

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Joel Hall P.E., Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, MAY 02, 2024, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Dallis Hunter  
Councilman Joe Michaels

**Mayor Beasley**, presents a Proclamation recognizing the week of May 5 through 11, 2024, as Professional Municipal Clerks Week.

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or from the agenda.

ITEM-2 Town Council to consider Ordinance No. 2024-03, An Ordinance of the Town of Hilliard, Florida adding a section to the Code of Ordinances regarding Trespass

Warnings on public property and other property generally open to the public.  
Adopting on First Reading and Setting a Public Hearing for June 6, 2024  
**Christian Waugh – Town Attorney**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Town Council approval to adopt Resolution No. 2024-10, amending Resolution  
No. 2023-04, adding penalty fees to the Zoning and Land Development  
Regulations for work being done prior to approval; and providing for an effective  
date.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval to adopt Resolution No. 2024-11, amending Resolution  
No. 2023-14, adding a fee for well exception applications; for the Town of Hilliard;  
and providing for an effective date.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval to set a Workshop for the review of the Preliminary &  
Tentative Annual Financial Statements, for the fiscal year ending September 30,  
2023, prior to the May 16, 2024, Regular Meeting at 6:00 p.m.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of the FY 2024 Revenues and Expenditures Report for  
the period ending March 31, 2024

**Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Clerk's notification to the Town Council of the emergency procurement in  
accordance with Town Code Chapter 2 Administration, Section 2-7 (3), with T B  
Landmark Construction, Inc., for the approval for the replacement of manhole  
#208 at Shady Lane and Pine Street.

**Lisa Purvis, MMC – Town Clerk**

Council President Sims, asks the Public Works Department to advertise when the start day of the replacement of manhole #208 at Shady Lane and Pine Street by going door-to-door.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of the Minutes for the April 11, 2024, Workshop, and the April 18, 2024, Public Hearing & Regular Meeting.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council approval of the Payables through April 12, 2024, Project Name: NW Quadrant Street Millings in the amount of \$30,523.00

**CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$30,523**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Town Council approval of Pay Request No. 2 for T B Landmark Construction, Inc., Payable through April 26, 2024, Project Name: FDEP LPA0302 Oxford Street Force Main Rerouting in the amount of \$147,565.30

**FDEP LPA0302 GRANT FUNDED \$507,100 & CAPITAL FUNDED \$55,170  
PROJECT LUMP SUM CONTRACT \$562,270**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-11 Town Council approval of the Payables through March 12, 2024, Project Name: Town Hall Park Expansion in the amount of \$18,353.65

**CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$25,512**

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-12 Town Council approval of the Payable through April 9, 2024, Project Name: 2024 IT Town Hall Refresh in the amount of \$6,105.39

**CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$43,624.55**

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

## ADDITIONAL COMMENTS

### PUBLIC

No public comments.

### MAYOR & TOWN COUNCIL

**Mayor & Town Council**, recognizes Town Clerk, Lisa Purvis for City Clerk's Week, and those who work within Town Hall as the previous week was Administrative Assistance Week.

States they would like all to keep the Public Works Director, Joel Hall's family, in your prayers.

**Mayor Beasley**, states he would like to add the Form 6 as an item on the May 9, 2024, Monthly Workshop agenda.

Thanks Council President Sims, Councilman Wollitz, Parks & Recreation Director Gabe Whittenburg, and Mr. Jordan of Jordan & Family Construction, LLC for helping lay sod on Friday afternoon around the new concrete walking trail at the Town Hall Park.

States he was able to attend the opening day of soccer, and that fun was had by all. He continues by stating those who are able should attend as they play at 1:00 p.m. and 2:00 p.m. at the Recreation Field on Saturdays.

On Saturday, May 4, 2024, at the Hanging with the Heroes at the Hilliard Middle Senior School, a Mother's Day Basket Raffle will take place, and he encourages all to attend.

At the end of the month of May, Food Truck Friday will have live music, and he states that he is excited.

He states that he would like all to keep the former Mayor, David Buck, in your prayers.

He concludes by saying the Maurie Dugger of the Amelia Island Convention and Visitors Bureau, along with the TaxSlayer Gator Bowl, reached out to him to inform him that they will be providing food for the teachers at Hilliard Elementary School on Tuesday, May 7, 2024.

### ADMINISTRATIVE STAFF

#### PRESENT

Assistant Public Works Director, Cory Hobbs

Town Clerk, Lisa Purvis

Parks & Recreation Director, Gabe Whittenburg

#### ABSENT

Public Works Director, Joel Hall

**Assistant Public Works Director, Cory Hobbs**, asks everyone to keep the Public Works Director, Joel Hall's family in your prayers.

### TOWN ATTORNEY

#### ABSENT

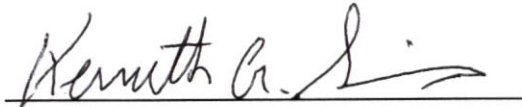
Town Attorney, Christian Waugh

**ADJOURNMENT**

Motion to adjourn at 7:26 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 16<sup>th</sup> day of May, 2024 by the Hilliard Town Council, Hilliard, Florida.

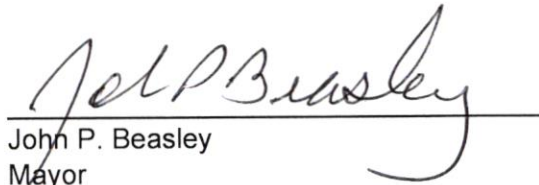


Kenneth A. Sims, Sr.  
Council President  
ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:



John P. Beasley  
Mayor