

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

---

## MINUTES

THURSDAY, JULY 07, 2022, 7:00 PM

---

### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

### PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilwoman Callie Kay Bishop

### ABSENT

Councilman Jared Wollitz

### MAYOR

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

## REGULAR MEETING

ITEM-1      Additions/Deletions to Agenda

Motion made to delete Item-11, due to the Fortiline Waterworks Payable being coded as a Capital Funded Project in error.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

Item-15 Motion to reschedule the Town Council Joint Workshop on July 21, 2022, at 6:00 p.m. regarding the vacating of alleyways.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-2 Town Council to review and accept the Building Officials Quarterly Report for April 1, 2022, through June 30, 2022.

***Bryan Higginbotham, CBO – Building Official***

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-3 Town Council to review and accept the Code Enforcement Officers Quarterly Report for April 1, 2022, through June 30, 2022.

***Del Miley, FACE – Code Enforcement Officer***

**Councilman Pickett** asks if there are people living in the campers that are in the yard at the house across from Jack Rabbit Convenient Store on County Road 108.

**Code Enforcement Officer Miley** advises that he has talked to the home owner and she stated no one was living there, but he would go back to recheck.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-4 Town Council to review and accept the Land Use Administrators Quarterly Report for April 1, 2022, through June 30, 2022.

***Janis K. Fleet, AICP – Land Use Administrator***

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-5 Town Council approval of the Minutes from the May 24, 2022, and June 13, 2022, Joint Workshops and the June 16, 2022, Regular Meeting.

***Lisa Purvis, MMC - Town Clerk***

Motion made by Councilman Pickett, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-6 Town Council approval of AECOM, Payable through May 27, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount of \$28,927.50.

**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$86,388.00**

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-7 Town Council approval of AECOM, Payable Final through May 27, 2022, Project Name: Equipment Storage Building at the Hilliard Airpark, in the amount of \$839.60.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$41,980.00**

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-8 Town Council approval of Chad Brock Enterprises, Inc., Payable through June 29, 2022, Project Name: Turf Runway Maintenance and Improvement at the Hilliard Airpark in the amount of \$9,100.00.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$90,800.00**

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-9 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 4 through June 20, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.

**MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00**

Council Pro Tem Sims asks Public Works Director Rowe how it is going.  
Public Works Director Rowe advised it is going well.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

ITEM-10 Town Council approval of Florida Roads Trucking, LLC, Payable through June 21, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$520.00.

**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**

Council President Beasley asks how much of the project has been completed and if it is almost done.

Public Works Director Rowe advised he is trying to get asphalt paving quotes after getting the basin moved and the base down on the street.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilwoman Bishop

- ITEM-11 Town Council approval of FORTLINE Waterworks, Payable through June 13, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$1,795.86.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**

Item Deleted

- ITEM-12 Town Council approval of KYNEX, Inc. Payable Final through July 2, 2022, Project Name: 2022 Fireworks Display in the amount of \$7,500.00.  
**SPECIAL EVENTS PROJECT HILLIARD'S HALF LUMP SUM CONTRACT \$15,000.00**

Council President Beasley thanks everyone that helped with putting the event on.

Council Pro Tem Sims advises that Mr. Glenn Higginbotham reached out to him and stated that Fireworks Display should be held on July 4<sup>th</sup>, no matter the cost.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilwoman Bishop

- ITEM-13 Town Council approval of Master Road Clean Concrete Recycling, LLC, Payable through June 21, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$1,527.60.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**

Motion made by Councilman Pickett, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilwoman Bishop

- ITEM-14 Town Council approval of TCA Electrical Contractors, Inc., Payable Pay No. 1 through June 9, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount \$266,971.85.  
**FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$307,025.00**

Council Pro Tem Sims asks if this project is almost finished.

Town Clerk Purvis states that yes, most everything is at 100% completion.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilwoman Bishop

## ADDED ITEMS

ITEM-15 Town Council to reschedule the July 21, 2022, at 6:00 p.m. Joint Workshop to August 4, 2022, at 6:00 p.m. regarding vacating alleyways so that the Land Use Administrator, Janis Fleet, can be present.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

## ADDITIONAL COMMENTS

### PUBLIC

No public comment.

### MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

#### July Meetings:

Thursday, 07-14-2022	@ 6PM	Joint Workshop (LDR'S)
Monday, 07-18-2022	@ 6PM	Joint Workshop (LDR'S)
Thursday, 07-21-2022	@ 7PM	Regular Meeting

#### August Meetings:

Thursday, 08-04-2022	@ 6PM	Joint Workshop (Alleyways)
Thursday, 08-04-2022	@ 7PM	Public Hearing & Regular Meeting (Ord 2022-02)
Thursday, 08-18-2022	@ 7PM	Regular Meeting

### ADMINISTRATIVE STAFF

#### PRESENT

Town Clerk, Lisa Purvis  
Public Works Director, Ritchie Rowe

#### ABSENT

Parks & Recreation Director, Gabe Whittenburg

Council President Beasley speaks for Parks & Recreation Director Whittenburg and states that Parks & Recreation is doing great; They have Flag Football going on tonight.

### TOWN ATTORNEY

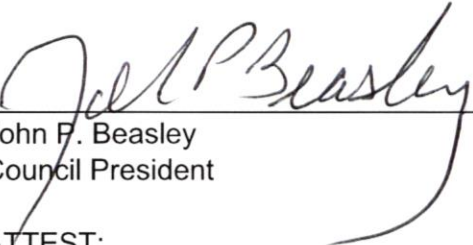
No comment.

## ADJOURNMENT


Motion to adjourn at 7:26 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilwoman Bishop

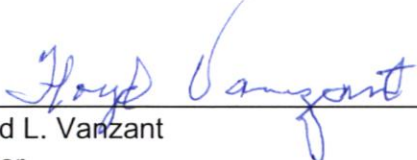
Approved this 21<sup>st</sup> day of July, 2022 by the Hilliard Town Council,  
Hilliard, Florida.

  
\_\_\_\_\_  
John F. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Floyd L. Vanzant  
Mayor