

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, JUNE 16, 2022, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

## ABSENT

Mayor Floyd Vanzant

## PUBLIC HEARING

ITEM-1 Ordinance No. 2022-02 - Open Public Hearing  
An Ordinance amending Chapter 62 Zoning and Land Use Development Regulations of the Hilliard Town Code; creating Section 62-281 and amending Section 62-289 to implement revised permitted uses and permitted uses by exception in the Commercial District; and providing for an effective date.  
***Council President Beasley***

Town Attorney Waugh explains Ordinance No. 2022-02, the purpose and why the amendment was brought up and that taking the entire commercial column of the chart on permitted uses and permitted by exception uses was the only way to not have to go back before the Planning & Zoning Board.

Call for Public Comment

**Michael Franklin, 151012 CR 108, Hilliard,** states that he was hoping that Daycares only could be amended and not the entire Commercial column of the Chart of permitted uses and permitted by exception uses.

Town Attorney Waugh, advises that we must do what the Planning & Zoning Board previously recommended following their Public Hearing due to the fact that they are recommending repeal and replace of the entire code.

Close the Public Hearing on Ordinance No. 2022-02 at 7:04 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### **REGULAR MEETING - Town Council Action**

Town Council First Reading and to set Second Public Hearing and Final Reading of Ordinance No. 2022-02.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.

**Skip Frey, 37132 Fourth Avenue, Hilliard,** states that he sits on the Planning & Zoning Board and that they spent a lot of time on the Commercial C-1 column of the chart and would appreciate the Council approving as recommended.

**Michael Franklin, 151012 CR 108, Hilliard,** Air conditioning and heating contractors permitted by exception, Bulk storage yards are not allowed but chickens are, Government uses not allowed.

**Council President Beasley** states that Mr. Franklin's three minutes are up.

**LeeAnn Wollitz, 3702 South Oak Street, Hilliard,** states that the Council should reserve the right to amend.

**Councilman Wollitz** asks can we change only Daycares.

**Town Attorney Waugh** states no because it will affect Section 62-289 General commercial district C-1.

**Councilwoman Bishop** asks how this will affect the Manufacturing district M-1, when it refers to the Commercial district C-1.

Following more discussion back and forth the vote is taken.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz

Voting Nay: Councilwoman Bishop

**MAYOR**

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

## REGULAR MEETING

- ITEM-2 Additions/Deletions to Agenda
- No additions to or deletions from the agenda.
- ITEM-3 Resolution No. 2022-09 - Calling for General Election.  
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation calling for a General Election to be held on November 8, 2022; Mayor for a four-year term; Two members of the Town Council for four-year terms each; and providing for an effective date.  
**Council President Beasley**
- Town Council to adopt Resolution No. 2022-09, calling for a General Election to be held on November 8, 2022, for the position of a Mayor and two Council Members to serve four-year terms each.  
**Lisa Purvis, MMC - Town Clerk**
- Motion made by Councilwoman Bishop, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-4 Town Council to set additional Workshops for the review of the Planning & Zoning Board's Proposed Amendments to Chapter 62 Zoning and Land Development Regulations for Thursday, July 14, 2022, at 6:00 p.m. and Monday, July 18, 2022, at 6:00 p.m.
- Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-5 Town Council to set a Workshop to discuss establishing a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard for Thursday, July 21, 2022, at 6:00 p.m.  
**Ritchie Rowe - Public Works Director**
- Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-6 Town Council approval of the Minutes from the June 2, 2022, Regular Meeting and the June 7, 2022, Joint Workshop.  
**Lisa Purvis, MMC - Town Clerk**
- Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-7 Town Council approval of Mittauer & Associates, Inc., Payable through May 27, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$1,915.00.

**DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT  
MATCH LUMP SUM CONTRACT \$105,700.00**

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Council approval of Nassau County Public Library System Donation for  
Fiscal Year 2022-2023, to Friends of the Hilliard Branch Library in the amount of  
\$8,000.00.

**BUDGETED DONATION FROM GENERAL FUND TO CULTURE AND  
RECREATION**

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman  
Pickett, Councilman Wollitz, Councilwoman Bishop

**ADDITIONAL COMMENTS**

**PUBLIC**

No public comment.

**MAYOR & TOWN COUNCIL**

**Council President Beasley** reminds everyone that the Fireworks are a go on Saturday,  
July 2, 2022, at the Fair Grounds and that Florida Power & Light has donated \$1,000  
towards the cost of the port o lets and both Town's will split the difference. Also, that our  
Parks & Recreation Director Gabe Whittenburg is absent tonight, but he wanted everyone  
to know that he won an award from the Nassau County Record Newspaper for Best  
Recreation Award for Public Swimming Pool on the Westside.

**Council President Beasley** reads the upcoming meeting dates:

**July Meetings:**

Thursday, 07-07-2022	@ 7PM	Regular Meeting
Thursday, 07-14-2022	@ 6PM	Joint Workshop P&Z (LDRs)
Monday, 07-18-2022	@ 6PM	Joint Workshop P&Z (LDRs)
Thursday, 07-21-2022	@ 6PM	Joint Workshop P&Z (Alleyways)
Thursday, 07-21-2022	@ 7PM	Regular Meeting

**ADMINISTRATIVE STAFF**

**PRESENT**

Town Clerk, Lisa Purvis  
Public Works Director, Ritchie Rowe

**ABSENT**

Parks & Recreation Director, Gabe Whittenburg

**Public Works Director, Ritchie Rowe** states that Jason Bergendahl in the Public Works  
Department passed Wastewater Class and now he will start his one year on the job training  
to get his license.

**Town Clerk Lisa Purvis** states that the Town received notice this past week that we will be

receiving one of the Legislative Appropriations that we had submitted for back in November 2021, for the Oxford Street Force Main and that the project funding is for \$609,000. We will be resubmitting next year again for the others.

**TOWN ATTORNEY**

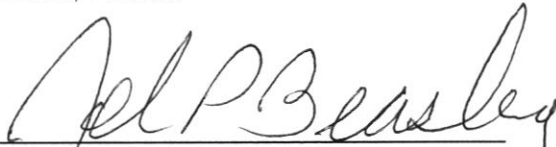
No comment.

**ADJOURNMENT**


Motion to adjourn at 7:47 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,  
Councilman Wollitz, Councilwoman Bishop

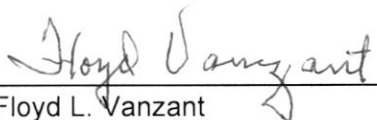
Approved this 7<sup>th</sup> day of July, 2022 by the Hilliard Town Council,  
Hilliard, Florida.

  
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John F. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant  
Mayor