

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, NOVEMBER 18, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-1

Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-2 Town Council approval to a grant septic tank exception for Carey & Dawn Carter for their property located off County Road 108 on Lot 27, Parcel ID No. 17-3N-24-2020-0027-0000.

Lisa Purvis, MMC – Town Clerk

Town Clerk, Lisa Purvis advises 911 mapping may require the driveway to be named by Resolution adopted by Town Council, due to the proposed house being built over 800 feet off County Road 108. During the building process, the Town will submit for address and will know more then.

Councilwoman Bishop asks Town Attorney Waugh to read the Town Code for septic tank exceptions.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council update following Workshop review and discussion of Ordinance No. 2021-10 permitting the use of golf carts on roads within the Town limits.

Lisa Purvis, MMC – Town Clerk

Council agrees with everything stated during Workshop. Town Attorney Waugh will make Ordinance changes for the December 2, 2021, Public Hearing and Final Adoption. Town Clerk Lisa Purvis states she will have staff prepare registration forms. Council President Beasley states he will prepare a map with approved Town streets.

ITEM-4 Town Council approval of Budgeted Capital WWTP Belt Press Repair Project.

Ritchie Rowe - Public Works Director

Town Council approval of Phoenix Process Equipment Co. payable through October 26, 2021, Project Name: Capital WWTP Belt Press Repair Project in the amount of \$8,948.71.

CAPITAL FUNDED PROJECT TOTAL \$15,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council approval of the Minutes from the November 4, 2021, Public Hearing & Regular Meeting and Workshop and from the November 8, 2021, Special Meeting.

Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-6 Town Council approval of AECOM, Payable through November 5, 2021, Project Name: New Box Hangar & Hangar Repair at the Hilliard Airpark in the amount of \$4,125.80.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$58,940.00**

Motion made by Councilwoman Bishop, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Town Council approval of AECOM, Payable through October 29, 2021, Project Name: Equipment Storage Building at the Hilliard Airpark in the amount of \$8,373.20.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$41,980.00**

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Council approval of Mittauer & Associates, Inc., Payable through October 29, 2021, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$9,575.00.

**DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT
MATCH LUMP SUM CONTRACT \$105,700.00**

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-9 Town Council approval of Quadiant Inc., Payable through October 27, 2021, Project Name: Folder Inserter Application Envelope Stuffing Machine in the amount of \$9,475.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,475.00

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Jody Wildes, 28170 Quick Fox Run Hilliard, Florida asks about Compensation Study.
Town Clerk, Lisa Purvis advises Mr. Wildes about the Special Meeting on November 29, 2021, at 7:00 p.m.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates

November Meeting:

Monday, 11/29/2021 @ 7PM Special Meeting

December Meeting:

Thursday, 12/02/2021 @ 7PM Public Hearing & Regular Meeting (Golf Cart)

Thursday, 12/16/2021 @ 7PM Regular Meeting

Councilman Wollitz wishes everyone a Happy Thanksgiving
Councilman Pickett wishes everyone a Happy Thanksgiving
Council President Beasley states he spoke at the Youth Leadership and was very impressed with the bright young students. Council President Beasley also wishes everyone a Happy Thanksgiving.
Council Pro Tem Sims reminds everyone of the Tree Lighting on November 27, 2021, at 6:00 p.m. Council Pro Tem Sims also wishes everyone a Happy Thanksgiving.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

Public Works Director, Ritchie Rowe states the Fourth Street Sewer Overflow Pipe Bypass is now complete. One Ground Water Storage Tank is done, and Suez is currently working on the Chlorine Chamber. Once completed they will begin with the second Ground Water storage Tank.

TOWN ATTORNEY

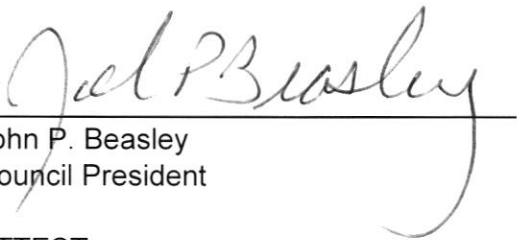
Town Attorney, Christian Waugh states he has no updates. He joined the Town Council Meeting via Zoom.

ADJOURNMENT

Motion to adjourn at 7:27 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this 2nd day of December, 2021 by the Hilliard Town Council, Hilliard, Florida.



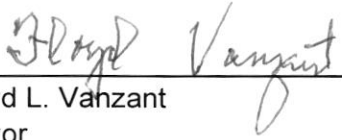
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in cursive script that reads "Floyd Vanzant". The signature is written in dark ink and is positioned above a horizontal line.

Floyd L. Vanzant
Mayor