

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JUNE 06, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER PRAYER & PLEDGE OF ALLEGIANCE ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Ordinance No. 2024-02 – Amending Chapter 62 Zoning and Land Development Regulations of the Hilliard Town Code
An Ordinance Amending Section 62-1 – Definitions; Amending Section 62-36 – Notice of Public Hearings; Amending Section 62-281 – Zoning District Regulations; Adding Section 62-386 – Wireless Telecommunication Facilities.
Mayor Beasley

Call for Public Comments

Close Public Hearing on Ordinance No. 2024-02

Following no public comments, motion to close the Public Hearing at 7:01 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2024-02, on Second and Final Reading.

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-2

Ordinance No. 2024-03 – Adding a Section to the Code of Ordinances regarding trespass warnings on public property and other property generally open to the public.

An Ordinance Adding a Section to the Code of Ordinances regarding trespass warnings on public property and other property generally open to the public.

Mayor Beasley

Call for Public Comments

Close Public Hearing on Ordinance No. 2024-03

Following no public comments, motion to close the Public Hearing at 7:02 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2024-03, on Second and Final Reading.

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

ITEM-15 Town Council to appoint Town Representative to the Nassau County Economic Development Board.

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-4 Town Council approval of the grant application submission for the FY 2024 Airport Improvement Program for land acquisition at the Hilliard Airpark.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council approval of the waste removal contract service agreement between Meridian Waste and the Town of Hilliard.
Lisa Purvis, MMC – Town Clerk
- Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council approval of the Kynex, Inc. contract with both the Town of Hilliard and the Town of Callahan splitting half the cost with Nassau County in celebration of their Westside Bicentennial Celebration to be held at the Northeast Florida Fairgrounds on July 4, 2024.
John P. Beasley – Mayor
- Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-7 Town Council to set a Workshop at 6:00 p.m. on July 18, 2024, for a one-hour presentation or to allow a 10 to 15 minutes presentation on July 18, 2024, Agenda for Nassau County to discuss their growth framework and future planning.
Elizabeth Backe – Nassau County Planning Director
- Land Use Administrator, Lee Anne Wollitz, explains the purpose of the Nassau County Growth Management presentation.
- Motion to set Workshop at 6:00 p.m. on July 18, 2024, and to add as an item to the July 18, 2024, Regular Meeting agenda.
- Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council to consider the Hilliard Middle School High School's request for a sports poster advertisement.
Lisa Purvis, MMC – Town Clerk
- Town Council decides to take no action on this item.
- ITEM-9 Town Council approval of Town Clerk's Office staff new position descriptions with new titles and responsibilities.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Town Council approval of the Minutes for the May 16, 2024, Public Hearing &
Regular Meeting and Workshop, and the May 20, 2024, Workshop.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-11 Town Council approval of Kynex, Inc., Payable through May 22, 2024, Project
Name: 2024 Fireworks Display in the amount of \$15,000.
**SPECIAL EVENTS PROJECT IN HILLIARD'S HALF LUMP SUM CONTRACT
\$15,000**

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-12 Town Council approval of Manzie & Drake Land Surveying, Payable through May
30, 2024, Project Name: Florida Department of Transportation Land North in the
amount of \$6,750.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$464,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-13 Town Council approval of Site Savvy Inc., Payable through May 14, 2024,
Project Name: Sewer Rehabilitation in the amount of \$18,500.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$18,500

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-14 Town Council approval of the Payable through May 22, 2024, Project Name:
2024 IT Town Hall Park Expansion in the amount of \$32.95.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$25,512

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

ITEM-15 Town Council to appoint Town Representative to the Nassau County Economic
Development Board to represent the Town of Hilliard with meetings held every
other month.

Kenny Sims – Council President

Motion to appoint Council President Sims to represent the Town of Hilliard.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No public comments.

MAYOR & TOWN COUNCIL

Mayor and Town Council, thanks Senator Clay Yarborough and Representative Dean Black for attending the workshop held on Monday, June 3, 2024, and for the willingness to advocate for the Town.

Councilman Hunter along with Council President Sims, and Council Pro Tem Pickett, thank Alicia Head, Administrative Assistant and Event Coordinator, for all that she does for the Town following the recent Food Truck Friday event that featured live music and a corn hole tournament to raise funds for the Vietnam Memorial Wall that will be coming next year.

Council President Sims, also thanks Town Clerk Lisa Purvis and staff for all their help regarding grants. He continues, stating that regarding all the water and sewer issues within the Town, Public Works Director Joel Hall should not let that sit on his shoulders as the lines are old and we all are aware that they need rehabilitation.

Mayor Beasley, notes that today marks the 80th anniversary of D-Day. He announces that the Governor has signed a bill designating November as Veteran's Month, recognizing, and celebrating the contributions of veterans throughout the entire month. He reminds everyone of all the upcoming events and that the next Food Truck Friday will be held on Saturday, June 29, 2024, along with the Golf Cart Parade. Thanks, Hal Keene, for setting up the cornhole tournament at the last Food Truck Friday. Wishes everyone a Happy Father's Day before the next meeting.

ADMINISTRATIVE STAFF

PRESENT

Public Works Director, Joel Hall
Town Clerk, Lisa Purvis

ABSENT

Gabe Whittenburg

Public Works Director Joel Hall, provides an update regarding upcoming and ongoing infrastructure repairs. The manhole located on US Hwy 1 and West Sixth Street is being repaired by Site Savy, Inc. and he is working to receive reimbursement for this repair that was caused by fiber optics running through the manhole. Hall announces that the manhole repair project to be completed by T B Landmark, Inc. at Pine Street and Shady Lane is scheduled to commence on June 19, 2024. Hall mentioned that he will oversee the

necessary road closure and detour arrangements during this period to minimize disruptions to traffic and ensure public safety.

Councilman Michaels, provides an update on behalf of Parks & Recreation Director Gabe Whittenburg, stating that there will be some equipment vinyl cushion repairs taking place at a good price by Mike's Upholstery in Callahan.

Mayor Beasley, states that he wants to start providing certificates for sports team winners and have them presented at a Town Council Meeting following each sport.

TOWN ATTORNEY

Town Attorney Waugh, states that the Town has closed on the purchase of the large parcel of property at the Hilliard Airpark.

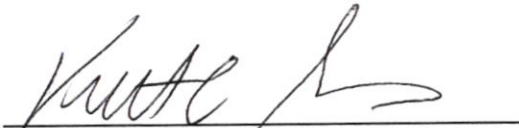
ADJOURNMENT

Motion to adjourn at 7:30 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 20th day of June, 2024 by the Hilliard Town Council, Hilliard, Florida.



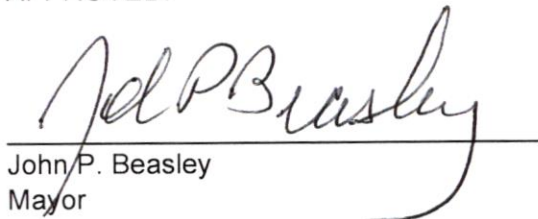
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor