved this 15th day of December, 2022 by the Hilliard Town Council, Hilliard, Florida.


John P. Beasley
Council President

ATTEST:


Lisa Purvis
Town Clerk

APPROVED:


Floyd L. Vanzant
Mayor