

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, FEBRUARY 02, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Ordinance No. 2022-08 - Amending Comp Plan Property Rights Element
Open Public Hearing
An Ordinance of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending the Comprehensive Plan by adding a New Property Rights Element; under the goals, objectives, and policies; and providing for an effective date.
Mayor Beasley

Town Planning Consultant, Janis Fleet, explains the item.

Call for Public Comment

Raymond Schmoldt 37138 Lee St., Hilliard, asks what exactly this Ordinance is about, what it pertains to, and how it affects property owners in the Town of Hilliard.

Town Attorney Waugh reads the Ordinance and Exhibit A, and explains to Mr. Schmoldt.

Town Planning Consultant, Janis Fleet, explains to Mr. Schmoldt.

Close Public Hearing on Ordinance No. 2022-08 at 7:07 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council adoption of Ordinance No. 2022-08, on Second and Final Reading, adding a New Property Rights Element to the Town of Hilliard Comprehensive Plan, and directing staff to send to the State for compliance.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

Item-14 Town Council approval to add as emergency to set a Joint Workshop to discuss Draft Ordinance Enacting a Process for Vacating Right of Ways.

Christian Waugh – Town Attorney

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Item-15 Town Council approval to add as emergency to the Agenda the West Sixth Street Paving Project to the Nassau Delegation Legislation Appropriation.

Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-3 Town Council to discuss a Car show lead by David Taylor to be held on Town Hall Property at the Town Hall Park in October of 2023.
Alicia Head – Administrative Assistant
- Motion made to table item to the March 2, 2023, agenda.
- Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-4 Town Council Discussion and Adoption of Water & Wastewater Utility Specifications and Documentation Requirements, for the Town of Hilliard, Florida, prepared by Mittauer & Associates, Inc. and setting an effective date.
Jared Wollitz - Town Councilman
- Motion made to table item to the March 2, 2023, agenda and to be brought before the Council with amendments and in Resolution form.
- Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council approval to pave the Walker Street Cul-de-Sac and Mr. John Russell's driveway using Kudzue 3 Trucking and Paving, in the amount of \$15,492.40.
Ritchie Rowe - Public Works Director
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council approval to ammend the Town of Hilliard Mowing Contract from a 1-Year Term to a 3-Year Term.
Ritchie Rowe - Public Works Director
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-7 Town Council approval of the estimate provided by MAE Contracting, LLC, for the FRDAP Grant – Oxford Street Park Phase IV, FRDAP Project No. A21022 at the Hilliard Oxford Street Park, renovation adding a pavilion to cover the existing picnic area in the amount of \$10,936.00.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval of the estimate provided by MAE Contracting, LLC, for the FRDAP Grant - Oxford Street Park Phase IV, FRDAP Project No, A21022 at the Hilliard Oxford Street Park, renovation adding a pavilion to provide shade area at the Swimming Pool Facility in the amount of \$17,187.00.
Lisa Purvis, MMC - Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council approval of the Minutes from the January 19, 2023, Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-10 Town Council approval of Big Z Pool Service, LLC, Payable through January 19, 2023, Project Name: Oxford Street Park Phase IV, FRDAP Project No. A21011 at the Hilliard Oxford Street Park in the amount of \$19,906.42.
FDEP FRDAP 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$200,000.00
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-11 Town Council approval of Big Z Pool Service, LLC, Payable through January 19, 2023, Project Name: Oxford Street Park Phase IV, FRDAP Project No. A21011 at the Hilliard Oxford Street Park in the amount of \$21,060.36.
FDEP FRDAP 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$200,000.00
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-12 Town Council approval of Cantrell Ray Real Estate, LLC, Payable through January 13, 2023, Project Name: Acquire Land on the North Side at the Hilliard Airpark in the amount of \$10,000.00.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$464,000.00
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-13 Town Council approval of J.B. Coxwell Contracting, Inc., Payable through January 9, 2023, Project Name: Walker Street Drainage and Paving in the

amount of \$1,440.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

- ITEM-14 Town Council approval to set a Joint Workshop to discuss the Draft Ordinance prepared by the Town Attorney, Enacting a Process for Vacating of Right of Ways within the Town of Hilliard.

Christian Waugh – Town Attorney

Motion made to set a Joint Workshop for March 2, 2023, at 6:00 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-15 Town Council approval to add request for the West Sixth Street Paving to the Town of Hilliard's Legislative Appropriation Funding Requests and to Submit the appropriate request forms.

Lisa Purvis, MMC – Town Clerk

Motion made to add request, contingent on Doug Adkins' lobbyist representing all the Town's submitted requests.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Ray Schmoldt, 37138 Lee St., Hilliard, states he wants Walker Street pavement repaired at the opposite end of the Cul-de-Sac.

Council agree that they will look into fixing it at the same time.

MAYOR & TOWN COUNCIL

Councilman Hunter states that he attended Corbin's Corner Pet Rescue's ribbon cutting since Mayor Beasley was sick. He states it was a great grand opening and they gifted a shirt to Mayor Beasley.

Mayor Beasley reminds everyone of the Workshop with the Nassau County School Board on Monday, February 6, 2023, at 6:00 p.m.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

Public Works Director Ritchie Rowe states that the Building Pad at the Town Hall Park is ready for the delivery of the building. He further states the Ralph Bennett Pine Street Estates project is almost finished. Lastly states he hopes to finish up the Walker Street project soon.

Town Clerk Lisa Purvis reminds everyone of the HAC Meeting on February 16, 2023, at 6:00 p.m.

TOWN ATTORNEY

Town Attorney Waugh announces that Laura DiBella, the prior Executive Director of the Nassau County Economic Development Board, was just named the Secretary of Commerce by the Governor DeSantis.

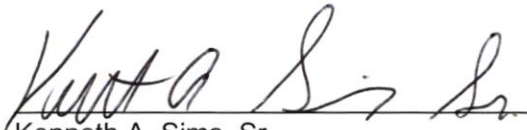
ADJOURNMENT

Motion to adjourn at 7:37 p.m.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.


Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 16th day of February, 2023 by the Hilliard Town Council, Hilliard, Florida.



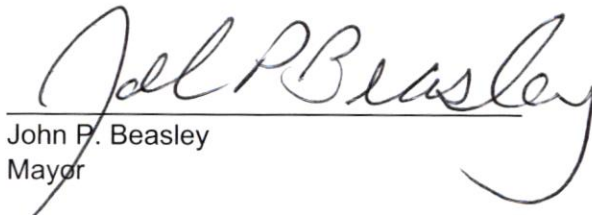
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor