

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator
TOWN ATTORNEY
Christian Waugh

MINUTES

THURSDAY, FEBRUARY 05, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER
PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Joe Michaels

ABSENT

Councilman Dallis Hunter

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-10 Septic Exception Application No. 20251203, Applicant Franklin Properties heard at the December 18, 2025, Regular Meeting.
Council President Sims

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-2 Town Council approval of Septic Exception Application No. 20260129 allowing
for a septic system to be placed within the Town Boundaries to serve a new
Dwelling Unit, Parcel ID No. 08-3N-24-2380-0199-0170. Applicant Palmetto
Construction LLC, Bryan Barfield.
Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-3 Town Council review of estimates and approval of Capital Budget Expenditure for
Cedar Haven Lift Station Panel Replacement.
Cory Hobbs – Public Works Director

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-4 Town Council review of estimates and approval of Capital Budget Expenditure for
Wetland Effluent Panel Replacement. **Cory Hobbs – Public Works Director**

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-5 Town Council approval for the Capital Budget Purchase of \$6,805.00 not
including freight, for Micrometer/Water Specialties 8" Flow Meter Model UM508
Cory Hobbs – Public Works Director

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-6 Town Council approval of the FY 2025 Revenues and Expenditures Report for
the period ending September 30, 2025.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-7 Town Council approval of the Town Clerk's recommendation to fill the Town Hall
Administrative Assistant vacant position.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-8 Town Council approval of the Minutes for the December 11, 2025, Workshop, December 18, 2025, Public Hearing & Regular Meeting, January 8, 2026, Workshop, January 12, 2026, Joint Workshop and the January 15, 2026, Public Hearing & Regular Meeting.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

- ITEM-9 Town Council approval of CPH Consulting, LLC, Payable through January 16, 2026, Project Name: Manhole 167 & 170 Repairs in the amount of \$1,200.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$18,400

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

ADDED ITEMS

- ITEM-10 Town Council approval of Septic Exception Application No. 20251203 reconsider allowing for a septic system to be placed with the Town Boundaries to serve a new Dwelling Unit, Parcel ID No. 08-3N-24-2380-0128. Applicant Franklin Properties.
Council President Sims

Motion to approve Septic Exception Application No. 20251203, after determining that extending the Town's sanitary sewer system only the one house at the end of the sewer line can be connected.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz wishes the Hilliard High School good luck in the Basketball playoffs.
Councilman Michels states that the Hilliard Parks & Recreation Basketball teams are rocking and rolling.

Council Pro Tem Pickett prayers for Councilman Michaels wife and for several other family's in and around Hilliard.

Council President Sims states that the trip to Tallahassee for Rural Counties Day was a huge success. Thanks all that worked the fire on CR 108.

Mayor Beasey states that Food Truck Friday was cold but a success and thanks all that attended. States that Hilliard Parks & Recreation Basketball teams are fun to watch play. The next Hilliard Action Committee Meeting is set for Monday, February 9, 2026, and that we are currently planning for the Town's Annual Town Clean-Up.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis
Public Works Director Cory Hobbs
Land Use Administrator Lee Anne Wollitz

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Land Use Administrator Lee Anne Wollitz, reminds every one of the CPR course Monday, February 9, 2026 and Monday, February 23, 2026, that will be hosted at the Hilliard Volunteer Fire Department conference room at the old Town Hall. States that five staff members and HVFD members went to the Nassau County Emergency Management Level I Training. The Nassau County Recreation Department has reached out and has provided dates that they would like for the Town to come and tour the Westside Regional Park. The Council decide on Monday, February 23, 2026, at 11:00 a.m. would work with everyone's schedule. States that she showed the Mikkelson Property to two prospects with one being a 55 and over community. The hold up on the McDonalds permit is Nassau County ROW and Utility Driveway Permit and that she would calling Nassau County regarding the hold up.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 7:21 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

Approved this 5th day of March, 2024 by the Hilliard Town Council, Hilliard, Florida.



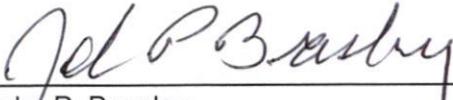
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor