

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, NOVEMBER 03, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop – Left after Item 8 before Item 9 due to illness.

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-13 Town Council to set a Workshop so the Girl Scout Troop can come visit with the Mayor and Town Council.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-14 Town Council to set a Special Meeting to discuss the future of the Land Use Administrator's position.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-15 Town Council to discuss trees to be removed next door to Town Hall.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Town Council approval to enter into Engineering Service Agreement for the Oxford Street Force Main Rerouting in the amount of \$101,900. Project funding through the State of Florida Department of Environmental Protection Legislative Appropriations Grant (LPA0302).

Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Hilliard Middle Senior High School, Assistant Principal Brooke Smith requests a donation from the Town of Hilliard for Positive Behavioral Interventions and Supports (PBIS) for students and teacher/staff building throughout the year.

Lisa Purvis, MMC – Town Clerk

Motion made to approve a \$250.00 donation for PBIS.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-4 Town Council approval to grant a Septic Tank Exemption for Douglas R. Loyd, property located at the corner of Ohio Street and West Tenth Avenue, known as Block 201, Lots 20-24, Parcel ID No. 08-3N-24-2380-0201-0200.

Richie Rowe – Public Works Director

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard.

Christian Waugh - Town Attorney

Motion made to table item to the November 17, 2022, Agenda.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-6 Town Council approval of Capital Budgeted purchase of a John Deere 4052R Compact Utility Tractor with Attachments, State Contract FL Ag & Lawn Equip 25101900-21-STC (PG F2 CG 22), total cost \$66,548.87
Cory Hobbs – Assistant Public Works Director

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Town Council approval of Capital Budgeted purchase of a Vactor RamJet, Trailer-Series RamJet 300-Gallons, Shrouded – 18GPM @ 4000 PSI, Sourcewell State Contract #101221-VTR, from Environmental Products Florida, total cost \$63,975.
Richie Rowe – Public Works Director

Following discussion motion is made for Town Council approval of Capital Budgeted purchase of a Vactor RamJet, Trailer-Series RamJet 300-Gallons, Black Water Tank – 18GPM @4000 PSI, 2-year warranty on Pump and Equipment and 1-year warranty on Remaining Equipment, from US Jetting, total cost \$58,774.65.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Council approval of Capital Budgeted purchase of a 2023 GMC Sierra 2500HD Regular Cab 4WD 8' Bed Work Truck, Sourcewell State Contract #2023091521-NAF & 060920-NAF, from Alan Jay Fleet Sales in the amount of \$56,122.00 to replace the purchase of the 2022 Ford F250 Super Cab Truck that was approved on January 20, 2022.
Cory Hobbs – Assistant Public Works Director

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-9 Town Council approval of exception to spend up to \$6,000.00 from Operating Budget in authorized spending limit for Parks & Recreation Director to purchase auctioned fitness equipment.
Gabe Whittenburg - Parks & Recreation Director

Council President Beasley abstains from discussion and voting due to his brother being the auctioneer.

Councilwoman Bishop fell ill and left the meeting before vote was cast.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
Voting Abstaining: Council President Beasley

- ITEM-10 Town Council approval of the Minutes from the October 11, 2022, Joint Workshop and October 20, 2022, Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

- ITEM-11 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 8 through October 17, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

- ITEM-12 Town Council approval of Taylors Construction of Hilliard, Inc., Payable through October 24, 2022, Project Name: Town Hall Renovations in the amount of \$11,682.48.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

ADDED ITEMS

- ITEM-13 Town Council to set Workshop for Thursday, November 17, 2022, at 6:00 p.m. for the Girl Scout Troop to talk with the Mayor and Town Council to earn their Democracy Badge.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

- ITEM-14 Town Council to set a Special Meeting for Monday, November 14, 2022, at 6:30 p.m. to discuss the future of the Land Use Administrator's Position.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

- ITEM-15 Town Council to discuss the Trees that will be removed for the Town Hall Park.

Following discussion, Council President Beasley will be marking the trees that will be kept.

ADDITIONAL COMMENTS

PUBLIC

No comment.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

November Meetings:

Tuesday, 11-08-2022	@ 6PM	Joint Workshop (LDR'S)
Monday, 11-14-2022	@ 630PM	Special Meeting (LUA)
Thursday, 11-17-2022	@ 6PM	Workshop (Girl Scouts)
Thursday, 11-17-2022	@ 7PM	Regular Meeting

Council President Beasley reminds everyone about the Veterans Day Ceremony from 9:00 a.m. until 12:00 p.m. on Saturday, November 5, 2022.

Council Pro Tem Sims asks to make sure someone is available to help the Public Works Department on Saturday, November 5, 2022, with clean-up since often times they are left to do it themselves.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe
Parks & Recreation Director, Gabe Whittenburg

Public Works Director Richie Rowe states that the Florida Rural Water Project for last year's Asset Management is almost completed.

Parks & Recreation Director Gabe Whittenburg states that Basketball will be starting soon.

Town Clerk Lisa Purvis states that Councilwoman Bishop said she can meet on November 14, 2022, at 6:30 p.m. for the Special Meeting.

TOWN ATTORNEY

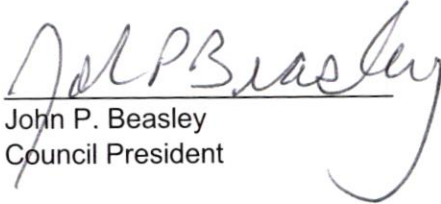
Town Attorney Waugh states the airpark parcel appraisals should be completed soon.

ADJOURNMENT

Motion to adjourn at 7:55 p.m.


Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,
Councilman Wollitz

Approved this 17th day of November, 2022 by the Hilliard Town Council,
Hilliard, Florida.



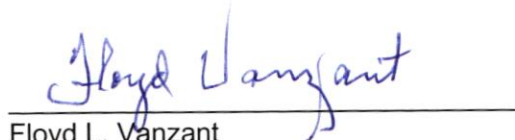
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor