

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, AUGUST 18, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Tawana and Kevin Webb, 361896 Pine Street, states they are concerned because the North Oxford Street Ball Park has not been upkeep and the Concession stand is gone.

Council President Beasley states the Town will need to budget for the Ball Park and Concession stand.

Town Clerk Purvis states the Town will be applying for a FRDAP grant. The Town is looking into street resurfacing.

Alzeda Harrell, 371064 Oxford Street, states that not everyone on Oxford

Street is a drug addict. She also asks if the Town has considered the lack of Fire Rescue and asks what affordable housing means, because there are not a lot of affordable housing options in Hilliard.

Councilman Wollitz states the Nassau County Commissioners are responsible for Fire Rescue. States Ms. Harrell will need to talk to them because there are no new Fire Rescue Stations currently planned for this side of the County.

Council Pro Tem Sims agrees about not having enough affordable housing.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-13 Motion to add Resolution No. 2022-11 authorizing the submission of FRDAP Application

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-14 Motion to add Swim Meet at Town Swimming Pool with Facility Agreement.

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Resolution No. 2022-10 - FDOT Public Transport Grant Agreement for Design and Construction of a New Box Hangar.

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; accepting a Florida Department of Transportation offer of a Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.

Hilliard Airpark Engineer Bill Prange states the agreement is 100% grant funding in the amount of \$340,000 and the new Hangar will fit at the North Gate.

Town Council to adopt Resolution No. 2022-10, accepting the Florida Department of Transportation, Public Transportation Grant Agreement for the Design and Construction of a New Box Hangar at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$340,000.00 related to eligible project costs.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-3 Town Council decision regarding Mr. Ralph Bennett's requests concerning his development known as Pine Street Estates.
Lisa Purvis, MMC – Town Clerk
Ritchie Rowe – Public Works Director
- Town Attorney Waugh** explains the Agreement was finalized late today and asks that the Council approve the Agreement concerning the water and sewer infrastructure.
- Motion made to approve agreement between the Town of Hilliard and Ralph Bennett for the Pine Street Estates Subdivision.
- Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-4 Town Council to accept updated Contract for Building Official/Inspection Services from the Town's current Building Official/Inspector Bryan Higginbotham.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-5 Town Council to appoint Lee Anne Wollitz to the Planning & Zoning Board for the remainder of Dallis Hunter's term which ends December 2023.
Janis K. Fleet, AICP - Land Use Administrator
- Temporary Planning and Zoning Board Chair Skip Frey** states Lee Anne Wollitz is the best person for the Board.
Lee Anne Wollitz, 37240 South Oak Street, states she will do her best possible if accepted for the position.
Councilman Wollitz clarifies that Lee Anne is his sister-in-law and not his wife. He asks the Town Attorney if he will need to abstain from voting.
Town Attorney Waugh states that Councilman Wollitz must vote per Florida State Statute.
- Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-6 Town Council to discuss Site Work/Site Clearing Application Permit Fee Refund(s).
John P. Beasley – Council President
- Council President Beasley** states he has been speaking with Town Staff and has been doing research with Code Enforcement Officer Del Miley to see how many others have had to go through this process for just a few loads of dirt to fill in low areas.
Michael Franklin, 151012 CR 108, Hilliard, states he feels the Town should do away with this requirement and further states the requirement is bureaucracy.

Motion is made to table item until the September 1, 2022, Town Council meeting to allow time for the research to be finished.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council approval of Capital Budgeted ADAPCO Mosquito Larvicide Sprayer purchase in the amount of \$5,480.00.
Richie Rowe - Public Works Director

Town Employee Charles Chavarria states this purchase is not a replacement for the Fogger that the Town currently has and both can be used. He states this purchase is to kill the larvae in areas that flood or hold water. He also states the shipping is free as well as equipment training.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of the Minutes from the August 1, 2022, Workshop and Special Meeting and the August 4, 2022, Joint Workshop and Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Town Council approval of Chad Brock Enterprises, Inc., Payable through August 4, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$4,100.00.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$90,800.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-10 Town Council approval of Florida Roads Trucking, LLC, Payable through July 22, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$260.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-11 Town Council approval of Masters Road Clean Concrete Recycling Center, Payable through July 22, 2022, Project Name: Walker Street Drainage and

Paving in the amount of \$755.63.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-12 Town Council approval of D.B. Civil Construction, Payable through June 25, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$30,595.48.

DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT MATCH LUMP SUM CONTRACT \$708,969.42 (\$95,669.42 TOWN MATCH)

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

- ITEM-13 Resolution No. 2022-11 – FRDAP Grant North Oxford Street Ball Park Phase II

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024.

Town Council to adopt Resolution No. 2022-11 authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024 for which the deadline is August 31, 2022, and the Town is requesting \$200,000.00 in grant funds.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-14 Town Council to approve Facility Agreement for Swim Meet at the Town of Hilliard Oxford Street Swimming Pool Facility.

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Michael Franklin, 151012 CR 108, Hilliard, states, regarding development, there is a breakdown between the Town's engineer and the Town's Public Works Department. He

states that because information was missed, it is now going to cost the Town and the taxpayers money. Mr. Franklin asks that the Council look into the breakdown so it can be fixed and does not continue to happen.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

August Meetings:

Monday, 08-29-2022 @ 6PM Joint Workshop (LDR'S & Alleyways)

September Meetings:

Thursday, 09-01-2022 @ 7PM Regular Meeting

Thursday, 09-15-2022 @ 7PM Public Hearing & Regular Meeting (TRIM & BUD)

Council President Beasley recognizes Town Employee, Alicia Head, for working diligently and spearheading a special project.

Town Employee Alicia Head states she had been working with Council President Beasley, Pine Castle, Inc., and the Public Works Department to get 100 wooden crosses made and painted white. She explains the process and states that for holidays like Veterans Day, Memorial Day, Fourth of July, and others, the crosses will be placed outside to honor veterans. She also states there will be a process coming soon so the residents can adopt a cross, but that process has not been finalized yet.

Councilman Wollitz states CSX responded to his calls and agreed to not cut off all four railroad crossings at one time.

Council Pro Tem Sims states CSX told him they do not close streets; they only close railroad crossings. He states he is glad the Town received an answer.

Council President Beasley congratulates Dallis Hunter and Joe Michaels to the Council seats they will have in January and looks forward to serving with them when their terms begin in January.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

Town Clerk Lisa Purvis states the SOE Office will advise by Monday hopefully if they can close their Election Campaign Accounts and submit the Termination Reports.

TOWN ATTORNEY

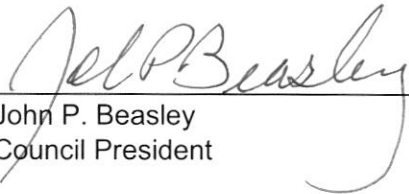
No comment.

ADJOURNMENT

Motion to adjourn at 8:03 p.m.


Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,
Councilman Wollitz, Councilwoman Bishop

Approved this 1st day of September, 2022 by the Hilliard Town Council,
Hilliard, Florida.



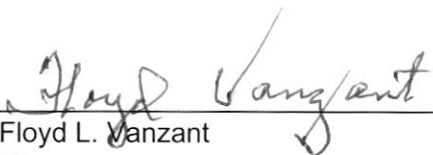
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor