

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, DECEMBER 04, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

ABSENT

Council Pro Tem Lee Pickett

PUBLIC HEARING

ITEM-1 Ordinance No. 2025-13 – Require Approval of Plat Submittals by Administrative Authority.

Mayor Beasley

Open Public Hearing

Call for Public Comments

Close Public Hearing on Ordinance No. 2025-13

Following no public comments, motion to close Public Hearing at 7:01 p.m.

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2025-13, on Second & Final Reading.

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ITEM-2 Ordinance No 2025-14 – Vacating Public Right-of-Way or Alley surrounded by Block 93, Plat of the West portion of Hilliard.

Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2025-14

Following no public comments, motion to close Public Hearing at 7:02 p.m.

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2025-14, on Second & Final Reading.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ITEM-3 Ordinance No 2025-15 – Vacating Public Right-of-Way or Alley known as W Eighth Avenue which falls between Georgia Street and Virginia Street, Plat of the West portion of Hilliard.

Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2025-15

Following no public comments, motion to close Public Hearing at 7:03 p.m.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2025-15, on Second & Final Reading.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Motion made by Councilman Hunter, Seconded by Council President Sims.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

PRESENTATIONS

ITEM-4 Presentation to the Town Council of the Nassau County Economic Development Board's Operations and Events Update.

Sherri Mitchell, Executive Director – Nassau County Economic Development Board

Following the presentation Mayor Beasley thanks the Nassau County Economic Development for always trying to get businesses to the Westside of the County.

REGULAR MEETING

ITEM-5 Additions/Deletions to Agenda

ITEM-15 Discussion of Annual Fireworks Display.

Motion made by Councilman Hunter, Seconded by Council President Sims.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of Septic Exception Application No. 20251121.02, allowing for a septic system to be placed within the Town Boundaries to serve a new Commercial Business at 0 Henry Smith Road, Parcel ID No. 16-3N-24-2320-0012-0010.

Cory Hobbs – Public Works Director

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of Well Exception Application No. 20251121.01, allowing for a septic system to be placed within the Town Boundaries to serve a new Commercial Business at 0 Henry Smith Road, Parcel ID No. 16-3N-24-2320-0012-0010.

Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-8 Town Council review of estimates and approval of Capital Budget Expenditure for 36" Double Drum Roller.

Cory Hobbs – Public Works Director

Motion to purchase from Bobcat of Brunswick off showroom floor new Wacker Neuson Sales Americas LLC RD 12A-90 Tadem Roller in the amount of \$19,988.00.

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-9 Town Council review of estimates and approval of Capital Budget Expenditure for Tree Trimming Project.

Cory Hobbs – Public Works Director

Motion to approve Affordable Tree Service to trim the Right of Ways per drive through with Assistance Public Works Director in the amount of \$19,675.00.

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

Town Clerk Lisa Purvis, advises that this item is considered as maintenance and should be expended from the Street Operating Budget with the funds coming from the Special Revenue Fund / Local Option Gas Tax, instead of Capital Funds.

Motion amended to expense the Tree Trimming from the Streets Department Operating Budget verses Capital Budget.

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-10 Town Council approval of Position Process for Jimmy Fralick's transition from Introductory/Probationary status to Regular Full-Time.

Cory Hobbs – Public Works Director

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-11 Town Council approval of Position Process for Trevor Hazel's transition from Introductory/Probationary status to Regular Full-Time.

Cory Hobbs – Public Works Director

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-12 Town Council approval of Position Process for Travis Pasters transition from Introductory/Probationary status to Regular Full-Time.
Cory Hobbs – Public Works Director

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-13 Town Council Approval of the Land Use Administrator's recommendation to hire the Building & Zoning Administrative Assistant position.
Lee Anne Wollitz, land Use Administrator

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-14 Town Council approval of the Minutes for the November 13, 2025, Workshop and November 20, 2025, Regular Meeting. **Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ADDED ITEMS

- ITEM-15 Town Council to discuss the Fourth of July Fireworks Display.
John P. Beasley – Mayor

Mayor Beasley states that the Town of Callahan has reached out to him, and they would like to know if the Town of Hilliard would be willing to reconsider having the Fireworks Display on a non-holiday date to save money. Mayor Beasley also advises that the Westside Chamber have advised that want to participate in the cost along with both Towns for the annual fireworks display. Following discussion the Council advise that they would like to continue with the Fourth of July Fireworks Display on the actual holiday of July 4th.

ADDITIONAL COMMENTS

PUBLIC

Heather Gates, 27306 West Fifth Avenue, Hilliard, FL, speaks not in favor of the Town's Capital purchase of the Roller or Tree Trimming funds being expended.

MAYOR & TOWN COUNCIL

Councilman Wollitz explains publicly why the Town purchased the Roller in detail and why the Town needed to have the Tree Trimming outsourced. He further states that the

Christmas Market & Tree Lighting was a great and successful event.

Councilman Hunter states that the Christmas Market & Tree Lighting was a great and successful event.

Council President Sims, states that the Christmas Market & Tree Lighting was a great and successful event.

Mayor Beasley, states that the Christmas Market & Tree Lighting was a great and successful event and thanks everyone involved for their help. He further states that on December 13, 2025, we will have Santa on the Fire Truck, later that day we will have the Food Trucks and the Lighted Golf Cart Parade.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis

Public Works Director Cory Hobbs

Land Use Administrator Lee Anne Wollitz

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Town Clerk Lisa Purvis, states that the Nassau County School Board would like a few dates in January or February to set up our annual joint workshop meeting. The Town Council ask the Clerk to ask if we could hold at 6:00 p.m. prior to one of our regular meetings.

Land Use Administrator Lee Anne Wollitz, updates the Council regarding the move to the Old Town Hall Facility and that Code Enforcement Officer Del Miley will be moving down on Friday and that Ms. Wingate will be starting on Monday, December 15, 2025.

Councilman Michaels, states that the Parks & Recreation Department is doing great.

TOWN ATTORNEY

Thanks, the Town Council for expediting the Plat Submittals by Administrative Authority Ordinance and for keeping the Fourth of July Fireworks Display on the Fourth of July.

ADJOURNMENT

Motion to adjourn at 7:35 p.m.

Motion made by Council President Sims, Seconded by Councilman Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels


Approved this 18th day of December, 2025 by the Hilliard Town Council, Hilliard, Florida.



Kenneth A. Sims, Sr.

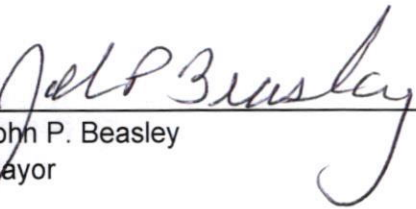
Council President

ATTEST:

A handwritten signature in dark ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in dark ink, appearing to read 'John P. Beasley', written over a horizontal line.

John P. Beasley
Mayor