

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, AUGUST 03, 2023, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.

***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Dallis Hunter  
Councilman Joe Michaels

## MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

Timothy Fisk, 27146 West First Avenue, Hilliard, addresses the Town Council regarding Ethics Complaints that he has and further states that there have been lies about private workshops, about the cost of the playground equipment and about public records.

## REGULAR MEETING

### ITEM-1 Additions/Deletions to Agenda

Motion to delete ITEMS 3 & 4 at the Property Owners request.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

### ITEM-2 Town Council to discuss and address concerns brought before them regarding voluntary annexation by the First Assembly of God Church located at 550920 US HWY 1.

***Christian Waugh – Town Attorney***

No action taken.

### ITEM-3 Town Council approval of the Minor Subdivision Application No. 20230623.1 Parcel ID No. 04-3N-24-0000-0004-0160, Property Owner - Jarrod and Leanna Pickett

***Lee Anne Wollitz - Land Use Administrator***

Item deleted.

### ITEM-4 Town Council approval of Septic Tank Exception Application No. 20230623 Parcel ID No. 04-3N-24-0000-0004-0160, Property Owner - Jarrod and Leanna Pickett

***Richie Rowe - Public Works Director***

Item deleted.

### ITEM-5 Town Council approval of the Minor Subdivision Application No. 20230622.1 Parcel ID No. 16-3N-24-0000-0023-0010, 16-3N-24-0000-0022-0000, 16-3N-24-0000-0023-0030, 16-3N-24-0000-0023-0040, Property Owner - Michael Franklin

***Lee Anne Wollitz - Land Use Administrator***

The Planning & Zoning Board recommends by a unanimous vote for the Town Council to approve the lot reconfiguration with the following 3 conditions:

1. The applicant shall record the lot reconfiguration with the Clerk of the Court and provide the Town evidence of the recordation.
2. Prior to developing each parcel, the applicant/developer would be responsible for any infrastructure required to serve the parcel. All infrastructure improvements are required to meet Town standards. A Site plan application for each parcel will be required prior to development.
3. Prior to recording the lot reconfiguration with the county, a survey showing each parcel meeting the zoning requirements of the M-1 district and having access to the proposed retention pond must be approved by Town staff and the Land Use Administrator

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6      Town Council to adopt Resolution No. 2023-15, Authorizing the Termination Agreement of a Florida Department of Transportation Public Transportation Grant Agreement.  
***Lisa Purvis, MMC – Town Clerk***

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7      Town Council to set the Proposed Millage Rate, Rolled-Back Rate, and date, time and meeting place of the Tentative Budget Hearing and advise the Nassau County Property Appraiser prior to August 4, 2023.  
***Lisa Purvis, MMC – Town Clerk***

Motion to set the Proposed Millage Rate at 3.2500 and to build the Fiscal Year 2023/2024 Budget around a 3.0000 Millage Rate.

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8      Town Council to decide if Town Workshops will be video recorded or not.  
***John P. Beasley – Mayor***

Motion to not video record Town Council Workshops.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9      Town Council to set a date for a Joint Workshop with the Planning & Zoning Board to discuss the Greenbrier PUD.  
***Lee Anne Wollitz - Land Use Administrator***

Motion to set Joint Workshop for Monday, August 14, 2023, at 6:10 p.m.

Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval for Councilman Dallis Hunter to attend the Florida League of Cities Annual Conference August 10-12, 2023, in Orlando.  
***Dallis Hunter – Town Councilman***
- Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-11 Town Council to accept the resignation of Hannah Martinez from the position of Administrative Assistant, effective July 21, 2023.  
***Lisa Purvis, MMC – Town Clerk***
- Motion made by Councilman Michaels, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-12 Town Council approval of the Minutes from the July 20, 2023, Public Hearing & Regular Meeting.  
***Lisa Purvis, MMC - Town Clerk***
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-13 Town Council approval of Lampe, Roy & Associates, Inc., Payable through July 14, 2023, Project Name: Acquire Land on the North Side at the Hilliard Airpark in the amount of \$2,200.00.  
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT  
\$464,000.00**
- Motion made by Council President Sims, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

#### **ADDITIONAL COMMENTS**

##### **PUBLIC**

**Timothy Fisk, 27146 West First Avenue, Hilliard,** continues his complaint about private meetings that he states are being held and thanks whoever gave him the new American Flag.

##### **MAYOR & TOWN COUNCIL**

**Councilman Wollitz,** congratulates Town Attorney Christian Waugh on his recent nomination.

**Councilman Michaels,** states that Parks & Recreation Director, Gabe Whittenburg, has advised that track and tennis are ending soon and that they have more kids in the after school then last year.

**Council Pro Tem Pickett**, congratulates Town Attorney Christian Waugh on his recent nomination.

**Mayor Beasley**, advises everyone that the Hilliard Action Committee will be holding their next meeting on Monday, August 28, 2023, at 7:00 p.m. and asks if anyone can make it, please do because they could use the additional help with the upcoming events.

**Council President Sims**, states that Congressman Aaron Bean's was in August 1, 2023 and that he attended a lunch where he spoke on the State of our Country. Also, while at the lunch Bobby Franklin provided him with a Toys for Tots golf tournament fundraiser that his Military group was sponsoring and asked if anyone would be interested in sponsoring a hole for a \$100 contribution to a great cause.

#### **ADMINISTRATIVE STAFF**

##### **PRESENT**

Town Clerk, Lisa Purvis

Assistant Public Works Director, Cory Hobbs

##### **ABSENT**

Parks & Recreation Director, Gabe Whittenburg

**Assistant Public Works Director, Cory Hobbs**, states that Walker Street was finally paved today.

#### **TOWN ATTORNEY**

**Town Attorney Waugh**, states that there have been no ethics violations by anyone mentioned tonight and that the Clerk has not violated anything that he can find.

#### **ADJOURNMENT**

Motion to adjourn at 7:33 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 17<sup>th</sup> day of August, 2023 by the Hilliard Town Council, Hilliard, Florida.



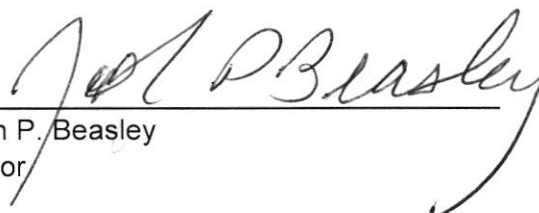
Kenneth A. Sims, Sr.  
Council President

ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:

  
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John P. Beasley  
Mayor