

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JANUARY 04, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-11 2024 Wastewater Treatment Plant Permit Renewal for Engineering Services with Mittauer & Associates, Inc.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-2 Town Council to Appoint the Town Council President and Town Council Pro Tem for the 2024 Calendar Year for the Organization of Office.
Lisa Purvis, MMC – Town Clerk
- Motion to retain and appoint Council Member Kenny Sims as Council President and Council Member Lee Pickett as Council Pro Tem.
- Motion made by Councilman Michaels, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-3 Town Council to Appoint the Town Council Department Commissioners for the 2024 Calendar Year for the Organization of Departments.
Lisa Purvis, MMC – Town Clerk
- Motion to retain and appoint each Council Member as follows:
Council President Sims as Street Department Commissioner
Council Pro Tem Pickett as Water & Sewer Department Commissioner
Councilman Wollitz as Fire Department Commissioner
Councilman Michaels as Parks & Recreation Department Commissioner
Councilman Hunter as Airpark Department Commissioner
- Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-4 Town Council Adoption of Resolution No. 2024-01, Approving the 2024 Holiday Schedule for the Town of Hilliard Business Offices.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council Adoption of Resolution No. 2024-02, Authorizing the Permitting of a Martin Luther King, Jr. Walk.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council Approval to Adopt Resolution No. 2024-03, Accepting a Florida Department of Transportation offer of a Public Transportation Grant Agreement and Authorizing and Directing the Hilliard Town Council to Accept such Agreement.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman

Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council to Set the Annual Joint Workshop with the Nassau County School Board for either Monday, January 8, 2024, at 6:00 p.m. or Monday, January 29, 2024, at 6:00 p.m.

Lisa Purvis, MMC – Town Clerk

Motion to table item until the January 18, 2023, Regular Meeting to set a Joint Workshop for January 29, 2023, or for Nassau County School Board to provide dates in February 2024.

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council to Set a Date for a Joint Workshop with the Planning & Zoning Board to discuss Lofty Annexation and Companion Applications.

Lee Anne Wollitz - Land Use Administrator

The Town Council requests the date of Monday, January 29, 2023, at 7:00 p.m. to schedule Joint Workshop and for Land Use Administrator, Lee Anne Wollitz to report back at the January 18, 2023, Regular Meeting.

- ITEM-9 Town Council Approval of the Minutes for the November 30, 2023, Special Meeting, and for the December 21, 2023, Regular Meeting.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council Approval of Franklin Equipment Sales, Payable through December 20, 2023, Project Name: Mower, in the amount of \$7,182.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$7,182.00.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

- ITEM-11 Town Council approval of 2024 Wastewater Treatment Plant Permit Renewal contract for Engineering Services with Mittauer & Associates, Inc.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No public comment.

MAYOR & TOWN COUNCIL

Councilman Michaels, states that the Parks and Recreation Department is in need of volunteer basketball coaches.

Mayor Beasley, states that he is glad that everyone made it through the Holidays. On December 26, 2023, he states that himself, Council President Sims, and Parks & Rec Director, Gabe Whittenburg, stuffed backpacks with food items for public schools with the Clemson Tigers Players and got a chance to speak with said players through an organization called Blessings in a Bag. One hundred of these backpacks are to go to the Hilliard Elementary School.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Joel Hall P.E.

Parks & Recreation Director, Gabe Whittenburg

Parks & Recreation Director, Gabe Whittenburg, states that Hilliard High had a big win in Basketball, with a score of 66 to 60, tonight against Hawthorne. He reminds all that Hilliard Parks & Rec Basketball begins soon and is still in need of sponsors and coaches.

Town Clerk, Lisa Purvis, states that she has received approval to advertise for the CDBG Grant Administrative Services & Engineering Services. At the January 18, 2024, meeting, the Town Council could set up a workshop for the ranking of firms for the requested services.

She reminds everyone of Rural Counties Day on January 25, 2024, at the Capital from 10 a.m. to 2 p.m. and she is working on getting shirts made for everyone.

The Girl Scouts are going to be selling cookies at the Town Hall Drive Thru during non-business hours. Cookies will be available for preorder at the January 18, 2024, Regular Meeting.

A workshop will need to be set at the January 18, 2024, Regular Meeting to discuss with Nassau County Mobility Fees and Paving.

TOWN ATTORNEY

Town Attorney, Christian Waugh, states that he has been working with Councilman Michaels and Land Use Administrator, Lee Anne Wollitz, regarding an individual requesting a possible vacation of a right of way to determine if it is or is not a right of way.

The Florida Election Commission is dismissing the complaint filed by Mary Godwin but she has 14 days to file a rebuttal to the dismissal.

ADJOURNMENT

Motion made to adjourn at 7:28 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

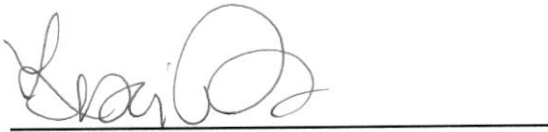
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 17th day of January, 2024 by the Hilliard Town Council, Hilliard, Florida.



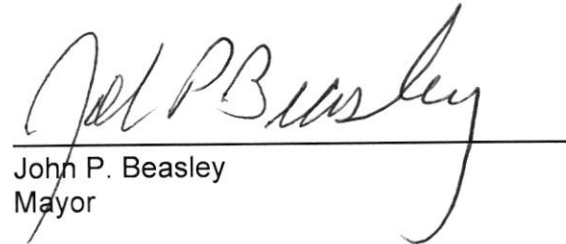
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor