

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, NOVEMBER 16, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Town Council adopting Ordinance No. 2023-15, Amending Chapter 54, Traffic and Vehicles, Article III, Golf Carts, to correct the original placement from section 54-31 – 54-36 to 54-61 – 54-66; and Amending Section 54-64, Limitations on Operating Golf Carts to Comply with Recently Enacted Amendments to State Law.
Lisa Purvis, MMC – Town Clerk

Call for Public Comment
Close Public Hearing on Ordinance No. 2023-15

Following no public comments, motion to close the Public Hearing at 7:02 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2023-15, on Second and Final Reading.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-2 Town Council adopting Ordinance No. 2023-16, Amending Chapter 58, Utilities, to Establish Approval Procedures for Drain Field Locations, Grant the Town of Hilliard the Authority to Include Conditions for Septic Tank Approvals, Mandate Affidavits for Drain Filled Boundary Compliance, and Require Post-Construction Surveys Prior to Issuance of Certificates of Occupancy.

Lisa Purvis, MMC – Town Clerk

Call for Public Comment
Close Public Hearing on Ordinance No. 2023-16

Following no public comments, motion to close the Public Hearing at 7:03 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2023-16, on Second and Final Reading.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

REGULAR MEETING

- ITEM-3 Additions/Deletions to Agenda

ITEM-9 Set Workshop to Discuss the July 4, 2024, Fireworks Display.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-4 Town Council Introduction of Resolution 2023-22, Adopting the Public Lands Inventory for Property to which the Town Holds a Fee Simple Title that is Appropriate for use as Affordable Housing; Setting a Public Hearing and Town

Council Action for Adoption on December 7, 2023.

Lee Anne Wollitz – Land Use Administrator

Land Use Administrator, Lee Anne Wollitz, explains the Live Local Act and states that the Town was required to post on the Town's Website on October 1, 2023.

- ITEM-5 Town Council Approval of the Mutual Aid Agreement for Disaster Debris Removal Services between Nassau County, Florida, and Phillips and Jordan, Inc.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council Approval of Hiring Joel G. Hall P.E. for the Position of Public Works Director with a Starting Date of November 27, 2023, at an Annual Salary of \$70,000.00.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council Approval to Set a Special Meeting to Adopt the Fiscal Year 2022-2023 Amended Budget by Resolution and Approval of the FDOT's Grant Agreement for the North Land Acquisition, for Thursday, November 30, 2023, at 6:00 p.m.
Lisa Purvis, MMC – Town Clerk

Motion made to Set a Special Meeting with an adjusted time for Thursday, November 30, 2023, at 6:10 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval of the Minutes for the November 2, 2023, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

- ITEM-9 Set Workshop to Discuss the July 4, 2024, Fireworks Display with the Town of Callahan, the Northeast Florida Fair Associations, Nassau County, Kynex, Inc., Fire Department, and the Sherriff's Department on Friday, November 17, 2023, at 2:00 p.m.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Gerald Wollitz, 37024 South Oak Street, Hilliard, tells Town Council and Staff what a great job they did on the Veteran's Day event that was held Saturday, November 11, 2023. Doug Conkey, St. Johns River Water Management District, wishes all a very Happy Holidays, and reminds the Town that with the clocks rolling back, watering your yard also goes back to one time per week.

MAYOR & TOWN COUNCIL

Town Council, thanks all for a successful Veteran's Day event and wishes the Park & Recreation Director, Gabe Whittenburg, a Happy Birthday.

Mayor Beasley, asks that we find out how many donations One Blood received at the Veteran's Day event.

ADMINISTRATIVE STAFF

Interim Public Works Director, Cory Hobbs, welcomes Joel G. Hall P.E. to the Town Staff and the Public Works Department, and mentions that the last panel of the Christmas Tree at the Town Hall Park Facility will be delivered on Friday, November 17, 2023.

Town Clerk, Lisa Purvis, mentions the way the flags were presented this year at the Veteran's Day event were better than that of previous years. She states that she attended the Nassau County Board of County Commissioners Meeting on Wednesday, November 15, 2023, and that the Town's municipal grant request for \$50,000.00 was approved, and that the County Commissioners approved \$195,000.00 as matching funds for the Legislative Appropriation request for the Hilliard Water Main Extension. The Legislative Session begins January 4, 2024. Advises that Josetta Lawson, The Embroidery Hut, has provided sample shirts to have the Town Seal embroidery on them for the Town Council to wear when attending Town Events.

TOWN ATTORNEY

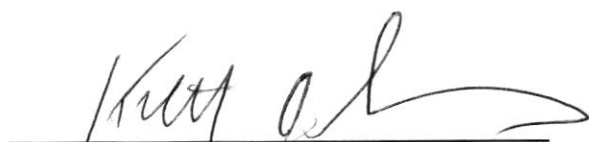
No comment.

ADJOURNMENT


Motion made to adjourn at 7:26 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

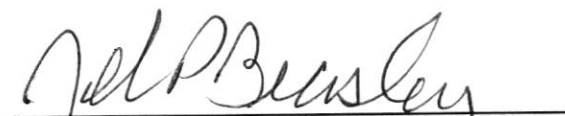
Approved this 7th day of December, 2023 by the Hilliard Town Council, Hilliard, Florida.


Kenneth A. Sims, Sr.
Council President

ATTEST:


Lisa Purvis
Town Clerk

APPROVED:


John P. Beasley
Mayor