

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, AUGUST 17, 2023, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Dallis Hunter  
Councilman Joe Michaels

## PUBLIC HEARING

ITEM-1      Ordinance No. 2023-04 - Dayspring Commons - Comprehensive Plan Text Amendment  
Amending the Hilliard Comprehensive Plan Policy A.1.1.3.H., to revise the description of the Institutional Future Land Use Category for applicant Douglas Adkins, Dayspring Health LLC.  
***Mayor Beasley***

Open Public Hearing  
Call for Public Comments  
Close Public Hearing on Ordinance No. 2023-04

Courtney Gaver, Roger Towers, P.A. applicant for owner explains what the four ordinances are for Dayspring Commons.

Following no public input motion is made to close the Public Hearing at 7:08 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

**TOWN COUNCIL ACTION**

Town Council to adopt Ordinance No. 2023-04, on Second and Final Reading.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-2

Ordinance No. 2023-05 - Dayspring Commons - Future Land Use Map Amendment

Amending the Hilliard Comprehensive Future Land Use Map from MDR, Medium Density Residential to INS, Institutional for applicant Douglas Adkins, Dayspring Health LLC.

For the following Parcel No.: 08-3N-24-2380-0024-0040; 0039-0012; 0039-0031; 0037-0020; 0024-0010; 0039-0025; and 0037-0010.

**Mayor Beasley**

Open Public Hearing  
Call for Public Comments  
Close Public Hearing on Ordinance No. 2023-05

Following no public input motion is made to close the Public Hearing at 7:15 p.m.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

**TOWN COUNCIL ACTION**

Town Council to adopt Ordinance No. 2023-05, on Second and Final Reading.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Ordinance No. 2023-06 - Dayspring Commons - Rezoning from R-2 to PUD  
Rezoning from R-2 to PUD to create the Dayspring Commons Planned Unit  
Development for applicant Douglas Adkins, Dayspring Health LLC.  
For the following Parcel No.: 08-3N-24-2380-  
0024-0040; 0039-0012; 0039-0031; 0037-0020; 0024-0010; 0039-0025; and  
0037-0010.

**Mayor Beasley**

Open Public Hearing  
Call for Public Comments  
Close Public Hearing on Ordinance No. 2023-06

Following no public input motion is made to close the Public Hearing at 7:18 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

**TOWN COUNCIL ACTION**

Town Council to adopt Ordinance No. 2023-06, on Second and Final Reading.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Ordinance No. 2023-09 - Amend Chapter 50 Taxation; Article III - Local Business  
Tax  
Amending the Town's Business Tax Rate Schedule in accordance with FS  
205.0535(4), by increasing the rate of each classification by no greater than five  
percent.

**Mayor Beasley**

Open Public Hearing  
Call for Public Comments  
Close Public Hearing on Ordinance No. 2023-09

Following no public input motion is made to close the Public Hearing at 7:20 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

**TOWN COUNCIL ACTION**

Town Council to adopt Ordinance No. 2023-09, on Second and Final Reading.

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Ordinance No. 2023-10 - Dayspring Commons - Vacation of Right of Way  
Vacation of Right of Way for a porting of West Sixth Street for applicant Douglas Adkins, Dayspring Commons, LLC.  
**Mayor Beasley**

Open Public Hearing  
Call for Public Comments  
Close Public Hearing on Ordinance No. 2023-10

Following no public input motion is made to close the Public Hearing at 7:25 p.m.

Motion made by Councilman Michaels, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

**TOWN COUNCIL ACTION**

Town Council to adopt Ordinance No. 2023-10, on Second and Final Reading.

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

**MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.**

Town employee and Event Coordinator, Alicia Head invites all to attend the upcoming Hilliard Action Committee Meeting that is scheduled for Monday, August 28, 2023, at 7:00 p.m.

**REGULAR MEETING**

ITEM-6 Additions/Deletions to Agenda

ITEM-12 - Add setting Budget Workshops to the Agenda.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval to surplus the Public Works Department's 1997 Case-580L Backhoe.

**Cory Hobbs – Assistant Public Works Director**

Motion made by Council President Sims, Seconded by Councilman Hunter. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of Pool Rental Agreement between Nassau County School District and Town of Hilliard for West Nassau High School and Hilliard Middle Senior High School Swim Teams.

**Gabe Whittenburg – Parks & Recreation Director**

Motion made by Councilman Wollitz, Seconded by Councilman Michaels. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council to set a date for a Joint Workshop with the Planning & Zoning Board to discuss Pre-Application for Vacation of Alley Way for Block 159.

**Lee Anne Wollitz - Land Use Administrator**

Motion is made to set the Joint Workshop on Tuesday, September 12, 2023, at 6:00 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Town Council approval of the Minutes from the August 3, 2023, Regular Meeting.

**Lisa Purvis, MMC - Town Clerk**

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-11 Town Council approval of Holiday Designs, Payable through August 2023, Project Name: 18' Natural Branch Garland Tree with 4' 3D Star Town Christmas Tree in the amount of \$11,795.80.

**CAPITAL FUNDED PROJECT LUMP SUM PURCHASE AMOUNT \$11,795.80.**

Motion made by Council President Sims, Seconded by Councilman Michaels. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

## ADDED ITEMS

ITEM-12 Town Council to set Budget Workshops for Thursday, September 7, 2023, at 6:00 p.m. and Thursday, September 14, 2023, at 6:00 p.m.  
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

## ADDITIONAL COMMENTS

### PUBLIC

Town Employee and Event Coordinator, Alicia Head, thanks the Town Council for approving the purchase of the Town Christmas Tree.

### MAYOR & TOWN COUNCIL

Councilman Michaels states that he received a public records request in the form of a text message from Mr. Timothy Fisk and in the text message he asked that the following be read aloud at tonight's Town Council Meeting. Councilman Michaels then read the message aloud which was about the Town Clerk.

Councilman Hunter advises that he attended the Nassau County School Board Teacher's Convocation as a Councilmember representing the Town of Hilliard today. Also, that he attended the Florida League of Cities Annual Conference in Orlando and what a great learning experience it was with phenomenal speakers.

Mayor Beasley advises that the school was going to have an alumni cookout next Friday and would be naming the football field after Coach Paul Whittenburg "Whittenburg Field". Senator Rubio will be having office hours at Town Hall on August 23, 2023, from 10:00 to 11:30 a.m. Last that he and County Commissioner Alyson McCullough will be holding an office meeting at Town Hall on September 19, 2023, from 6:00 to 7:30 p.m.

### ADMINISTRATIVE STAFF

#### PRESENT

Town Clerk, Lisa Purvis  
Assistant Public Works Director, Cory Hobbs

#### ABSENT

Public Works Director, Richie Rowe  
Parks & Recreation Director, Gabe Whittenburg – (Coaching soccer game)

Town Clerk, Lisa Purvis, states that she also has been in contact with Nassau County Emergency Management regarding additional grant funding for the Hurricane Shelter.

### TOWN ATTORNEY

Defends Town Clerk Lisa Purvis against the text message that Mr. Timothy Fisk sent to Councilman Michaels.

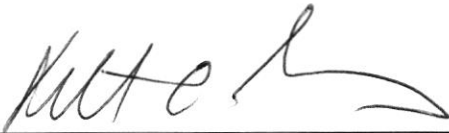
**ADJOURNMENT**

The meeting adjourns at 7:40 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 7<sup>th</sup> day of September, 2023 by the Hilliard Town Council, Hilliard, Florida.



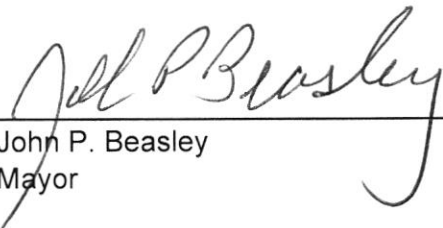
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Kenneth A. Sims, Sr.  
Council President

ATTEST:



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Lisa Purvis  
Town Clerk

APPROVED:



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John P. Beasley  
Mayor