

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Harold "Skip" Frey, Vice Chair
Charles A. Reed, Board Member
Josetta Lawson, Board Member
Kevin Webb, Board Member

ADMINISTRATIVE STAFF

Lee Anne Wollitz
Land Use Administrator

PLANNING AND ZONING ATTORNEY

Avery Dyen

MINUTES

TUESDAY, MAY 06, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chair Wendy Prather
Vice Chair Harold "Skip" Frey
Planning and Zoning Board Member Charles A. Reed
Planning and Zoning Board Member Josetta Lawson
Planning and Zoning Board Member Kevin Webb

PUBLIC HEARINGS

Public Hearing Open at 7:02PM.

Lee Anne Wollitz, Land Use Administrator- reads agenda Item Report.

Wendy Prather, Chair of the Board calls for Public Comment

No Public wish to comment.

Motion to close Public Hearing at 7:04PM.

Motion made by Vice Chair Frey, Seconded by Planning and Zoning Board Member Webb.

Voting Yea: Chair Prather, Vice Chair Frey, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

- ITEM-1 Planning & Zoning Board recommendation to the Town Council for approval of Ordinance 2025-04, to Amend Chapter 62, Land Development Regulations, Article VII Signs.

Lee Anne Wollitz – Land Use Administrator

Wendy Prather, Chair, asks a question concerning 62-418, and ensuring that no flashing lights can be added to signs.

Kevin Webb, Board Member- asks a question concerning nonconforming signs and how that is determined.

Motion made by Planning and Zoning Board Member Lawson, Seconded by Planning and Zoning Board Member Reed.

Voting Yea: Chair Prather, Vice Chair Frey, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

REGULAR MEETING

- ITEM-2 Additions/Deletions to Agenda

No Additions or Deletions to the Agenda.

- ITEM-3 Planning & Zoning Board approval of Minutes for Regular Meeting held on 04.01.2025.

Motion made by Vice Chair Frey, Seconded by Planning and Zoning Board Member Webb.

Voting Yea: Chair Prather, Vice Chair Frey, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

ADDITIONAL COMMENTS

PUBLIC

No Public Comments.

BOARD MEMBERS

Josetta Lawson, Board Member- asks a question regarding unkept lawns and who to contact with concerns.

Skip Frey, Board Member- asks a question regarding new businesses and when they need to come before the board for site plan approval verses administrative approvals.

LAND USE ADMINISTRATOR

Lee Anne Wollitz, Land Use Administrator, reminds the Board about the Joint Workshop on 05.08.2025 at 6pm.

PLANNING AND ZONING ATTORNEY

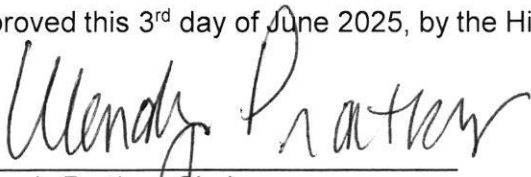
No Comments from P&Z Legal.

ADJOURNMENT

Notion to Adjournment 7:20PM.

Motion made by Vice Chair Frey, Seconded by Planning and Zoning Board Member Webb.
Voting Yea: Chair Prather, Vice Chair Frey, Planning and Zoning Board Member Reed,
Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

Approved this 3rd day of June 2025, by the Hilliard Planning & Zoning Board, Hilliard, Florida

A handwritten signature in black ink, appearing to read "Wendy Prather", written over a horizontal line.

Wendy Prather, Chair
Hilliard Planning & Zoning Board