

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, OCTOBER 02, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Council President Kenny Sims
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

ABSENT

Council Pro Tem Lee Pickett

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ADD ITEM-8 Town Hall employee resignation.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-2 Town Council adoption of Resolution No. 2025-15, Recognizing City Government Week, October 20 – 26, 2025 and encouraging all citizens to support the celebration and corresponding activities.
Lisa Purvis, MMC – Town Clerk
- Mayor Beasley advises that in recognition of City Government Week that Events Coordinator and Public Information Officer Alicia Head will be video recording each Council Member on their role in City Government and encourages each member to participate. Alicia states that she is also videoing each Town Department and she has completed Parks & Recreations video and is currently working with the Public Works Department and Planning & Zoning Department.
- Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-3 Town Council approval of the Minutes for the September 11, 2025, Workshop, September 18, 2025, Regular Meeting, and September 19, 2025, Public Hearing & Special Meeting.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-4 Town Council approval of Municipal Equipment Company, LLC, Payable through September 17, 2025, Project Name: 2 Sets of Bunker Gear in the amount of \$8,046.05.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,794.10
- Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council approval of Peters & Yaffee, Payable through August 1, 2025, Project Name: Daysprings Commons – W Sixth Street Design in the amount of \$9,144.76.
DAYSPRING COMMONS CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$110,000
- Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council approval of Town of Callahan, Payable through September 25, 2025, Project Name: Northwest Quadrant Upgrades Project in the amount of \$6,000.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$40,000

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-7 Town Council approval of Town Employee Grade/Step Pay Increases and Benefits for Fiscal Year 2025-2026.

Lisa Purvis, MMC – Town Clerk

Following discussion the decision to increase the Town Clerk and Parks & Recreation Director by 1 step, Town Hall employee Kendra McNeal and Parks & Recreation employee David Pender increase by \$2 per hour, and all other regular and part time employees increase by \$1 per hour.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ADDED ITEMS

- ITEM-8 Town Council to accept Town Hall employee resignation of Kendra McNeal, effective immediately.

Kenneth A. Sims, Sr. - Council President

Kendra McNeal 3372 Highland Hill Lane, Orange Park, FL submitted a request to speak on this item. Ms. McNeal speaks regarding the toxic work environment here at Town Hall.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Calen Burnette 27020 Montana Street, Hilliard, FL states that she is here to support her friend Kendra and that she is the RAT!

Kendra McNeal 3372 Highland Hill Lane, Orange Park, FL states Lisa what did I say wrong!

MAYOR & TOWN COUNCIL

Council President Sims, comments on what a great event the Hilliard Harvest Festival was.

Mayor Beasley, also states that the Hilliard Harvest Festival was a great event. Thanks all employees that came out and helped with the event. Reminds everyone of the Mock Town Council Meeting that will be held Thursday, October 23, 2025, at 7:00 p.m. in the Council Chambers with the Hilliard Elementary Students serving as Council Members.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis

Public Works Director Cory Hobbs

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Public Works Director Cory Hobbs, states that the Public Works Department is finally fully staffed and all of the new employees are working out great. He will have the two manholes out to bid next that were in the capital budget.

TOWN ATTORNEY

No comment.

ADJOURNMENT

Motion to adjourn at 8:27 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 16th day of October, 2025 by the Hilliard Town Council, Hilliard, Florida.



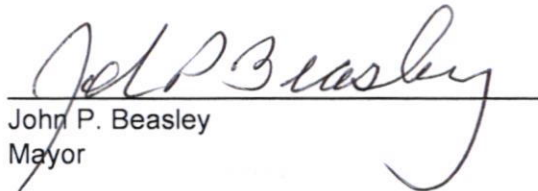
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor

TOWN OF HILLIARD

AGENDA ITEM SHEET

REQUEST TO SPEAK

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AGENDA ITEM-NO. 8

AGENDA ITEM TOPIC Kendra McNeal Resignation

FOR THE RECORD:

YOUR NAME Kendra McNeal

ADDRESS 3372 Highland Mill Lane.

PHONE NO. 904-982-9632