

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, APRIL 03, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

PROCLAMATIONS

ITEM-1 Town Council to designate April 2025 as "Election Worker Appreciation Month" in the Town of Hilliard.

John P. Beasley – Mayor

Mayor Beasley proclaims April 2025 as "Election Worker Appreciation Month" in the Town of Hilliard.

ITEM-2 Town Council to designate April 2025 as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley – Mayor

Mayor Beasley proclaims April 2025 as "Water Conservation Month" in the Town of Hilliard.

PRESENTATIONS

- ITEM-3 Nassau County Assistant County Manager to provide a general overview of the Live Local Act, SB 102, and answer questions that the Town Council may have.
Marshall Eyerman, ICMA-CM – Assistant County Manager

Marshall Eyerman, Assistant Nassau County Manager explains and answers questions regarding the the Live Local Act, SB 102.

- ITEM-4 Town Council to review and discuss the Draft Resolution regarding Property Tax Exemption Portion of the Live Local Act following the presentation by Marshall Eyerman, Assistant Nassau County Manager.
Lee Anne Wollitz – Land Use Administrator

The Town Council requests the Town Attorney to look into the possible expansion of the effective and expiration dates of the Resolution and that the item be placed on the April 17, 2025, agenda.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

REGULAR MEETING

- ITEM-5 Additions/Deletions to Agenda

Timothy Fisk, 27146 West First Avenue, Hilliard, submitted a request to speak on this item. Mr. Fisk states that he would like three items added to the agenda and they are as follows:

1. That stipends for gas and meals be considered for those members that drove and those that attend the Tallahassee trip for Rural County Days.
2. Discussion regarding his Public Records Request being slow walked by the Town Clerk.
3. That a special meeting be held to discuss the "shared use path" at Town Hall Park and how it can be fixed to meet ADA compliance.

ITEM-15 Town Council to consider a gas stipend for the members that drove and a meal stipend for those who attended Rural Counties Day at the Capitol in Tallahassee.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Motion to add Mr. Fisk's public records request to the April 17, 2025, agenda and

for the Clerk to provide information regarding the request.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Motion to add for discussion to the April 10, 2025, monthly workshop Mr. Fisk's concerns regarding ADA compliance of the shared use path at Town Hall Park.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council approval of the design proposal for the construction of West Sixth Street with Peters Yaffee Transportation & Traffic Engineering; with Mr. Doug Adkin's of Dayspring Commons LLC, paying the cost in the amount of \$101,672.26.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council approval to set a Workshop for the review of the Preliminary & Tentative Annual Financial Statements, for the fiscal year ending September 30, 2024, prior to the April 17, 2025, Regular Meeting at 6:00 p.m.

Lisa Purvis, MMC – Town Clerk

The Town Council decided not to set additional workshop prior to the April 17, 2025, Regular Meeting but instead for the item to be placed on either the April 10, 2025, or the May 8, 2025, Monthly Workshop.

- ITEM-8 Town Council to consider the Park Facility Use Agreement for First Baptist Church of Hilliard's community event at the Town Hall Park on Saturday, April 19, 2025, 4:00 p.m. through 6:00 p.m.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9 Town Council approval of Town Employee Rebecca Mirando's Pay Increase.

Gabe Whittenburg – Parks & Recreation Director

Parks & Recreation Director Gabe Whittenburg provides an overview of the item to the Town Council.

Councilman Wollitz and Council President Sims notes that they have previously discussed the matter with Parks & Recreation Director Gabe Whittenburg and are supportive of the reasoning behind it.

Parks & Recreation Director Gabe Whittenburg expresses his appreciation for the opportunity to work for the Town, adding that the Parks & Recreation staff

share the same sentiment.

Council President Sims responds by affirming that the staff are valued members of the team and that the Town is fortunate to have Parks & Recreation Director Gabe Whittenburg leading the department.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of the Minutes for the March 13, 2025, Workshop, the March 20, 2025, Public Hearing & Regular Meeting, and the March 24, 2025, Workshop.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval of L & M's Drilling & Waterworks, Payable through March 27, 2025, Project Name: Well #4 Pump Replacement in the amount of \$35,125.15.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$35,125.15

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of Lampe, Roy, & Associates, Inc., Payable through March 25, 2025, Project Name: Land Along Eastwood Road at the Hilliard Airpark in the amount of \$1,200.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT
\$175,000.00**

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-13 Town Council approval of Mittauer & Associates, Inc., Payable through March 14, 2025, Project Name: Manhole 167 & 170 Repairs in the amount of \$5,760.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$18,400

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-14 Town Council approval of Moody Williams Appraisal Group LLC, Payable through March 19, 2025, Project Name: Land Along Eastwood Road at the Hilliard Airpark in the amount of \$2,000.

**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT
\$175,000.00**

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

ITEM-15 Town Council to discuss providing a stipend for gas and meals for those that participated in Rural Counties Day at the Capitol in Tallahassee.

The Town Council clarifies that their participation in Rural Counties Day at the Capitol was done in service to the Town, and that no reimbursement for expenses is necessary on their behalf. No vote taken on this matter.

ADDITIONAL COMMENTS

PUBLIC

Timothy Fisk, 27146 West First Avenue, Hilliard, expresses that the Town Council should receive stipends for gas and meals. He added that he studies law independently and has become knowledgeable in legal matters.

MAYOR & TOWN COUNCIL

Councilman Wollitz, extends his gratitude to everyone who attended, participated in, and contributed to the Town Clean-Up. He also commends the election workers for their dedication and efforts during the elections.

Council Pro Tem Pickett, agrees with Councilman Wollitz's remarks.

Council President Sims, thanks all those involved in the Town Clean-Up and expresses appreciation to Mr. Fisk for acknowledging that the Capitol trip was intended to benefit the community. He adds that he is willing to take a lie detector test regarding anything he has stated at a meeting.

Mayor Beasley, echoes that sentiment, stating he would also take a lie detector test. He thanks the many individuals who contributed to the success of the Town Clean-Up and reminds everyone about the Vietnam Veterans Memorial Traveling Wall at the Northeast Florida Fairgrounds from April 17 through April 21, 2025.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis

ABSENT:

Interim Public Works Director Cory Hobbs

Parks & Recreation Director Gabe Whittenburg (left for soccer) prior to leaving stated that there are currently, 162 children are participating in the soccer program.

TOWN ATTORNEY

No comments.

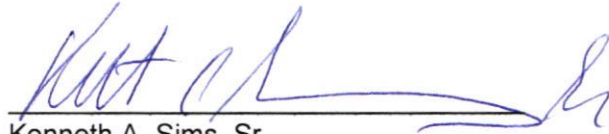
ADJOURNMENT

Motion to adjourn at 8:10 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels.

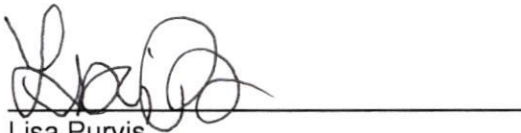
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 17th day of April, 2025 by the Hilliard Town Council,
Hilliard, Florida.



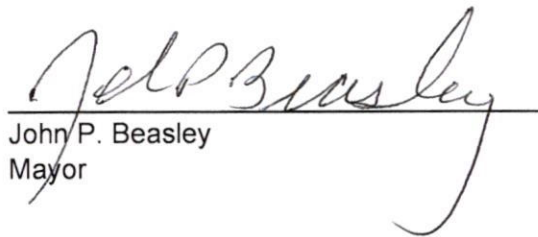
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor