

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, OCTOBER 17, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

**CALL TO ORDER
PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL**

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-2 Town Council to adopt Resolution No. 2024-18, recognizing City Government Week, October 21st – 27th, 2024 and Encouraging all Citizens to Support the Celebration and Corresponding Activities.

John P. Beasley – Mayor

Public Information Officer and Event Coordinator Alicia Head introduces a video submitted to the Florida League of Cities, showcasing the importance of the Town of Hilliard engaging and connecting with its residents.

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Town Council approval to adopt Resolution No. 2024-19, accepting a Florida Department of Transportation amendment for and extension of the Public Transportation Grant Agreement, authorizing and directing the Hilliard Town Council to accept such amendment.

Lisa Purvis, MMC – Town Clerk

Town Clerk Lisa Purvis explains that a new Resolution is required due to authorized signers changing from when the grant was initially accepted.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of the Minor Subdivision Application No. 20240820, Parcel ID No. 08-3N-24-2380-0012-0022, Property Owner, Paul Knight.

Lee Anne Wollitz – Land Use Administrator

Land Use Administrator Lee Anne Wollitz explains the Minor Subdivision Application No. 20240820.

Motion to approve the application with the Land Use Administrator's conditions.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of position process for Kendra McNeal's transition from introductory/probationary status to regular full-time.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council to accept the Streets and Water & Wastewater Technician/Backflow Prevention Coordinator, Justin Tuten's resignation effective October 11, 2024.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council to review and accept the Land Use Administrators Quarterly Report for July 1, 2024, through September 30, 2024.
Lee Anne Wollitz – Land Use Administrator
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council to review and accept the Building Official's Quarterly Report for July 1, 2024, through September 30, 2024.
Bryan Higginbotham – Building Official
- Motion made by Councilman Michaels, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council to review and accept the Code Enforcement Officer's Monthly Reports for the Quarter July 1, 2024, through September 30, 2024.
Delvin Miley, Jr. – Code Enforcement Officer
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-10 Town Council to reschedule the October 10, 2024, Monthly Workshop.
Lisa Purvis, MMC – Town Clerk
- Motion to reschedule the Monthly Workshop for Monday, October 28, 2024, at 6:00 p.m.
- Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-11 Town Council approval of the Minutes for the October 1, 2024, Workshop, the October 3, 2024, Regular Meeting, and the October 7, 2024, Special Meeting.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-12 Town Council approval of AECOM Technical Services, Inc., Payable through September 27, 2024, Project Name: Design & Construct New Box Hangar & Hangar Repair at the Hilliard Airpark in the amount of \$22,288.20.
FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT \$111,441
- Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-13 Town Council approval of AECOM Technical Services, Inc., Payable through October 4, 2024, Project Name: Environmental Assessment for the North and South Property Acquisitions at the Hilliard Airpark in the amount of \$5,000.00. **FDOT PTGA 100% GRANT FUNDED PROJECT \$55,000; AECOM S.A. NO. 21 LUMP SUM CONTRACT \$55,000**

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-14 Town Council approval of T B Landmark Construction, Inc., Payable through September 30, 2024, Project Name: Oxford Street Force Main Rerouting in the amount of \$36,163.51. **FDEP LPA0302 GRANT FUNDED \$609,000 & CAPITAL FUNDED \$38,670 PROJECT; LUMP SUM PROJECT \$561,770**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-15 Town Council discussion of Railside Live YouTube live-stream produced videos of trains. Request to install a Sunba Illuminati on the Hilliard Volunteer Fire Station.
Dallis Hunter – Councilman

Councilman Hunter shares that he received a message from a 16-year-old named Jack, who lives in New England and has a passion for trains. Jack, who owns a few cameras that livestream trains in the New England states, has expressed interest in installing a camera to capture train footage here in Hilliard. He came across Hilliard because he visits family periodically in Yulee, Florida. Councilman Hunter also proposes adding a YouTube link to the footage on the Town's website should this be approved and that any associated costs would be the responsibility of the camera owner, not the Town.

Town Attorney Christian Waugh to draft a hold harmless agreement should this project move forward.

Dustin Winnon of 37135 Railroad Street, expresses concerns about the possibility of the camera pointing toward his or his neighbors' homes.

The agreement for the camera will specify that it must not be directed at any residents' houses, and Councilman Hunter will continue discussions with the Town Attorney on this matter.

ADDITIONAL COMMENTS

PUBLIC

Timothy Fisk, of 27146 West First Avenue, Hilliard expresses his frustration that the Land Use Administrator was not held to a 3-minute speaking limit during public comments at the last Regular Meeting on Thursday, October 3, 2024, which he feels was discriminatory. He also expresses disbelief that an attorney would support that approach. Additionally, Fisk mentions that at the same meeting, he requested a Public Records

Request but did not receive the specific Florida Statutes he had asked for, prompting him to submit an official request following this meeting.

MAYOR & TOWN COUNCIL

Councilman Michaels, reports that the Parks & Recreation department has 100 girls signed up for volleyball, 107 children registered for soccer, and 75 kids signed up for basketball.

Councilmen Wollitz and Councilman Hunter, express their gratitude to the Volunteer Firefighters who provided assistance during the recent storms.

Mayor Beasley, announces that there will be a HAC Meeting on Monday, October 21, 2024, at 7:00 p.m. Additionally, a workshop will be held on Tuesday, October 22, 2024, at 6:00 p.m. in celebration of Florida League of Cities Government Week, which runs from October 21 to 27. During this meeting, the Council will recognize the winners of the "If I Were the Mayor of Hilliard..." essay contest and host a Mock Town Council Meeting for student participation.

The Nassau County Economic Development Board has rescheduled its meeting to Thursday, October 24, 2024, at 6:00 p.m. at Wildlight.

He adds that this is the final meeting before the election and encourages everyone to go out and vote.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk, Lisa Purvis

Interim Public Works Director, Cory Hobbs

ABSENT:

Parks & Recreation Director, Gabe Whittenburg

Interim Public Works Director Cory Hobbs, states that Miller Electric Company has a proposed start date of November 4, 2024, to begin the installation of the back up generator at the fire station.

Town Clerk Lisa Purvis reports that the Town will finalize the purchase of the 25x125 lot at Georgia Street and West Seventh Avenue on October 18, 2024.

The Nassau Delegation meeting is scheduled for November 13, 2024, from 12:00 p.m. to 3:00 p.m. at the Nassau County Board of County Commissioners Chambers.

Rural Counties Day will take place on March 20, 2025, at the Florida State Capitol in Tallahassee, Florida.

Hilliard Aviation, Inc. has provided the Town with a \$15,000 check along with their annual profit and loss financial statement.

TOWN ATTORNEY

Town Attorney Christian Waugh thanks Town Clerk Lisa Purvis for noting the upcoming property closing on Georgia Street and advises the Clerk that he will have the contract for PQH on October 18, 2024.

He is also collaborating with Land Use Administrator Lee Anne Wollitz on an issue related to the sign ordinance.

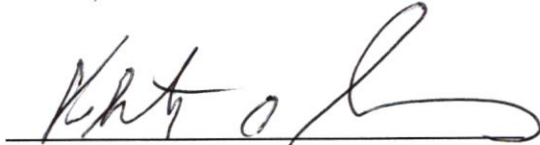
Additionally, he provides an explanation of the Town's rules concerning public comments.

ADJOURNMENT

Motion to adjourn at 7:37 p.m.

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 7th day of November, 2024 by the Hilliard Town Council, Hilliard, Florida.



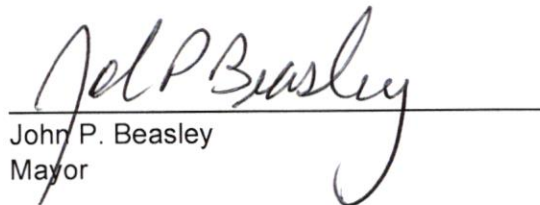
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor