

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, JULY 21, 2022, 7:00 PM

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### NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.

*"Politeness costs so little." – ABRAHAM LINCOLN*

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

## MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Ralph Bennett, 512030 US Hwy 1, Callahan, requests for his tap-in fees to be \$700.00 each versus the new higher fee. He also states that he has been advised by Public Works Director, Ritchie Rowe, he needs to add a 6" line and fire hydrant due to low water pressure and no fire protection where he would like to build. Mr. Bennett also questions the permitting process and states he would like to start pulling building permits prior to the sewer being in place. He states he has bond, for infrastructure so he should be able to pull building permits but was told by permitting that he couldn't.

**Town Attorney Waugh**, states that this item needs to be on the next agenda and that he will investigate before the next meeting.

**Andy Whittaker, 27589 Georgia Street, Hilliard**, states the adjacent property owner, Michael Franklin, has cut timber all the way to Mr. Whittaker's property line. Mr. Whittaker states he was told by office staff that Mr. Franklin was only to cut the right-of-way to the center line if he did not own both sides of the right-of-way.

**Town Attorney Waugh**, states this issue should be on the agenda so we will put on the next agenda and Mr. Whittaker can come and address the Council at that time.

**Andy Whittaker, 27589 Georgia Street, Hilliard**, asks if Michael Franklin submitted an application yet to cut the Timber.

**Town Clerk, Lisa Purvis**, advises that as of 5:00 p.m. Mr. Franklin has not.

**Doug Conkey, SJRWM Intergovernmental Coordinator**, speaks about Blue School Grant Program.

## **REGULAR MEETING**

### **ITEM-1      Additions/Deletions to Agenda**

Motion made to delete the current Item-3 and replace with Item-3 – Nassau County School Board Bus Donation to the Town of Hilliard, Parks & Recreation Department.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### **ITEM-2      Town Council approval of Pool Rental Agreement between Nassau County School District and Town of Hilliard for West Nassau High School and Hilliard Middle Senior High School Swim Teams.**

***Gabe Whittenburg – Parks & Recreation Director***

Motion made by Council President Beasley, Seconded by Councilman Wollitz. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### **ITEM-3      Town Council approval of Bus Rental Agreement between Nassau County School District and Town of Hilliard for bus rental for After School Program.**

***Gabe Whittenburg – Parks & Recreation Director***

Item Deleted and Replaced.

### **ITEM-3      Town Council to accept School Bus Donation to the Town of Hilliard, Parks & Recreation Department from the Nassau County School Board.**

***Gabe Whittenburg – Parks & Recreation Director***

Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-4 Town Council to set additional Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations.  
**Janis K. Fleet, AICP - Land Use Administrator**
- Motion made to set a Joint Workshops for Thursday, August 11, 2022 (tentatively) and Monday, August 29, 2022, both at 6:00 p.m.
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-5 Town Council approval to set a Workshop followed by a Special Meeting for Monday, August 1, 2022, at 6:00 p.m. to advise the Nassau County Property Appraiser of the Proposed Millage Rate, Rolled-Back Rate, and date, time, and meeting place of the Tentative Budget Hearing.  
**Lisa Purvis, MMC - Town Clerk**
- Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-6 Town Council approval of the Minutes from the June 7, 2022, Regular Meeting.  
**Lisa Purvis, MMC - Town Clerk**
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-7 Town Council approval of Mittauer & Associates, Inc., Payable through June 24, 2022, Project Name: Walker Street Drainage and Paving in the amount of \$938.00.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$45,000.00**
- Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### ADDITIONAL COMMENTS

##### PUBLIC

**Skip Frey, 37132 West Fourth Street, Hilliard,** states who ever drives the donated bus will need to have a passenger endorsed with CDL License.

##### MAYOR & TOWN COUNCIL

**Mayor Vanzant** reads the upcoming meeting dates:

##### **August Meetings:**

Monday, 08-01-2022	@ 6PM	Workshop (TRIM)
Monday, 08-01-2022	@ 7PM	Special Meeting (TRIM)
Thursday, 08-04-2022	@ 6PM	Joint Workshop (Alleyways)
Thursday, 08-04-2022	@ 7PM	Public Hearing & Regular Meeting (Ord 2022-02)



Thursday, 08-18-2022 @ 7PM Regular Meeting  
Monday, 08-29-2022 @ 6PM Joint Workshop (LDR'S)

**Councilman Wollitz** apologizes to Georgia Street residents that are present at tonight's meeting for the CDBG Project taking so long and for what they have had to endure.

**Council President Beasley** thanks the Council for approving the school bus donation. He apologizes to the Georgia Street residents regarding the trees issue and states that the issue will be on the August 4, 2022, Agenda.

#### **ADMINISTRATIVE STAFF**

##### **PRESENT**

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

##### **ABSENT**

Parks & Recreation Director, Gabe Whittenburg

**Council President Beasley** speaks for Parks & Recreation Director Whittenburg and states that Director Whittenburg thanks the Council for approving the school bus donation. He also states that Director Whittenburg is absent due to running youth sports.

**Town Clerk Lisa Purvis** states that Brian Higginbotham, the Town Building Official/Inspector, has given written notice to terminate the Building Official Services, effective August 31, 2022. Town Clerk Purvis states Mr. Higginbotham's reasoning is he has too much work with his staff shortage. Town Clerk Purvis further states that she has already sent the advertisements Building Official Services to the paper and hopes to have on the August 18, 2022, agenda.

#### **TOWN ATTORNEY**

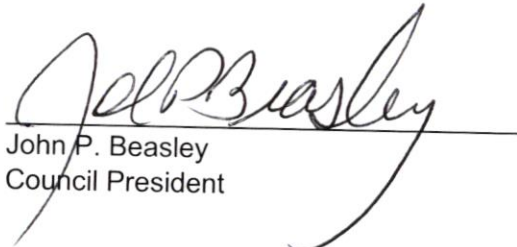
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#### **ADJOURNMENT**

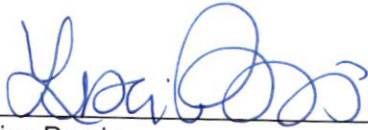
Motion to adjourn at 7:32 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this 4<sup>th</sup> day of August, 2022 by the Hilliard Town Council, Hilliard, Florida.

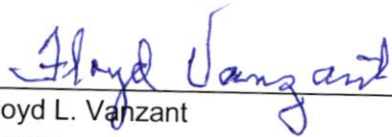
  
John P. Beasley  
Council President

ATTEST:

A handwritten signature in blue ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis  
Town Clerk

APPROVED:

A handwritten signature in blue ink, appearing to read 'Floyd L. Vanzant', written over a horizontal line.

Floyd L. Vanzant  
Mayor