

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Charles A. Reed, Vice Chair
Harold "Skip" Frey, Board Member
Josetta Lawson, Board Member
Kevin Webb, Board Member

ADMINISTRATIVE STAFF

Lee Anne Wollitz
Land Use Administrator

PLANNING AND ZONING ATTORNEY

Christian Waugh

MINUTES

TUESDAY, SEPTEMBER 03, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chair Wendy Prather
Vice Chair Charles A. Reed
Planning and Zoning Board Member Harold "Skip" Frey
Planning and Zoning Board Member Josetta Lawson
Planning and Zoning Board Member Kevin Webb

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

There are no additions or deletions to the Agenda.

ITEM-2 Planning and Zoning Board approval of Site Plan Application No. 20240131.
Parcel #16-3N-24-0000-0024-0070. Applicant: Karen Brantley, Florida
Infrastructure.

Lee Anne Wollitz – Land Use Administrator

Lee Anne Wollitz – Land Use Administrator read staff report with 2 conditions.

Wendy Prather, Board Chair asked for clarity of location and is answered by Land Use Administrator.

Harold Frey, Board Member asked for clarity on stormwater and the proximity to the American Legion Building and stated he found his answer on the plans.

Larry Brantley, Applicant added a complement to the Town of Hilliard staff for the ease of the process.

Motion is made with two conditions.

1. The remaining 5 permits or exceptions be submitted for the Land Use Administrator's approval prior to the start of construction.
2. A preconstruction meeting with Town Staff take place prior to the start of construction on the site.

Motion made by Planning and Zoning Board Member Frey, Seconded by Vice Chair Reed.

Voting Yea: Chair Prather, Vice Chair Reed, Planning and Zoning Board Member Frey, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

ITEM-3

Planning and Zoning Board to discuss and accept updated Code and Comprehensive Plan Binders.

Lee Anne Wollitz – Land Use Administrator

Lee Anne Wollitz – Land Use Administrator read staff report and passed out the binders.

This is a discussion item and did not require a motion.

ITEM-4

Planning and Zoning Board Approval of Minutes from 8.13.2024 Regular Meeting.

Motion made by Vice Chair Reed, Seconded by Planning and Zoning Board Member Webb.

Voting Yea: Chair Prather, Vice Chair Reed, Planning and Zoning Board Member Frey, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

ADDITIONAL COMMENTS

PUBLIC- CHAIR will call on members of the audience wishing to address the Board.

No Public wish to make comments.

BOARD MEMBERS

Skip Frey, Board Member stated that Florida Infrastructure and Larry Brantley were accommodating for a few questions that Board Member Frey asked.

Charles Reed, Vice Chair cautions the public to be careful while driving during election season.

Board Discussion about the upcoming growth for the town.

LAND USE ADMINISTRATOR

Lee Anne Wollitz – Land Use Administrator gave updates on upcoming Town Council meetings that would have zoning items on the Agenda. She also advised that the Planning and Zoning meeting on October 1, would be a Public Hearing.

PLANNING AND ZONING ATTORNEY

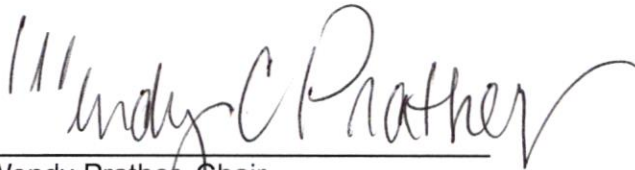
No Attorney present for meeting.

ADJOURNMENT

Motion to adjourn at 7:17pm.

Motion made by Vice Chair Reed, Seconded by Planning and Zoning Board Member Frey.
Voting Yea: Chair Prather, Vice Chair Reed, Planning and Zoning Board Member Frey,
Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

Approved this 1st day of October 2024, by the Hilliard Planning & Zoning Board, Hilliard, Florida



Wendy Prather, Chair
Hilliard Planning & Zoning Board