

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 18, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Town Council to consider Ordinance No. 2024-02, Amending Chapter 62 Zoning and Land Development Regulations of the Hilliard Town Code
An Ordinance Amending Section 62-1 – Definitions; Amending Section 62-36 – Notice of Public Hearings; Amending Section 62-281 – Zoning District Regulations; Adding Section 62-386 – Wireless Telecommunication Facilities.
Adopting on First Reading and set a Public Hearing and Final Reading for June 6, 2024.

Mayor Beasley

Call for Public Comments
Close Public Hearing on Ordinance No. 2024-02

Following no public comments, motion to close the Public Hearing at 7:02 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2024-02, on First Reading and set a Public Hearing & Final Reading for June 6, 2024.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

No additions to or from the agenda.

ITEM-3 Town Council approval to adopt Resolution No. 2024-09, accepting a Florida Department of Transportation offer of an Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement authorizing the time extension of one year.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of the annual Parks & Recreation Seasonal Staffing Request.
Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council to review and accept the Building Official's Quarterly Report for January 1, 2024, through March 31, 2024.
Bryan Higginbotham – Building Official

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council to review and accept the Code Enforcement Officer's Quarterly Report for January 1, 2024, through March 31, 2024.

Delvin Miley, Jr. – Code Enforcement Officer

Motion made by Councilman Michaels, Seconded by Council Pro Tem Pickett. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council to review and accept the Land Use Administrator's Quarterly Report for January 1, 2024, through March 31, 2024.

Lee Anne Wollitz – Land Use Administrator

Motion made by Council President Sims, Seconded by Councilman Michaels. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of the Minutes for the March 14, 2024, Workshop, and the April 4, 2024, Public Hearing & Regular Meeting.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council approval of the Payables through March 12, 2024, Project Name: 2024 IT Town Hall Park Expansion in the amount \$2,953.65.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$25,512

Motion made by Council President Sims, Seconded by Councilman Wollitz. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Town Council approval of Mittauer & Associates, Inc., Payable through April 11, 2024, Project Name FDEP PA0302 Oxford Street Force Main Rerouting in the amount of \$3,450.00.

FDEP LPA0302 GRANT FUNDED PROJECT LUMP SUM CONTRACT \$101,900

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter. Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Mike Rowland, 36509 Shortleaf Drive, Hilliard, states that he is upset regarding the system development charge that has been required to pay to add sinks to his new business, located in Franklin Park.

MAYOR & TOWN COUNCIL

Mayor Beasley, commends the Town Hall staff for the Annual Car Show, as it was well received with it being the first time held with the monthly Hanging with Heros Market and the 50/50 raffle which sold over \$1,200 worth of tickets. The winner of the raffle, Klint Farmer, donated the raffle winnings back to the Town. These funds will go towards the funding of the Vietnam Veterans' Traveling Wall.

On April 19, 2024, the Town is feeding the Junior Beta Club at Hilliard Elementary School for their contribution to the Town Clean Up.

Next Friday will be the last Food Truck Friday prior to there being music added. In May there will be live music for the community to enjoy in addition to the Food Trucks.

Congratulates Hilliard Middle School softball team as they were the Runner-Up in the District County Championship, and he is proud of his granddaughter who plays on the team.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk, Lisa Purvis

Public Works Director, Joel Hall

Parks & Recreation Director, Gabe Whittenburg

Public Works Director, Joel Hall, states that the mowing began this week.

Provides update regarding the road milling that was approved in the Northwest Quadrant, stating that they have spread over 300 tons, about two-thirds of the millings. The department borrowed the Town of Callahan's motor grader to spread the millings.

Parks & Recreation Director, Gabe Whittenburg, states that the soccer has already begun practicing and the first game is May 7, 2024, and that gymnastics is going on. Flag football registration is going on now.

Town Clerk, Lisa Purvis, states that she has reached out to the Nassau County Engineer, Robert Companion, and that he advised that he will be present at the next monthly Workshop on May 9, 2024, to aid the Town in establishing Mobility and Impact Fees and Pavement Management Program and piggy backing the Nassau County Contracts. She continues, stating that Mr. Companion has also agreed to participate in a Teams meeting on April 29, 2024, with Town Staff to go over everything in advance to the Workshop.

TOWN ATTORNEY

Town Attorney, Christian Waugh, was unable to connect via Microsoft Teams due to a technical issue.

ADJOURNMENT

Motion to adjourn at 7:20 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 2nd day of May, 2024 by the Hilliard Town Council,
Hilliard, Florida.

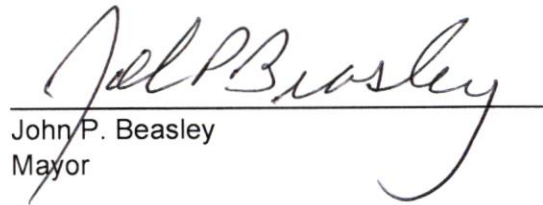


Kenneth A. Sims, Sr.
Council President
ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor