

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, OCTOBER 07, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

ABSENT

Council President John Beasley

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Amanda Rau & Jo Beth Vanzant, Hilliard Middle Senior High School, thanks Town for their support regarding the Homecoming Parade. Felt Lisa Purvis, Town Clerk, shed negative light on HMSHS by stating that the parade information was submitted to the Town late.

Raymond Schmoltdt, 37138 Lee Street, Hilliard, Florida, asked if there was a

golf cart update. Town Attorney Waugh responded that he is still researching and working on an ordinance.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Hilliard Airpark Change Order No. 1 Hangar Repairs.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-2 Town Council approval to grant a septic tank exception for Kristin & Jessie Pickett for their property located off Old Pine Ridge Road on the private drive named Soli Deo Gloria Way, Parcel ID No. 04-3N-24-0000-0004-0150.

Lisa Purvis, MMC – Town Clerk

Councilman Pickett states when sewer gets within 1,000 feet there is a requirement to connect.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-3 Planning & Zoning Board recommends the Town Council approval of the Final Replat for Lots 36-40 and 58-63 of the Deer Run Subdivision (between Kristie Circle South & North on CR 108), to create the SSI Subdivision Lots 1, 2 & 3, Parcel ID No. 17-3N-2020-0023-0360, complying with Chapter 46 of the Town Code and Chapter 177, Florida Statutes.

Janis Fleet, AICP – Land Use Administrator

Councilwoman Bishop states for the record that the final plat was to state public water and not private well on the plat. Town Clerk Lisa Purvis advises that in error that she posted the plat that had not been revised but that what was being signed tonight did state public water and not private well. Ben Buchanan agent for SSI Subdivision is present and forwards by email the revised PDF of the plat showing the correction for the Town's records.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-4 Town Council approval to grant three septic tank exceptions for SSI Subdivision, Lots 1, 2 & 3. Addressed as 15726, 15728 & 15730 CR 108, Hilliard, FL 32046, located between Kristie Circle North and Kristie Circle South, Parcel ID No. 17-3N-24-2020-0023-0360.

Lisa Purvis, MMC – Town Clerk

Councilman Pickett states when the sewer gets within 1,000 feet there is a requirement to connect. If homes are sold as new, the owner will also be required to connect.

Motion made by Councilman Wollitz, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-5

Resolution No. 2021-25

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-25 accepting the Florida Department of Transportation Amendment to the Public Transportation Grant Agreement for the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$368,000.00 related to eligible project costs.

Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-6

Resolution No. 2021-26

A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-26 accepting the Florida Department of Transportation Amendment to the Public Transportation Grant Agreement for the Construct Camera & Video Recording System at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$193,775.00 related to eligible project costs.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-7

Town Council approval of Capital Budgeted first year cost of the Interior & Exterior Renovation for the 100,000 Gallon Ground Storage Tanks 1 & 2 at the Water Treatment Plant in the amount of \$154,622.00. Town Council approval of the CPR Maintenance Service Agreement between Utility Services Co., Inc. and the Town of Hilliard, Florida with the annual cost year two at \$8,244.00 adjusting annually to reflect current cost of service, limited to a maximum of 5% annually.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-8 Town Council approval of Capital purchase of a Folder Inserter Application Envelope Stuffing Machine on State of Florida Contract Number 44102100-17-1 from Quadiant Inc. total cost \$9,475.00.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-9 Town Council approval of the Minutes from the September 16, 2021, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-10 Town Council approval of Mittauer & Associates, Inc. Payable through August 27, 2021, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$3,830.00.
DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED MATCH LUMP SUM CONTRACT \$105,700.00

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-11 Town Council approval of Mittauer & Associates, Inc. Payable through September 24, 2021, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$5,745.00.
DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED MATCH LUMP SUM CONTRACT \$105,700.00

Motion made by Councilman Wollitz, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-12 Town Council approval of Chad Brock Enterprises, Inc. Payable through September 30, 2021, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$4,100.00.
FDOT PTGA 100% FUNDED PROJECT LUMP SUM CONTRACT AMOUNT \$90,800.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-13 Town Council approval of Sunbelt Rentals Payable for the rental of a By Pass Pump on Fourth Street for a period of 4 weeks in the amount of \$5,539.50. Rental will continue until the Gravity Sewer Pipe Project is in service.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-14 Town Council approval to set workshop to review Evergreen Solutions, LLC Compensation and Classification Study for Monday, October 18, 2021, at 6:00 p.m. with Mark Holcombe, Senior Consultant at Evergreen Solutions, LLC
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

ITEM-15 Town Council approval to set workshop to review Land Use Administrators duties and work schedule for Thursday, November 4, 2021, at 6:00 p.m. with Land Use Administrator, Town Attorney and the Planning & Zoning Board Members present for discussion.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilwoman Bishop, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Motion amended to include October 26, 2021, at 6:00 p.m. or November 16, 2021, at 6:00 p.m. due to Councilwoman Bishop not being able to attend November 4, 2021, at 6:00 p.m. meeting. Workshop date will be announced on October 21, 2021, Town Council Agenda.

Motion made by Councilwoman Bishop, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-16 Resolution No. 2021-27
A Resolution authorizing the permitting of a Homecoming Parade for the local high school on both local and county roads, which includes county road 108; responsibility for traffic control; for claims arising from such event due to action on the part of or authorized by the Town; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-27 authorizing the Hilliard Middle Senior High School Homecoming Parade on Friday, October 15, 2021, beginning at 2:45 p.m.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ITEM-17 Town Council approval of Hilliard Airpark Change Order No.1 Hangar Repairs
In the amount of \$28,300 with LMC Steel Buildings to include
Hangar #12 Wall Panels and Trim in the amount of \$12,500 and
Hangar #13 Roof and Trim in the amount of \$15,800.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Michael Franklin, 151012 CR 108, Hilliard, Florida had sewer question regarding
connecting within 1,000 feet. Town Attorney Waugh read the code to clarify.

MAYOR & TOWN COUNCIL

Mayor Vanzant, announces the upcoming October Meetings:

October Meeting:

Thursday, 10/07/2021 @ 7PM	Regular Meeting
Monday, 10/18/2021 @ 6PM	Workshop
Thursday, 10/21/2021 @ 6PM	Regular Meeting

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

Town Attorney, Christian Waugh advises that the Hern lawyer has made no substantial
changes, but he will need to go over it before coming before the Town to resolve.

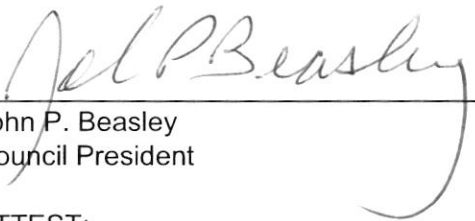
ADJOURNMENT

Motion to adjourn at 9:12 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman
Bishop

Approved this 21st day of October, 2021 by the Hilliard Town Council,
Hilliard, Florida.



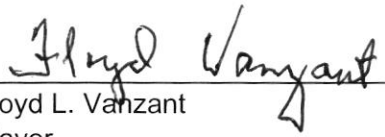
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor