

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Joel Hall P.E., Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, MARCH 07, 2024, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

### PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Joe Michaels

### ABSENT

Councilman Dallis Hunter

**Mayor Beasley**, presents Certificates of Recognition to the Recreation League Basketball Champion, coaches, players, and parents.

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-12 Use of Town Hall Park for Easter egg hunt

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-13 Donation to First Baptist Church of Boulogne

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-2 Town Council to consider Ordinance No. 2024-01, An Ordinance Relating to Public Right-of-Way or Alley; Making Findings; Vacating Public Right-of-Way or Alley within or surrounded by Block 159; Plat of the West Portion of Hilliard; within Town of Hilliard, Florida; authorizing recording of a certified copy of this ordinance. Adopting on First Reading and Set Public Hearing & Final Reading for April 4, 2024.

**Lisa Purvis, MMC – Town Clerk**

Town Council requests a better copy of the appraisal for the public hearing & final reading.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-3 Town Council approval of the Minor Subdivision Application No. 20240116, based of Planning and Zoning Recommendation.  
Parcel ID No. 08-3N-24-2380-0010-0042  
Property Owner- Shawn Clark

**Lee Anne Wollitz – Land Use Administrator**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-4 Town Council to consider a donation in the amount of \$2,000.00 to the Nassau County Economic Development Board following the presentation given at the February 15, 2024, Regular Meeting.

**Lisa Purvis, MMC – Town Clerk**

Motions to approve a donation in the amount of \$1,000.00 to the Nassau County Economic Development Board and to consider the full request in the upcoming budget.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-5 Town Council approval of position process for Phillip Bouchillon's transition from introductory/probationary status to regular full-time.

**Cory Hobbs – Assistant Public Works Director**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-6 Town Council approval of the Capital Expenditure for the purchase of road millings for the Northwest Quadrant Streets.  
**Cory Hobbs – Assistant Public Works Director**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-7 Town Council to be made aware regarding Form 6 Compliance and Litigation seeking a declaration that the provisions of Section 112.144(1)(d), Florida Statutes, that require elected officials to file Form 6 Financial Disclosure Forms is unconstitutional and invalid.  
**Christian Waugh – Town Attorney**

**Town Attorney, Christian Waugh**, explains and makes the Town Council aware of the litigation concerning the Form 6. He explains that constitutionally, this form requires too much informational disclosure for local officials.

- ITEM-8 Town Council approval of the Minutes for the January 29, 2024, Workshop & Joint Workshop, the February 8, 2024, Workshop, and the February 15, 2024, Regular Meeting.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-9 Town Council approval of ADAPCO, Payable through February 15, 2024, Project Name: Mosquito Sprayer in the amount of \$12,470.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$12,470**

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-10 Town Council approval of Battle Armor Designs, LLC, Payable through February 8, 2024, Project Name: Culvert Cleaner in the amount of \$5,695.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$5,695**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-11 Town Council approval of Mittauer & Associates, Inc., Payable through February 19, 2024, Project Name FDEP PA0302 Oxford Street Force Main Rerouting in the amount of \$57,400.

**FDEP LPA0302 GRANT FUNDED PROJECT LUMP SUM CONTRACT  
\$101,900**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Michaels

**ADDED ITEMS**

ITEM-12 Town Council to consider allowing the use of Town Hall Park for a Community  
Easter Egg Hunt sponsored by the First Baptist Church of Hilliard.  
***Gabe Whittenburg – Parks & Recreation Director***

Motion to allow provided that First Baptist Church provides a Certificate of  
Insurance.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Michaels

ITEM-13 Town Council to consider a donation to the First Baptist Church of Boulogne for  
the use of the bus for the trip to Capitol for Rural Counties Day.  
***John P. Beasley – Mayor***

Council President Sims makes a motion to donate \$250.00 to the Church's  
general fund.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman  
Wollitz, Councilman Michaels

**ADDITIONAL COMMENTS**

**PUBLIC**

No public comments.

**MAYOR & TOWN COUNCIL**

**Council Pro Tem Pickett**, welcomes Richie Rowe back to Town, the Town's previous  
Public Works Director.

**Council President Sims**, states the preceding Mayor David Buck is in the hospital and  
asks for prayers for him.

**Mayor Beasley** states that the State of the Town is good.

He mentions the upcoming monthly Workshop on March 14, 2024, and that he will not be  
present as he will be out of town.

He states the Town Clean Up will be on Saturday, March 23, 2024.

The Town of Hilliard Annual Car show will be on Saturday, April 6, 2024.

He thanks all the sponsors of the Recreation League Basketball Teams.

Congratulates the boys Hilliard High School Varsity Basketball team for being Runner-Up in  
the State Championship.

**ADMINISTRATIVE STAFF**

PRESENT:

Town Clerk, Lisa Purvis  
Assistant Public Works Director, Cory Hobbs  
Parks & Recreation Director, Gabe Whittenburg

ABSENT:

Public Works Director Joel Hall

**Parks & Recreation Director, Gabe Whittenburg,** states that Myron Sanders, of the Hilliard Parks & Recreation Department, has coached the Hilliard Flashes Varsity Basketball team to the Final 4 of Basketball Championship and this year the State Championship and the team they played against, Williston High School is ranked best in the State in every class, and Hilliard is within that same class. There are also eighth and ninth graders on the team. He states that he and the Town are proud of him.

**Town Clerk, Lisa Purvis,** asks if anyone would like to attend the Nassau County Economic Development Board's Second Annual Luncheon on Thursday, April 4, 2024, at 11:00 a.m. to 1:00 p.m. at the Florida State College at Jacksonville Nassau Center.

**TOWN ATTORNEY**

No comment.

**ADJOURNMENT**

Motion to adjourn at 7:40 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

Approved this 21<sup>st</sup> day of March, 2024 by the Hilliard Town Council, Hilliard, Florida.



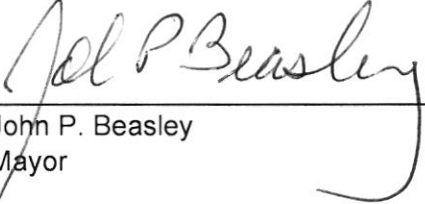
Kenneth A. Sims, Sr.  
Council President

ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:

  
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John P. Beasley  
Mayor