

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 06, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 2022 Small Cities Community Development Block Grant (CDBG)
Open First Public Hearing
Explanation of Small Cities CDBG Program - Melissa Fox, Fred Fox Enterprises, Inc.

Melissa Fox, Fred Fox Enterprises gives a presentation.

Call for Public Comment
No public comment.

Close First Public Hearing at 7:08 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council action regarding staff recommendation of continuing water line replacement.

Melissa Fox, Fred Fox Enterprises advise the staff and CATF have recommended to add Water Main Extension from West Fourth Avenue, North, between Ohio Street and Georgia Street.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

WORKSHOP

ITEM-2 2022 Small Cities Community Development Block Grant (CDBG)
Fair Housing Workshop - Presented by Melissa Fox, Fred Fox Enterprises, Inc.

Melissa Fox, Fred Fox Enterprises gives a presentation.

PROCLAMATIONS

ITEM-3 The Town of Hilliard Designates April 2023, as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley - Mayor

Council President Beasley reads Proclamation in its entirety.
Douglas Conkey, Intergovernmental Coordinator Governmental Affairs, St. Johns River Water Management District accepts the proclamation and thanks the Town.

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-4 Additions/Deletions to Agenda

Item-16 Town Council to receive an update from Town Employee Alicia Head regarding the Town Clean up.

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of Capital Direct Purchase of Carpet for the Town Hall Chambers Renovation Project.

Lisa Purvis, MMC – Town Clerk

Motion made to put purchasing the carpet on hold and for the Town to get bids for the entire project.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council discussion and decision on attending Rural Counties Days 2023 at the Capital, Tallahassee, Florida, on April 26, 2023.

Lisa Purvis, MMC – Town Clerk

The Mayor & Town Council discuss who will be able to attend Rural Counties Days, that the bus will need to leave Town Hall at 6:00 a.m., and that there will be 13 seats plus the driver.

ITEM-7 Town Council to set a second workshop to discuss the Florida Retirement System audit findings at the request of the Deputy Town Clerk.

Lisa Purvis, MMC – Town Clerk

Motion made to set Workshop for April 20, 2023, at 6:00 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council to set a workshop to hear details concerning the Cosmos Trail Project. Town Council discussion and approval of potential Winn-Dixie Annexation Application support letter.

Lee Anne Wollitz – Land Use Administrator

Land Use Administrator Lee Anne Wollitz explains project and requests to have sufficient time to send surrounding property owners a letter inviting them to the meeting.

Motion is made to set Joint Workshop for May 4, 2023, at 6:00 p.m.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council review and approval of the introduction of Ordinance No. 2023-01, Enact a process for the Vacation of Public Right-of-Ways within the Town Limits and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

The Town Clerk to place Ordinance No. 2023-01 on the April 20, 2023, agenda for First Reading.

ITEM-10 Town Council review and approval of the introduction of Ordinance No. 2023-02, Amending Chapter 58 Utilities Code and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

The Town Clerk to place Ordinance No. 2023-02 on the April 20, 2023, agenda for First Reading.

ITEM-11 Town Council review and approval of the introduction of Resolution No. 2023-07, Amending the Town of Hilliard's Cross-Connection Control Program & Back-Flow Prevention Devices Policy and set for adoption at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

The Town Clerk to place Resolution No. 2023-07 on the April 20, 2023, agenda for adoption.

ITEM-12 Town Council review and approval of the introduction of Ordinance No. 2023-03, Regulating the Water & Sewer Rates; in accordance with the Town Charter Section 4.11 (5) Action Requiring an Ordinance and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

The Town Clerk to place Ordinance No. 2023-03 on the April 20, 2023, agenda for First Reading.

ITEM-13 Town Council approval of the Minutes from the March 14, 2023, Joint Workshop, March 16, 2023, Regular Meeting, March 16, 2023, Workshop, and March 16, 2023, Special Meeting.

Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-14 Town Council approval of Alan Jay Fleet Sales, Payable through March 23, 2023, Project Name: Public Works 2023 GMC Water Truck in the amount of \$56,280.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$56,280.00

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-15 Town Council approval of U.S. Jetting, LLC., Payable through March 22, 2023, Project Name: Public Works RAM JET in the amount of \$54,995.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$54,995.00

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

ITEM-16 Town Employee and Event Planner Alicia Head to present an update on the upcoming Town Clean up that will be held on Saturday, April 8, 2023.

Alicia Head, Event Planner states refreshments and sign-ups will begin at 8:30 a.m. at the Town Hall Park Pavilion located next door to Town Hall. The Clean-up will be from 9:00 a.m. to 11:00 a.m. The Hilliard Volunteer Fire Department will be cooking, and we have 125 donations given so far for the clean-up. Alicia also gives thanks to the Parks & Recreation Director, Gabe Whittenburg and Public Works Directors and employees for all their hard work in prep for the Town Clean-up.

ADDITIONAL COMMENTS

PUBLIC

Mary Godwin, 3775 Lorena Drive, Hilliard, comments with regards to Food Sovereignty and states it is a movement that has been growing from the bottom up, from the farmers, fishers, indigenous peoples, and landless workers most impacted by global hunger and poverty.

Twana Webb, 361896 Pine Street, Hilliard, asks for the Ball Park Sign to be placed back up at the Oxford Street Park. Further states they have requested a walking trail at North Oxford Street Park.

Parks & Recreation Director Gabe Whittenburg states he can put the sign back up.

Public Works Director Richie Rowe states the North Oxford Street Ball Park is a very unique park and he really likes the ball field.

MAYOR & TOWN COUNCIL

Council Pro Tem Pickett asks for Parks & Recreation Director Whittenburg to please make sure to have the sign back up at the Oxford Street Park.

Mayor Beasley thanks Parks & Recreation Director Whittenburg for the picture of the Basketball Team that the Town Council sponsored.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

Parks & Recreation Director Whittenburg thanks everyone for their prayers.

TOWN ATTORNEY

Town Attorney Waugh states that he is pursuing the properties at Hilliard Airpark.

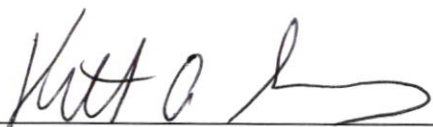
ADJOURNMENT

Motion made to adjourn at 8:20 p.m.

Motion made by Councilman Michaels, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 20th day of April, 2023 by the Hilliard Town Council, Hilliard, Florida.



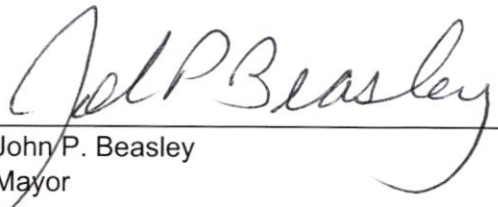
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor