

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, JULY 20, 2023, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Councilman Jared Wollitz  
Councilman Dallis Hunter

## ABSENT

Council Pro Tem Lee Pickett  
Councilman Joe Michaels

## PUBLIC HEARING

ITEM-1      Ordinance No. 2023-07 - Amending Chapter 62 Zoning and Land Development Regulations - Moving Division 7 to Chapter 14 Building and Building Regulations

Open Public Hearing

An Ordinance Amending Chapter 62 Zoning and Land Development Regulations: Moving Division 7, Building Permits and Inspections to Chapter 14 Building and

Building Regulations; and Providing for Severability; Repealer; and Providing for an Effective Date.

**Mayor Beasley**

Open Public Comments  
No public comment.

Close Public Hearing on Ordinance No. 2023-07, at 7:02 p.m.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

**TOWN COUNCIL ACTION – ORDINANCE NO. 2023-07**

Town Council adopting of Ordinance No. 2023-07, on First Reading and set Public Hearing & Final Reading on September 7, 2023.

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

ITEM-2

Ordinance No. 2023-08 - Amending Chapter 62 Zoning and Land Development Regulations - Adding Chapter 46 Subdivision

Open Public Hearing

An Ordinance Amending Chapter 62 Zoning and Land Development Regulations: Adding Chapter 46 Subdivision; and Providing for Severability; Repealer; and Providing for an Effective Date.

**Mayor Beasley**

Open Public Comments  
No public comments.

Close Public Hearing on Ordinance No. 2023-08, at 7:03 p.m.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

**TOWN COUNCIL ACTION – ORDINANCE NO. 2023-08**

Town Council adopting of Ordinance No. 2023-08, on First Reading and set Public Hearing & Final Reading on September 7, 2023.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

MAYOR

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

**Arlie Johns, 37027 Michigan Street, Hilliard**, addresses the Town Council regarding the First Assembly of God Church property with a letter of questions regarding annexation into the Town. The Council ask to have this item placed on

the next agenda for the Town Attorney to review and be prepared to provide feedback regarding the questions that Paster Johns has asked.

**Timothy Fisk, 27146 West First Avenue, Hilliard,** addresses the Town Council with two public records requests regarding dates and times of private meetings held by Council President Sims. Then wishes Council Pro Tem Pickett the very Happiest of Birthdays!

## REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-4 Town Council to consider Ordinance No. 2023-10, Vacating a portion of West Sixth Street ROW for the Dayspring Commons Planned Unit Development. Adoption on First Reading and Set Public Hearing & Final Reading for August 17, 2023.

***Lisa Purvis, MMC – Town Clerk***

**Courtney Garver, Rogers Towers** is present by TEAMS to represent her client Mr. Doug Adkins. Mrs. Garver explains that Mr. Adkins changed the ownership of the Dayspring Commons property into another LLC and that she will be preparing all the necessary documents to be submitted prior to Public Hearing. The final application for vacating the ROW will also be paid prior to the Public Hearing.

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

ITEM-5 Town Council to consider Ordinance No. 2023-09, Amending the Town's Business Tax Rate Schedule in accordance with FS 205.0535(4), by increasing the rate of each classification by no greater than five percent. Adopting on First Reading and Set Public Hearing & Final Reading for August 17, 2023.

***Lisa Purvis, MMC – Town Clerk***

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

ITEM-6 Town Council consideration to adopt Resolution No. 2023-14, amending Water & Sewer Charges & Fees by adding a deposits fee for subdivisions & landlords and addition subdivisions water tap-in fees.

***Lisa Purvis, MMC – Town Clerk***

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

- ITEM-7      Town Council to accept the Town Clerk’s recommendation that Administrative Assistant Hannah Martinez’s successful completion of her 90 Day Action Plan that began on April 12, 2023, because of Town Council action taken at the April 6, 2023, meeting.  
**Lisa Purvis, MMC – Town Clerk**
- Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter
- ITEM-8      Town Council to accept the resignation of Tiffany Bowden from the position of Deputy Town Clerk, effective July 11, 2023.  
**Lisa Purvis, MMC – Town Clerk**
- Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter
- ITEM-9      Town Council to set a Workshop for Thursday, August 3, 2023, at 6:00 p.m. to discuss the Proposed Millage Rate, Rolled-Back Rate, and date, time and meeting place of the Tentative Budget Hearing for the 2023-2024, fiscal year.  
**Lisa Purvis, MMC – Town Clerk**
- Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter
- ITEM-10     Town Council to discuss video recording of Workshops.  
**John P. Beasley – Mayor**
- Motion to table this item to the next agenda so that a decision can be made.
- Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter
- ITEM-11     Town Council to set a Workshop to discuss the Wastewater and Drinking Water Asset Management Plans.  
**Richie Rowe – Public Works Director**
- Motion to set a workshop for Thursday, August 17, 2023, at 6:00 p.m.
- Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter
- ITEM-12     Town Council approval of the Minutes from the July 6, 2023, Regular Meeting.  
**Lisa Purvis, MMC - Town Clerk**

Motion made by Councilman Hunter, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

**ADDITIONAL COMMENTS**

**PUBLIC**

Timothy Fisk, 27146 West First Avenue, Hilliard, addresses the Town Council and advises that he really likes the new golf cart signs and asks who polices illegal golf carts.

**MAYOR & TOWN COUNCIL**

Councilman Hunter, states that he has been in contact with Nassau County Emergency Management and has started the process for potential additional grant funds for the Hurricane Shelter.

**ADMINISTRATIVE STAFF**

**PRESENT**

Town Clerk, Lisa Purvis  
Public Works Director, Richie Rowe  
Assistant Public Works Director, Cory Hobbs

**ABSENT**

Parks & Recreation Director, Gabe Whittenburg – (Coaching Flag Football game)

Town Clerk, Lisa Purvis, states that she also has been in contact with Nassau County Emergency Management regarding additional grant funding for the Hurricane Shelter.

**TOWN ATTORNEY**

No comment.

**ADJOURNMENT**

Motion made to adjourn at 7:40 p.m.

Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter

Approved this 3<sup>rd</sup> day of August, 2023 by the Hilliard Town Council, Hilliard, Florida.



Kenneth A. Sims, Sr.  
Council President

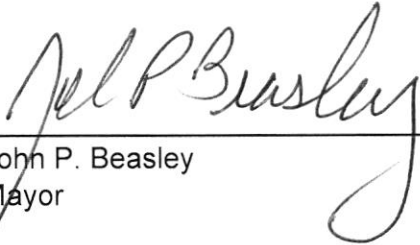
ATTEST:



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Lisa Purvis  
Town Clerk

APPROVED:



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John P. Beasley  
Mayor