

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, DECEMBER 15, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public comment.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-10 Town Council to set a Workshop to discuss the upcoming Nassau Delegation.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Town Council to discuss if a Fire Hydrant on Ohio Street between West Sixth Street and West Seventh Street is needed.
Cory Hobbs – Assistant Public Works Director

Motion made for developer to pay for a 2" water line to come off the 6" water line on Missouri Street through the Alley way between West Sixth Avenue and West Seventh Avenue.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council approval of Town Employee Cory Hobbs' pay increase from Grade 6 Step 1 to Grade 6 Step 3, following his recent promotion to Assistant Public Works Director.
Richie Rowe - Public Works Director

Motion made to table item until the January 5, 2023, Town Council Regular Meeting when Public Works Director Richie Rowe will be present.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-4 Town Council approval to enter into a Consulting and Retainer Agreement between the Town of Hilliard and Fleet & Associates Architects/Planners, Inc.
Christian Waugh - Town Attorney

Motion made to approve contract with the Land Development Regulations balance separated under "1. Consulting Services" in contract.

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council to accept Lee Anne Wollitz's resignation from the Planning & Zoning Board and approval to enter into Land Use Administrator Agreement between the Town of Hilliard and Lee Anne Wollitz.
Christian Waugh - Town Attorney

Motion made to accept Lee Anne Wollitz's resignation from the Planning & Zoning Board.

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Motion made to approve Land Use Administrator contract.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-6 Town Council direction regarding litigation from defendants that reside in the affected area of lawsuit by the Town of Hilliard, FL.
Christian Waugh - Town Attorney

Town Attorney Waugh updates Town Council regarding litigation and states that two of the property owners have responded and that one Brenda Ackerman responded with a list of proposed requirements for the Town.

Motion to approve requested items one and two, deny requested items three, five through seven, request clarification on requested item four, and to provide the same offer to the other litigants.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Town Council to set annual workshop with the Nassau County School Board for Monday, January 30th, February 6th or February 13th, 2023, at 6:00 p.m.
Lisa Purvis, MMC - Town Clerk

Motion made to set Workshop for Monday, February 6, 2023, at 6:00 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Council approval of the Minutes from the November 29, 2022, Workshop, the November 29, 2022, Special Meeting, the December 1, 2022, Regular Meeting, and the December 5, 2022, Special Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-9 Town Council approval of Office Resources-Jax, LLC, Final Payment; Project Name: Town Hall Office Renovations in the amount of \$14,246.71.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

ITEM-10 Town Council to set Workshop for Thursday, January 5, 2023, at 6:00 p.m. to discuss Nassau Delegation funding requests.

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

No comment.

MAYOR & TOWN COUNCIL

Councilwoman Bishop states that this is her last full Meeting and thanks everyone that voted for her.

Councilman Pickett thanks Councilwoman Bishop and wishes everyone a Merry Christmas.

Councilman Wollitz thanks both Councilwoman Bishop and Mayor Vanzant and wishes everyone a Merry Christmas.

Council President Beasley wishes everyone a Merry Christmas. He also reminds everyone that Santa and the Grinch will be making a special appearance at Town Hall on Saturday, December 17, 2022, from 10:00 a.m. to 12:00 p.m. He further states that the Public Works Department has worked very hard clearing and cleaning the property next door to Town Hall, for the future Town Hall Park. Council President Beasley further states the Parks & Recreation Director Whittenburg still needs sponsors for Basketball teams and the cost is \$225.00, and he would like the Council to get together again this year and sponsor a team.

Mayor Vanzant thanks the public for voting for him, and states it has been a roller coaster ride.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Parks & Recreation Director, Gabe Whittenburg
Assistant Public Works Director, Cory Hobbs

ABSENT

Public Works Director, Ritchie Rowe

Assistant Public Works Director Cory Hobbs thanks Councilwoman Bishop and Mayor Floyd Vanzant. Further states the department has done a lot on the park property, but there is still more to do.

Parks & Recreation Director Whittenburg thanks everyone that has sponsored a team so far. He further states that the afterschool program will need to be open on Friday, December 23, 2022, even though the Town Offices will be closed the Town's Resolution states that the program will run concurrent with the school schedule. Whittenburg then states that 351 kids have signed up for basketball, and there are 44 teams.

Town Clerk Lisa Purvis states the CDBG will be closing soon but the Town will be

applying again for additional Water Main extension and replacement from West Fourth Avenue North between Missouri Street to Georgia Street.

TOWN ATTORNEY

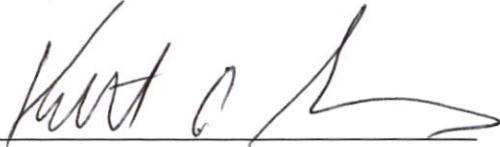
Town Attorney Waugh thanks Mayor Vanzant and Councilwoman Bishop for their service.

ADJOURNMENT

Motion to adjourn at 7:35 p.m.

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,
Councilman Wollitz, Councilwoman Bishop

Approved this 5th day of January, 2023 by the Hilliard Town Council,
Hilliard, Florida.



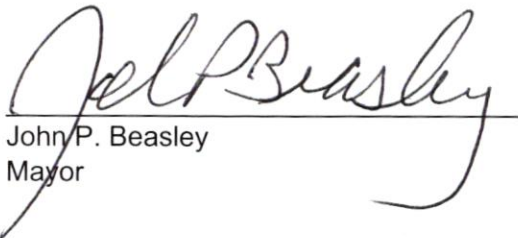
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor