

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, OCTOBER 06, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

ABSENT

Council President John Beasley

PUBLIC HEARING

ITEM-1 Ordinance No. 2022-08 - Amend Comp Plan Property Rights Element
Open Public Hearing
An Ordinance of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending the Comprehensive Plan by adding a New Property Rights Element; under the goals, objectives, and policies; and providing for an effective date.
Town Attorney Waugh

Call for Public Comment

Town Clerk, Lisa Purvis explains that the Planning & Zoning Board approved recommending to Town Council at their September 13, 2022, regular meeting. Due to the absence of the Land Use Administrator Fleet, she reads the agenda item report explaining the property rights element.

No public comments.

Close Public Hearing on Ordinance No. 2022-08 at 7:03 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

REGULAR MEETING - Town Council Action

Town Council adoption of First Reading Ordinance No. 2022-08 Amending the Comprehensive Plan by adding by adding a new property rights element. Following submission to the State for their review and comments the Public Hearing and Final Reading will be set.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

Doug Adkins, PO Box 1080, Hilliard, would like to build a 3700 sq. ft. building at 3rd & Kentucky to have affordable housing for his health care workers which would share a common area, leasing a bedroom & bathroom. The Town currently does not have workforce housing as an allowable use in the code.

Alzaha Hall, 371064 Oxford, Hilliard, comments that she is only hearing about residential building and questions about commercial building.

Councilman Jared Wollitz advises there are businesses coming at the red light on both sides of the road.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

No public wish to address the Council.

ITEM-3 Town Council to review and accept the Building Officials Quarterly Report for July 1, 2022, through September 30, 2022.

Bryan Higginbotham, CBO - Building Official

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-4 Town Council to review and accept the Code Enforcement Officers Quarterly Report for July 1, 2022, through September 30, 2022.
Del Miley, FACE - Code Enforcement Officer

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-5 Resolution No. 2022-12 - HMSH Homecoming Parade
A Resolution authorizing the permitting of a Homecoming Parade for the local high school on both local and county roads, which includes County Road 108; responsibility for traffic control; for claims arising from such an event due to action on the part of or authorized by the Town; and providing for an effective date.
Town Attorney Waugh

Town Council to adopt Resolution No. 2022-12 authorizing the Hilliard Middle Senior High School Homecoming Parade on October 7, 2022, beginning at 3:00 p.m. Amending previously adopted Resolution No. 2022-12, changing the date and time only.

Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-6 Resolution No. 2022-13 - Personnel Policy Manual
A resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; amending the Town of Hilliard Personnel Policy Manual as it relates to Emergency Closings; and providing for an effective date.
Town Attorney Waugh

Town Council to adopt Resolution No. 2022-13, amending the Town of Hilliard Personnel Policy Manual as it relates to Emergency Closings.

Lisa Purvis, MMC - Town Clerk

Councilman Sims would like the Town Council to decide what constitutes an emergency closing by calling an emergency meeting written into the resolution. Town Attorney Waugh state that this is not something that should be in the personnel policy.

Motion to table to the Resolution to the October 20, 2022, regular meeting for Town Attorney Waugh to come up with wording to be added to the Resolution.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-7 Resolution No. 2022-14 - Personnel Policy Manual
A resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; adopting a Town Policy regarding hunting on Town Property; amending the Town of Hilliard Personnel Policy Manual to ban hunting on Town Property; and providing for an effective date.
Town Attorney Waugh

Town Council to adopt Resolution No. 2022-14, amending the Town of Hilliard Personnel Policy Manual as it relates to Business Ethics and Conduct.
Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-8 Town Council approval of the Minutes from the September 6, 2022, Workshop, the September 13, 2022, Joint Workshop, and the September 15, 2022, Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-9 Town Council approval of ADAPCO, Payable through September 14, 2022, Project Name: Mosquito Sprayer, in the amount of \$5,480.00.
CAPITAL FUNDED PROJECT LUMP SUM \$5,480.00

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-10 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 7 through September 14, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-11 Town Council approval of Home Depot, Payable through September 30, 2022, Project Name: Town Hall Renovations in the amount of \$970.76.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-12 Town Council approval of Vanzant Flooring, Inc., Payable through August 18,2022, Project Name: Town Hall Renovations in the amount of \$14,317.52.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

- ITEM-13 Town Council approval of Whitehouse Recycling, Payable through August 30, 2022, Project Name: Walker Street Drainage and Paving, in the amount of \$1,800.00.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$45,000.00

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

No public comment.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

October Meetings:

Tuesday, 10-11-2022 @ 6PM	Joint Workshop (LDR'S)
Thursday, 10-20-2022 @ 7PM	Public Hearing & Regular Meeting (Rezone)

November Meetings:

Thursday, 11-03-2022 @ 7PM	Regular Meeting
Thursday, 11-17-2022 @ 7PM	Regular Meeting

Councilman Pickett thanks everyone for attending the meeting.

ADMINISTRATIVE STAFF

PRESENT

Parks & Recreation Director, Gabe Whittenburg
Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe

Parks and Recreation Director Whittenburg states that they are in the middle of gymnastics and basketball will be starting soon.

TOWN ATTORNEY

Town Attorney Waugh advises the Council that the Brock property will close next week and that a quiet title has been filed for property along Bay Road in Hern lawsuit settlement.

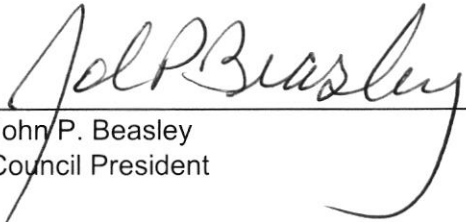
ADJOURNMENT

Motion to adjourn at 7:49 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

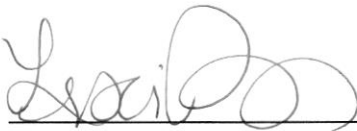
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this 20th day of October, 2022 by the Hilliard Town Council, Hilliard, Florida.




John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor