HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS
John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF
Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY
Christian Waugh

MINUTES

THURSDAY, OCTOBER 01, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER
PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL

PRESENT
Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PROCLAMATIONS

ITEM-1 Mayor & Town Council to Proclaim October 2026 as "Emily Adkins Blood Clot Awareness Month".
Mayor Beasley

Mayor Beasley read the proclamation declaring October 2026 as "Emily Adkins Blood Clot Awareness Month" and presents it to the Adkins family.
Janet Adkins thanks the Town Council for bringing awareness to blood clots and highlighting the importance of the issue.

Mr. Doug Adkins provides an update on Emily's Promise Foundation, including the following initiative:

1. A rec app for the fellowship program.
2. Continued enforcement of the Emily Act, including annual training.
3. A new film scheduled for release in January 2027 to share Emily's story.
4. Expansion of blood clot awareness registries, with additional states developing their own registries.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council adoption of Resolution No. 2026-12, Recognizing City Government Week, October 19 – 25, 2026 and encouraging all citizens to support the celebration and corresponding activities.
Lisa Purvis, MMC – Town Clerk

Mayor Beasley is hoping to hold a Mock Town Council Meeting on October 19, 2026, and he should have an answer from the school within a week.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council consider approval of the First Amendment to Agreement for Purchase and Sale between New Leaf Communities, LLC and the Town of Hilliard and authorize the appropriate Town officials to execute the document.
Christian Waugh – Town Attorney

Land Use Administrator Lee Anne Wollitz provided an update to the Town Council.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of the Minutes for August 31, 2026, Workshop.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of CPH, Payable through September 11, 2026, Project Name: FY 24/25 Resilient Florida Planning Grant, in the amount of $40,000.00.

FDEP COMPREHENSIVE VULNERABILITY ASSESSMENT GRANT FUNDED PROJECT IN THE AMOUNT OF $180,000; LUMP SUM CONTRACT $180,000.

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of Fortiline, Payable through September 14, 2026, Project Name: North Oxford Street, in the amount of $4,076.01.
CAPITAL FUNDED PROJECT BUDGETED $60,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of Fortiline, Payable through September 17, 2026, Project Name: North Oxford Street, in the amount of $21,158.42.
CAPITAL FUNDED PROJECT BUDGETED $60,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council approval of US Submergent Technologies, Payable through September 23, 2026, Project Name: Town of Hilliard WWTF Sand and Grit Removal FDEP SG086, in the amount of $150,865.60.
FDEP SAND & GRIT, STATE LINE-ITEM APPROPRIATIONS GRANT FUNDED PROJECT IN THE AMOUNT OF $116,600. AMENDED TO $177,950.

Land Use Administrator Lee Anne Wollitz provided clarification regarding the costs.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

No additions to or deletions from the agenda.

ADDITIONAL COMMENTS

PUBLIC

Heather Gates, 27306 Fifth Ave, Hilliard, expressed concerns regarding parking during football games and stated that residents need assistance addressing the issue. She also inquired about how to obtain minutes from workshops. Lee Anne Wollitz, Land Use Administrator, advised her to submit an email requesting the records through a public records request.

Timothy Fisk, 27146 West First Ave, Hilliard, states that he heard a rumor that the Town was planning to resurface Ingham Road. He states that he thinks that other areas are in more need of road improvements and states that dirt roads should be prioritized.
Timothy Fisk, 27146 West First Ave, Hilliard, states that he is making a public records request for copies of receipts for any water that the Town purchased for staff or citizens during the boil water period. A copy of the North Oxford Park grant agreement that states how long the Town must maintain the park because the basketball court is already cracking. He further asks if the North Oxford Park men's restroom is ADA because there is no sign outside the door.

MAYOR & TOWN COUNCIL

Councilman Michaels advises that Gabe Whittenburg, Parks & Recreation Director, was busy preparing for the Harvest Festival scheduled for Saturday, October 3, 2026, he has twenty-four vendors that will be at the event. He also comments that Sports are doing well.
Mayor Beasley provided the following reminders and announcements:

- **Homecoming Parade:** Scheduled for October 2, 2026. No food trucks will be permitted during the parade.
- **Candidate Forum:** Scheduled for October 20, 2026, sponsored by the Nassau Chamber.
- **Truck or Treat:** The Town of Hilliard will host the event on October 24, 2026, from 5:00 p.m. to 8:00 p.m. The Mayor encouraged each department to participate.

Mayor Beasley acknowledged that October 1, 2026, was Dawn Carroll's last day and thanked her for her 33 years of service to the Town.

ADMINISTRATIVE STAFF

PRESENT:
Land Use Administrator Lee Anne Wollitz
Public Works Director Cory Hobbs

ABSENT:
Town Clerk Lisa Purvis
Parks & Recreation Director Gabe Whittenburg

Public Works Director Cory Hobbs stated that Dawn Carroll would be missed and acknowledged her contributions to the Town.
Land Use Administrator Lee Anne Wollitz provided an update regarding the 2050 Vision outreach efforts.

TOWN ATTORNEY

Absent.

ADJOURNMENT

Motion to adjourn at 7:28 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels.

Approved this 5th day of November, 2024 by the Hilliard Town Council, Hilliard, Florida.

Kenneth A. Sims, Sr.
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

John P. Beasley
Mayor