

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Joel Hall P.E., Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 04, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Town Council to consider Ordinance No. 2024-01, An Ordinance Relating to Public Right-of-Way or Alley; Making Findings; Vacating Public Right-of-Way or Alley within or surrounded by Block 159; Plat of the West Portion of Hilliard; within Town of Hilliard, Florida; authorizing recording of a certified copy of this ordinance. For applicant Sylvester V. Helhoski, Sr.
Lee Anne Wollitz – Land Use Administrator

Call for Public Comments
Close Public Hearing on Ordinance No. 2024-01

Following no public comments, motion to close the Public Hearing at 7:02 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to adopt Ordinance No. 2024-01, on Second and Final Reading.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

PROCLAMATIONS

ITEM-2 The Town of Hilliard Designates April 2024, as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley – Mayor

Mayor Beasley, reads the Proclamation, and designates the Month of April 2024, as "Water Conservation Month" in the Town of Hilliard.

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

No additions to or from the agenda.

ITEM-4 Town Council approval to adopt Resolution No. 2024-06, accepting a Florida Department of Transportation Grant offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement in the amount of \$15,000, for the Environmental Assessment for the North & South property acquisitions at the Hilliard Airpark.

Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval to adopt Resolution No. 2024-07, accepting a Florida Department of Transportation Grant offer of a Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement in the amount of \$300,000, for Obstruction Removal on the ends of the North & South runways at the Hilliard Airpark.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of the agreement between TopShelf Baseball Academy
LLC and Town of Hilliard for the use of Baseball Grounds at North Oxford.
Gabe Whittenburg – Parks & Recreation Director

Parks & Recreation Director, Gabe Whittenburg, explains that the department
does not have the equipment needed to maintain the Baseball Grounds, and that
this agreement states that TopShelf Baseball Academy, LLC will be maintaining
the grounds in exchange for the use of them.

Councilman Hunter, questions the insurance provided by TopShelf Baseball
Academy, LLC, as it does not cover participants should an injury occur.

Town Attorney, Christian Waugh, states that this is a cause for concern.

Motion to approve Agreement contingent upon insurance coverage change to
include participants.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of the Town Hall Park Fence Installation, work provided
by Wright Fence Co. in the amount of \$5,975 using the \$50,000 Municipal Grant
funds from the Nassau County Board of Commissioners.
Gabe Whittenburg – Parks & Recreation Director

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-8 Town Council approval of the Town Hall Park Sidewalk Widening, work provided
by Jordan Family Construction, LLC in the amount of \$16,000 using the \$50,000
Municipal Grant funds from the Nassau County Board of Commissioners.
Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-9 Town Council to review and discuss Ordinance No. 2024-03, a sample ordinance
addressing the circumstances in which government employees and officials can
trespass citizens.
Christian Waugh – Town Attorney

Town Attorney, Christian Waugh, states that the Town recently had a
trespassing issue and that there were questions regarding whether the Town
could trespass citizens from a public building. In some situations, an Ordinance is
needed to give them a right to appeal the trespassing. He asks Council Members
to consider adopting an Ordinance should an issue arise in the future.

Motion to authorize Town Attorney, Christian Waugh, to present an Ordinance for consideration, at the April 18, 2024, Regular Meeting.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Town Council approval to adopt Resolution No. 2024-08, accepting a Florida Department of Transportation offer of a State-Funded Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-11 Town Council approval of the March 21, 2024, Regular Meeting Minutes.
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-12 Town Council approval of the Payables through February 20, 2024, Project Name: 2024 IT Town Hall Refresh in the amount \$43,624.55.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$43,624.55

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-13 Town Council approval of Franklin Equipment Sales, Payable through March 26, 2024, Project Name: Mower, in the amount of \$9,463.30
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$9,463.30

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-14 Town Council approval of Pay Request No. 1 for T B Landmark Construction, Inc., Payable through March 25, 2024, Project Name: FDEP LPA0302 Oxford Street Force Main Rerouting in the amount of \$161,512.44.
FDEP LPA0302 GRANT FUNDED \$507,100 & CAPITAL FUNDED \$55,170 PROJECT LUMP SUM CONTRACT \$562,270

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No public comments.

MAYOR & TOWN COUNCIL

Mayor Beasley, states the Annual Town of Hilliard Car Show is this Saturday, April 6, 2024, and that there will be food trucks. He continues stating that Hanging with the Heros Market will also be that same Saturday at the High School, and that food trucks will be there too.

ADMINISTRATIVE STAFF

PRESENT

Public Works Director, Joel Hall
Parks & Recreation Director, Gabe Whittenburg
Land Use Administrator, Lee Anne Wollitz

ABSENT

Town Clerk, Lisa Purvis

Public Works Director, Joel Hall, states that the Public Works Department has made progress on Ingham Road. He continues stating the Oxford Street Sewer Force Main Rerouting project is coming along well. He states the annual water tower maintenance is good as well.

Land Use Administrator, Lee Anne Wollitz, states herself, Mayor Beasley, and Parks & Recreation Director, Gabe Whittenburg attended the Nassau County Economic Development Board's Second Annual Luncheon. She continues stating that it was a great networking opportunity and was filled with ample information regarding present and future projects going on in the County.

TOWN ATTORNEY

No comments.

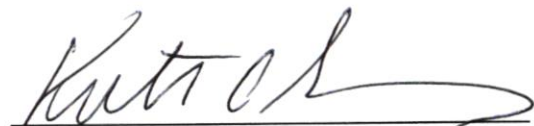
ADJOURNMENT

Motion to adjourn at 7:28 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 18th day of April, 2024 by the Hilliard Town Council, Hilliard, Florida.



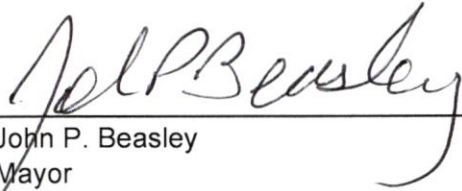
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor