

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Charles Reed, Vice Chair
Josetta Lawson
Harold "Skip" Frey
Dallis Hunter

ADMINISTRATIVE STAFF

Janis Fleet, AICP
Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

TUESDAY, JANUARY 11, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chair Wendy Prather
Vice Chair Charles A. Reed
Planning & Zoning Board Member Harold "Skip" Frey
Planning & Zoning Board Member Dallis Hunter

ABSENT

Planning & Zoning Board Member Josetta Lawson

CHAIR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Board.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions or deletions to the agenda.

- ITEM-2 Planning and Zoning Board approval of the Minutes from the December 14, 2021, Workshop and Public Hearing & Regular Meeting.
- Motion made by Planning & Zoning Board Member Frey, Seconded by Vice Chair Reed.
- Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter
- ITEM-3 Planning and Zoning Board to appoint the Planning and Zoning Board Chair and Vice Chair for the 2022 Calendar Year.
Janis K. Fleet, AICP – Land Use Administrator
- Motion is made to appoint the Planning and Zoning Board Chair Position to Wendy Prather and the Vice Chair Position to Harold “Skip” Frey.
- Motion made by Vice Chair Reed
- Following no Second, Vice Chair Reed withdraws his motion.
- Chair Prather gives Chair to Vice Chair Reed.
- Motion is made to appoint the Planning and Zoning Board Chair position to Dallis Hunter and the Vice Chair position to Harold “Skip” Frey.
- Motion made by Planning & Zoning Board Member Prather, Seconded by Planning & Zoning Board Member Frey.
- Voting Yea: Planning & Zoning Board Member Prather, Chair Reed, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter
- ITEM-4 Planning and Zoning Board Review of Land Development Regulations
Article VII - Signs
Janis K. Fleet, AICP - Land Use Administrator
- Land Use Administrator Janis Fleet** discusses with the Planning & Zoning Board multiple articles within the Town Code. Discussion begins with Article VII – Signs. The Planning & Zoning Board make suggestions to improve this section. Article X – Proportionate Fair Share Program is reviewed and discussed. Moving subdivision code and adding landscaping to the Land Development Regulations Code is also discussed and reviewed; the Town only has Chapter 30 Section 30-4 Mutilation of Shade Tree in the current Code.
- Land Use Administrator Janis Fleet** states she should have the discussed changes ready in February for the Planning and Zoning Board to approve, so it can be sent to the Town Council for their review prior to adoption.

ADDITIONAL COMMENTS

PUBLIC

No public comments.

BOARD MEMBERS

No comment from Board Members.

LAND USE ADMINISTRATOR

Land Use Administrator Fleet states there will be a Joint Workshop with the Town Council on January 18, 2022, at 6:00 p.m. regarding development on individual lots within the Town.

TOWN ATTORNEY

Not requested at meeting.

ADJOURNMENT

Motion to adjourn at 8:10 p.m.

Motion made by Vice Chair Reed, Seconded by Planning & Zoning Board Member Hunter.

Voting Yea: Chair Prather, Vice Chair Reed, Planning & Zoning Board Member Frey, Planning & Zoning Board Member Hunter

Approved this 8th day of February in the year 2022 by the Hilliard Planning & Zoning Board, Hilliard, Florida.



Dallis Hunter, Chair
Hilliard Planning & Zoning Board