

# HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## BOARD MEMBERS

Wendy Prather, Chair  
Charles Reed, Vice Chair  
Josetta Lawson  
Harold "Skip" Frey  
Dallis Hunter

## ADMINISTRATIVE STAFF

Janis Fleet, AICP  
Land Use Administrator

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

**TUESDAY, NOVEMBER 09, 2021, 7:00 PM**

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### NOTICE TO PUBLIC

*Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Chair Wendy Prather  
Vice Chair Charles A. Reed  
Planning & Zoning Board Member Josetta Lawson  
Planning & Zoning Board Member Harold "Skip" Frey  
Planning & Zoning Board Member Dallis Hunter

## CHAIR

**To call on members of the audience wishing to address the Council on matters not on the agenda.**

No public wish to address the Board.

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Land Use Administrator Janis Fleet reads an email to the Board from Wayne Bishop requesting that his Site Clearing Application be removed from the agenda at this time.

Motion to withdraw Item-3 from the agenda

Motion made by Planning & Zoning Board Member Frey, Seconded by Planning & Zoning Board Member Hunter.

Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Lawson, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter

ITEM-2 Planning & Zoning Board approval of the Minutes from the October 12, 2021, Workshop and the October 12, 2021, Public Hearing & Regular Meeting.

Motion made by Planning & Zoning Board Member Hunter, Seconded by Planning & Zoning Board Member Lawson.

Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Lawson, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter

ITEM-3 Planning and Zoning Board approval of Site Clearing/Site Work  
Application #20211015  
Property Owner – Wayne Bishop  
Parcel ID Nos. 08-3N-24-2380-0210-0130, 08-3N-24-2380-0210-0210, 08-3N-24-2380-0210-0170

**Janis K. Fleet. AICP – Land Use Administrator**

Withdrawn from agenda

ITEM-4 Planning and Zoning Board approval of Planning and Zoning Board  
Recommendation for the Preliminary Plat Application #20211026  
The Tracks Subdivision  
Property Owner – Mason & Magnolia LLC  
Agent - Ben Buchanan  
Parcel ID No. 08-3N-24-2380-0051-0030

**Janis K. Fleet. AICP – Land Use Administrator**

Motion to approve with staff recommendation and to add recommendations from Public Works Director for Water and Sewer connections to be added to the drainage plan.

Motion made by Planning & Zoning Board Member Frey, Seconded by Planning & Zoning Board Member Hunter.

Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Lawson, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter

## **ADDITIONAL COMMENTS**

### **PUBLIC**

No public comments.

## BOARD MEMBERS

**Chairwoman Prather** states she appreciates Mrs. Fleet and her professionalism.

**Planning & Zoning Board Member Lawson** agrees with Chairwoman Prather and states she did not walk out on Mrs. Fleet but walked out on the Town Council.

**Planning & Zoning Board Member Frey** agrees with both Chairwoman Prather and Planning and Zoning Board Member Lawson.

## LAND USE ADMINISTRATOR

**Land Use Administrator Fleet** thanks the Board for their support and staying until 11:00 p.m. for her. She also explains the process for an item to be placed on the agenda.

## TOWN ATTORNEY

Not requested at meeting.

## ADJOURNMENT

Motion to adjourn at 7:28 p.m.

Motion made by Planning & Zoning Board Member Hunter, Seconded by Chair Prather.

Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Lawson, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter

Approved this 14<sup>th</sup> day of December, 2021 by the Hilliard Planning & Zoning Board, Hilliard, Florida.

  
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Wendy Prather, Chair  
Hilliard Planning & Zoning Board